

DRAFT

MINUTES OF A MEETING OF THE PARKING COMMITTEE OF THE CITY OF FORT PIERCE, FLORIDA, HELD IN THE COMMISSION CHAMBERS, 100 NORTH U.S. #1, FORT PIERCE, FLORIDA, AT 9:00 A.M. ON WEDNESDAY, **JANUARY 13, 2021**

1. **CALL TO ORDER**

2. **ROLL CALL**

Present: Dan Cushman; Gus Gutierrez; Marvin Grimsley; David Bushea; Michael Broderick; Doris Tillman; Anton Kreisl

Staff Present: Sara Delgado, Administrative Assistant; Audria Moore-Wells, Special Projects Coordinator; Peggy Arraiz, Code Compliance Manager

3. **APPROVAL OF MINUTES**

- a. Approval of Minutes from December 9, 2020 Meeting

Motion was made by Anton Kreisl, seconded by Gus Gutierrez

AYE: Anton Kreisl, Dan Cushman, David Bushea, Doris Tillman, Gus Gutierrez, Marvin Grimsley, Michael Broderick

Passed

4. **COMMENTS FROM THE PUBLIC**

Any person who wishes to comment on any subject on this Agenda may be heard at this time. Please limit your comments to no more than five (5) minutes, as this section of the Agenda is limited to thirty minutes. The Parking Committee will not be able to take any official action under "Comments from the Public" section.

5. **OLD BUSINESS**

- a. Staff Update

Audria Moore-Wells gave an update that Walker Consultants will be presenting the Parking Study to the City Commission on February 1, 2021 at 6 PM. The recommendations that the board comes up with today at the meeting will be attached to the presentation.

- b. Chairman's Update

Chairman Broderick informed the Committee that the recommendations were presented to the City Commission regarding the outstanding issues and the Commission was very supportive of all the recommendations and signage is now being made for the parking for the Courthouse. All is moving forward.

c. Discussion of Parking Study Recommendations

The City Commission will be presented the Parking Study on February 1, 2021, and the Commission is looking for recommendations in support of the Parking Study. Chairman Broderick suggested that the Committee focus their efforts on the Downtown area and the Committee agreed. Commissioner Perona added that they focus on the specifics and not waste time on how everything is going to get done. After much discussion the Committee by unanimous consent decided on the following recommendations:

- Implement a paid parking system, within
- Level of Service A and B, as indicated in the Parking Study
- Develop an RFP to identify a third-party vendor to administer and manage the paid-parking system, as proposed in the Walker Parking Study.

Committee members also requested from staff the following:

- A report from Finance regarding the parking in lieu.
- Long term lease agreements for properties used for parking.
- Invite Commissioner Jeremiah Johnson for a future meeting.

Anton Kreisl suggested using the funds from the program to be used specifically for parking infrastructure in certain areas. Commissioner Perona suggested restricting the funds to parking solutions. The Committee unanimously consented to add as a recommendation.

6. **NEW BUSINESS**

a. Code Enforcement Update by Peggy Arraiz, Code Compliance Manager

Peggy Arraiz, Code Compliance Manager updated the board that the City has advertised for 2 part-time Parking Enforcement Officers positions and that closed on December 31, 2020. Interviews have not taken place yet, they are waiting on the financial report for the 1st quarter which will be presented to the City Commission on Monday. City Manager, Nick Mimms will then have to give authorization to go ahead and proceed to get the positions filled.

The RFP for the Enforcement Software is currently on the street, and they have been receiving a good amount of responses and the due date will most likely be extended, and they are hoping to have that finalized by the end of February. Questions were asked about the software and Ms. Arraiz gave an explanation as to how the parking enforcement officers currently give citations and how the software will be beneficial.

The software will keep a log and it will all be done electronically. It will also be beneficial for the person receiving the parking citation, they will be able to do everything online. The software will work well with paid parking/parking meters. Peggy Arraiz explained the parking violations at the beaches and downtown and how the parking enforcement officers will be working and citing vehicles. Anton Kreisl requested from Peggy Arraiz to have staff be notified as to when the official parking enforcement from the new officers will begin so that he may ask the City Manager send out a press statement to the public, notifying them of the 2-hour enforcement.

Chairman Michael Broderick addressed an old business item, the 2-hour parking along Melody Lane next to the Renaissance Building. He mentioned there is no 2-hour parking signage and Peggy Arraiz confirmed there is not. Mr. Broderick suggested for the next meeting to have that as an agenda item.

b. Discussion of a Proposed Loading Zone Along Melody Lane

Anton Kreisl said his only objection would be that there are currently 4 parking spaces and 2 spaces would be needed for the loading zone. There is already a few loading zones downtown that are not properly utilized. Chairman Broderick suggested adding the loading zone issue to next month's agenda item of Melody Lane parking issues.

8. **COMMITTEE AND STAFF COMMENTS**

9. **ADJOURNMENT**

ATTEST:

RECORDING SECRETARY

CHAIR