



TO: Technical Review Committee Members

FROM: Rebeca A. Guerra, Assistant Director of Planning *RG*

RE: Technical Review Project: # (TBD)

DATE: September 16, 2021

Text Amendment – Board of Adjustment

The proposed **Text Amendment** seeks to modify multiple sections of the Code of Ordinances in reference to the Board of Adjustment and its overall role and procedures to reflect changes in State Statute regarding review of development projects and the timing of their processes. To this end, the following text amendment identifies the existing practice of seeking City and County Staff review of each request through a Pre-Application meeting as well as through the Technical Review Committee. Additionally, the proposed Text Amendment also looks to modify the days of review and approval by both Staff and the Board to be more consistent with the actual timeframe of these processes, whilst still allowing for flexibility in the Board's scheduling should a quorum not be able to be established.

Please provide two (2) copies of written comments regarding the above at your easiest convenience. The item will be reviewed at the September 16, 2021, TRC Meeting.

Please do not hesitate to contact one of our staff members should you require any additional information or clarification at (772) 467-3739. Please send all TRC Comments to rguerra@cityofftpierce.com.

Thank You,

Rebeca A. Guerra, AICP, LEED-AP, CPD
Assistant Director