

# KeAndrea J. Davis

2514 Mohawk Ave • Fort Pierce, Florida 34946 • davisk711@gmail.com • (772) 708-6128

**BAR MEMBERSHIP** – Florida Bar, 2019

## **EDUCATION**

**FLORIDA COASTAL SCHOOL OF LAW**

Jacksonville, FL

*Juris Doctor, May 2015*

Organizations/Honors:

- Delta Sigma Theta Sorority, Inc.
- Phi Alpha Delta Law Fraternity
- Dean's Merit Scholarship Recipient
- NAACP
- City of Fort Pierce Communitywide Council (2018-2020)
- Lincoln Park Young Professionals, Inc.

Certifications: Florida Certified Teacher in Social Science 6-12

**FLORIDA STATE UNIVERSITY**

Tallahassee, FL

*Bachelor of Science in Communication Sciences and Disorders, April 2011*

## **PROFESSIONAL EXPERIENCE**

**Florida Rural Legal Services**

Fort Pierce, FL

*Staff Attorney, January 2022- Current*

- Provide legal advice and representation to returning citizens desiring civil rights restoration
- Research, plan and implement emergency rental assistance program to combat homelessness
- Provide legal assistance to vulnerable and low-income clients in areas including family, housing, public benefits, individual rights and elder law.
- Partner with community organizations and agencies through outreach

**Office of the Public Defender, 19<sup>th</sup> Judicial Circuit**

Fort Pierce, FL

*Assistant Public Defender, January 2020- December 2021*

- Provide legal representation to persons charged with criminal law violations.
- Practice criminal defense litigation in cases involving juveniles, misdemeanor, felony and Baker Act hearings.
- Analyze cases, prepare and argue motions and advocate for each client in court proceedings.
- Advise, counsel, and establish a professional relationship with each client.
- Effectively manage high-volume caseloads, develop case strategy, and prepare case for court hearings and trials.
- Serve as lead trial counsel in jury trials, bench trials, and violation of probation hearings.
- Coordinate and negotiate with State Attorney's office for plea agreements and optimum outcomes for clients.
- Refer clients to local community agencies and diversion courts to assist with recovery and reduce recidivism.

**ST LUCIE COUNTY PUBLIC SCHOOLS,**

Fort Pierce, FL

*Teacher, October 2015 - January 2020*

- Met and instructed assigned classes, planned a program of study that, as much as possible, met the individual needs, interests and abilities of the students, and created a classroom environment that was conducive to learning and appropriate to the maturity and interests of the students.
- Planned, developed and oversaw all student council and school-sponsored activities including sports events, school dances, fundraisers, parent and community involvement, etc.
- Implemented, designed, and provided oversight for the sales of the school yearbook.
- Attended professional development trainings throughout school year.
- Maintained professional competence and completed duties assigned by administration.

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## **OFFICE OF THE PUBLIC DEFENDER, 4<sup>th</sup> JUDICIAL CIRCUIT,**

**Jacksonville, FL**

*Certified Legal Intern, January 2014 – May 2014; January 2015- May 2015*

- Represented clients, with supervision, in court hearings in circuit criminal court.
- Researched legal issues and drafted legal memoranda for pre-trial motions and evidentiary issues.
- Reviewed trial records and transcripts, prepared case for depositions and trial.
- Assisted with case development by communicating with clients on a consistent basis.
- Assisted supervising attorneys with daily tasks.

## **RHONDA PEOPLES-WATERS, P.A.,**

**Jacksonville, FL**

*Legal Intern, October 2014 – March 2015*

- Assisted attorney on cases involving criminal, family and personal injury law.
- Conducted legal research and drafted legal memoranda, demands, and all other legal correspondence as requested by attorney.
- Attended court proceedings with attorney and assisted with mediations, depositions and hearings.

## **L. A. LAW, P. A.,**

**Jacksonville, FL**

*Legal Intern, August 2014-October 2014*

- Assisted attorney on cases involving family, employment, landlord-tenant and real estate law.
- Performed legal research and drafted legal correspondence for mediation and arbitration cases.
- Assisted attorney with pro bono work for Guardian Ad Litem.

## **VILLAGE OF WELLINGTON,**

**Wellington, FL**

*Village Attorney Summer Intern, May 2014 – August 2014*

- Reviewed and revised ordinances, contracts, leases, and resolutions to ensure compliance with municipal policies and procedures, federal, state and local laws.
- Attended court proceedings in all areas of municipal law on behalf of the Village of Wellington.
- Organized and facilitated staff trainings on Florida Sunshine laws and ordinances.
- Performed extensive legal research and prepared legal memoranda in diverse areas such as zoning and administration, code enforcement, engineering, and environmental law.
- Reviewed and revised ordinances, contracts, leases, and resolutions to ensure compliance with municipal policies and procedures, federal, state and local laws.
- Investigated legal complaints and claims against the Village of Wellington.
- Researched legal questions from various departments within the Village of Wellington.