



THE SUNRISE CITY
FORT PIERCE
CITY ATTORNEY'S OFFICE *Florida*



TO: C.D. Davis, A/Lieutenant
FROM: Tanya Earley, City Attorney *TE*
RE: R.I.C.H. House Lease Agreement Renewal
CAO RLS: 22-185
DATE: August 24, 2022

Received

AUG 26 2022

City of Fort Pierce
City Manager's Office

I have reviewed the attached request for legal services. The document is approved as to form and correctness with the following caveats:

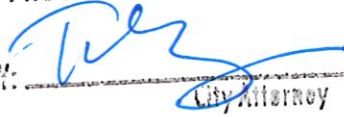
1. There are blank spaces for the effective date, end date, and due dates for lease payments. I would advise that the parties ensure that all agree as to what dates are controlling before the document is fully executed; and
2. Although the City Manager executed an earlier version of this agreement (in 2018), I recommend placing this on the next agenda for the City Commission's approval and the Mayor's signature. The latter is more typical of how lease agreements are handled.

If I can be of further assistance, please do not hesitate to call or e-mail.

Thank you.

TE/mm

cc: Nicholas C. Mimms, P.E., City Manager
Diane Hobley-Burney, Chief of Police
Linda Cox, City Clerk

CITY ATTORNEY USE ONLY			
Routed for Review	Date	Response Deadline	Response
			APPROVED AS TO FORM AND CORRECTNESS BY:  City Attorney



CITY ATTORNEY USE ONLY

Date Received:	8.17.22
Assigned To:	
File:	22-185
Due Date:	
Hours:	

RECEIVED
AUG 17 2022
City Attorney


REQUEST FOR LEGAL SERVICES


Received


AUG 16 2022

City of Fort Pierce
City Manager's Office

To: CITY ATTORNEY

SUBMITTED BY: C. D. DAVIS, A/LIEUTENANT 

THROUGH: DIANE HOBLEY-BURNEY, CHIEF OF POLICE 

CITY MANAGER AUTHORIZATION: NICHOLAS C. MIMMS, P.E., CITY MANAGER 

DATE: AUGUST 12, 2022

RE: R.I.C.H. HOUSE LEASE AGREEMENT RENEWAL

Service Required: (please circle or underline)

Review Documents

Draft Document

Written Opinion Requested

Attend Meetings

Advise

Other: Legal Services

Upon review and/or "Approval as to Form and Correctness," the Department submitting the RLS is responsible for placement of any related item on a Commission or Board Agenda.

SEE ATTACHMENT FOR ANSWERS TO QUESTIONS BELOW

1. **Brief statement of the nature of the request or problem:** (Provide description of the issue and what is being requested of the City Attorney's office.)

The lease agreement between The Housing Authority of the City of Fort Pierce and the City of Fort Pierce (Municipal Corporation), for the premises of 2304 Avenue I is due to expire on September 15, 2022. Please review the new lease and provide comments or suggestions.

2. **Discussion of the implications and the possible impact if not apparent from preceding information:** (Discuss any issues related to the underlying matter to assist with the City Attorney's analysis.)

N/A

- 3. Time considerations and their significance:** (Note any deadlines, internal or external, that may affect the timeline for completion of the RLS, or may otherwise be pertinent.)

The lease expires in 32 days, on September 15, 2022.

- 4. Are City funds required? If so, list approvals obtained for expenditure of funds:** (e.g., purchasing approval, Commission Approval at [date] Regular Meeting, finance approval.)

N/A

- 5. Factual background:** (Outline the facts related to the underlying matter to provide context for the request.)

- Location: 2304 Avenue I, Fort Pierce, FL 34950
- Phase of Construction: N/A
- Parties Involved: The Housing Authority of the City of Fort Pierce and The City of Fort Pierce, A Municipal Corporation

- 6. List and/or attach all related documents and known authorities (e.g., statute, ordinance, resolution, administrative code, legal case, RFP, bidder's response, contract, lease, letter, memorandum, prior legal opinion, deed, etc.):** (Requestor should investigate the issue and gather all documents/information pertaining to the matter from any other related departments *prior* to submitting the request to this office):

- Letter from The Housing Authority of the City of Fort Pierce
- Email from The Housing Authority of the City of Fort Pierce
- Lease Agreement

- 7. Identify prior legal assistance on this or a related matter and the attorney who handled it:**

Prior City Attorney, or designee.

- 8. If this is a request for review of a contract, provide the following:**

- a. List of individuals who have read and approved the business terms and conditions of the contract and confirmed the ability to carry out the terms of the contract as they apply to the City:** (This office is not responsible for reviewing either the accuracy or value of the business terms and conditions or product specifications of the contract as agreed upon between the department and contractor. However, this office is available to negotiate the terms as desired by the City upon request.)

The previous agreement was signed by City Manager Nicholas Mimms, and The Housing Authority of the City of Fort Pierce personnel.

- b. Insurance requirements that differ from the City's template insurance terms:** (The department should consult with the Risk Manager for each contract to determine whether there are any special insurance requirements.)

Insurance information for this agreement is provided by Risk Management.