

EMERGENCY-INCLEMMENT WEATHER SHELTER

SALARY	
Shelter Nights	15
Hours Each Night 5pm-8am	15
Staff (always one male and one female with various shifts)	2
Per Hour Rate	\$15.00
20 % Multiplier for FICA, Workman's Comp. Ins., Re-Employment Taxes	1.2
Total Salary	\$8,100.00
FOOD EXPENSE	
Shelter Nights	15
Average Guests per Night (Est.)	40
Cost Each Combined Dinner, Snacks, Breakfast	\$10.00
Sub-total Meals	\$6,000.00
Coffee	\$40.00
Sugar	\$10.00
Cream	\$10.00
Paper Plates	\$50.00
Foam Cups	\$15.00
Plastic Forks and Spoons	\$30.00
Napkins	\$10.00
Total Food Expense	\$6,165.00
TOILETRIES	
Deodorant (est...\$1.00 X 40 guests X 2 weeks)	\$80.00
Soap-Body Wash	\$40.00
Toothpaste	\$20.00
Toothbrushes	\$80.00
Razors (male and female)	\$80.00
Shampoo	\$40.00
Hair Brushes-Combs	\$40.00
Facial Wipes-Hand Wipes	\$80.00
Hand-Body Lotion	\$80.00
Nail Clippers-Nail Files	\$40.00
Cotton Swabs	\$20.00
Body Powder (Corn Starch)	\$40.00
Personal Hand Sanitizers	\$80.00
Tweezers	\$20.00
Total Toiletries	\$740.00
FIRST AID SUPPLIES	
Band-Aids	\$10.00
Antibiotic Cream	\$10.00
Insect Bites-Antiseptic	\$10.00

Anti-Diarrheal (Pepto-Bismol)	\$10.00
Cough Drops	\$20.00
Thermometer	\$45.00
Temporary Pain Tablets (Aspirin, Tylenol, Advil, Aleve)	\$40.00
Insect Repellant	\$10.00
Sunscreen	\$30.00
Total First Aid Supplies	\$185.00
CLEANING SUPPLIES	
Mop and Bucket	\$45.00
Brooms-Dustpans	\$35.00
Paper Towels	\$40.00
Toilet Paper	\$320.00
Laundry Soap	\$50.00
Trash Bags	\$25.00
Professional Contracted Sanitizing-Disinfecting Services	\$1,000.00
Laundry Services	\$250.00
Total Cleaning Supplies	\$1,765.00
SHELTER CAPITAL EXPENSES	
Heavy-duty Folding Cots (80 @ \$50.00 each)	\$4,000.00
Bath Towels	\$425.00
Washcloths	\$425.00
Blankets	\$1,700.00
Pillows and Cases	\$1,020.00
Total Capital Expenses	\$7,570.00
LEGAL AND OVERHEAD	
Event Liability Insurance	\$7,500.00
Transportation Costs (including fuel) from the "HUB" to 29th & Ave. D (and return)	\$1,500.00
Total Legal and Overhead	\$9,000.00
TOTAL SALARIES, FOOD, TOILETRIES, FIRST AID, CLEANING, CAPITAL, AND LEGAL	\$33,525.00