



September 21, 2022

Nicholas C. Mimms
Fort Pierce City Manager
100 N. U.S. Highway 1
Fort Pierce, FL 34950

Alphonso Jefferson, Jr.
St. Lucie Deputy County Administrator
2300 Virginia Avenue
Fort Pierce, FL 34982

Greetings City Manager and Deputy County Administrator,

In the Image of Christ, Inc. has been providing Emergency Inclement Weather Shelter services for over 10 years in our county and city for our most desperate and vulnerable citizens. This service was in danger of being discontinued; although, the necessity in our area increased.

However, with the collaboration of several community members, the local Boys and Girls Clubs, and our agency (MOU's attached), we created an Emergency Inclement Weather Shelter program that will work in our area to provide the basic essentials of shelter, food, and safety for our most distressed population in times of need. For this to happen, funding is required.

Please allow this letter to serve as an official request for three years of funding (based on the attached budget) equally divided between St. Lucie County and the City of Fort Pierce, Florida. This amounts to a 3 year total of \$100,575.00. Equally divided, this comes to a commitment of \$16,762.50 each, per year.

With much gratitude, please consider this submission with heartfelt prayer and thought.

Blessings,


Hazel Hoylman/Executive Director
hhoylman@intheimageofchrist.org
772-359-9653

In the Image of Christ, Inc.
P.O. Box 12397, Fort Pierce, FL 34979
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Memorandum of Understanding

Memorandum of Understanding

Boys and Girls Clubs of St. Lucie County

and

In the Image of Christ, Inc.

This Memorandum of Understanding (MOU) sets for the terms and understanding between Boys and Girls Clubs of St. Lucie County and In the Image of Christ, Inc. to provide Emergency-Inclement Weather Shelter services in Fort Pierce, Florida.

Background

The Boys and Girls Clubs of St. Lucie County offer daily access to a broad range of programs that promote health, social, educational, vocational, character, and leadership development. Club programs foster a sense of belonging, competence, usefulness, and influence that builds self-confidence and self-esteem. The scope and depth of our programming addresses the community's need for positive programs for these at-risk youth.

In the Image of Christ, Inc. is a Community-based Organization with a mission of following Jesus Christ's example by offering charitable services to the community, treating all people with dignity and respect, and striving to create a place that is free of stigma, shame, and fear. We dedicate ourselves to working in the Image of Christ.

Purpose

The purpose of the MOU will serve as a documented tool to outline the goals of the collaboration between Boys and Girls Clubs of St. Lucie County and In the Image of Christ, Inc.

- The Boys and Girls Club will provide the facility (2902 Ave. D, Fort Pierce/Percy Peak Gym) and the preparation and delivery of food when "SHELTER" is called.
- In the Image of Christ will be responsible to call "SHELTER" and provide the staff, equipment, cleaning, toiletries, first aid supplies, transportation, and insurance.

Reporting

Both parties will evaluate effectiveness and adherence to the agreement; the evaluation will take place during scheduled meetings with Boys and Girls Clubs of St. Lucie County and In the Image of Christ, Inc. at least monthly during shelter periods and as additionally needed.

Manner and Funding

This MOU serves as a commitment of funds or exchange of funds in the following manner:

1. When the local Emergency Management Services announces that the Fort Pierce weather condition includes a temperature drop (including “wind chill” and other “feels like” variables) to 48 degrees Fahrenheit or less, In the Image of Christ, Inc. will call “SHELTER.”
2. In the Image of Christ’s Executive Director or Representative will directly contact the Chief Executive Officer or Representative of Boys and Girls Club.
3. When possible, a 24 hour or more notice will be given prior to the impending “SHELTER” night.
4. When SHELTER is called, the Boys and Girls Club will be alerted as to when and how many guests are **anticipated** for the approaching shelter day or days.
5. The Boys and Girls Club will have the Percy Peak Gym facility open by 4pm on the shelter day to allow for In the Image of Christ’s staff to begin setting up and preparing for the shelter guests that will be arriving beginning at 5pm.
6. The Boys and Girls Club will be responsible for preparing and delivering the dinners and drinks by 6pm, and provide for the snacks and breakfasts (usually beginning around 6am).
7. In the Image of Christ will provide the staff for serving, the plates, silverware, napkins, cups and coffee.
8. For the FOOD...In the Image of Christ will reimburse Boys and Girls Clubs at the rate of \$10.00 per **anticipated** guest per night on the next calendar 1st and 15th of the month; following a 7-day buffer (or “grace”) period. For example...If SHELTER is called for December 9, 2022 for two nights for 40 guests; then, In the Image of Christ will reimburse Boys and Girls Clubs \$800.00, payable January 1, 2023. (Explanation: \$10.00 times 2 nights times 40 guests equals \$800.00 AND Dec. 9 plus 7 days is Dec. 16, so the next payable period is Jan. 1).
9. In the Image of Christ will be responsible for the costs incurred for staff salary, toiletries, any first aid supplies, coffee, dinnerware, napkins, cleaning supplies and contracted cleaning services, the cots, blankets, pillows, towels, transportation costs (to and from the “HUB” and the Percy Peak Gym), and the event liability insurance.

Duration

This MOU is at-will and may be modified by mutual consent of authorized officials from Boys and Girls Clubs of St. Lucie County or In the Image of Christ, Inc. This MOU shall become effective upon signature by the authorized officials from Boys and Girls Clubs of St. Lucie County and In the Image of Christ, Inc., and will remain in effect until modified or terminated by any one of the partners by mutual consent. This MOU shall end on January 1, 2024; unless renewed within 30 days prior to expiration.

Therefore, be it official that the undersigned are entering into this agreement willingly, and without coercion:

Boys and Girls Clubs of St. Lucie County
William Armstead
Chief Executive Officer
3104 Avenue J
Fort Pierce, FL 34947
772-460-9918
WArmstead@bgcofslc.org

William Armstead--Signature, DATE

In the Image of Christ, Inc.
Hazel Hoylman
Executive Director
3090 Avenue G
Fort Pierce, FL 34947
772-460-7788
HHoylman@intheimageofchrist.org

Hazel Hoylman—Signature, DATE