



CITIZEN PARTICIPATION PLAN

Grants Administration Division



HUD MONITORING REQUIREMENT ¹



- **Participation of local and regional institutions in the development of the Consolidated Plan; Participation by residents of public and assisted housing**
- **Corrective Action Taken:** Since the monitoring, the Grants Division has amended the Citizen Participation Plan to reflect the statute requirement.

REQUIREMENT 1: PARTICIPATION OF ORGANIZATIONS



The City also encourages the participation of local and regional institutions, Continuums of Care, and other organizations, including businesses, developers, nonprofit organizations, philanthropic organizations, and community-based and faith-based organizations in the process of developing and implementing the AFH, the Consolidated Plan and the Annual Action Plan.

HUD MONITORING REQUIREMENT 2



Revisions to the Assessment of Fair Housing

- **Corrective Action:** The Grants Division has amended the Citizen Participation Plan to include the following language regarding revision of the Assessment of Fair Housing

REQUIREMENT 2: GUIDELINES FOR REVISING AN ACCEPTED AFH



In compliance with federal requirements, the criteria for revisions to an accepted AFH are when:

- a material change occurs;
- upon written notification from HUD specifying a material change that requires the revision.

When a revision due to a material change is required, it will be submitted to HUD within 12 months of the onset of the material change, unless HUD specifies a later deadline. When HUD has provided written notification specifying a material change that requires a revision, HUD will specify a date by which the revision must be submitted.

Whenever a revision to an accepted AFH is proposed, the City will follow the notice and comment process applicable to Annual Action Plan substantial amendments.

If comments or views are received, they will be considered before revising the AFH. If the City deems appropriate, it will modify the proposed revisions. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons why, will be attached to the revision.

PUBLIC COMMENTS

