

**Keep Fort Pierce Beautiful Advisory Board
AGENDA**

Regular Meeting - Tuesday, April 11, 2022 - 11AM - 12PM

City Hall, Commission Chambers - 100 N. US-1 Fort Pierce, Florida 34950

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Roll Call**

4. **Approval of Minutes**
 - a. Approval of Minutes from the March 8, 2022, Meeting

5. **Comments from the Public**

6. **New Business**
 - a. Rules and Regulations of the Keep Fort Pierce Beautiful Board

7. **Old Business**
 - a. Community Garden Update from Grants Administration
 - b. Neighborhood Identification
 - c. KFPB T-Shirt Discussion

8. **Staff Discussion**

9. **Board Discussion**

10. **Adjournment**

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (772) 467-3052 at least 48 hours prior to the meeting.

Keep Fort Pierce Beautiful

4. a.

Meeting Date: 04/11/2022

Discussion item

Approval of Minutes from the March 8, 2022, Meeting

Attachments

Draft Minutes

City of Fort Pierce
Keep Fort Pierce Beautiful Advisory Board Meeting
March 8, 2022 @ 11:00am
City Hall – Commission Chambers

DRAFT

1. **Call to Order** - The meeting was called to order at 11:00am.

2. **Pledge of Allegiance –** Recited by the board and guests.

3. **Roll Call**

Present: Charlene Adair, Matt Samuel, Caleta Scott, and Bob Burdge

Absent: Tishunda Tullis and Chad Ingram

Staff Present: Paul Bertram and Officer Gotz

Guests: Mayor Linda Hudson and Jann Widmayer

4. **Approval of Minutes from the February 8, 2022, Meeting**

Motion was made by Bob Burdge, seconded by Matt Samuel, to approve the minutes from the February 8, 2022, meeting. All in Favor. Motion passed.

5. **Comments from the Public**

There was no comments from the public.

6. **Old Business**

- a. Neighborhood Identification – Caleta Scott asked if everyone had a chance to review their designated section since the last meeting. Matt Samuel stated he was able to find a list of neighbors from the Coldwell Banker website and he felt it was helpful. Charlene Adair stated she believed it was up to the board to identify the neighborhoods they already knew throughout the sections they were assigned. Caleta asked staff to reach out to the board members that were not present before the next meeting. Charlene Adair asked if staff could include a reminder as to what sections the board members were given to research and identify.

6. New Business

- a. Community Garden Discussion– The board member that initiated this item is not here today so this item will be added to the next meeting when Chad Ingram is in attendance.
- b. KFPB Shirt Discussion – Paul Bertram stated he can work on getting the board shirts but informed the board that everything is on backorder right now. Paul stated he can pick the color and get the process started if that is ok with the board members. Matt Samuel mentioned a new company off 2nd Street that can obtain shirts. Bob Burge asked everyone to put their shirt size on the sign-in sheet. Charlene Adair stated she's not sure why the board need shirts as they are not doing many public events. Caleta Scott stated it is not something that has to be ordered right away and more discussion can take place.

7. Staff Discussion

- a. Paul Bertram updated the board on the Great American Cleanup and Arbor Day Celebration. He informed them that the registration is online, the flyers have gone out, and Arbor Day will be at Jaycee Park at 10AM. There are two days that the volunteers can come to Public Works and pickup their supplies for the cleanup. Paul also stated Solid Waste will be out with grapple trucks running throughout the City during the Cleanup. Paul informed the board that Public Works will be doing also be doing a rehab at 13th Street Plaza during the Cleanup.

Jann Widmayer stated that FPUA will be providing lunch at FPUA for volunteers on the day of the cleanup. This will be a drive-thru style, and all are welcome to attend.

Officer Gotz stated him, and the safety patrol squad will be participating in the Great American Cleanup by cleaning around C.A. Moore Elementary. He asked if any board member is out in the area if they could swing by C.A. Moore and say hi to the kids as it really encourages them.

8. Board Discussion

- a. Matt Samuel stated he has a group of 20 people with the Fort Pierce Lions Club and they will be cleaning up the PAD on Orange Avenue from US-1 to 10th Street.

Caleta Scott stated she has a group of 20 people, and they will be cleaning around Means Court School and branching out from there.

Charlene Adair stated that her group will be working on a project at South Beach

Park for the cleanup.

Matt Samuel discussed the cannon and would like the boards support to go before the City Commission for the State's Historical Preservation Award that is given out yearly. Shirley Walker motioned to approve the request for this to go before the Commission and be placed on an upcoming agenda. This was seconded by Bob Burdge, all in favor, motion passed.

Charlene Adair discussed the resolution that explains the purpose of the Keep Fort Pierce Beautiful Advisory Board. She stated that being involved in the Cleanup and Neighborhood Identification falls right under their purpose and she's happy to be working on these items. She stated the attendance requirements have changed and there are no excused absences anymore.

Caleta Scott stated she would like to add the boards resolution to the next agenda so it can be discussed. She also mentioned that the Billion Step Challenge is happening and it's a good initiative to join.

Matt Samuel discussed he was at the previous Commission Meeting and the Commissioners discussed the cigarette butt problem at the Jetty.

Mayor Linda Hudson stated Legislation recently passed a bill giving local municipalities the ability to restrict smoking in local parks.

Charlene Adair stated the new ashtrays at the Jetty aren't very visible and thinks there might be a better way to identify them.

Officer Gotz suggested using the message board in front of the park to use the ashtray for cigarette butts.

9. **Adjournment**

Motion was made by Caleta Scott, seconded by, Bob Burdge to adjourn the meeting. All in Favor. Motion passed at 11:38AM.

Keep Fort Pierce Beautiful

6. a.

Meeting Date: 04/11/2022

Discussion item

Rules and Regulations of the Keep Fort Pierce Beautiful Board

Attachments

21-R30 Keep FP Beautiful Advisory Board Restructure

RESOLUTION NO. 21-R30

A RESOLUTION BY THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA, **AMENDING MEMBERSHIP REQUIREMENTS OF THE CITY OF FORT PIERCE KEEP FORT PIERCE BEAUTIFUL ADVISORY BOARD**; RESPONSIBILITIES OF THE BOARD, ELECTION OF PRESIDING OFFICER, MEETINGS, AND QUORUM; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on March 19, 2001, Keep Fort Pierce Beautiful was officially certified as an affiliate of the Keep America Beautiful organization; and

WHEREAS, the Keep Fort Pierce Beautiful Advisory Board was established by Resolution 05-53; its membership was amended by Resolution 06-42 and again by Resolution 08-21; and

WHEREAS, the City of Fort Pierce recognizes the goal of the Keep Fort Pierce Beautiful Advisory Board is community awareness and responsibility for litter prevention, to beautify and improve the community, minimize waste, and to empower individuals to take greater responsibility for enhancing the community environment.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Fort Pierce, Florida as follows:

SECTION 1. The City of Fort Pierce, Florida hereby establishes a Keep Fort Pierce Beautiful Advisory Board as an advisory committee to the City Commission.

SECTION 2. Membership and Qualifications: Term of Appointment; Vacancy

A. The Committee shall consist of seven (7) members. All members shall have the following qualifications:

1. Members shall be a resident of St. Lucie County.
2. Members shall not be elected officials or City staff members.

B. Each member of the City Commission shall appoint one (1) member to the Committee. Additionally, two (2) at-large members shall be appointed by majority vote of the City Commission.

C. The term of each member of the Committee appointed by an individual City Commission member shall coincide with the term of the City Commission member that appointed the member of the Committee. At-large members shall serve a term of four (4) years.

- D. All Committee members appointed by an individual City Commission member shall serve at the pleasure of the City Commission member who appointed the Committee member.
- E. At-large Committee members shall serve at the pleasure of the majority of the City Commission. A majority is defined as three (3) members of the City Commission.
- F. Committee members shall be automatically removed for lack of attendance. Lack of attendance means failure to attend three (3) consecutive regularly scheduled meetings or failure to attend at least two-thirds of the regularly scheduled meetings during a calendar year. Participation for less than three-fourths of a meeting shall be the same as a failure to attend a meeting. Absences shall be entered into the minutes of the Committee meeting. Absences may not be excused.
- G. Vacancies occurring for any reason during the term of office by a Committee member shall be filled within ninety (90) days from the date of the vacancy.

SECTION 3. Responsibilities and Duties:

- A. The Committee shall act solely in an advisory capacity to the City Commission on matters relating to keeping Fort Pierce beautiful. The Committee shall have the following responsibilities and duties:
 - 1. Provide input to the City Commission on beautification related activities.
 - 2. Recommend policies related to beautification.
 - 3. Provide research on tasks assigned by the City Commission.
 - 4. Educate the public on Commission directed initiatives.
 - 5. Provide input to the Department of Public Works in its city-wide tree care duties previously assigned to the City Tree Board.
 - 6. Other duties as assigned by the City Commission.

SECTION 4. The Committee shall elect one of its members as a Chairperson, one as a Vice Chairperson, and one as a Second Vice Chairperson. Elections shall be held at the first regularly scheduled meeting, or as soon thereafter as practical, after appointment of the Keep Fort Pierce Beautiful Advisory Committee. The Chairperson shall preside and conduct meetings of the Keep Fort Pierce Beautiful Advisory Board. The Vice Chairperson shall act in the absence of the Chairperson. In the absence of both the Chairperson and Vice Chairperson, the Second Vice Chairperson shall act as the Chairperson. The term of the

Chairperson, Vice Chairperson, and the Second Vice Chairperson shall be for one (1) year. A vacancy in the office of Chairperson or Vice Chairperson shall be filled at the earliest possible date by the Committee by the election of one of its members to fill the unexpired term.

SECTION 5. The Committee shall meet at least once per month unless there is no business to transact by the day before the regular meeting date. Special meetings may be called by the City Manager or as requested by City Commission.

SECTION 6. All meetings of the Committee shall be open to the public. City staff shall be responsible for recording minutes for all meetings of the Keep Fort Pierce Beautiful Advisory Board. Minutes of the meetings and records shall be filed in the appropriate offices of the City and shall be public records.

SECTION 7. A majority of the Committee membership shall constitute a quorum for the transaction of business; providing, however, that no official action shall be taken by the Committee without the concurring vote of a majority of all members present at such meeting.

SECTION 8. This resolution shall take effect immediately upon its adoption.

IN WITNESS WHEREOF, this Resolution has been duly adopted this 21st day of June, 2021.

Linda Hudson
Mayor Commissioner

ATTEST:

Linda W. Cox, City Clerk

Approved as to Form
And Correctness:

Peter Sweeney, Esq.
City Attorney

Keep Fort Pierce Beautiful

7. a.

Meeting Date: 04/11/2022

Discussion item

Community Garden Update from Grants Administration

Keep Fort Pierce Beautiful

7. b.

Meeting Date: 04/11/2022

Discussion item

Neighborhood Identification

Keep Fort Pierce Beautiful

7. c.

Meeting Date: 04/11/2022

Discussion item

KFPB T-Shirt Discussion
