THE RESOURCE CENTERS, LLC

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October 20, 2022

TO: Board of Trustees

FROM: Scott Baur and Sergio Giron
Partners, Resource Centers, LLC

RE: Resource Centers 2022 SSAE-18 SOC 1 Type 2 Audit Report

Dear Trustees:

We are pleased to present to you our attached 2022 SSAE-18 SOC 1 Type 2 Audit Report (often referred to as a "SOC 1" audit). As some of you know, we engage an outside auditor each year to review our internal controls and procedures. Our controls and procedures protect our clients against inadvertent errors and fraud by providing a framework for processing benefits and transactions through our office. Our auditors compare the actual workflow to identify any instances where we deviated internally from our stated procedures, in addition to making recommendations to improve those procedures. As we continually strive to improve our process and protect the security of your member information, we have also become the only public plan administrator in Florida to complete an annual SOC 1 audit. This year as in prior years, we are happy to report that the auditor identified no exceptions, meaning we have a completely clean audit report. This report marks the 15th year that we have completed a SOC 1 audit.

As we provide these audit results to you, we want to briefly explain to you again the difference between a Type 1 and a Type 2 SOC Audit Report. A Type 1 report describes the internal controls and procedures that an organization has in place; however, the auditor does not test those controls and procedures in a Type 1 audit. A Type 2 audit not only describes the internal controls and procedures, but also tests those controls fully to identify any exceptions. Most plan auditors will therefore rely on the controls in place because a separate independent auditor already tested the controls. The auditor for the Board or municipality may not rely on the procedures described in a Type 1 audit because the auditor did not test the procedures.

We believe that our dedication to this process has definitely enhanced our ability to deliver high quality plan administration services over time. Most of all, we also want to take this opportunity to thank you for the confidence you place in our organization and our staff. We truly appreciate the opportunity to work with you and with the members of your plan.

Sincerely,

J. Scott Baur
Managing Partner

Sergio Giron
Partner and CIO