

**CITY OF FORT PIERCE**  
**ARTS AND CULTURE ADVISORY BOARD**

Regular Meeting - Tuesday, March 28, 2023 - 2:00 p.m.

City Hall - Second Floor Conference Room - 100 N. Us Hwy 1, Fort Pierce, Florida  
34950

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **COMMENTS FROM THE PUBLIC**

Any person who wishes to comment on any subject on this Agenda may be heard at this time. Please sign the sign-up sheet in order to speak. Please limit your comments to no more than five (5) minutes, as this section of the Agenda is limited to thirty minutes. The Arts and Culture Advisory Board will not be able to take any official action under “Comments from the Public” section.

5. **APPROVAL OF MINUTES**

- a. Approval of Minutes from the January 24, 2023, meeting.

6. **NEW BUSINESS**

- a. Review Application for Board Appointed Position

7. **OLD BUSINESS**

- a. Chair and Vice Chair Selections
- b. Pad Mural Program - (Deadline Extended)

8. **BOARD DISCUSSION**

9. **STAFF DISCUSSION**

10. **ADJOURNMENT**

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (772) 467-3065 at least 48 hours prior to the meeting.

**Arts and Culture Advisory Board**

**5. a.**

**Meeting Date:** 03/28/2023

**Re:**

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**SUBJECT:**

Approval of Minutes from the January 24, 2023, meeting.

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**Attachments**

Draft Minutes

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**Form Review**

Form Started By: Kaitlyn Ballard  
Final Approval Date: 03/23/2023

Started On: 03/23/2023 03:43 PM

# DRAFT

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## City of Fort Pierce

### ARTS AND CULTURE ADVISORY BOARD

Regular Meeting – January 24, 2023 – 2:00PM

City Hall Second Floor Conference Room  
100 N. U.S. 1, Fort Pierce, Florida 34950

1. **CALL TO ORDER-** The meeting was called to order at 2:10 PM

2. **ROLL CALL**

**Present:** Mary Myers, Julie Pouliotte, Megan Dirsa-DuBois, Ipyana Abayomi, and Doretha Hair-Truesdell

**Absent:** None

**Staff:** Kaitlyn Ballard, Marsha Noel

**Guests:** None

4. **COMMENTS FROM THE PUBLIC**

There were no comments from the public.

5. **APPROVAL OF MINUTES**

A motion was made by Doretha Hair-Truesdell, seconded by Ipyana Abayomi, to approve the minutes from September 27, 2022, all in favor, motion passed.

6 **NEW BUSINESS**

a. Host Marine Debris Sculpture at City Hall –

The board discussed hosting a marine debris sculpture at City Hall and reviewed the pictures and documents of the corresponding item. Megan Dirsa-DuBois motioned to recommend agreeing to the proposal and hosting a sculpture at City Hall. Mary Myers seconded the motion, all in favor, motion passed.

b. Chair and Vice Chair Selection -

The board discussed selecting a Chair and Vice Chair for the board. Megan Dirsa-DuBois motioned to recommend waiting until the board is full to select a chair and vice chair. Julie Pouliotte seconded the motion, all in favor, motion passed.

- c. PAD Mural Presentation - Marsha Noel, MPA, Redevelopment Specialist –

Marsha Noel gave a presentation to the board reading the FRPA and their vision for the PAD and information on the upcoming Mural Program. The information was provided in a handout that was given to each board member. Marsha will be running a call for artists for the PAD mural program and would like to bring the submissions to the Arts and Culture Advisory for review before presenting them to the CRA Advisory Board.

7. **OLD BUSINESS**

None at this time.

8. **BOARD DISCUSSION**

Mary Myers - Had no updates at this time.

Megan Dirsas - Would like to know where the wind vane sculpture will be placed once it is removed from in front of the FPPD.

Julie Pouliotte – Stated the wind vane sculpture could be placed in front of City Hall.

Ipyana Abayomi - Would like the board to bring back the Zora Fest in the future to bring more cultural awareness.

Doretha Hair-Truesdell – Discussed the Highwaymen Museum on Avenue D will be open the day of the upcoming Highwaymen Festival.

11. **STAFF DISCUSSION**

Kaitlyn Ballard gave an update on the upcoming Highwaymen Festival on Saturday, February 18, 2023, the Great American Cleanup on Saturday, March 4th, 2023, and the installation of the Zora signs throughout the City.

12. **ADJOURNMENT:**

A motion was made by Mary Myers, seconded by Doretha Hair-Truesdell, to adjourn at 3:56 pm, all in favor, motion passed.

**Arts and Culture Advisory Board**

**6. a.**

**Meeting Date:** 03/28/2023

**Re:**

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**SUBJECT:**

Review Application for Board Appointed Position

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**Attachments**

Appointment-Morgan-Application

Appointment-Morgan-Resume

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**Form Review**

Form Started By: Kaitlyn Ballard

Started On: 03/23/2023 03:43 PM

Final Approval Date: 03/23/2023




# CITY OF FORT PIERCE

100 NORTH US HWY 1  
FORT PIERCE, FLORIDA 34950  
(772) 467-3065 FAX (772) 467-3841

## APPLICATION FOR APPOINTMENT/REAPPOINTMENT

Name of Board or Boards for which you are applying: \_\_\_\_\_

Name:	Phone:
Home Address: City/Zip Code:	How long at this address?
Are you a citizen of the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Occupation:	
Do you own a business that operates within the City of Fort Pierce? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, list the address and nature of said business:	
Do you now or in the future plan to do business with the City of Fort Pierce? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, in what capacity?	
Are you employed by a business that is located within the City of Fort Pierce? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, state the business and location:	
Do you have special training or knowledge in the area of: Architecture: <input type="checkbox"/> Yes <input type="checkbox"/> No    Engineering: <input type="checkbox"/> Yes <input type="checkbox"/> No    Real Estate Brokering: <input type="checkbox"/> Yes <input type="checkbox"/> No Contracting: <input type="checkbox"/> Yes <input type="checkbox"/> No    Land Development: <input type="checkbox"/> Yes <input type="checkbox"/> No    Other: Describe your education, background, training and knowledge – (feel free to attach a resume):	
Are you currently a member of a Commission-appointed board/committee? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please specify:	
Have you ever been convicted of a felony? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what was the nature of the crime(s) you were convicted of:	
Referred by:	Applicant Email Address:
Date:	Applicant's Signature 

**APPLICATIONS EXPIRE 6 MONTHS FROM THE DATE OF SUBMISSION. PLEASE REAPPLY AS OFTEN AS DESIRED.**  
Please return form to: City Clerk's Office – 100 North US Hwy 1, Fort Pierce, Florida 34950  
fax (772) 467-3841 or via email at [lcox@cityoffortpierce.com](mailto:lcox@cityoffortpierce.com)

Renee Morgan  
(505) 550-2122  
[rcmorgan@asu.edu](mailto:rcmorgan@asu.edu)

#### Employment History:

Human Resources/Program Specialist, 2019 - 2022

Tri-County Head Start; Durango, Colorado.

- Responsible for recruitment and selection of candidates, posting job announcements, using applicant tracking system (ATS), candidate assessment, background checks and references, conditional job offers, new hire onboarding, and training follow-up.
  - Understanding the organization's strategic intent and translating that into a recruitment plan
  - Slashed the hiring process time between an initial application to a conditional job offer.
- Conducts employee file audits to ensure compliance and gives weekly reports on employee performance.
- Serve as a backup for payroll processing.
  - Processes payroll on a bi-weekly basis for 50-60 employees.
  - Maintains payroll information/data entry.
  - Calculates bonuses, salary increases, and overtime.
- Serve as the Human Resources Department ( May 2022 - September 2022)
  - Work independently to continue the day-to-day operations of the vacant position of Human Resources Director. Oversee:
    - Recruitment and Hiring
    - Training and Development
    - Employer-Employee Relations
    - Manage Employee Benefits
    - Process FMLA and Workers' Compensation
    - Unemployment Claims

Business Manager/Event Coordinator, 2018 - 2019

Southern Ute Museum; Ignacio, Colorado

- Business Manager
  - Developed and monitored the museum's budget and annual work plan.
  - Oversaw the rhythm of business and ensured a smooth and orderly process.
  - Effectively managed the budget and resources, leading to positive fiduciary outcomes.
- Event Coordinator

Renee Morgan

(505) 550-2122

[rcmorgan@asu.edu](mailto:rcmorgan@asu.edu)

- Planned and coordinated industry-specified public programs
- Outlined suggestions to enhance the event's success.
- Prepare budgets and ensure adherence.
- Delegate personnel to assist with program or planning.
- Media Manager
  - Served as the media manager for social media, museum website, and publications.
  - Implemented and optimized social media to generate energy toward rebranding and patronage.
  - Use Adobe Cloud to create visualizations to engage visitors.
  - Sole content user to ensure all engagement was brand appropriate.
- Grant Writer
  - Prepares proposals by determining concepts, gathering and formatting information, and writing drafts.
  - Resolves the proposal concept by identifying and clarifying opportunities and needs and attending strategy meetings.
- Other Duties
  - Experience using the museum's preferred collections management system, PastPerfect.
  - Trained personnel on museum procedures and proactive customer service.
  - Assisted with exhibit preparation of audio/visual, marketing, installation, text, and graphics.

Artistic Coordinator/Service Desk Manager, 2009 - 2017

Ignacio Community Library; Ignacio, Colorado.

- Project Director, Voices of Ignacio Oral History Project
  - Actualized and originated a digital archive in the history of the Town of Ignacio, <https://voicesofignacio.cvlcollections.org/about>
    - Oversaw entire oral history professional practice, method, theory, ethics, digital preservation, complex databases, media files, and website.
    - Oversaw project budget.
    - Publicized the oral history project through popup exhibitions, online sharing, and other presentations.
    - Demonstrated oral, written, and interpersonal communications skills with industry scholars.
    - Supervised all components of recording an oral history.
- Artistic Coordinator

Renee Morgan

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[rcmorgan@asu.edu](mailto:rcmorgan@asu.edu)

- Interacted with patrons to share educational activities
- Prepared educational standards and goals and created policies, procedures, and programs to carry them out.
- Coordinated art displays by recruiting local artists on a quarterly schedule and host to artist receptions.
- Assisted with library branding and marketing
- Originated the concept of the library logo.

Assistant Archivist/Librarian, 2007- 2008

Center of Southwest Studies at Fort Lewis College; Durango, Colorado.

- Assisted with various archival tasks, including arrangement and description, preservation, reference and access service, acquisitions, accessioning, maintaining Fort Lewis College records management, and updating the Center's website.
- Began the arrangement process of the Hensler Artist Files
- Other Duties included
  - Co-curator in the library exhibit; research, preparation, outreach, accessions, installation, loan agreements, and preservation.
  - Assist with the student body and faculty inquiries
  - Supervised student archival assistant workers and work-study students.

Docent, Arizona State University Art Museum; Tempe, Arizona

- Prepared tours of museum exhibitions
- Implemented interactive projects to reinforce learning objectives for first to sixth graders.

Volunteer:

Board of Directors, Powerhouse Science Center, 2019-2022

- Finance Committee, 2019-2022
- Board Secretary, 2020-2021

Radio Disc Jockey, KDUR-Durango, 2016-2022

Education:

- Fort Lewis College; B.A. European History, course concentration in modern sexuality.
- Arizona State University; B.A. Art History, course concentration in Egyptian art.

Grant Awards:

- Alpine Bank Community Matching Fund Grant, June 2017
- Sustainable Heritage Network Post ATALM Workshop Scholarship, July 2016

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- Association of Tribal Archives, Libraries, and Museums Scholarship, May 2016
- Ballantine Family Fund Grant (co-author), 2015
- Latino Americans: 500 Years of History Grant (co-author), 2015

Awarded Scholarships:

- Tribal Academic Scholarship; 2009, 2010
- Purdue University Merit Scholarship for Prophetstown Revisited Archives and Museum Conference, 2007

Familiar Software:

macOS, Windows OS, Microsoft Office, Google Suite of Products, Adobe Creative Cloud, PastPerfect, PeopleSoft, WordPress, Insignia (integrated library system), Audacity, Omeka, Dublin Core, ChildPlus, Namely, JazzHR, Canva.

Conference Presentations:

- Creating and Implementing Community Oral History Projects: From Dreams to Reality (co-presenter), Association of Tribal Archives, Libraries, and Museums; Phoenix, Arizona, October 2016.
- Basics of Building an Archive (co-coordinator and co-presenter), New Mexico Library Association Special Interest Group; Delaney Research Library; Durango, Colorado, 2008.

Written Article:

- Author: "The Southern Ute Museum: Telling the Story We're Still Here," Essential Durango. Summer/ Fall 2018, Vol 1.1: pp. 66-71. <https://indd.adobe.com/view/0e6d8986-2363-4657-ad57-4c7e5b0891c4>

**Arts and Culture Advisory Board**

**7. a.**

**Meeting Date:** 03/28/2023

**Re:**

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**SUBJECT:**

Chair and Vice Chair Selections

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**Form Review**

Form Started By: Kaitlyn Ballard

Started On: 03/23/2023 03:53 PM

Final Approval Date: 03/23/2023

**Arts and Culture Advisory Board**

**7. b.**

**Meeting Date:** 03/28/2023

**Re:**

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**SUBJECT:**

Pad Mural Program - (Deadline Extended)

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**Attachments**

Deadline Extended

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**Form Review**

Form Started By: Kaitlyn Ballard  
Final Approval Date: 03/23/2023

Started On: 03/23/2023 05:00 PM



**PEACOCK ARTS DISTRICT (PAD) MURAL PROGRAM**

# CALL FOR ARTISTS

The Fort Pierce Redevelopment Agency is seeking local artists/muralists to participate in the first ever PAD Mural Program. The FPRA is seeking to activate the PAD with beautiful murals for all to enjoy.

## DEADLINE EXTENDED

**APPLICATIONS OPEN  
CLOSED SUN. MARCH 26 AT 11:45PM**

Mediums such as paint and print are accepted at this time

To apply or for more information,  
please use the QR code.

