

**Brittany Marinello**

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**From:** noreply@civicplus.com  
**Sent:** Friday, January 13, 2023 9:19 AM  
**To:** Grants Administration Division  
**Subject:** Online Form Submittal: Small Business Grant PY 22-23

**SECURITY WARNING:** This email originated outside of the City of Fort Pierce systems. Please use caution when clicking links or opening attachments. For questions or concerns please contact IT immediately. .

## Small Business Grant PY 22-23

### Grant Information and Instructions

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#### 2022 Small Business Technical Assistance and Grant Opportunity

The City of Fort Pierce has allocated funding from its Community Development Block Grant (CDBG) for small businesses **with 5 or fewer employees – including part time** located in specific 'Target Areas' to receive quarterly educational workshops geared toward small business issues. The "Target Areas" are businesses that are in or serve the Lincoln Park area.

This grant opportunity is NOT open to non-profit organizations.

Representatives from small businesses must attend technical assistance from IRSC-SBDC to qualify. This grant can be utilized for marketing and advertising. Recipients can receive **up to \$5,000** from the City of Fort Pierce.

Businesses wishing to apply for a grant should follow the attached "Program Guidelines" as they complete the grant application. Use additional space, as needed.

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#### Physical Address / Contact Information:

Grants Administration, Fort Pierce City Hall, 100 North U.S. Hwy. 1, Fort Pierce, Florida 34950

Telephone: 772-467-3161 // Email: [grantsadministration@cityoffortpierce.com](mailto:grantsadministration@cityoffortpierce.com).

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#### INFORMATION FOR THE APPLICANT

**Grant Description:** This competitive grant opportunity provides CDBG money for the purchase of equipment, signage, or other improvements that will increase the small business' capacity and sustainability.

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**Eligible Applicants: Owners of existing small businesses with 5 or fewer employees (including part time employees).** Nonprofit Organizations may attend the workshops but are NOT eligible to apply for this grant. This grant is not available for new business startups.

**Funding Source:** United States Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) dollars.

**Amount of Grant Awards:**

- Grants for up to \$5,000 will be awarded. Requests for over \$5,000 will be automatically disqualified.
- **First come – first qualified – first served. Funding is limited. Only a limited amount of funding has been allocated for this opportunity.**

**For Help Completing Your Grant Application:**

Contact: Grants Administration Division City of Fort Pierce,

Telephone: 772-467-3161;

Email: [grantsadministration@cityoffortpierce.com](mailto:grantsadministration@cityoffortpierce.com).

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**ELIGIBLE GRANT PURCHASES**

Grants will be made to purchase items that will increase the capacity and/or sustainability of your business. Examples include, but are not limited to: tools, signage, window treatments, grease traps, parking lot improvements, paint, and/or landscaping.

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**INELIGIBLE GRANT PURCHASES**

**Ineligible purchases include, but are NOT limited to:** salaries, rent, utilities, internet, telephone service, business inventory, taxes, postage or debt. Grants will NOT be awarded for these types of projects. Grants will NOT be awarded to non-profit organizations.

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**PROJECT SELECTION AND APPROVAL PROCESS**

The maximum grant request is \$5,000. Requests over \$5,000 will be automatically disqualified.

In order to qualify to apply for grant funding:

- The small **EXISTING** business must have 5 or **FEWER** employees (this includes part time).

- A representative from the small business **MUST** attend the technical assistance workshops for small businesses provided by the City of Fort Pierce, in collaboration with IRSC-SBDC.
- The small business **MUST** have a **CURRENT** City of Fort Pierce Business Tax Receipt (BTR) **and** show proof that it is correctly registered with the Florida Division of Corporations (Sunbiz.org).

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## CONTRACTUAL AGREEMENTS

Grant recipients, also referred to as Subrecipients, will be required to enter into a contractual agreement with the City of Fort Pierce in order to receive a grant award. The Subrecipient contract will contain the requirements for receiving a grant from federal funds and will also contain a copy of the original grant application which will include the project description, timeframe, budget, scope of services and reporting requirements. The signature page of the contract will contain the signatures of persons authorized to enter into contractual agreements.

No funds will be disbursed until both the business and the City have signed the contract. A formal contract is mandatory, regardless of the amount of the grant award. Applicants are responsible for knowing and understanding the terms of their contract and deadlines for submitting documentation and reports.

**Time Frame for Completing Project.** All projects shall begin within 30 days following the execution of the contract.

**Technical Assistance.** The Subrecipient is responsible for registering with the IRSC-SBDC and attending the **Smart Start Orientation**.

**Purchase Price.** The Subrecipient is responsible for providing funding above and beyond the approved grant funds, as required, to complete the project. Subrecipient funds must be paid **BEFORE** the City grant funds will be awarded. In most cases, City grant funds will be paid directly to the contractor, on behalf of the small business.

**Disbursement of Funds.** Urban Redevelopment Staff will work with the Subrecipient to determine the best method of awarding funds to accomplish the proposed project.

**Changes in Contract.** The Subrecipient may not change the terms or provisions in the Contract or substitute a different item for purchase without written approval from the Grants Administration Division, before the purchase is made.

**Records and Reports.** The Subrecipient is required to maintain records pertaining to the project for a minimum of five (5) years.

**Inspections and Monitoring.** Grants Administration Staff will monitor the progress of the Subrecipient's project via monthly reports, telephone calls, and on-site visits. The Subrecipient must have appropriate records and copies of reports available for

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inspection upon request by Grants Administration Staff and/or the U.S. Department of Housing and Urban Development (HUD).

**Suspension or Termination of Contract.** Suspension or termination of the grant award contract may occur if the Subrecipient materially fails to comply with any term of the contract or other federal, state or local statutes and regulations governing the City with respect to compliance, whether stated in this document or not.

**Other Requirements.** Projects funded in whole or in part by the City of Fort Pierce must be in compliance with all applicable federal, state, and local laws. It is the responsibility of the grant awardee to obtain appropriate permits for projects, as needed. Permitting fees may be incorporated into the budget at the time of the grant application.

**ATTENTION:** You may **NOT** qualify to receive a grant for your small business if:

- **Your business is not correctly licensed through the State of Florida and the City of Fort Pierce; and/or**
- **Your business is currently under a nuisance abatement investigation or Code Enforcement action that has not been remedied.**

**Project Review Process.** Until the project is completed, the business receiving the grant award will be required to provide monthly reports, in writing, to the Grants Administration Division. If the business owner desires to make changes in the item(s) that were listed in the application for purchase, permission is required from Grants Administration Staff prior to making the changes.

**City Disclaimer:** The City reserves the right to revise grant program guidelines and eligibility criteria as it deems necessary and appropriate and to correct written errors without prior notice.

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## ADMINISTRATION

The 2022-2023 Small Business Technical Assistance and Grant opportunity will be administered by the City's Grants Administration Division. IRSC-SBDC will provide technical assistance to applicants and recipients of grant funds. The Grants Division will conduct on-site and desk monitoring visits and project evaluations during the program year.

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## TECHNICAL ASSISTANCE FOR APPLICATION

Grants Administration Staff will gladly answer questions pertaining to this grant application. Please do not wait until days before you are planning to submit your application to request assistance, as there may not be available time to assist you fully.

While Division Staff will be accessible to provide guidance on the grant process, the applicant is ultimately responsible for successfully completing the application and for including all necessary attachments related to the grant application. It is the applicant's responsibility to ask questions or follow up on any issues that are not clear.

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Application for Which Grant?                      Small Business Technical Assistance

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**2022-2023 SMALL BUSINESS TECHNICAL ASSISTANCE AND GRANT APPLICATION**

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**ABOUT YOUR BUSINESS:**

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Business Name:                      Hudson's Home LLC

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Mailing Address:                      535 SW Halibut Ave, Port St Lucie, Florida 34953

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Physical Address:                      1705 N 27th Street, Fort Pierce FL 34947

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Website Address:                      *Field not completed.*

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Contact Person:                      Jessica Hudson

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Title:                                      Owner

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Business Owner Name:                      Jessica Hudson

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Business Owner Telephone Number:                      3054094491

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Business Owner Email:                      hudsonshomellc@gmail.com

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Best Contact Telephone Number:                      3054094491

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Grant Amount Requested:                      \$5000

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Please describe what you would like to purchase with the grant funds:                      Create a designated parking/driveway and improve the entrance landing

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**Required Documents**

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City of Fort Pierce Business Tax Receipt                      [20221230153005154.pdf](#)

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State of Florida Registration Proof                      [sunbiz.pdf](#)

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Business Owner Statement                      [Owner Statement.docx](#)

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Non-Nuisance Statement [Owner Statement 1.docx](#)

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Estimate of Cost [Estimate1765.pdf](#)

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Letter from Owner of Property *Field not completed.*

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Business Plan [Business Plan.docx](#)

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Email not displaying correctly? [View it in your browser.](#)



# City of Fort Pierce

## LOCAL BUSINESS TAX RECEIPT

Please post in a conspicuous place or keep on person.

<b>Business Name / Mailing Address:</b>	<b>Owner:</b>
HUDSON'S HOME LLC 1705 N 27TH ST  FT PIERCE FL 34947	HUDSON'S HOME LLC

**Parcel ID/Business Location\*:** 2405-503-0002-000/7, 1705 N 27TH ST

\*This local business tax receipt is valid at this location only.

<b>Date Issued</b>	<b>Expiration Date</b>	<b>Control Number</b>
December 30, 2022	September 30, 2023	0051611

The business stated above may be engaged in the following business, profession or occupation at the location above-described.

BTR #	Classification	Restrictions
23-00034685	MOTELS - SHORT TERM OR VACATION RENTAL	

<b>Tax Amount</b>	\$41.70
<b>New/Renewal Fee</b>	\$15.00
<b>Penalty</b>	\$0.00
<b>Total</b>	\$56.70

*Linda W. Cox*

Linda W. Cox, City Clerk (SEAL)



THIS IS A RECEIPT FOR TAX PAID AND IS NOT REGULATORY IN NATURE. This receipt does not warrant that the receipt holder is competent to perform in the business, but that the holder has paid the required tax and provided the necessary documentation (if required) for this business. Valid only when all state and local regulated trade licenses/competency cards are valid for the current fiscal year as required by law. This receipt becomes null and void if business name, classification, ownership or address is changed.



THE SUNRISE CITY  
**FORT PIERCE**  
*Florida*





[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by Entity Name](#) /

## Detail by Entity Name

Florida Limited Liability Company

HUDSON'S HOME LLC

### Filing Information

<b>Document Number</b>	L21000010483
<b>FEI/EIN Number</b>	86-2465873
<b>Date Filed</b>	12/31/2020
<b>Effective Date</b>	12/30/2020
<b>State</b>	FL
<b>Status</b>	ACTIVE

### Principal Address

535 SW HALIBUT AVE  
PORT SAINT LUCIE, FL 34953

### Mailing Address

535 SW HALIBUT AVE  
PORT SAINT LUCIE, FL 34953

### Registered Agent Name & Address

HUDSON, BRANDIN  
535 SW HALIBUT AVE  
PORT SAINT, FL 34953

### Authorized Person(s) Detail

#### **Name & Address**

Title Authorized Member

HUDSON, JESSICA  
535 SW HALIBUT AVE  
PORT SAINT LUCIE, FL 34953

Title Authorized Member

Hudson, Brandin  
535 SW HALIBUT AVE  
PORT SAINT LUCIE, FL 34953

### Annual Reports

<b>Report Year</b>	<b>Filed Date</b>
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2021  
2022

04/29/2021  
02/16/2022

**Document Images**

[02/16/2022 -- ANNUAL REPORT](#)

[View image in PDF format](#)

[04/29/2021 -- ANNUAL REPORT](#)

[View image in PDF format](#)

[12/31/2020 -- Florida Limited Liability](#)

[View image in PDF format](#)



January 11, 2023

# CITY OF FORT PIERCE

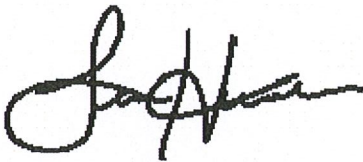
## GRANTS ADMINISTRATION

FORT PIERCE CITY HALL, 100 NORTH U.S. HWY. 1, FORT PIERCE, FLORIDA 34950

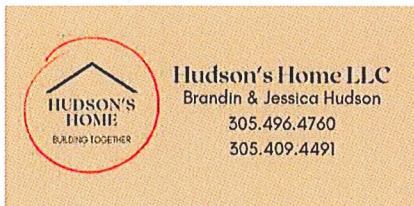
Great Day,

This is the Business Owner and Non-Nuisance statement required for the 2022-2023 Small Business Technical assistance and Grant application processing. I certify Hudson's Home LLC is NOT under a nuisance abatement investigation and/or Code Enforcement action and there are no other employees on payroll besides the two owners.

SINCERELY,



JESSICA HUDSON  
HUDSON'S HOME LLC OWNER







## Estimate

### KG Concrete

LICENSED & INSURED. ALL WORK PERFORMED  
UNDER BUILDING CODE FOR STRUCTURAL  
CONCRETE.

772-971-4153

Info@kgconcretellc.com

Tax Reg No. : 14430

**BILL TO**

Jessica

1705 N 27th Street Fort Pierce, Fl

BjHUDSON519@gmail.com

(305)409-4491

**Estimate #**

1765

**Date**

Nov 2, 2022

Item	Quantity	Price	Amount
<b>Concrete Driveway Install Measuring 16'x19'x5" (No Pipe Included)</b>	1	\$4,495.00	\$4,495.00
1-Removal of soil soil disposed on site			
2-level grade and pitch			
3-install form work			
4-compaction of soil(3x)			
5-install rebar dowels into existing concrete areas			
6-install rebar wire			
7-install 3500 psi fiber concrete			
8-float swept grooved finish			
9-remove forms			
10-saw cut			

Permitting included



Item	Quantity	Price	Amount
<b>Concrete Backyard Patio Measuring 10'x10'x5" (permit not included)</b>	1	\$1,365.00	\$1,365.00
1-Removal of soil disposed on site			
2-level grade and pitch			
3-install form work			
4-compaction of soil(3x)			
5-install rebar dowels into existing concrete areas if needed			
6-install rebar wire			
7-install 3500 psi fiber concrete			
8-float swept grooved finish			
9-remove forms			
10-saw cut			
<b>Concrete Front Landing Measuring 4'x12'x4"</b>	1	\$800.00	\$800.00
1-Removal of soil disposed on site			
2-level grade and pitch			
3-install form work			
4-compaction of soil(3x)			
5-install rebar dowels into existing concrete areas if needed			
6-install rebar wire			
7-install 3500 psi fiber concrete			
8-float swept grooved finish			
9-remove forms			
10-saw cut			
<b>Concrete Back Landing Measuring 3'x7'9"x4"</b>	1	\$650.00	\$650.00
1-Removal of soil disposed on site			
2-level grade and pitch			
3-install form work			
4-compaction of soil(3x)			
5-install rebar dowels into existing concrete areas if needed			
6-install rebar wire			
7-install 3500 psi fiber concrete			
8-float swept grooved finish			
9-remove forms			
10-saw cut			
		<b>Subtotal</b>	<b>\$7,310.00</b>



G. Total

\$7,310.00

Note

Note

Note: All work performed in hi visibility uniform. Caution tape and cones always applied. Any additional changes and or questions feel free to contact us. 772-971-4153

[Kgconcretedevelopment@gmail.com](mailto:Kgconcretedevelopment@gmail.com)

[Info@kgconcretellc.com](mailto:Info@kgconcretellc.com)

[www.kgconcretellc.com](http://www.kgconcretellc.com)

[Facebook.com/concreteinstallation](https://www.facebook.com/concreteinstallation)

Thank you.

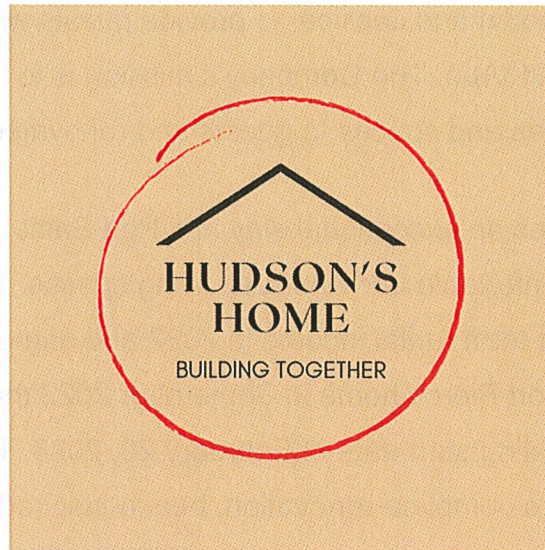
Terms and conditions

Estimate good for 90 days from the date of this estimate.

KG Concrete not responsible for underground utilities and/or irrigation.



JANUARY 11, 2023



# HUDSON'S HOME LLC

Owners Brandin & Jessica Hudson

## BUSINESS PLAN PROPOSAL

2022-2023 Small Business Technical Assistance And Grant Application

Property: 1705 North 27th Avenue, Fort Pierce, FL 34947

# EXECUTIVE SUMMARY

Hudson's Home LLC (referred to from hereon as the "Company") was established in December 2020 by husband and wife, Brandin and Jessica, to provide guests with the best short-term rental experience via Airbnb and Vrbo. The Company's mission is to be a worldwide, trustworthy provider of superior rental homes and spaces to guests and renovated properties to buyers.

Currently, the Company provides an exceptional stay in a Port Saint Lucie home by offering quality amenities as well as comfortable and sanitized living spaces. The Port Saint Lucie home produced over \$11,000 in short-term rental income in 2022 and earned the SuperHost status on Airbnb. It recently acquired a Fort Pierce home in September 2022 that is projected to earn about \$10,000 in 2023 with a listing start date of February 20, 2023. The marketing strategy includes showcasing the home's complete renovation, beach-inspired furnishing, and a short distance to the beach and great restaurants. By 2025, the Company plans to enter the housing renovation market flipping houses after acquiring its third property.

The Company's goal with the \$5,000 Small Business Technical Assistance And Grant is to provide the proper driveway needed to acquire the approval from the Fort Pierce Code Enforcement for short-term renting at the Fort Pierce home. The grant also paves the way to allow funding for fencing the property to create a secluded backyard which increases the number of quality amenities the home provides.

The "U.S. short-term rental (STR) demand continued a pattern of strength in November, with nights booked for future travel increasing 13% year over year (YoY)" according to AirDNA's U.S. Market Review article published December 19, 2022. In addition to the upcoming development of the city, the growth of visitors will create further business opportunities for the Company.

In essence, The Company will always provide our guests with a safe, enjoyable, and stress-free environment. As a recipient of the Small Business Technical Assistance And Grant, The Company can continue to create this environment for the new, loyal guest base at the property in the ever-improving City of Fort Pierce.

### Property Identification

Site Address: 1705 N 27th ST  
Sec/Town/Range: 05/35S/40E  
Parcel ID: 2405-503-0002-000-7  
Jurisdiction: Fort Pierce

Use Type: 0100  
Account #: 18317  
Map ID: 24/05N  
Zoning: SF Moderat

### Ownership

Brandin Hudson  
Jessica Hudson  
535 SW Halibut AVE  
Port St Lucie, FL 34953

### Legal Description

DUKE S/D S 65 FT OF LOTS 1 AND 2

### Current Values

Just/Market Value: \$32,800  
Assessed Value: \$12,826  
Exemptions: \$0  
Taxable Value: \$12,826



### Total Areas

Finished/Under Air (SF): 1,080  
Gross Sketched Area (SF): 1,080  
Land Size (acres): 0.14  
Land Size (SF): 6,260

### Building Design Wind Speed

Occupancy Category	I	II	III
Speed	140	150	160

Sources/links:

**Property taxes are subject to change upon change of ownership.**

- Past taxes are not a reliable projection of future taxes.
- The sale of a property will prompt the removal of all exemptions, assessment caps, and special classifications.

Taxes for this parcel: [SLC Tax Collector's Office](#)  
Download TRIM for this parcel: [Download PDF](#)

