



TO: MELISSA ALEXANDER, POLICE DEPARTMENT

FROM: SARA HEDGES, ASSISTANT CITY ATTORNEY *SH*

THROUGH: TANYA EARLEY, CITY ATTORNEY *TE*

RE: REVIEW OF AGREEMENT FOR FDLE GRANT

CAO RLS FILE: 23-112

DATE: MAY 5, 2023

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I have reviewed the above Request for Legal Services (RLS) related to a grant from FDLE. A few specific things that I believe need to be noted about this grant:

1. This is a reimbursement grant. This means, the Fort Pierce Police Department will have to expend their own funds up front and then apply for reimbursement through the grant. This is explained on page 2 of the Federal Award Letter.
2. Reimbursement is contingent upon federal funds being available. This is explained on page 12 of the Federal Award Letter. If, for some reason, the funds are not available or no longer available when reimbursement is applied for, the Fort Pierce Police Department will bear the responsibility of that expenditure.
3. The Award Procurement and Cost Principles beginning on page 19 of the Federal Award Letter, the City's Purchasing Code, and the City's Procurement Policy and Procedures Manual are applicable to your purchases.

I have reviewed the Award Agreement (titled Federal Award Letter as uploaded in Agenda Quick). It is approved as to form and correctness. Please have this grant placed on a City Commission Agenda for approval and the Mayor's signature.

If you have any questions, please do not hesitate to contact me.

Thank you.

SH/mm

cc: Nicholas Mimms, City Manager  
Diane Hobley-Burney, Chief of Police  
Linda Cox, City Clerk