
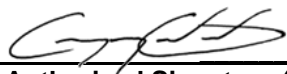


<p><b>DELIVER TO:</b>  City of Fort Pierce, Purchasing Division  Room 101  100 North U.S. #1  Fort Pierce, FL 34950</p> <p><b>MAIL TO:</b>  City of Fort Pierce Purchasing Division,  Room 101  P.O. Box 1480  Fort Pierce, FL 34954-1480</p>	<p align="center"><b>CITY OF FORT PIERCE</b></p>  <p align="center"><b>REQUEST FOR QUALIFICATIONS  and  QUALIFICATIONS ACKNOWLEDGMENT</b></p>
<p><b>Bid Writer:</b> LaTonya Hubbard, 772-467- 3102</p>	<p><b>RFQ No:</b> 2023-055</p>
<p><b>Pre-Proposal Conference Date:</b>  N/A</p>	<p><b>RFP Title:</b> NOISE, ACOUSTIC, AND  SOUND CONSULTING SERVICES</p>
<p><b>Pre-Proposal Location:</b>  N/A</p>	<p><b>RFP Opening Location:</b>  City of Ft. Pierce Purchasing Division  Room 101  100 North U.S. #1, 1st Floor  Ft. Pierce, Florida 34950</p>
<p><b>RFQ Due Date &amp; Time:</b>  3:00 PM, MONDAY, AUGUST 28, 2023</p>	<p>If you need any reasonable accommodation for any type of disability in order to participate in this procurement, please contact this department as soon as possible.</p>
<p><b>Proposer Name:</b>  Auxia Design LLC</p> <hr/> <p><b>Mailing Address:</b>  521 Thorn Street, Unit 358</p> <hr/> <p>Sewickley, PA 15143</p> <hr/>	<p><i>I hereby certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies or equipment, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this bid and certify that I am authorized to sign this bid for the bidder.</i></p> <p>X  _____  Authorized Signature (Manual)</p>
<p><b>City, State, Zip Code:</b>  Sewickley, PA 15143</p>	<p><b>Typed or Printed Name:</b>  Gregory Coudriet</p>
<p><b>Type of Entity (Select one):</b>  Corporation                      Single Member  Partnership                      LLC, with S-Corp  Proprietorship                      tax status</p>	<p><b>Title:</b> Principal Consultant, Owner</p>
<p><b>Incorporated in the State of:</b> 2022      <b>Year:</b> PA</p>	<p><b>Delivery in</b> 360 <b>days, ARO</b></p>
<p><b>Phone Number:</b> 412-324-6075</p>	<p><b>Payment Terms:</b> Net 30 Days</p>
<p><b>Fax Number:</b> N/A</p>	<p><b>FEIN or SS Number:</b> 88-2714314</p>
<p><b>E-Mail Address:</b> greg.coudriet@auxiadesign.com</p>	<p><b>Local Business:</b> ___Y <input checked="" type="checkbox"/> N      <b>MWBE:</b> ___Y <input checked="" type="checkbox"/> N</p>
<p><b>Bid Security is attached, when required, in the amount of \$</b> _____  F.O.B. DESTINATION</p>	<p><b>If returning as a "No Bid" state reason:</b></p>
<p align="center"><b>THIS PAGE MUST BE COMPLETED AND RETURNED WITH YOUR BID</b></p>	



QUALIFICATIONS FOR:

# Noise, Acoustics, and Sound Control Consulting Services

PRESENTED TO:

**Audria Moore-Wells**  
*Special Projects Coordinator*



**City of Fort Pierce**  
100 North U.S. Hwy. 1  
Fort Pierce, FL 34954-1480

August 28, 2023



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## EXECUTIVE SUMMARY

Auxia Design is delighted to express interest in providing noise, acoustic, and sound consulting services to the City of Fort Pierce. Our firm is a multidisciplinary acoustic consulting firm that was founded to engage with clients seeking straight-forward and practical advice on complex topics. Our team leverages state-of-the-art modeling software, measurement equipment, and analysis techniques to deliver comprehensive and customized acoustic assessments and solutions for each project. We pride ourselves on our stakeholder collaboration, client communication, practicality, and our exceptionally wide knowledge base, spanning numerous acoustic topics.

We’re intrigued by the diverse range of acoustical considerations that need to be considered to successfully perform this project. Given the City of Fort Pierce’s wide range of goals for this project, it’s evident they’ll need a well-qualified acoustic partner who is well-versed in a broad range of acoustic topics to successfully fulfill this contract. We believe that partner is Auxia Design.

### 01 KEY PERSONNEL

Our efforts on this project will be led by Principal Consultant Greg Coudriet, who brings 20 years of acoustic consulting experience across a broad range of project types. As the former director of a large national acoustic consulting practice, he brings a broad perspective on delivering acoustical consulting services and project management for a wide range of acoustic topics, project sizes, and clients. His portfolio includes an extensive list of successful environmental noise studies and projects completed for city and county governments. His past experience also includes a number of projects in the State of Florida, and he is currently working on a residential project in South Daytona Beach, FL.

#### FIRM DETAILS

##### **Auxia Design LLC**

521 Thorn Street, Unit 358  
Sewickley, PA 15143

Phone: 412-324-6075

Email: [info@auxiadesign.com](mailto:info@auxiadesign.com)

<https://auxiadesign.com>

*Single-member LLC /w S-Corp Status*

#### PRIMARY CONTACT

**Greg Coudriet**, INCE Brd. Cert. LEED AP  
BD+C

*Principal, Owner*

521 Thorn Street, Unit 358  
Sewickley, PA 15143

Phone: 412-259-3237

Email:

[Greg.Coudriet@AuxiaDesign.com](mailto:Greg.Coudriet@AuxiaDesign.com)

Greg is an INCE Board Certified acoustician, co-chair of INCE's Building Acoustics Technical Committee, and a member of reputable organizations like the National Council of Acoustical Consultants (NCAC) and the Acoustical Society of America (ASA). He remains committed to staying up to date with the latest industry trends, research, and best practices. Greg's dedication to continuous learning and professional development ensures that Auxia Design remains at the forefront of acoustic innovations.

Greg is Auxia Design's primary contact for this submission, and he is authorized to negotiate on behalf of the firm. Though he works nationally, Greg is located in Auxia Design's sole office in Pittsburgh, PA.

## 02 FIRM BACKGROUND

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Auxia Design was founded in June 2022, with a client-centric approach, emphasizing excellent communication, technical accuracy, and a practical outlook on the complex field of acoustics. We pride ourselves on beginning each project by seeking a deep understanding of our client's concerns, goals, and priorities, including budget and schedule constraints. Where appropriate, we help our clients assign measurable criteria to each goal to inform design decisions and confirm that project goals have been met. Our firm employs comprehensive project management software and processes to ensure all project tasks are completed on time and on target.

Auxia Design LLC is registered in Pennsylvania. We do not believe that it is necessary to be registered as a business in the State of Florida in order to complete the requested scope of work, beyond any contracting requirements that the City may require. If required, we are committed to registering as a Foreign LLC in the State of Florida prior to commencing work on this project. There was insufficient time to do this prior to the proposal submission date. Our efforts for this project will originate from our sole office in Pittsburgh, Pennsylvania.

## 03 PROPOSAL SUMMARY

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The RFP describes the need for a comprehensive and multifaceted noise study to understand existing noise levels and improve the City's regulation, enforcement, and response to noise generation across a dynamic and growing community. We propose to address these considerations in 3 phases:

- A. **Kickoff and Study Development:** Perform a detailed review of the City's existing noise regulations, zoning plans, and projected growth. Collaborate with stakeholders to discuss existing noise issues affecting the City and discuss goals, approaches, and logistics for the noise study. Work with stakeholders to develop a plan for the noise study.
- B. **Technical Discovery and Assessment:** Develop and execute a noise monitoring program to measure noise levels in representative locations throughout the city. Review the City's plans for projected development and future growth and other relevant data. Submit a detailed assessment report presenting our findings, including the City's current challenges, an assessment of current noise ordinances, existing noise levels, and projections for future noise levels. Present the assessment results to the City.
- C. **Recommendations and Solutions Development:** As appropriate for the City's goals, develop and coordinate recommendations, including updates to the City's existing noise ordinances, enforcement guidelines, methods to address problematic noise issues, and guidance on solutions that may need to be undertaken by property owners.

Ultimately, the best approach to solve the City's current needs must arise from in-depth discussions with stakeholders to define the City's objectives and desired outcomes. The Approach to Scope of Work section in this proposal describes one possible approach based upon the Statement of Work in the City's RFP; however, this approach will need to be refined after appropriate stakeholder discussions have occurred.

#### 04 ADDITIONAL INFORMATION

The attached RFQ response has been prepared to expand upon our qualifications and approach for the City of Fort Pierce. We welcome the opportunity to discuss your acoustic requirements further and answer any questions you may have. As the sole owner of Auxia Design, Greg is the primary person authorized to execute contracts on behalf of our firm. Auxia Design is a fully independent consulting firm, solely concerned with our client's interests. We do not derive any revenue from the specification, sale, or installation of acoustic products or solutions, nor do we have any affiliation with any entity that does. Auxia Design and our staff would not have any conflicts of interest regarding this contract. Greg Coudriet is authorized to negotiate on behalf of Auxia Design. This proposal represents a binding 120 day offer.

In conclusion, with a proven track record of successful acoustic projects and a commitment to excellence and innovation, Auxia Design is well-equipped and qualified to assist the City of Fort Pierce in assessing their current noise issues and improving their approach to addressing noise considerations and enforcement now and in the future. We are confident in our ability to deliver exceptional results and contribute to the success of your projects. Thank you for considering Auxia Design. We look forward to the possibility of working with the City of Fort Pierce.

## EXPERIENCE AND QUALIFICATIONS

### EXPERIENCE



Principal Consultant and Founder, Greg Coudriet has over 20 years' experience in architectural acoustics, environmental noise, general noise control, industrial noise control, and building vibration. Greg founded Auxia Design in 2022 out of a desire to serve our clients and contribute to projects that make the world a better place. His portfolio includes an extremely broad range of acoustic consulting projects, encompassing small noise control assignments to a \$900M research facility. Greg holds an MSME in Acoustics (Master of Science in Mechanical Engineering – Acoustics) and a BSE in Acoustics and Music (Bachelor of Science in Acoustics and Music). He is Board Certified by the Institute of Noise Control Engineering (INCE), which is the highest level of certification in the acoustical consulting industry. Additionally, Greg is the co-chair for INCE's Building Acoustics Technical Activities Committee.

### SUSTAINABILITY



Auxia Design is committed to limiting our carbon footprint and applying sustainable business practices wherever possible. Our approach to noise studies includes the use of state-of-the-art equipment and technologies that allow our firm to remotely measure and monitor acoustic conditions across the country, limiting unnecessary travel. Our team leverages virtual communication platforms to stay in communication with clients and further limit unnecessary travel. Finally, principal Greg Coudriet, maintains LEED AP BD+C certification through the US Green Building Council and brings advanced knowledge of sustainable practices to each project.

**OUR TEAM**



As the Principal-in-Charge for this contract, Greg will be responsible for lead acoustic design responsibilities, client communication, project management, quality assurance, and ensuring all deliverables are on time and on target.

Greg has successfully delivered projects throughout the US and Canada, including projects in Florida, Georgia, Oregon, Alaska, the Bay Area, and Calgary. This experience has taught him the importance of regional codes and standards, while exposing his clients to a national perspective on acoustic regulations, designs, and project approaches.

Key team members will not be removed or reassigned without prior approval of the City.

**PROFESSIONAL LICENSING**



To our knowledge, there are no licenses or certifications required to provide acoustic consulting services in the State of Florida. That said, Auxia Design's membership with the National Association of Acoustical Consultants (NCAC) and Greg Coudriet's INCE Board Certification both require the highest technical veracity and adherence to a strict code of professional conduct. We are currently engaged in project work in Florida and do not believe that it is necessary to be registered with the State to work on acoustical consulting projects; however, if required by the City of Fort Pierce, we are happy to register as a Foreign LLC. Due to Florida requiring a paper submission, that process was not completed prior to submission.

**MBE/WBE Outreach Program**



As an Small Business Enterprise (SBE), we recognize the many challenges that different businesses face. We're committed to leaving the industry better than we found it and that includes understanding our part in engaging diverse businesses wherever possible. If there's any opportunity to use subconsultants throughout this project, we'll work with the City of Fort Pierce to identify well-qualified diverse businesses to engage during the project. Additionally, we have met and worked with several diverse businesses throughout the US and continue to prioritize engaging with new, diverse firms.

## PROJECT EXPERIENCE

### SEA VIEW APARTMENTS Apartment Buildings

South Daytona, FL

Design solutions addresses residential acoustic considerations for two 6-story apartment buildings home to 440 apartments, parking structure, clubroom, gaming area, lounge/café, theater, study center, fitness/wellness spaces, and gray-box space for a future restaurant. The project focuses on understanding noise generated from neighbors, building systems, elevators and other noise sources and designing solutions to reduce excessive noise and provide a high-quality residence with acoustic environments that support the health and wellbeing of residents.



### SAN FRANCISCO VA MEDICAL CENTER | Building 41 Vivarium Acoustics Remediation

San Francisco, CA

The Building 41 veterinary medical unit at the San Francisco VA has remained unoccupied since it's completion due HVAC noise levels that exceeded NIH requirements for animal holding rooms. This deficiency was largely due to deviations between the original contract drawings and as-built conditions; however, these abnormalities occurred behind an inaccessible ceiling and prior efforts by other firms incorrectly diagnosed the issues and failed to develop appropriate remediation measures. Auxia Design performed onsite noise assessments, identified the causes of the excessive noise, and worked with stakeholders to develop remediation measures.



Project Reference: Kailen Collette

### US ARMY, DETROIT ARSENAL | Ground Transportation Equipment Building

Detroit, MI

The Ground Transportation Equipment Building for the Detroit Arsenal includes a high-bay testing laboratory containing extremely loud testing and support equipment, such as shaker tables, 6-DOF dynamic testing units, and hydraulic pumps. Auxia design has engaged with the project team to develop noise and vibration control solutions to prevent this equipment from adversely affecting occupants of an adjacent control room and office suite. The acoustical design was developed to comply with requirements in the Unified Facilities Criteria - UFC -3-450-01 Noise and Vibration Control.



Project Reference: Mark Benham

**UPMC MONTIFIORE** | Radiopharmacy  
Pittsburgh, PA

This unique facility renovation houses 3-cyclotrons to produce radiopharmaceuticals onsite and includes a vertical addition in the hospital's southwest corner. The new facility design considers environmental noise emissions from its rooftop equipment and emergency generator. Auxia Design is currently undertaking a comprehensive environmental noise study to ensure that this outdoor equipment does not impact adjacent residences or exceed local noise ordinances. The acoustic design effort includes extensive environmental noise monitoring and modeling.



## SUBCONTRACTORS

We do not plan to employ any subcontractors to complete this project.

## APPROACH TO SCOPE OF WORK

The Statement of Work in the City's RFP describes the need for a comprehensive and multifaceted noise study to understand existing noise levels and improve the City's regulation, enforcement, and response to noise generation across a dynamic and growing community. Ultimately, the best approach to satisfy these goals must arise from in-depth discussions with stakeholders to define the City's objectives and desired outcomes. In our opinion, this is the only way to ensure a study that fully satisfies the City's needs. The following scope of work describes one possible approach based upon the RFP's Statement of Work; however, this approach will need to be refined after appropriate stakeholder discussions have occurred.

### A. KICKOFF AND STUDY DEVELOPMENT

1. Review the City's zoning plans, current noise regulations, and growth projections.
2. Meet with stakeholders to discuss issues affecting the City, including their ability to regulate noise and address resident complaints. Discuss specific goals, approaches, and logistics for the study.
3. Submit a detailed plan to complete the noise study for review and approval by the City. Present the noise study plan to stakeholders. Revise the plan as needed.

### B. TECHNICAL DISCOVERY AND ASSESSMENT

1. Develop and execute an onsite noise monitoring program to establish noise levels in representative locations throughout the city. The specific quantity, placement, and duration for each measurement location will be highly dependent on the City's budget and objectives. As a baseline for this proposal, we assume that sufficient information can be gathered by monitoring noise levels for 2-weeks at 20 locations across the city, focusing on the City's downtown and entertainment districts.

- Meet with stakeholders to tour representative testing locations and problem areas. Observe these locations at times of peak activity.
  - Submit a testing plan indicating testing locations for review and approval by the City.
  - Install noise monitoring stations at selected locations. We envision testing 5 locations simultaneously for 2-weeks, then relocating the equipment to 5 subsequent locations until all 20 locations have been monitored for 2-weeks (8-weeks total).
  - Analyze the results of the onsite testing.
2. Review the City's plans for projected development and future growth and other relevant data.
  3. Submit a detailed assessment report presenting our findings, including the City's current challenges, an assessment of current ordinances, existing noise levels, and projections for future noise levels.
  4. Meet with stakeholders to review the results of the assessment report. Provide one revision as needed, based on stakeholder feedback.

### C. RECOMMENDATIONS AND SOLUTIONS DEVELOPMENT

Develop and coordinate recommendations for the City to address the following topics:

1. Modifications to the City's existing noise ordinances, potentially referencing model noise codes and successful aspects of noise codes from peer cities.
2. Procedures and metrics for addressing overall noise levels and low-frequency (bass) sound emanating from residential, commercial, and industrial areas.
3. Noise regulation approaches that consider relative ambient noise levels.
4. A general exploration of building envelope enhancements; however, it is our experience that an appropriate noise code will set noise limits where most citizens with a reasonable temperament will not be disturbed in typically constructed homes, places of work, or outdoors, with some variance based on their proximity to areas of high activity and overall ambient noise levels. Properties that exceed these limits are then required to make the necessary provisions to meet these reasonable limits. The nature of these provisions will vary greatly based on the noise source, its proximity to residential properties, and the construction of each building, etc. It is rare for the authority having jurisdiction, such as a city, to prescribe specific building upgrades. That said, we will offer some perspective on how properties may be affected by changes to the City's noise ordinance.
5. Present draft recommendations for consideration and stakeholder discussion.
6. Coordinate with stakeholders to determine a final recommendation to be undertaken by the City.
7. Submit a report presenting our final recommendations.

### D. ADDITIONAL SERVICES

The RFP states that this proposal should include additional services that may be deemed necessary by the City. Given the open nature of these additional services, the ideal approach would obviously depend on the City's objectives for those services. These additional services could include:

- Assistance in developing official revisions to the City's noise ordinance
- Environmental noise modeling
- Preparation of reports and other materials for presentation to the public
- Attendance at public meetings

## FIRM PHILOSOPHY



While each project is unique, we believe that all successful projects must include the approaches described below.

- // FOCUS ON OUR CLIENTS** We begin each assignment by listening intently to our client’s needs. We work with stakeholders to develop an appropriate approach and scope of work to accomplish their project objectives. Wherever possible, we tie each project’s acoustic goals to clear and measurable metrics and outcomes.
- // BE COMPREHENSIVE** We seek to gain a comprehensive understanding of all project requirements. While we’re obviously concerned with each project’s acoustic requirements, we give equal priority to our client’s budgets, schedule, resources, and other project considerations including aesthetics, durability, maintenance, flexibility, and future planning. As a core tenet of Auxia Design, we believe that acoustic solutions cannot be successful if it does not consider all of our client’s needs and goals.
- // COLLABORATE** We believe in deep collaboration with stakeholders and design partners. It’s simply not possible to deliver acoustic consulting services without stakeholder input and coordination with other project team members including architecture, engineers, and cost estimators.
- // LEAD** We remain highly engaged through the duration of each project to ensure that all team members understand our process, next steps, and project responsibilities. Our role is to lead our clients through the process of making informed decisions about complex acoustic topics.
- // SIMPLIFY** We provide our clients with clear and concise deliverables that allow stakeholders to make informed decisions. While we rely on a broad depth of technical knowledge and practical project experience, we are experts at distilling complex technical considerations into easily understood concepts. We do not lead with overly technical explanations and do not believe that our clients need to become acoustical experts to achieve their project goals. That said, we’re well versed at producing comprehensive technical reports when needed for forensic applications.

**// LEVERAGE  
TECHNOLOGY**

As needed, we support and inform our design efforts using state-of-the-art acoustic measurement techniques, environmental noise monitoring, and acoustic modeling capabilities. These technologies allow us to illustrate complex acoustic considerations, such as sound propagation and environmental noise. Further, these tools can be used to allow stakeholders to see and hear the impact of acoustic design options prior to construction.

Our approach to past projects generally follows the principles described above. We regularly come across projects with unique acoustic issues and project constraints. We always return to the basics: Understand our client’s needs, work with them to explore a range of approaches and solutions, describe the cost and benefit of each concept, and help them determine what direction to pursue. Where needed, we leverage acoustic measurements, environmental noise monitoring, auralization, and acoustic modeling to inform stakeholder decision making. From there, we finalize the details of the chosen approach in a clear and concise manner. Finally, we verify that the project objective and goals have been achieved upon completion of the assignment.

## PROJECT SCHEDULE

As with the project approach, the project timeline will be highly dependent on the City’s goals, particularly surrounding the noise monitoring program. We propose one possible schedule below; however, we intend to work with the City to establish appropriate and realistic time frames to meet their objectives. A comprehensive project schedule would be developed based on our initial meetings with stakeholders. This schedule would include project phasing, schedules, major project milestones, and key dates.

### POSSIBLE PROJECT SCHEDULE

	Duration	Total time from City’s Notice to Proceed
Kickoff and Study Development	80 days	80 days
Technical Discovery and Assessment	120 days	200 days
Recommendations and Solutions Development	160 days	360 days

The above timeframes are estimated and will likely depend on the City’s schedule, availability, and their objectives.

Our firm tracks all project tasks, milestones, and deliverables in a cloud-based project management platform, which ensures that all aspects of the project are completed on schedule. This same platform provides us with a detailed picture of staff workloads to ensure proper time is given to each project.

Our firm has sufficient capacity to complete this study. Auxia Design is a growing firm, and we are committed to hiring at least 1 additional senior staff member in the next 6 months to lend additional support to our efforts on this project. Principal acoustician, Greg Coudriet, will remain fully engaged for the duration of the project. He will retain primary responsibility to lead the acoustic design efforts, client communications, project management, quality assurance, and ensuring all deliverables are on time and on target.

## PROJECT BUDGET



Please provide a project budget, which would include the overall budget for the project and the itemized budget for each task, as outlined in this RFP. Include the level of effort for each staff person and billing rates for each person. Identify loaded hourly rates that include all costs, including incidental costs, such as travel, gas, per diem, lodging, etc.

The fees presented below are based on the approach and schedule described in this proposal. These fees are highly dependent on several factors that will require more detailed conversations with stakeholders to define the project's specific goals and objective. As such, they are subject to change based on any refinement to the scope of work that may occur prior to execution of a contract. Of particular note is the duration and number of locations that will be included in the noise measurement program.

<u>PROJECT PHASE</u>	<u>PROJECT FEE</u>
Kickoff and Study Development	\$ 38,200
Technical Discovery and Assessment	\$ 131,900
Recommendations and Solutions Development	\$ 67,800
<b>Total for All Services Described Herein</b>	<b>\$ 237,900</b>

The fees above are inclusive of project travel expenses, which will adhere to standard GSA per diem rates for lodging, meals, and incidentals.

## HOURLY RATES

<b>PROJECT ROLE</b>	<b>HOURLY RATE</b>
Principal-In-Charge	\$ 225
Principal Acoustical Consultant	\$ 205
Senior Acoustical Consultant	\$ 175
Acoustical Consultant	\$ 155
Administration	\$ 65

## ADDITIONAL TERMS & CONDITIONS

- A. All services not explicitly described in this proposal will be considered as additional services, which will be completed for an additional negotiated fee.
- B. Invoice Payment Terms: Net 30 days upon receipt or per the terms of the prime agreement.
- C. Exclusions: All services not explicitly described in this proposal will be considered additional services, which will be completed for an additional negotiated fee, including but not limited to changes to the project scope, schedule, and objectives after the execution of a contract with the City.
- D. Additional fees may be requested for remobilization and cost increases if the project is placed on hold for a period of more than 6 months.
- E. All deliverables will be submitted electronically.

## REFERENCES

Refer to the City's Reference form attached to this proposal and the project descriptions in the Experience and Qualifications Section above.



# Appendix



# CITY OF FORT PIERCE PROPOSER'S CHECKLIST

This checklist is provided to assist each Proposer in the preparation of their bid response. Included in this checklist are important requirements, which is the responsibility of each Proposer to submit with their response in order to make their response fully compliant. This checklist is only a guideline, it is the responsibility of each Proposer to read and comply with the Invitation to Bid in its entirety.

<b>Check "Yes" or "No" to each of the following:</b>	<b>YES</b>	<b>NO</b>
Is Request for Proposal cover page (page 1) completed, signed and attached?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Include proof of proper licensing as stated in proposal documents.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Include proof of proper insurance as stated in proposal documents.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Did you include a list of all materials and equipment to be used in providing the service?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is Drug-Free Workplace form signed and enclosed?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Proposal envelope is marked accordingly	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are two (2) complete proposal packages included (one original and one electronic copy (PDF) on a USB Flash Drive) of sealed proposals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Disregard, if you are going to utilize the electronic submission option.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is each Addendum (when issued) signed and included?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**PLEASE SIGN AND RETURN WITH PROPOSAL** \_\_\_\_\_ 



**CITY FORT PIERCE**

**NOISE, ACOUSTIC, AND SOUND CONSULTING SERVICES**

**RFQ NO. 2023-055**

**ADDENDUM NO. 1**

The purpose of this addendum is to respond to questions submitted by potential proposers for clarification of the specifications.

1. **QUESTION:** “Conducting an analysis of sound activity citywide” implies the desire to perform sound measurements throughout the city. To that end, do you have a map showing the exact limits of where you want such a survey to take place?

**ANSWER:** **Map is attached.**

2. **QUESTION:** Note that for a sound survey to be most informative, it would be best to deploy instrumentation for a number of days, if not weeks. Such equipment would need to be mounted and secured to safe structures such that they are not damaged. Would the city take a role in identifying those locations as well as facilitating with deployment and retrieval of the equipment?

**ANSWER:** **Yes**

3. **QUESTION:** We could provide only general guidelines “regarding soundproofing or other noise-reducing solutions for residential and commercial establishments impacted by amplified sound or outdoor entertainment” as part of our deliverable for this project but specific recommendations would need to be made on a case-by-case basis. Given we do not know the specifics of each venue or residential property, specific recommendations could only be given as an additional service beyond the scope of our proposal. Is this amenable to the city?

**ANSWER:** **I cannot confirm or deny that the City will be agreeable. This proposal is configured as per the proposer’s discretion.**

All other conditions of this bid remain the same.

Please acknowledge receipt of this addendum and include it with your submittal.

Signature:   
Manual

Signature: Greg Coudriet  
Typed or Printed

Company Name: Auxia Design, LLC

Address: 521 Thorn Street, Unit 358  
Sewickley, PA 15143

Date: August 28, 2023

/lh

Attachment: City Commisioner's District Map



## REFERENCES

### RFQ NO. 2023-055 NOISE, ACOUSTIC, AND SOUND CONSULTING SERVICES

Proposers shall submit as a part of the bid package, two (2) Customer references with name of the customer, address, contact person, and telephone number.

<b>Name</b> VAMC San Francisco	<b>Name</b> US Army Ground Transportation Bldg
<b>Contact:</b> Kailen J. Collette, P.E. MBA	<b>Contact:</b> Mark Butler
<b>Address:</b> 4150 Clement St.	<b>Address:</b> 6501 E. 11 Mile Road
San Francisco, CA 94121	Warren, MI 48397
<b>Telephone:</b> 406.461.4793	<b>Telephone:</b> 314.315.8613
<b>Email:</b> Kailen.collette2@va.gov	<b>Email:</b> Mark.Butler@benham.com
<b>Name</b>	
<b>Contact:</b>	
<b>Address:</b>	
<b>Telephone:</b>	
<b>Email:</b>	



## DRUG~FREE WORKPLACE FORM

The undersigned vendor in accordance with Florida Statute 287.087 hereby certified that Auxia Design LLC does:  
*(Name of Business)*

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are proposed a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under Bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employees community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

*Proposer's Signature*

August 28, 2023

*Date*



# Greg Coudriet

Principal Consultant | Founder



Greg is an expert in acoustical design, testing, and modeling, with a strong passion for design and collaboration. Throughout his career, he has sought to create acoustic environments that support the design and construction of high-performance buildings that are healthful, affordable, and environmentally-sound. He's consulted on hundreds of designs that address architectural acoustics, sound isolation, building system noise control, environmental noise control, and vibration control for academic buildings, healthcare facilities, media production complexes, mixed-use developments, multi-family dwellings, student housing, institutional projects, corporate offices, industrial facilities, and performing arts venues.

## EDUCATION

University of Hartford, College of Eng.  
BSE—Acoustics and Music | 2003

Boston University, College of Eng.  
MSME—Acoustics | 2004

## CREDENTIALS

Institute of Noise Control Engineering

- ▲ Board Certified
- ▲ Co-Chair of the Building Acoustics Technical Activities Committee

US Green Building Council

- ▲ LEED AP BD+C

Acoustical Society of America (Member)

## PRIOR EMPLOYMENT

NV5 (Formerly The Sextant Group, Inc.)

- ▲ Principal | Director of Acoustics (2013 – 2022)
- ▲ Acoustic Consultant (2004 – 2013)

### Notes:

<sup>1</sup> Principal / design lead oversight

<sup>2</sup> In design or CA, contributions prior to Auxia Design

<sup>3</sup> Current Auxia Design Project

All projects completed prior to Auxia Design

## REPRESENTATIVE PROJECTS

**Sea View Apartments | South Daytona, FL <sup>3</sup>**  
Apartment Building

**Savannah River National Lab | Aiken, SC**  
Environmental Noise Study

**Valencia College | Orlando, FL**  
School of Arts and Entertainment Building

**Textile Manufacturing Plant | Ringgold, GA**  
Environmental Noise Study

**Daytona State College | Daytona Beach, FL**  
Building 320 Remodel and Renovation

**Textile Manufacturing Plant | Ringgold, GA**  
Environmental Noise Study

**Subway | Miami, FL**  
Miami Headquarters

**Department of Veteran Affairs | San Francisco, CA**  
Building 41 Vivarium Acoustics Remediation

**Eckerd College | St. Petersburg, FL**  
James Center for Molecular and Life Sciences

**US General Services Administration | Youngstown, OH**  
Federal Courthouse Noise Study

**Power Substation | San Clemente, CA**  
Environmental Noise Study

**Georgia International Convention Center | Atlanta, GA**  
Expansion 1

**Norfolk Public Library | Norfolk, VA**  
Slover Library

# Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

**1** Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
**Auxia Design LLC**

**2** Business name/disregarded entity name, if different from above

**3** Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC     C Corporation     S Corporation     Partnership     Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ **S**

**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶

**4** Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

(Applies to accounts maintained outside the U.S.)

**5** Address (number, street, and apt. or suite no.) See instructions.  
**521 Thorn Street #358**

**6** City, state, and ZIP code  
**Sewickely, PA 15143**

**7** List account number(s) here (optional)

Requester's name and address (optional)

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

**Social security number**

				-							
--	--	--	--	---	--	--	--	--	--	--	--

or

**Employer identification number**


8	8	-	2	7	1	4	3	1	4
---	---	---	---	---	---	---	---	---	---

## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here**    Signature of U.S. person ▶     Date ▶ **1/1/23**

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/28/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>Henderson Brothers Inc</b> <b>920 Ft. Duquesne Blvd.</b> <b>Pittsburgh, PA 15222</b>	<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext): (412) 261-1842</b>	<b>FAX (A/C, No): (412) 261-4149</b>
	<b>E-MAIL ADDRESS: mailroom@hendersonbrothers.com</b>	
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURER A : Chubb Indemnity Insurance Company Payable</b>		
<b>INSURED</b>  <b>Auxia Design</b> <b>237 Gray Dr</b> <b>Sewickley, PA 15143</b>	<b>INSURER B :</b>	
	<b>INSURER C :</b>	
	<b>INSURER D :</b>	
	<b>INSURER E :</b>	
	<b>INSURER F :</b>	

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			D98207752	8/1/2023	8/1/2024	EACH OCCURRENCE \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ <b>5,000</b> PERSONAL & ADV INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>2,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b> \$
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			D98207752	8/1/2023	8/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b> BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y / N <input checked="" type="checkbox"/> N / A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			(24) 7180-82-08	6/1/2023	6/1/2024	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ <b>1,000,000</b> E.L. DISEASE - EA EMPLOYEE \$ <b>1,000,000</b> E.L. DISEASE - POLICY LIMIT \$ <b>1,000,000</b>
A	<b>Professional</b>			D98207764	8/1/2023	8/1/2024	<b>Liability /Aggregate</b> \$ <b>1,000,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
City of Fort Pierce and its members, officials, officers and employees are named additional insured per written contract.

<b>CERTIFICATE HOLDER</b>  <b>City of Fort Pierce</b> <b>Attention: Purchasing Department</b> <b>100 N. U.S. Hwy 1</b> <b>Fort Pierce, FL 34954</b>	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	<b>AUTHORIZED REPRESENTATIVE</b>

# NOTICE OF SMALL BUSINESS SELF-CERTIFICATION



The Department is pleased to announce that

## **Auxia Design LLC**

has successfully completed the Pennsylvania Department of General Services' process for self-certification as a small business under the Commonwealth's Small Business Contracting Program, with the following designation:

BUSINESS TYPE(s):

**Building Design Services**

CERTIFICATION NUMBER: **552121-2022-07-SB**

CERTIFICATION TYPE: **SMALL BUSINESS**

ISSUE DATE: **07/21/2022**

EXPIRATION DATE: **07/21/2024**

RECERTIFIED DATE:

A handwritten signature in black ink that reads "Kerry L. Kirkland". The signature is written in a cursive, flowing style.

Kerry L. Kirkland, Deputy Secretary  
Bureau of Diversity, Inclusion & Small Business Opportunities

**Pennsylvania Department of State**  
Bureau of Corporations and Charitable Organizations  
PO Box 8722 | Harrisburg, PA 17105-8722  
T: 717-787-1057  
dos.pa.gov/BusinessCharities

**Regarding:** Auxia Design LLC  
**Request Type:** Subsistence Certificate **Issuance Date:** November 07, 2022  
**Request No.:** 004231619 **File No.:** 0007542722  
**Receipt No.:** 000239243  
**Filing Type:** Domestic Limited Liability Company  
**Filing Subtype:** Limited Liability Company  
**Initial Filing Date:** June 07, 2022  
**Status:** Active

**TO ALL WHOM THESE PRESENTS SHALL COME, GREETING:**

I DO HEREBY CERTIFY THAT

Auxia Design LLC

is currently subsisting on the records of the Department of State as of the issuance date herein.

I DO FURTHER CERTIFY THAT this Subsistence Certificate shall not imply that all fees, taxes and penalties owed to the Commonwealth of Pennsylvania are paid.



IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the seal of my office to be affixed, the day and year above written

*Leigh M. Chapman*

**Leigh M. Chapman**

Acting Secretary of the Commonwealth

Verify this certificate online at [www.file.dos.pa.gov](http://www.file.dos.pa.gov)