

**Keep Fort Pierce Beautiful Advisory Board  
AGENDA**

Regular Meeting - Tuesday, August 15, 2023 - 11:00 AM  
Garden Club of Fort Pierce - 911 Parkway Drive, Fort Pierce, Florida 34950

1.        **Call to Order**
  
2.        **Pledge of Allegiance**
  
3.        **Roll Call**
  
4.        **Approval of Minutes**
  - a.        Meeting Minutes April 18 and July 18 2023
  
5.        **Comments from the Public**
  
6.        **Old Business**
  - a.        Fall Fieldtrip
  
  - b.        Quarterly Meeting Schedule
  
  - c.        Wrap program - electrical boxes/garbage trucks
  
7.        **New Business**
  - a.        Beautification/Landscaping Discussion-Kate Rotindo, University of Florida Institute of Food and Agricultural
  
  - b.        Cleanup Dates
  
8.        **Staff Discussion**

9. **Board Discussion**

10. **Adjournment**

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (772) 467-3052 at least 48 hours prior to the meeting.

**Keep Fort Pierce Beautiful**

**4. a.**

Meeting Date: 08/15/2023

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Discussion item

Meeting Minutes April 18 and July 18 2023

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**Attachments**

Apr 18 Draft Minutes

Jul 18 Draft Minutes

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**City of Fort Pierce**  
**Keep Fort Pierce Beautiful Advisory Board Meeting**  
**April 18, 2023, @ 11:00 AM Regular Meeting**  
**River Walk Center – 600 N. Indian River Dr.**

**DRAFT**

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1. **Call to Order** - The meeting was called to order at 11:05 AM

2. **Pledge of Allegiance –** Recited by the board and guests.

3. **Roll Call**

Present: Charlene Adair, Matt Samuel, Bob Burdge, David BuShea, Caleta Scott, and Shirley Walker

Absent:

Staff Present: Kaitlyn Ballard, Mike Reals, Paul Bertram, and Janey Vanderhorst

Guests: Terri Mann FPUA, Kaitlyn Britton DEP IRLAP, and Kirk Fuse DEP IRLAP

4. **Approval of Minutes from the February 21, 2023, Meeting**

A motion was made by Bob Burdge, seconded by Matt Samuel, to approve the minutes from the March 21, 2023, meeting. All in Favor. Motion passed.

5. **Comments from the Public**

None at this time.

6. **Old Business**

No Old Business to discuss.

7. **New Business**

- a. Florida Department of Environmental Protection, Kaitlyn Britton to discuss Community Outreach Programs and Initiatives

Kaitlyn Britton from the Department of Environmental Protection Indian River

Lagoon Aquatic Preserve gave her presentation and provided information about the DEP to the Keep Fort Pierce Beautiful Board.

b. Chairperson, Vice Chairperson, and Second Vice Chairperson Selection

A motion was made by Charlene Adair, seconded by Bob Burdge, for Caleta Scott to remain as Chairperson for the Keep Fort Pierce Beautiful Board. All in Favor. Motion passed.

A motion was made by Caleta Scott, seconded by Bob Burdge, for David BuShea to be the new Vice Chairperson for the Keep Fort Pierce Beautiful Board. All in Favor. Motion passed.

A motion was made by Caleta Scott, seconded by Charlene Adair, for Bob Burge to remain as the Second Vice Chairperson for the Keep Fort Pierce Beautiful Board. All in Favor. Motion passed.

8. **Staff Discussion**

Kaitlyn Ballard reminded the board that the Public Works Department will be attending the upcoming Earth Day event at the Oxbow Center on Saturday, April 22, 2023. We will be representing and discussing Solid Waste/Recycling, Keeping Fort Pierce Beautiful, and Recreation programs for the youth in the community.

Kaitlyn Ballard also reminded the board that the next Community Cleanup Day is Saturday, June 3, 2023, and National Public Works Week is May 21-27, 2023.

9. **Board Discussion**

Matt Samuel – Matt inquired about purchasing, painting, and sealing two pots to test them out. Mike Reals told Matt to contact him next week regarding this initiative.

Charlene Adair – Charlene inquired about the wind vane statue at the Fort Pierce Police Department and when it will be moved. Mike Reals stated there is no new information regarding when the statue will be moved.

Caleta Scott – Caleta thanked Kaitlyn Britton from the Department of Environmental Protection Indian River Lagoon Aquatic Preserve for attending the meeting and providing the board with information on their organization.

10. **Adjournment**

A motion was made by Bob Burdge seconded by David BuShea, to adjourn the meeting. All in Favor. Motion passed at 11:45 AM.

# DRAFT

MINUTES OF A MEETING OF THE KEEP FORT PIERCE BEAUTIFUL ADVISORY BOARD MEETING OF THE CITY OF FORT PIERCE, FLORIDA, HELD AT THE GARDEN CLUB, 911 PARKWAY DR., FORT PIERCE, FLORIDA, AT 11:00 A.M. ON TUESDAY, **JULY 18, 2023.**

## 1. Call to Order

Caleta Scott called the July 18, 2023 Keep Fort Pierce Beautiful Advisory Board meeting to order at 11:07 AM.

## 2. Roll Call

Present: Shirley Walker; Charlene Adair; Bob Burdige; Caleta Scott

Absent: Matthew Samuel; David BuShea

Staff Present: Mike Reals, Public Works Director  
Paul Bertram, Parks and Grounds Division Manager  
Marsha Noel, Redevelopment Specialist  
Tina Rel, Records Management Coordinator  
Celia Howard , Deputy City Clerk

Attendees: Linda Hudson  
Helen McDonald

## 3. Approval of Minutes

- a. Meeting Minutes April 18, 2023

There was no approval of the minutes.

## 4. Comments from the Public

No Comments

## 5. Old Business

- a. Quarterly Cleanups-June 3 recap

Parks and Grounds Division Manager Paul Bertram discussed the turnout. Caleta Scott discussed the positive participation seen in local neighborhoods stating we should keep the momentum going.

Charlene Adair thanked Paul Bertram and the public works staff for the much improved trash pickup this year.

## **6. New Business**

- a. Smoke Free Parks and Beaches-Helen McDonald, Florida Department of Health St. Lucie

Helen McDonald, with the Florida Department of Health on behalf of the St. Lucie County's Tabasco Free Partnership provided a presentation on the Smoke Free Parks and Beaches initiative.

The Board and staff discussed enforcement, signage verbiage and other cities and counties parks and beaches smoking ordinances. The Board and staff discussed possible solutions including restricted areas for smoking, continuing to educate the community, and visible clean up efforts.

- b. Fall Field trip discussion

The Board discussed taking a field trip sometime in the fall. Caleta Scott encouraged the Board to email public works ideas and suggestions.

- c. Future Meetings Discussion

The Board discussed changing the meetings from once a month to once every other month.

The Board expressed interest in having more assignments and possibly finding 2 or 3 meaningful projects to focus on involving the entire community. They discussed focusing on other ideas for improving Fort Pierce appearance to include landscaping improvement. They discussed scheduling a guest speaker coming from UF/IFAS to come speak at a future meeting.

Public Works Director Mike Reals stated that historically clean-ups have gotten alot more participation than other initiatives and there is a need to find new ways to help with education to promote overall volunteerism in the community.

Paul Bertram discussed landscaping budget, local environment, and lack of irrigation in specific areas.

The Board and staff discussed speaking with FPRA regarding a landscaping program to help promote community involvement.

## **7. Staff Discussion**

Mike Reals stated the next big project underway in regards to beautification is Avenue D. Mr. Reals supports the idea of meeting every other month. Special meetings can be called in between if necessary.

Redevelopment Specialist Marsha Noel discussed the Mural Painting Project and updated the board on progress. Mr. Reals suggested putting art on sanitation trucks.

The Board and staff further discussed Keep Fort Pierce Beautiful events and meetings emphasizing the importance of proper notification to the public and Board members.

8. **Board Discussion**

The Board discussed finishing the power box wrapping, the need for sponsors, and resuming that project.

The Board discussed blue tubes on the beaches that hold plastic bags for cleanup and the fact that they are deteriorating and will need to eventually be replaced. The organization that was in charge of that project is no longer involved. Mike Reals asked to be provided with a list of the blue tubes in the worst shape and the city will look into fabricating new ones and working with graphic designers to develop wraps that possibly include QR codes advertising Keep Fort Pierce Beautiful.

The Board and staff discussed the City's volunteer program.

9. **Adjournment**

Caleta Scott adjourned the meeting at 12:34 PM.

Meeting Date: 08/15/2023

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Discussion item

**Approval of Minutes**

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**Keep Fort Pierce Beautiful**

**6. a.**

Meeting Date: 08/15/2023

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Discussion item

Fall Fieldtrip

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**Keep Fort Pierce Beautiful**

**6. b.**

Meeting Date: 08/15/2023

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Discussion item

Quarterly Meeting Schedule

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**Keep Fort Pierce Beautiful**

**6. c.**

Meeting Date: 08/15/2023

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Discussion item

Wrap program - electrical boxes/garbage trucks

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**Keep Fort Pierce Beautiful**

**7. a.**

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Discussion item

Beautification/Landscaping Discussion-Kate Rotindo, University of Florida Institute of Food and Agricultural

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**Keep Fort Pierce Beautiful**

**7. b.**

Meeting Date: 08/15/2023

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Discussion item

Cleanup Dates

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