

Administrative Cost Estimator

7/31/2023

Property Address: 326 N 15th Street (22-1970)

Date case originated: 6/17/2022

Date case complied: 7/26/2023

Total time: 13 months

Number of Hearings

Violation Hearings: 1
 Massey Hearings: 2
 Lien Reduction Hearings:

Mailing Expense

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|--------------------|--------|----------|--------|
| Regular 1st Class: | \$0.53 | <u>8</u> | \$4.24 |
| Certified Mail: | \$7.05 | <u>1</u> | \$7.05 |

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|------------------------|--------|-----------|---------|
| Photographs (per page) | \$0.50 | <u>36</u> | \$18.00 |
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|---|---------|----------|---------|
| Filing Fees (add 1 fee for Release of Lien) | \$10.00 | <u>4</u> | \$40.00 |
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|-------------|---------|-----------|----------|
| Months Open | \$50.00 | <u>13</u> | \$650.00 |
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Covers code officer's monthly inspections and follow-up, file maintenance, correspondence/communications with property owner / tenant / management and other departments.

Code Enforcement Secretary

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|-------------------------|----------|----------|----------|
| Up to three Hearings | \$150.00 | <u>1</u> | \$150.00 |
| Each additional Hearing | \$75.00 | <u>0</u> | \$0.00 |

Covers hearing prep: NOV, postings, notarizations, order preparation, minutes, summary sheets, correspondence, filings with Clerk of Court.

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|--------------------------------|---------|----------|---------|
| Director of Community Response | \$75.00 | <u>1</u> | \$75.00 |
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Covers review of initial notice, review of case file for recommendation and review with attorney

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|--------------------------|----------|----------|----------|
| City Attorney (per hour) | \$125.00 | <u>1</u> | \$125.00 |
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Covers the cost of case preparation (written & oral communication) for appeals, disputed cases or those with legal representation requiring review above & beyond the norm.

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| Hearings | \$150.00 | <u>2</u> | \$300.00 |
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Cover SM/CEB review and hearing time, recording secretary, code staff & management hearing time, attorney hearing time, MIS or SLC set up.

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| Special Magistrate Hearing | \$250.00 | <u>0</u> | \$0.00 |
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Fee set by the City Commission

Total Estimated Cost: \$1,369.29