

Administrative Cost Estimator

06/20/2023

Property Address: 326 N 15th Street (22-1970)

Date case originated: 6/17/2022

Date case complied: not complied

Total time: _____ months

Number of Hearings

Violation Hearings: 1

Massey Hearings: 1

Lien Reduction Hearings: _____

Mailing Expense

Regular 1st Class:	\$0.53	<u>7</u>	\$3.71
--------------------	--------	----------	--------

Certified Mail:	\$7.05	<u>1</u>	\$7.05
-----------------	--------	----------	--------

Photographs (per page)	\$0.50	<u>22</u>	\$11.00
------------------------	--------	-----------	---------

Filing Fees (add 1 fee for Release of Lien)	\$10.00	<u>3</u>	\$30.00
---	---------	----------	---------

Months Open	\$50.00	<u>12</u>	\$600.00
-------------	---------	-----------	----------

Covers code officer's monthly inspections and follow-up, file maintenance, correspondence/communications with property owner / tenant / management and other departments.

Code Enforcement Secretary

Up to three Hearings	\$150.00	<u>1</u>	\$150.00
----------------------	----------	----------	----------

Each additional Hearing	\$75.00	<u>0</u>	\$0.00
-------------------------	---------	----------	--------

Covers hearing prep: NOV, postings, notarizations, order preparation, minutes, summary sheets, correspondence, filings with Clerk of Court.

Director of Community Response	\$75.00	<u>1</u>	\$75.00
--------------------------------	---------	----------	---------

Covers review of initial notice, review of case file for recommendation and review with attorney

City Attorney (per hour)	\$125.00	<u>1</u>	\$125.00
--------------------------	----------	----------	----------

Covers the cost of case preparation (written & oral communication) for appeals, disputed cases or those with legal representation requiring review above & beyond the norm.

Hearings	\$150.00	<u>2</u>	\$300.00
----------	----------	----------	----------

Cover SM/CEB review and hearing time, recording secretary, code staff & management hearing time, attorney hearing time, MIS or SLC set up.

Special Magistrate Hearing	\$250.00	<u>1</u>	\$250.00
----------------------------	----------	----------	----------

Fee set by the City Commission

Total Estimated Cost: \$1,551.76