

Administrative Cost Estimator

10/9/2023

Property Address: 1508 Orange Ave

Date case originated: 3/16/2022

Date case complied: 6/15/2023

Total time: 15 months

Number of Hearings

Violation Hearings: 1

Massey Hearings: 2

Lien Reduction Hearings:

Mailing Expense

Regular 1st Class:	\$0.60	<u>7</u>	\$4.20
--------------------	--------	----------	--------

Certified Mail:	\$7.25	<u>1</u>	\$7.25
-----------------	--------	----------	--------

Photographs (per page)	\$0.50	<u>3</u>	\$1.50
------------------------	--------	----------	--------

Filing Fees	\$10.00	<u>4</u>	\$40.00
-------------	---------	----------	---------

Months Open	\$50.00	<u>15</u>	\$750.00
-------------	---------	-----------	----------

Covers investigator's monthly inspections and follow-up, file maintenance, correspondence/communications with property owner / tenant / management and other departments.

Building Dept. Assistant

Up to three Hearings	\$150.00	<u>1</u>	\$150.00
----------------------	----------	----------	----------

Each additional Hearing	\$75.00	<u> </u>	\$0.00
-------------------------	---------	-------------------	--------

Covers hearing prep: NOV, postings, notarizations, order preparation, minutes, summary sheets, correspondence, filings with Clerk of Court.

Building Dept. Coordinator	\$75.00	<u>1</u>	\$75.00
----------------------------	---------	----------	---------

Covers review of initial notice, review of case file for recommendation and review with attorney

City Attorney (per hour)	\$125.00	<u>1</u>	\$125.00
--------------------------	----------	----------	----------

Covers the cost of case preparation (written & oral communication) for appeals, disputed cases or those with legal representation requiring review above & beyond the norm.

Hearings	\$150.00	<u>1</u>	\$150.00
----------	----------	----------	----------

Covers SM review and hearing time, recording secretary, building staff & management hearing time, attorney hearing time, and IT set up.

Application Fee for Lien Reduction	\$250.00	<u> </u>	\$0.00
------------------------------------	----------	-------------------	--------

Total Estimated Cost: \$1,302.95