

REGISTRATION INFORMATION

TRAVEL EXPENSE STATEMENT

HOTEL INFORMATION  
 EMBASSY SUITES  
 4955 KYNGS HEALTH RD  
 KISSIMMEE, FL 34746

FBC-LEO  
 2024 ANNUAL CONFERENCE

DATE: **01.26.2024**

1. TRAVELER'S NAME: ARNOLD GAINES  
 2. DEPARTURE DATE: 04.03.2024  
 3. RETURN DATE: 04.05.2024  
 4. DESTINATION: KISSIMMEE FL  
 5. CODE CHARGE: 001-1000-512-40-20  
 6. AMT BUDGETED: 15,000.00

DEPARTMENT: CITY COMMISSION  
 DEPARTURE TIME: 5PM  
 RETURN TIME: 3PM  
 PURPOSE: FBC-LEO ANNUAL CONFERENCE

7. BALANCE AVAILABLE: ##### 9614.43

Expenses must comply with City Code of Ord 1-158.  
 Per Diem Allowance \$50.00 or \$12.50 per quarter day.  
 Class A Travel 24-hour day.

	PREPAID EXPENSES	CREDIT CARD	ESTIMATED CASH EXPENSES	ACTUAL CASH EXPENSES
* REGISTRATION FEE:		225.00		
* HOTEL BILL: Confirmation # 92977295		394.98		
BAGGAGE ALLOWANCE (\$5 PER PERSON)			5.00	
* COMMUNICATION:				
* FARES: AIR FARE				
* TAXI, BUS				
* CAR RENTAL				
* MILEAGE @ 0.67 218.4			146.33	
* GASOLINE EXPENSE				
* TOLL ROAD FEES OR PARKING FEES			27.38	
* MISC. EXPENSES				
MEALS				
2 BREAKFAST @ \$8.00			16.00	
1 LUNCH @ \$8.00			8.00	
1 DINNER @ \$20.00			20.00	
SPECIAL LUNCHEON/BANQUET			0.00	
7% STATE TAX			3.08	
15% GRATUITIES			6.60	

BREAKFAST = When travel begins before 6:00 a.m. and extends beyond 8:00 a.m.  
 LUNCH = When travel begins before 12:00 noon and extends beyond 2:00 p.m.  
 DINNER = When travel begins before 6:00 p.m. and extends beyond 8:00 p.m.

<b>TOTALS</b>	0.00	619.98	232.39	
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ADVANCE CASH RECEIVED: \_\_\_\_\_  
 REFUND DUE CITY: \_\_\_\_\_  
 REFUND DUE EMPLOYEE: \_\_\_\_\_

TRAVEL APPROVED BY: Arnold Gaines  
 DEPARTMENT SUPERVISOR

EXPENSES ARE ALSO INCLUDED FOR THE FOLLOWING PERSONS:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

CITY MANAGER  
 (220 WITH CITY MANAGER SIGNATURE ACCEPTED)

\* RECEIPT REQUIRED  
 REV 1/24 DLN



# 2024 FBC-LEO EVENT SCHEDULE

## 2024 FBC-LEO ANNUAL CONFERENCE SCHEDULE

(subject to change)

For session descriptions and speakers, visit us online: [fbcleo.org](http://fbcleo.org)

### THURSDAY, APRIL 4, 2024

- 8:30 a.m. - 5:00 p.m. **Registration Open**
- 9:00 a.m. - 9:30 a.m. **New Member/First-Time Attendee Session**
- 9:30 a.m. - 10:00 a.m. **Opening Address and Welcome**
- 10:00 a.m. - 11:00 a.m. **Opening Keynote Address: I came, I saw, I conquered!**  
Speaker: *Dr. Chad L. Jackson*, President/CEO, Jenga Consultants Group, LLC
- 11:00 a.m. - 12:00 p.m. **How to Care for Yourself While Serving Others: Prioritizing Mental Health and Wellness as Municipal Leaders**  
Speakers: *Shwanda Barnette*, JD, Deloitte Human Capital Manager for Government and Public Service Practice; *Dr. Stem Sithembile Mahlatini*, President, Founder and CEO, Global Training Coaching & Consulting Services, Inc.
- 12:15 p.m. - 1:30 p.m. **Networking Luncheon**  
Speaker: *Yolanda Cash-Jackson*, Shareholder Government Law Attorney, Becker & Poliakoff, P.A.
- 2:00 p.m. - 4:00 p.m. **The Philosophy of True Leadership: Servant Leadership**  
Speaker: *Dr. Chad L. Jackson*, President/CEO, Jenga Consultants Group, LLC
- 4:15 p.m. - 5:00 p.m. **Legislative Wrap-Up/LOCAL VOICES UNITED Impact**  
Speakers: *Jeff Branch*, Liaison, FBC-LEO and Senior Legislative Advocate, Florida League of Cities; *Scott Dudley*, Director, Field Advocacy and Federal Affairs, Florida League of Cities
- 7:00 p.m. - 10:00 p.m. **President's Dinner**

### FRIDAY, APRIL 5, 2024

- 8:00 a.m. - 12:00 p.m. **Registration Open**
- 9:00 a.m. - 10:45 a.m. **Table Talk Discussions**  
Facilitator: *Steven J. Vancore*, President, VancoreJones and Clearwater Polling and Research, LLC
- 11:00 a.m. - 12:00 p.m. **Closing Keynote Address**  
Speaker: Public Defender *Gordon Weekes*, Law Office of the Public Defender, 17th Judicial Circuit Broward County, Florida
- 12:00 p.m. **Conference Adjourns**

**US-1**  
to **4955 Kyngs Heath Rd**

**1 hr 38 min**

109.2 miles

IRS reimbursement: **\$71.50**



Head toward Avenue A on N US Highway 1 (US-1 N). Go for 315 ft.

Then 0.06 miles



Make a U-Turn at Avenue A onto N US Highway 1 (US-1 S). Go for 0.3 mi.

Then 0.3 miles



Turn right onto Delaware Ave (CR-770). Go for 1.0 mi.

Then 1.0 miles



Continue on Okeechobee Rd (CR-770 W). Go for 4.2 mi.

Then 4.2 miles

**RAMP**



Turn left and take ramp onto Florida's Tpke toward Florida's Turnpike/Florida's Turnpike North/Orlando. Go for 96.0 mi.

Then 96.0 miles

**EXIT**



Take exit 249 toward Hospital. Go for 0.3 mi.

Then 0.3 miles



Turn left onto E Osceola Pkwy toward Hospital. Go for 1.6 mi.

Then 1.6 miles





EMBASSY  
SUITES  
by Hilton™

## FL Black Caucus of Local Elected Officials

Apr 3, 2024 to Apr 5, 2024

**Embassy Suites by  
Hilton Orlando  
Lake Buena Vista  
South**

4955 Kyngs Heath Rd  
Kissimmee, FL, 34746

T: [407-597-4000](tel:407-597-4000)

F: [407-597-4206](tel:407-597-4206)

### RESERVATION CONFIRMATION

We are pleased to confirm your reservation at Embassy Suites by Hilton Orlando Lake Buena Vista South. Our staff is looking forward to your arrival for FL Black Caucus of Local Elected Officials. Below you will find details of your reservation. If your travel plans change and you need to modify your reservation, please click [here](#).

<b>Hotel confirmation:</b>	92977295
<b>Date booked:</b>	Jan 25, 2024
<b>Reservation name:</b>	Arnold Gaines
<b>Arrival date:</b>	Apr 3, 2024
<b>Departure date:</b>	Apr 5, 2024
<b>Room type:</b>	Two Queen Beds
<b>Number of guests:</b>	1
<b>Grand Total:</b>	394.98

### Add-ons:

(6) Sample add-on at USD 15.00/night                      USD 90.00  
(Applicable taxes included)

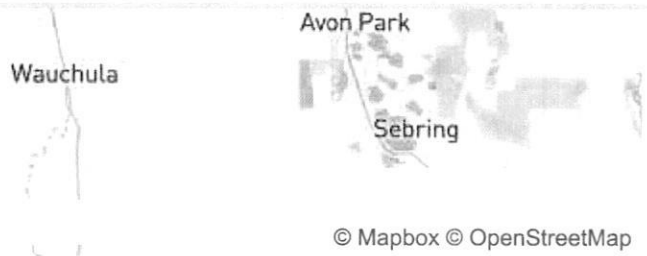
(1) Sample add-on at USD 100.00/purchase  
USD 100.00 (Applicable taxes included.)

### Cancel Policy:

Cancellations made within 72 hours of arrival will forfeit one night's room and tax.

This transmission is not a digital or electronic signature and cannot be used to form, document or authenticate a contract. Hilton accepts no liability arising in connection with this transmission.

- Submit
- Share Results
- Compare Routes
- Show/Download Toll Details New
- Report Wrong Toll New
- Get Directions
- Print Directions



Fuel \$14.34, 1 h 49 min, 111 mi

\$6.06 more than the **Cheapest** route

Tolls ⓘ	Fuel	Total
\$5.69	\$14.34	\$20.03

\* Please check toll details to get detailed toll information



Electronic Toll gantry only accepting Toll tags



Toll plaza accepting Cash



Via points



<b>TRANSACTION GRAND TOTAL</b>	<b>225.00</b>
<b>Payment amount</b>	225.00
<b>Balance due</b>	0.00

A confirmation is being sent to: [againes@cityoffortpierce.com](mailto:againes@cityoffortpierce.com) **Send another copy to**

Send

*Statement of Accessibility*

The Florida Black Caucus of Local Elected Officials is committed to ensuring accessibility of its website. To report an accessibility issue, request accessibility assistance regarding our website content, or to request a specific electronic format, please complete our Accessibility Feedback Form. We will make reasonable efforts to accommodate all needs.

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