

CITY OF FORT PIERCE BIDDER'S CHECKLIST

This checklist is provided to assist each Bidder in the preparation of their bid response. Included in this checklist are important requirements, which is the responsibility of each Bidder to submit with their response in order to make their response fully compliant. This checklist is only a guideline, it is the responsibility of each Bidder to read and comply with the Invitation to Bid in its entirety.

Check "Yes" or "No" to each of the following:	YES	NO
Is Invitation to Bid cover page (page 1) completed, signed and attached?	✓	
Did you include proof of proper insurance as stated in the bid documents?	✓	
Is Bid Response Form completed, signed and attached?	✓	
Did you completed, signed and attached the W-9 Form?	✓	
All prices have been reviewed for mathematical accuracy, all price corrections initialed, and all price extensions and totals thoroughly checked.	✓	
Include proof of proper licensing as stated in bid documents.	✓	
Hard Copy Submissions Only: Are the correct copies included? One (1) original and One (1) USB Drive?		✓
Is each Bid Addendum (when issued) signed and included?	✓	

PLEASE SIGN AND RETURN WITH BID _____



DELIVER TO:

City of Fort Pierce, Purchasing Division
 Room 101
 100 North U.S. #1
 Fort Pierce, FL 34950

MAIL TO:

City of Fort Pierce Purchasing Division,
 Room 101
 P.O. Box 1480
 Fort Pierce, FL 34954-1480

CITY OF FORT PIERCE

**INVITATION TO BID
 and
 BIDDER ACKNOWLEDGMENT**

Bid Writer: Gelencia Carter, (772) 467-3102

Bid No: 2024-023

Pre-Bid Conference:
 10:00AM, WEDNESDAY, APRIL 24, 2024

Bid Title: AVENUE D AND MEANS COURT
 PARKING IMPROVEMENTS

Mandatory Site-Visit Location:
 CITY HALL, 1ST FLOOR
 HECTOR ARIAS CONFERENCE ROOM
 100 NORTH U.S. #1, FT. PIERCE, FL

Bid Opening Location:
 Purchasing Division Conference Room, Room 101
 100 North U.S. #1, 1st Floor
 Ft. Pierce, Florida 34950

Bid Due Date & Time:
 3:00 PM, TUESDAY, MAY 7, 2024

If you need any reasonable accommodation for any type of disability in order to participate in this procurement, please contact this department as soon as possible.

Bidder Name:

Close Construction Services, LLC

I hereby certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies or equipment, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this bid and certify that I am authorized to sign this bid for the bidder.

Mailing Address:

305 NW 4th Ave

X 
 Authorized Signature (Manual)

City, State, Zip Code:

Okeechobee, FL 34972

Typed or Printed Name:

Thomas C. Close

Type of Entity (Select one):

Corporation

Partnership

Proprietorship

Title:

President

Incorporated in the State of: Florida **Year:** 2018

Delivery in 120 **days, After Receipt Order**

Phone Number: 863.467.0831

Payment Terms: Net 30 Days

Fax Number: 863.763.6337

FEIN or SS Number: 85-09574573

E-Mail Address: ccs@closeconstructionllc.com

Local Business: Y N **MWBE:** Y N

Bid Security is attached, when required, in the amount of \$ 38,560.55
 F.O.B. DESTINATION

If returning as a "No Bid" state reason:

THIS PAGE MUST BE COMPLETED AND RETURNED WITH YOUR BID

BID FORM

**PROPOSAL TO THE CITY OF FORT PIERCE FOR
AVENUE D AND MEANS COURT PARKING LOT**

NAME OF BIDDER: Close Construction Services, LLC

MAILING ADDRESS: 305 NW 4th Ave., Okeechobee, FL 34972

STREET ADDRESS: same as above (Zip Code)

PHONE NUMBER: 863.467.0831

To the: City of Fort Pierce

Pursuant to and in compliance with your notice inviting sealed proposals (Call for Bids), Instructions to Bidders, and the other documents relating thereto, the undersigned bidder, having familiarized himself with the terms of the Contract Documents, local conditions affecting the performance of the contract, and the cost of the Work at the place where the Work is to be done, hereby proposes and agrees to perform within the time stipulated in the Contract, including all of its component parts and everything required to be performed, and to provide and furnish any and all utility and transportation services necessary to perform the contract and complete in a workmanlike manner, all of the Work required in connection with the construction of said Work, all in strict conformity with the plans and/or details, specifications and other related Contract Documents included herein.

The undersigned Bidder acknowledges receipt of the following Addenda, which have been considered in preparation of this Bid:

No. <u>1</u>	Dated <u>4.25.2024</u>	No. _____	Dated _____
No. _____	Dated _____	No. _____	Dated _____
No. _____	Dated _____	No. _____	Dated _____

The undersigned Bidder agrees that the Work shall be achieve final construction within 150 calendar days according to the schedule and the Notice to Proceed set forth in these Documents.

The undersigned Bidder further agrees to pay liquidated damages as described herein and engineering and field inspection expenses, due to overtime work and avoidable delays, which shall be in addition to such other amounts for actual delay damages.

Bidder has stated all prices in numerals in accordance with Section 11.2 of the Instruction to Bidders in the blank space(s) provided for that purpose. Bidder has completed all portions of the Bid to avoid disqualification.

The undersigned, as Bidder, declares that the Bid is made in good faith; that this proposal is made without collusion with any person, firm, or corporation; and he proposes and agrees, if the proposal is accepted, that he will execute a contract with the City in the form set forth in the Contract Documents;

that he will furnish the Contract Security Insurance Certificates; that he is aware that failure to properly comply with the requirements set out in the INSTRUCTIONS TO BIDDERS and elsewhere in the Contract Documents may result in a finding that the Bidder is non-responsive and a forfeiture of the Bid Security.

The undersigned Bidder agrees to furnish the required bonds and insurance and to enter into a contract within 10 days after receipt of Notice of Award and further agrees to complete the Work within the time period specified in the Notices to Proceed for each individual project.

The undersigned declares that he has had prior experiences in the type of Work required and has the necessary finances, personnel, working organization, and equipment available to execute the proposed Work.

Bids shall only be considered from those Bidders who have obtained these Contract Documents directly from the City either electronically or from Demand Star.

LIST OF MAJOR SUBCONTRACTORS

1. If awarded a contract as a result of this Bid, the major subcontractors used in the prosecution of the Work will be those listed below, and
2. The following list includes all subcontractors who will perform Work, and
3. The Bidder represents that the subcontractors listed below are financially responsible and are qualified to do the Work required, and
4. 40% of Work must be done by the General Contractor's entity.

If no major subcontractors are to be used, so state on this form

Work to be Done	Name of Subcontractor	Address
N/A		

Notice to Proceed shall be issued by the City with the specified Work to be completed as describe in Section 8 of the General Conditions, within the number of days stated when each Project Contract Time begins to run as specified in the Notice to Proceed.

Work shall be completed, ready for final payment in accordance with Section 8 and 9 of the General Conditions.

Time is of the essence of this Contract and Contractor recognizes that the City will suffer financial loss if the Work, or portions authorized, is not completed within the number of days stated above. Accordingly, Contractor agrees to pay City the liquidated damages stated in the Agreement for each day after the time specified above that the Work is not complete in accordance with Sections 8 and 9 of the General Conditions and with the Agreement.

These liquidated damages are cumulative and additive and represent a reasonable estimate of City's expenses for extended delays. Furthermore, Contractor agrees to pay City expenses for inspection, engineering services, and administrative costs associated with such delay.

In addition to these amounts, there may be additional other amounts for delay damages incurred by City as a result of delays by Contractor. These actual delay damages will include, but not be limited to, delay damage settlements or awards, penalties, and professional fees incurred in connection with such settlements, awards, or penalties and fines imposed by regulatory agencies, contract damages, and loss of use.

ACCOMPANYING THIS PROPOSAL IS Bid Bond

(Insert the word(s) "cashier's check," "bidder's bond," "certified check," or other security as provided by law, as the case may be), in an amount equal to at least 10% of the total amount of the bid, payable to the CITY OF FORT PIERCE the undersigned deposits above-named security as a proposal guarantee and agrees that it shall be forfeited to the City as liquidated damages in case this proposal is accepted by the City and the undersigned fails to execute a contract with the City as specified in the Contract Documents, accompanied by the required payment and faithful performance bonds, with sureties satisfactory to the City, and accompanied by the required certificates of insurance coverage and endorsements. Should the City be required to engage the services of an attorney in connection with the enforcement of this bid, bidder promises to pay City reasonable attorneys' fees and costs (including attorneys' fees and costs on appeals), incurred with or without suit.

The Work shall be performed under a State of Florida Contractor's License. Contract shall not be awarded unless proof of valid license(s) is provided, and license shall be appropriate for the nature of the Work.

The Bidder certifies that the following documents are included in the Bid and are complete:

1. Bid form, list of Addenda received, and authorized signatures.
2. Bid Bond with Power of Attorney attached.
3. Affidavit of Non-Collusion.
4. Trench Safety Act Form.

The Bidder further certifies that he will submit within ten (10) days of notification of the Apparent Successful Bidder:

1. List of Major Subcontractors
2. Payment Bond
3. Performance Bond
4. Agreement
- . Certificates of Insurance

NOTE: If bidder is a corporation, the legal name of the corporation shall be set forth below, together with signature(s) of the officer or officers authorized to sign contracts on behalf of the corporation and corporate seal; if bidder is a partnership, the true name of the firm shall be set forth below with the signature(s) of the partner or partners authorized to sign contracts in behalf of the partnership; and if the bidder is an individual, his signature shall be placed below.

Bidder: Close Construction Services, LLC
(Type or Print)

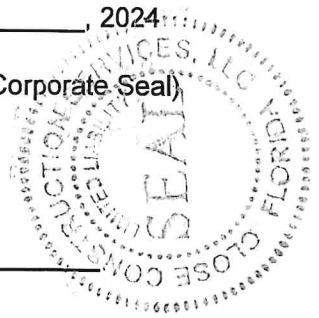
By: 

Name: Thomas C. Close

Title: President

Dated: 5.7.2024, 2024

(Corporate Seal)



Attest
If Corporation

By: 

Name: Melissa Stone

Title: Corp. Secretary

Witnesses: 
(Signature)

(If partnership
Or individual) _____
(Signature)

Contractor's License (State, Number, Expiration Date, Type of License) General Contractor, Florida
CGC1526474, Expiration date
August 31, 2022

END OF SECTION

BIDDER'S QUALIFICATIONS QUESTIONNAIRE

All questions must be answered, and the data given must be clear and comprehensive. This statement must be notarized. If necessary, questions may be answered on separate attached sheets. The Bidder may submit any additional information he desires. Qualifications Questionnaire must be submitted with the Proposal.

1. Name of Bidder. Close Construction Services, LLC
2. Permanent Main Office address. 305 NW 4th Ave., Okeechobee, FL 34972
3. When organized? 4.16.2018
4. If a corporation, where incorporated? Florida
5. How many years have you been engaged in construction under this present firm or trade name? 6 Years
6. Contracts on hand: (Schedule of these, showing gross amount of each contract and the appropriate anticipated dates of completion.) See Attached List of Current Projects.
7. General character of work performed by you. Earthwork and Site Work.
8. Have you ever failed to complete any work awarded to you? If so, where and why? No
9. Have you ever defaulted on a contract? If so, where and why? No
10. List the more important contracts recently completed by you, stating approximate gross costs of each and the month and year completed. Include the name and telephone number of contact in company for which you provided work. See Attached Completed Projectes
11. List your major equipment available for this contract. See Attached List of Equipment.
12. Experience in general construction work similar in scope to this project. (If additional space is needed or required, it may be attached to this sheet.) see attached similar projects
13. Background and experience of the principal members of your company, including the officers. See Attached Resume for Thomas C. Close.
14. Give bank reference. Tabitha Trent, Vice President - South State in Okeechobee, FL. 863.824.4353
15. You will furnish a detailed financial statement and, upon request, any other information that may be required by the City of Fort Pierce.
See Attached Financial Statement

EXHIBIT "D"
SECTION 010

16. The Undersigned hereby authorizes and requests any person, firm, or corporation to furnish any information requested by the City of Fort Pierce in the County of St. Lucie in verification of the recitals comprising this Bidder's Qualifications Questionnaire.

Dated at Okeechobee this 7 day of May, 2024.

Contractor:

Close Construction Services, LLC

By: 

Thomas C. Close, President

(Name & Title)

County of Florida

State of Okeechobee

Thomas C. Close, being duly sworn, deposes and says that he is President of Close Construction Services, LLC, and that the answers to the foregoing questions and all statements contained therein are true and correct.

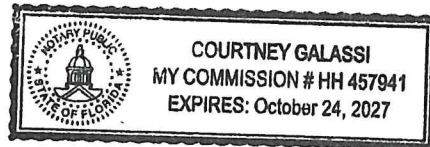
Subscribed and sworn to before me this 7 day of May, 2024.


Notary Public

My Commission Expires

October 24, 2027

(Seal)



END OF SECTION

NON-COLLUSION AFFIDAVIT

STATE OF Florida

COUNTY OF Okeechobee

Thomas C. Close, being first duly sworn, deposes
and says:

That he/she is: President
(a partner or officer of the firm of, etc.)

the party making the foregoing proposal or bid, that such proposal or bid is genuine and not collusive or sham; that said bidder has not colluded, conspired, connived or agreed directly or indirectly with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly sought by agreement or collusion, or communication or conference with any person, to fix the bid price of affiant or of any other bidder, or to fix any overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against the City of Fort Pierce, of the County of St. Lucie, or any person interested in the proposed contract; and that all statements in said proposal or bid are true.

Close Construction Services, LLC
(Firm Name)

By: [Signature]

Title: President

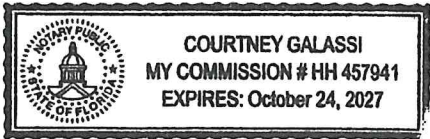
Subscribed and sworn to before me this 7

day of May, 2024

Courtney Galassi
Notary Public

My Commission expires: (Seal)

October 24, 2027



END OF SECTION

PUBLIC ENTITY CRIMES AFFIDAVIT

SWORN STATEMENT UNDER SECTION 287.133(3)(a),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid No. 2024-023 for Avenue D and Means Court Parking Lot Improvements
2. This sworn statement is submitted by Close Construction Services, LLC
_____ (name of entity submitting sworn statement)
whose business address is 305 NW 4th Ave., Okeechobee, FL 34972
_____ and (if applicable) its Federal Employer Identification Number (FEIN) is 85-0974573
_____ (If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____.)
3. My name is Thomas C. Close _____ my relationship to the entity
(please print name of individual signing)
named above is President _____.
4. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
5. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
6. I understand that an "affiliate" as defined in paragraph 287.133(1)(a), Florida Statutes, means:
 1. A predecessor or successor of a person convicted of a public entity crime: or
 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The

term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
8. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement.
(Please indicate which statement applies.)

Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989, AND **(Please indicate which additional statement applies.)**

There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list.
(Please attach a copy of the final order.)

The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. **(Please attach a copy of the final order.)**

The person or affiliate has not been placed on the convicted vendor list.
(Please describe any action taken by or pending with the Department of General Services.)

BID FORMS

Signature: [Handwritten Signature]

Date: 5.7.2024

STATE OF Florida

COUNTY OF Okeechobee

PERSONALLY APPEARED BEFORE ME, the undersigned authority,

Thomas C. Close who, after first being sworn by me, affixed his/her signature in (name of individual signing) the space provided above on this 7 day of May, 2024.

NOTARY PUBLIC SEAL:



My commission expires: October 24, 2027

END OF SECTION

BID FORMS

CERTIFICATION OF NON-SEGREGATED FACILITIES

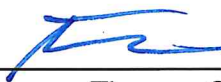
The Bidder certifies that he does not maintain or provide for his employees any segregated facilities at any of his establishments, and that he does not permit his employees to perform their services at any location, under his control where segregated facilities are maintained. The Bidder certifies further that he will not maintain or provide for his employees any segregated facilities at any of his establishments, and that he will not permit his employees to perform their services at any location under his control where segregated facilities are maintained. The Bidder agrees that a breach of this certification will be a violation of the Equal Opportunity clause in any contract resulting from acceptance of this Bid. As used in this certification, the term "segregated facilities" means any waiting rooms, work areas, restrooms and washrooms, restaurants, and other eating areas, time clocks, locker rooms, and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated on the basis of race, color, religion, or national origin, because of habit, local custom, or otherwise. The Bidder agrees that (except where he has obtained identical certification from proposed subcontractors for specific time periods) he will obtain identical certifications from proposed subcontractors, exempt from the provisions of the Equal Opportunity clause, and that he will retain such certification in his files.

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.

Date: May 7, 2024

Official Address
(Including Zip Code)

305 NW 4th Ave., Okeechobee, FL 34972

By:  _____
Thomas C. Close

END OF SECTION

BID FORMS

TRENCH SAFETY ACT COMPLIANCE STATEMENT
BID NO. 2024-023

Instructions:

Chapter 90-96 of the Laws of Florida requires all contractors engaged by the City of Fort Pierce to comply with Occupational Safety and Health Administration Standard 29 C.F.R. s. 1926.650 Subpart P. All prospective contractors are required to sign the compliance statement and provide compliance cost information where indicated below. The costs for complying with the Trench Safety Act must be incorporated into this project's base bid.

Certify this form in the presence of a notary public or other officer authorized to administer oaths.

Certification:

1. I understand that Chapter 90-96 of the Laws of Florida (The Trench Safety Act) requires me to comply with OSHA Standard 29 C.F.R. s. 1926.650 Subpart P. I will comply with The Trench Safety Act and I will design and provide trench safety systems at all trench excavations in excess of five feet in depth for this project.

2. The estimated cost imposed by compliance with The Trench Safety Act will be:

Six thousand five hundred Dollars
6,500.00 (Written)
(Figures)

3. The amount listed above has been included within the Base Bid.

Certified: _____ (Company Contractor) Close Construction Services, LLC

By: [Signature]
(President's Signature)

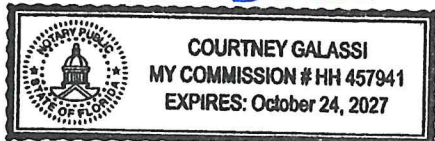
Thomas C. Close
(President's Typed or Printed Name)

Notarization

Sworn to and subscribed before me in Okeechobee County, Florida on the 7 day of May, 2024.

Notary Public: Courtney Galassi (affix seal)

My Commission Expires: October 24, 2027



END OF SECTION

DRUG-FREE WORKPLACE FORM

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that

Close Construction Services, LLC does:
(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are proposed a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace thorough implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.



Proposer's Signature
5.7.2024

Date

END OF SECTION

BID RESPONSE FORM
AVENUE D AND MEANS COURT PARKING LOT IMPROVEMENTS

Item No.	Description	Units	Quantity	Unit Price	Amount
1	MOBILIZATION/PERMITS	LS	1	45,000.00	45,000.00
2	MATERIAL TESTING	LS	1	5,000.00	5,000.00
3	PREVENTION, CONTROL & ABATEMENT OF EROSION AND WATER POLLUTION	LS	1	4,500.00	4,500.00
4	CONSTRUCTION LAYOUT/RECORD DRAWINGS	LS	1	12,000.00	12,000.00
5	CLEARING/GRUBBING/DEMOLITION	LS	1	15,000.00	15,000.00
6	CONCRETE SIDEWALK, 4" THICK, 3,000 PSI W/ FIBERMESH	SY	22	140.00	3,080.00
7	PERVIOUS PAVER PARKING (INCLUDES EXCAVATION, PAVERS, EDGE RESTRAINTS, BASE, SUBGRADE, AND SAND).	SY	910	160.00	145,600.00
8	6" TYPE "D" CURB	LF	485	55.00	26,675.00
9	PERFORMANCE TURF (SOD) (BAHIA)	SY	370	10.00	3,700.00
10	SIGNING & MARING (INCLUDES COLORED BRICK PAVERS, STOP SIGN, AND WHEEL STOPS)	LS	1	5,500.00	5,500.00
11	LANDSCAPING (COMPLETE) INCLUDES MULCH, ROOT BARRIER INSTALLATION AT PROPOSED OAK TREES, AND IRRIGATION PORTABLE WATERING)	LS	1	45,000	45,000.00
12	SITE LIGHTING (CONDUIT, HANDHOLES, ETC.) LIGHTS TO BE PURCHASED AND INSTALLED BY CITY	LS	1	22,000	22,000.00
13	CUSTOM BIKE RACK	EA	1	\$12,000.00	\$12,000.00
14	CUSTOM BIKE RACK INSTALLATION	LS	1	5,500	5,500.00
Total Site Improvement Bid:					350,550.00
Add 10% Construction Contingency for potential field change orders:					35,055.50
TOTAL FINAL BID:					385,605.50

CONTRACTOR VERIFICATION FORM

FORT PIERCE, FLORIDA
SEALED BID NO. 2023-023

PROJECT TITLE: AVENUE D AND MEANS COURT PARKING LOT IMPROVEMENTS

THE FOLLOWING IS TO COMPLETED BY PRIME BIDDER:

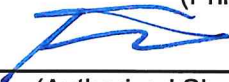
Name of firm: Close Construction Services, LLC

Corporate Title: Limited Liability Company

Address: 305 NW 4th Ave., Okeechobee, FL 34972

(Zip Code)

By: Thomas C. Close President
(Print name) (Print title)



(Authorized Signature)

Telephone: (863) 467.0831

Fax: (863) 763.6337

State License # CGC1526474 (ATTACH COPY)

County License # N/A (ATTACH COPY)

City License: (ATTACH PROOF OF REGISTRATION WITH THE CITY)

Type of License: General Contractor

Unlimited YES (yes/no)

If "NO", Limited to what trade? _____

END OF SECTION

E-VERIFY
FORT PIERCE, FLORIDA

PROJECT: AVENUE D AND MEANS COURT PARKING LOT IMPROVEMENTS


Bid No.: 2024-023

Project Description: Construction of a pervious paver parking lot complete with site lighting, landscaping, and a custom bike rack.

Vendor/Consultant acknowledges and agrees to the following:

1. Vendor/Consultant shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Vendor/Consultant during the term of the contract; and
2. shall expressly require any subcontractors performing work or providing services pursuant to this contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.

Company/Firm: Close Construction Services, LLC

Authorized Signature: 

Title: President

Date: 5.7.2024

END OF SECTION

April 25, 2024



CITY FORT PIERCE

AVENUE D AND MEANS COURT PARKING IMPROVEMENTS

BID NO. 2024-023

ADDENDUM NO. 1

The purpose of this addendum is to respond to questions submitted by potential bidders for clarification of the bid specifications:

1. **QUESTION:** Is there an available budget on it? It would be greatly appreciated if you could provide it for us.

ANSWER: No budget available.

All other conditions of this bid remain the same.

Please acknowledge receipt of this addendum and include it with your submittal.

Signature: 
Manual

Signature: Thomas C. Close
Typed or Printed

Company Name: Close Construction Services, LLC

Address: 305 NW 4th Ave., Okeechobee, FL 34972

Date: 5.7.2024

/lh

**LOOSE
CONSTRUCTION
SERVICES, LLC**

Current Projects

Project Name and Owner	Description	Contact	Engineer	Total Contract Value	Date of Completion	Percentage Completed
Tian River County Renovation of the new Pier Conservation Area Bungalow	The existing bungalow will be converted into an interpretive center for use by the public. Work includes addition of a Handicap Ramp, Stairs, Repair and Replacement of Exterior Siding, Roofing, Windows/Doors, Interior Ceilings, Wall Finish, Flooring, Cabinetry, HVAC, Electrical and Plumbing.	Anthony J. Donadio	Donadio & Associates	\$639,075.00	8.13.2024	20%
City of Punta Gorda Laisley Park playground's Splash Pad and Playground	The rehabilitation will include but not be limited to the interactive fountain, installation of additional splash pad features, surfacing, and replacement of the existing holding tank, pump and filtration systems demolition, grading, drainage, concrete, electrical, and plumbing work.	Anne Heinen	The Weiler Engineering Corporation	\$988,992.00	8.15.2024	30%
City of Lake Worth Beach South Palm Park Sea Level Rise Mitigation Stormwater Pump Station	Address the chronic flood conditions at the southern end of the South Palm Park neighborhood by upgrading pump station, piping, and controls.	Steve Fowler	Holtz Consulting Engineers, Inc. and Chan Moore and Associates	\$1,097,282.00	7.31.2024	70%
Osceola County BVL Drainage Improvements - Trash Collection Skimmer	Create a stabilized area in the ditch and install a skimmer to remove trash and debris.	Jose Ortiz	Osceola Engineering Incorporated	\$637,700.00	6.18.2024	30%
Tian River County Kiwanis Hobart Park Sewer Restroom and Sewer Connection	Installation of a lift station and force main, construction of a new restroom building, decommissioning of existing septic system, and demolition and removal of existing restroom.	AJ Fasano	Edlund Dritenbas Binkley Architects	\$635,858.00	10.7.2024	15%
City of Winter Haven Lingardner/Stormwater Project	construct several structural stormwater improvements in order to promote infiltration throughout multiple lake drainage basins. These types of projects allow for the treatment and percolation of stormwater, identified in the Sustainable Water Resource Management Plan and Chain of Lakes Water Quality Management Plan to provide water quality benefits to Winter Haven's lakes and recharge of its aquifers.	Devin Moore	Cater Kaye Engineering	\$673,340.28	5.28.2024	70%

CLOSE CONSTRUCTION SERVICES, LLC

305 NW 4th Avenue, Okeechobee, FL 34972

Phone: 863.467.0831

State License #CGC1526474

Completed Projects

1.

Project Name: Gymnasium Remodeling and Additional Storage Brighton Seminole Indian Reservation

Owner: Seminole Tribe of Florida

Address: 17350 Ballfield Road Okeechobee, FL 34974

**Contact
Person: Tanya McMillion**

Telephone: 954.966.6300 Ext:11268

Email: tanyamcmillion@semtribe.com

**Value of
Work: \$1,456,070.00**

**Completion
Date: June 2023**

Description : Remosel and renovation of the reception area (126SF), multi-sports training room (958 SF) and weight room (2,180 SF) including all associates MEP work. A (2,555 SF) building addition to house a racquetball court and separate storage room including all associated MEP and Civil / Site Work.

2.

Project Name: Ackerman Vacuum Sewer Collection Systems Zones 1 & 2

**Prime
Contractor: Guymann Construction of Florida Inc**

Owner: Charlotte County

Address: 305 SW 3rd St. Cape Coral , FL 33991

**Contact
Person: Aaron Hunt-Branch**

Telephone: 239.574.4174

Email: aaron@guymann.com

Value of
Work: \$2,025,000.00

Completion
Date: July 2023

Description : Construction of a vacuum pump station including CMU wall, trusses, metal roof, installation of doors, coatings, installation of vacuum equipment, electrical, mechanical and site work.

3.

Project Name: Existing Bleacher Seating Repairs and Improvements at the Okeechobee Agri-Civic Center

Owner: Okeechobee County

Address: 304 NW 2nd Street, Okeechobee, FL 34972

Contact
Person: Tiffany Gold

Telephone: 863.763.0805

Email: tgould@okeechobeecountyfl.gov

Value of
Work: \$89,454.00

Completion
Date: April 2024

Description : Miscellaneous Bleacher Repairs and Improvements

Close Construction Services. LLC **Equipment List Heavy Equipment**

Year Make and Model

1999 Daewoo 220 Track Hoe Excavator
2007 Wacker Compactor DPU6055/Plate Tamp
2011 Wacker Compactor BPU4045A/Plate Tamp
2010 Wacker Compactor BPU3050A/Plate Tamp
2004 Kubota Mini Excavator
2007 Bobcat T250 Skid Loader
2000 John Deere 444 Loader
2011 Doosan RX264H Jumping Jack
7 Foot Six Way Dozer Blade
1999 Ford F800 Water Truck

CLOSE CONSTRUCTION SERVICES, LLC

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Similar Projects

1.

Project Name: Clewiston DOG Wic Office Renovation

Owner: Florida Department of Health

Address: 1100 S. Olympia St Clewiston, FL 33440

**Contact
Person:** C. Alan Anderson, Architect

Telephone: 941.929.0329

Email: aanderson@ca3architects.com

**Value of
Work:** \$96,199.00

**Completion
Date:** August 2022

Description: Install or relocate frills to match the existing diffusers. Inspect the vav boxes ensuring they are in good working condition and operating properly. Inspect the ductwork to ensuring they are in proper working condition. Inspect the heat strips and controls for the vav boxes to ensure they are operating and performing as intended.

2.

Project Name: Porous Paving System for East Bradenton Park

Owner: Manatee County

Address: Po Box 1000 Bradenton, FL 34206

**Contact
Person:** Aaron Rawley

Telephone: 941.705.2619

Email: aaron.rswley@mymanatee.org

**Value of
Work:** \$115,000.00

**Completion
Date:** April 2018

Description : Provide and install Tru-Grid Proplus permeable paving system at the East.

3.

Project Name: West Dearborn Low Impact Development Storm water Pilot Project

Owner: Sarasota County Public Works

Address: 1001 Sarasota Center Blvd. Sarasota, FL 34240

**Contact
Person:** Debbie Marks

Telephone: 941.650.2235

Email: dmarks@scgoc.net

**Value of
Work:** \$5,954,305.67

**Completion
Date:** March 2017

Description : Construction of bio-detention/bio-retention systems, stormwater piping and structures, irrigation, landscape, pavement, and sidewalk removal, excavation, grading, compaction, curbing, erosion and pollution control, pavement striping, and signage in an existing neighborhood.

CLOSE CONSTRUCTION SERVICES, LLC

305 NW 4th Avenue, Okeechobee, FL 34972

Phone: 863.467.0831

State License #CGC1526474

THOMAS C. CLOSE, President/ Project Manager

TECHNICAL EXPERTISE / QUALIFIER

EDUCATION

B.S. Building and Construction, University of West Florida

A.A. Indian River Community College

LICENSE

Licensed General Contractor – State of Florida #CGC1526474

YEARS EXPERIENCE

35+

Mr. Close has over 35 years of professional experience in commercial, civil, and residential construction. He has a history of producing quality projects which are completed on schedule and within the budget. Mr. Close has successfully completed several fast-track design-build projects by employing effective coordination between all team members (design, construction, and Owner).

EXPERIENCE HIGHLIGHTS – (Completed as Project Manager for Close Construction, LLC)

- Southport Unit 5 Area Vacuum Sewer System. Project Manager. Construction of a vacuum station CMU Building to house vacuum sewer collection system. Work included construction of the CMU building, installation of metal roof, overhead doors, aluminum doors, louvers, HVAC, plumbing and electrical work. Installation of pipe, valves and fittings. Completed: July 2020
- BC BSS Facility Upgrades Dock Addition. Project Manager. Demolition of an existing dock, construction of a new dock including installation of 10” PT Timber Piles, 2” x 6” Joist framing, 2” x 6” deck boards and new PT railing. Completed: January 2020
- Boy and Girls Club Kitchen Renovation. Project Manager. Interior alteration to existing kitchen area, selective demolition, new wall, flooring, title ceiling, painting, purchase and installation of a new AC unit, installation of new kitchen equipment. Completed: April 2019
- Landfill Trap Replacement. Project Manager. Removal of existing tire ballast and damaged 12 mil rain trap, repairs of slope erosion, install new rain trap with tire ballast. Completed: May 2018

- Three Island Reuse Irrigation Project. Project Manager. Installation of approximately 3,775 LF of pressurized reuse irrigation main, installation of irrigation service lines, storage tank construction of a pump station, road restoration, pressure testing. Completed: April 2018.
- Ahfachkee School Expansion – Generator and Trailer Relocation Project, Clewiston, FL. – Project Manager. Relocation of two trailers, generator, and construction of a generator pad and sidewalk. Completed: February 2018.
- ADA and Drainage Improvements at Wabasso School Sebastian, FL – Project Manager. Remove and replace concrete walk, ramps and stairs to meet ADA standards and update drainage system to capture downspout from walkway roof. Completed: April 2017.
- Big Cypress Seminole Indian Reservation Western Water Conservation Basin 2, Siphon 2, Clewiston, FL – Project Manager. Construction of four new pump stations and construction of levees and canals. Completed: March 2017.
- Eastern Regional Water Supply Facility Laboratory Air Flow Control System and Misc Improvements, Orlando, FL – Project Manager. Remove of the existing chain link fencing and replacement with new 8’ chain link fence with three strands of barbwire including gates. Replacement of laboratory air flow control system including new supply air valves and exhaust air valves. Includes control software, programming, dell computer and monitor. Replacement of air cooled water chillers including interface with the building. Completed: December 2016.
- West Dearborn Low Impact Development Storm Water Pilot Project, Sarasota, Florida – Project Manager. Construction of bio-detention/bio-retention systems, storm water piping and structures, irrigation and landscape, and miscellaneous streetscape items. Project included construction of pervious parking, sidewalks, permeable pavers, clearing and grubbing, pavement and sidewalk removal, excavation, grading and compaction, curbing, erosion and pollution control, pavement striping, and signage. Completed: February, 2014.
- Lakes Park Water Quality Restoration Project, Lee County, Florida - Project Manager. Construction of rock/soil peninsulas within the East and West Lakes at Lakes Regional Park, creating a serpentine flow way with extensive associated littoral zones and upland areas planted with appropriate vegetation to enhance nutrient removal from the water and provide wildlife habitat. Included clearing and grubbing, temporary

access road with water crossing and turbidity monitoring throughout the project. Completed: December, 2012.

- Powell Creek Preserve Filter Marsh and Hydrologic Restoration, Lee County, Florida – Project Manager. Construction of 19-acre wetland filter marsh on existing undeveloped site. Work included clearing and grubbing, excavation and removal offsite of 143,049 CY of excess fill, grading, construction of trails/maintenance berms, installation of control structures, wet well, pumps, controls, fencing, storm water inlets, rip rap, manholes, and stabilized low flow crossing of Powell Creek. Extensive dewatering, erosion/sediment control was required in an environmentally sensitive location. Completed: September, 2012.
- G435 Pump Station (G509B Compartment B Build-Out), Palm Beach County, Florida – Project Manager. The project is part of the South Florida Water Management District's Everglades Restoration Plan. It involved the construction of a 480-cubic foot per second pump station utilizing (3) three Axial pumps with 160-cubic foot per second capacity each and the installation of berms and levees located in Compartment B of the Everglades. Completed December, 2011.
- Ridgway Acres Subdivision, Okeechobee County, Florida – Project Boromei. Developed a 60-acre residential subdivision. Work included clearing, earthwork, installation of underground utilities, roadway, and drainage system consisting of two retention lakes and drainage outfall structures. Completed February, 2007.
- Locals Restaurant Building & Site Work, Okeechobee, Florida – Project Manager. This project was an 8,529 S.F. design-build project utilizing a 2-story Varco Pruden metal building. Original building layout included custom bar, ice cream parlor, mezzanine, commercial kitchen, and restaurant areas. Completed in 2005.

CLOSE CONSTRUCTION SERVICES, LLC
FINANCIAL STATEMENTS
AND
SUPPLEMENTARY SCHEDULES
(Unaudited - Read Accountant's Review Report)
Years Ended December 31, 2023 and 2022

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SALLIE C. WATSON
CERTIFIED PUBLIC ACCOUNTANT
2525 86th AVENUE
VERO BEACH, FLORIDA 32966
Telephone 772-473-1632

Independent Accountant's Review Report

To the Members
Close Construction Services, LLC

I have reviewed the accompanying financial statements of Close Construction Services, LLC relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America. This includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Accountant's Responsibility

My responsibility is to conduct the review engagements in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require me to perform procedures to obtain limited assurance as a basis for reporting whether I am aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. I believe that the results of my procedures provide a reasonable basis for my conclusion.

I am required to be independent of Close Construction Services and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our reviews.

Accountant's Conclusion

Based on my reviews, I am not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

Supplementary Information

The accompanying information, "Schedule I – Contracts in Progress" and "Schedule II – Contracts Completed" as of December 31, 2023 is presented for purposes of additional analysis and is not a required part of the basic financial statements. "Schedule I - Contracts in Progress" and "Schedule II - Contracts Completed" are the responsibility of management and were derived from, and relates directly to, the underlying accounting and other records used to prepare the financial statements. Schedules I and II have been subjected to the review procedures applied in my review of the basic financial statements. I am not aware of any material modifications that should be made to "Schedule I – Contracts in Progress" or "Schedule II – Completed Contracts". I have not audited "Schedule I - Contracts in Progress" or Schedule 2 – Completed Contracts.

Sallie C. Watson, CPA

March 11, 2024

CLOSE CONSTRUCTION SERVICES, LLC
BALANCE SHEETS
December 31, 2023 and 2022

ASSETS

	2023	2022
Current assets:		
Cash	\$ 164,203	\$ 75,180
Contracts receivable	156,847	-
Accounts receivable-affiliates	45,111	-
Accounts receivable-other	1,627	
Contract assets	117,470	2,640
Total current assets	485,258	77,820
Property and equipment:		
Accumulated depreciation	19,270	-
Net property and equipment	(77)	-
Total assets	\$ 504,451	\$ 77,820

LIABILITIES AND MEMBERS' EQUITY

Current liabilities:		
Accounts payable	\$ 162,311.00	\$ 2,112.00
Contract liabilities	62,387	-
Total current liabilities	224,698	2,112
Total liabilities	224,698	2,112
Members' equity	279,753	75,708
Total liabilities and members' equity	\$ 504,451	\$ 77,820

Read Accountant's Review Report and Notes to Financial Statements

CLOSE CONSTRUCTION SERVICES, LLC
STATEMENTS OF INCOME
Years Ended December 31, 2023 and 2022

	2023	2022
Contract revenues earned	\$ 894,274	\$ 2,640
Costs of revenues earned:		
Materials	122,876	-
Equipment	8,356	-
Subcontractors	452,433	-
Other job related costs	187,937	2,112
Total costs of revenues earned	771,602	2,112
Gross profit	122,672	528
General and administrative expense:		
Office expense	10,262	284
Insurance	9,613	1,009
Bad debt	5,000	-
Repairs and maintenance	5,435	-
Professional fees	4,800	-
Dues and subscriptions	4,152	139
Bidding and miscellaneous expense	2,889	292
Rent	2,800	-
Administrative salaries and payroll taxes	1,199	-
Fees	504	16
Utilities	435	-
Telephone	411	-
Taxes and licenses	431	180
Interest	404	-
Travel	215	-
Depreciation	77	-
Total	48,627	1,920
Net income (loss)	\$ 74,045	\$ (1,392)

Read Accountant's Review Report and Notes to Financial Statements

CLOSE CONSTRUCTION SERVICES, LLC
 STATEMENTS OF CHANGES IN MEMBERS' EQUITY
 Years Ended December 31, 2023

	12/31/2023	12/31/2022
Members' equity, beginning	\$ 75,708	
Contributions	130,000	77,100
Net Income (Loss)	74,045	<u>(1,392)</u>
Members' equity, ending	<u>\$ 279,753</u>	<u>\$ 75,708</u>

CLOSE CONSTRUCTION SERVICES, LLC
STATEMENTS OF CASH FLOWS
Years Ended December 31, 2023 and 2022

	2023	2022
Cash flows from operating activities:		
Net income (loss)	\$ 74,045	\$ (1,392)
Adjustments to reconcile net income to net cash provided by operating activities:		
Depreciation	77	-
(Increase) decrease in accounts receivable	(203,586)	-
(Increase) in contract assets	(114,830)	(2,640)
Increase in accounts payable	160,199	2,112
Increase in contract liabilities	62,387	-
Total adjustments	(95,753)	(528)
Net cash used in operating activities	(21,708)	(1,920)
 Cash flows from investing activities:		
Purchase of equipment	(19,270)	-
Net cash used in investing activities	(19,270)	-
 Cash flows from financing activities:		
Contributions to members' capital	130,000	76,285
Net cash provided by financing activities	130,000	76,285
 Net increase in cash	89,022	74,365
Cash at beginning of year	75,180	815
Cash at end of year	\$ 164,202	\$ 75,180

CLOSE CONSTRUCTION SERVICES, LLC
NOTES TO FINANCIAL STATEMENTS
Years Ended December 31, 2023 and 2022

(1) Organization

Close Construction Services , LLC (the Company) is engaged in business as a general contractor. The Company began activities in 2022. The principal business of the Company is commercial and residential construction, operating principally in the South and Central Florida areas.

(2) Significant accounting policies

Income Recognition/Performance obligations – Revenues from fixed-price contracts are recognized over time based on the percentage-of-completion method. Under this method, contract revenues are recognized based upon the percentage that accrued costs to date bear to total estimated costs for each individual contract. This method is used because management considers total costs to be the best available measure of progress on contracts.

Costs of revenues earned include direct contract costs of labor, payroll taxes, materials, equipment rental and other direct costs. General and administrative costs are charged to expense as incurred. Provision for estimated losses on uncompleted contracts is made in the period in which such losses are determined. Changes in job performance, job conditions, and estimated profitability may result in revisions to costs and income and are recognized in the period in which the revisions are determined. Changes in estimated job profitability resulting job performance, job conditions, change orders and settlements are accounted for as changes in estimates in the current period.

Cash and cash equivalents - The Company considers deposits that can be redeemed on demand and investments that have original maturities of less than three months, when purchased, to be cash equivalents.

Accounts receivable – The Company uses the allowance method for doubtful accounts equal to the estimated uncollectable amounts. The Company’s estimate is based on historical collection experience, management’s assessment of the credit history with contractors having outstanding balances and current relationships with them, and a review of the current status of trade accounts receivable. It is reasonably possible that the Company’s estimate of the allowance for doubtful accounts will change.

Contract balances – Contract assets include costs and estimated earnings in excess of billings on uncompleted Contracts, and represent revenues recognized in excess of amounts billed Contract liabilities include billings in excess of costs and estimated earnings on uncompleted contracts and represent billings in excess of revenues recognized.

Estimates – The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America. (“GAAP”) requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the

CLOSE CONSTRUCTION SERVICES, LLC
NOTES TO FINANCIAL STATEMENTS
 Years Ended December 31, 2023 and 2022

(2) Summary of significant accounting policies (continued)

reporting period. These estimates may be adjusted as more current information becomes available, and any adjustment could be significant.

Advertising – It is the Company’s policy to expense advertising costs as incurred. No advertising costs were incurred for the year ended December 31, 2023 and 2022.

Income taxes – The Company does not record a provision for U.S. federal, state, or local income taxes because the member reports the Company’s income or loss on his income tax return.

(3) Cash

The Company maintains cash balances at a single financial institution. Accounts are presently insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. The Company had no uninsured balances at December 31, 2023 and 2022.

(4) Accounts receivable

Accounts receivable consist of the following:

	12/31/2023	12/31/2022
Contracts receivable:		
Completed contracts	\$ -	\$ -
Contracts in progress	128,408	-
	128,408	-
Retainage receivable	33,439	-
Less: Allowance for doubtful accounts	(5,000)	-
	\$ 156,847	\$ -

(5) Contract Balances

Contract Balances at December 31, 2023 and 2022 are summarized as follows:

	12/31/2023	12/3/2022
Costs incurred on uncompleted contracts	\$ 615,251	\$ 2,112.00
Estimated earnings	106,831	528
Contract revenue earned on uncompleted contracts	\$ 722,082	\$ 2,640
Billings-to-date (including conditional retainage)	668,776	\$ 171,494
Less: Conditional retainage	(33,439)	-
Billings-to-date (excluding conditional retainage)	635,337	171,494
Contract assets (Contract liabilities)	\$ 86,745	\$(168,854)

CLOSE CONSTRUCTION SERVICES, LLC
NOTES TO FINANCIAL STATEMENTS
Years Ended December 31, 2023 and 2022

(6) Related party transactions

During the year ended December 31, 2023, the Company hired its construction labor force under informal month-to-month arrangements with parties related to it by common management. It also reimburses the related party for clerical work performed on behalf of the Company. Construction and clerical payroll and payroll taxes paid to a related party during the year ended December 31, 2023 totaled \$126,050. No payments for these services were made during the year ended December 31, 2022. There were no accounts payable due to the related company at December 31, 2023 or 2022.

(7) Surety bonds

The Company, as a condition for entering into certain of its construction contracts, must furnish payment and performance bonds to contract owners. At December 31, 2023, the Company had outstanding surety bonds in the amount of \$5,424,741.

(8) Comprehensive income

The Company has no items of other comprehensive income in any period presented. Therefore, net income as presented in the Company's statements of income equals comprehensive income.

(9) Backlog

The following schedule presents a reconciliation of backlog representing the amount of revenue the Company expects to realize from work to be performed on uncompleted contracts in progress at December 31, 2023. The following schedule presents a reconciliation of backlog representing the amount of revenue the Company expects to realize from work to be performed on uncompleted contracts in progress at December 31, 2023.

Balance, December 31, 2022	\$ 788,617
New contracts and adjustment	<u>4,906,777</u>
	\$ 5,695,394

SUPPLEMENTARY INFORMATION

Close Construction Services, LLC
Schedule I - Contracts in Progress
Year Ended December 31, 2023

Contract Totals		Before January 1, 2023				From Inception to December 31, 2023				At December 31, 2023				Period Ended December 31, 2023			
Job	Customer	Revenues	Cost of Revenues	Gross Profit	Est. Prof %	Revenues	Cost of Revenues	Gross Profit	% of Complete	Billed To Date	Estimated Costs to Complete	Costs & Estimated Earnings in Excess of Billings (Billings in Excess of Costs & Estimated Earnings)	Revenues Earned	Cost of Revenues	Gross Profit		
001	Port St. Lucie Maintenance Bld	643,584	559,724	83,860	13%	2,130	1,704	426	74.74%	532,680	141,383	(51,662)	478,888	416,637	62,251		
006	South Palm Park Sea Level Mit	1,097,282	880,000	217,282	20%	-	-	-	10.71%	128,290	785,715	(10,725)	117,505	94,285	23,280		
008	Kissimmee Prairie Bunkhouse	69,788	59,320	10,468	15%	-	-	-	0.45%	-	59,055	312	312	265	47		
009	Laitshley Park Splashpad	988,992	800,190	188,802	19%	-	-	-	5.17%	7,806	758,811	43,336	51,142	41,379	9,763		
010	Okee Agri-Civic Center Bleach	59,454	76,000	13,454	15%	-	-	-	0.00%	-	76,000	-	-	-	-		
011	BYL Drainage Improvements	637,700	542,045	95,655	15%	-	-	-	3.61%	-	522,499	22,995	22,995	19,546	3,449		
012	Kiwanis Hobart Park Restroom	635,885	540,500	95,385	15%	-	-	-	3.92%	-	519,319	24,919	24,919	21,181	3,738		
013	Winter Haven Raingarden	673,340	572,300	101,040	15%	-	-	-	3.70%	-	551,115	24,925	24,925	21,185	3,740		
014	Jones' Pier Bungalow	639,075	543,215	95,860	15%	-	-	-	0.15%	-	542,380	982	982	773	209		
015	Clewiston SHIP Home	48,800	41,500	7,300	15%	-	-	-	0.00%	-	41,500	-	-	-	-		
		\$ 5,523,900	\$ 4,614,794	\$ 909,106		\$ 2,130	\$ 1,704	\$ 426		\$ 668,776	\$ 3,997,777	\$ 55,083	\$ 721,729	\$ 615,251	\$ 106,478		

Cost & Recognized Earnings in Excess of Billings 117,470
 Billings in Excess of Costs & Estimated Billings (62,387)
55,083

Completed Jobs - From Schedule II
 Gross Revenues, Costs and Gross Profit
\$ 172,545 \$ 156,351 \$ 16,194
\$ 894,274 \$ 771,602 \$ 122,672

Read Accountant's Review Report and Notes to Financial Statements

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Close Construction Services, LLC
 Schedule II - Completed Contracts
 Year Ended December 31, 2023

Job	Contract Totals			Before January 1, 2023			Jan 2023 thru Dec 31, 2023		
	Revenues	Cost of Revenues	Gross Profit (Loss)	Revenues	Cost of Revenues	Gross Profit (Loss)	Revenues	Cost of Revenues	Gross Profit (Loss)
2 - Fellsmere Police Station	\$ 171,494	\$ 123,975	\$ 47,519	510	408	102	\$ 170,984	\$ 123,567	47,417
Small Jobs	1,561	1,799	(238)				1,561	1,799	(238)
Bidding Costs		30,985	(30,985)					30,985	(30,985)
Total	\$ 173,055	\$ 156,759	\$ 16,296	\$ 510	\$ 408	\$ 102	\$ 172,545	\$ 156,351	\$ 16,194

Request for Taxpayer Identification Number and Certification

Give Form to the
 requester. Do not
 send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
 See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Close Construction Services, LLC	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ <u> C </u> <small>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small> <input type="checkbox"/> Other (see instructions) ▶	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
5 Address (number, street, and apt. or suite no.) See instructions. 305 NW 4th Avenue	Requester's name and address (optional)
6 City, state, and ZIP code Okeechobee, FL 34972	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number																						
<table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 5%;"></td> <td style="width: 5%;"></td> <td style="width: 5%;"></td> <td style="width: 5%;"></td> <td style="width: 5%;"></td> <td style="width: 5%;"></td> <td style="width: 5%;"></td> <td style="width: 5%;"></td> <td style="width: 5%;"></td> <td style="width: 5%;"></td> <td style="width: 5%;"></td> <td style="width: 5%;"></td> </tr> </table>													-		-							
or																						
Employer identification number																						
8	5		0	9	7	4	5	7	3													

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶ <i>Sheryl Wells, Treasurer</i>	Date ▶ <i>2/16/2024</i>
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (Interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



Ron DeSantis, Governor

Melanie S. Griffin, Secretary



DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

STATE OF FLORIDA

CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

CLOSE, THOMAS CHRISTOPHER

CLOSE CONSTRUCTION SERVICES, LLC
305 NW 4TH AVENUE
*OKEECHOBEE FL 34972

LICENSE NUMBER: CGC1526474

EXPIRATION DATE: AUGUST 31, 2024

Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/2/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER Pritchards And Associates 10791 SW Tradition Square Port Saint Lucie FL 34987	CONTACT NAME: PHONE (A/C, No, Ext): (863) 763-7711 FAX (A/C, No):	
	E-MAIL ADDRESS: lpritchard@pritchardsinc.com	
INSURED Close Construction, LLC, Close Construction Services LLC PO BOX 2558 OKEECHOBEE FL 34973-2541	INSURER(S) AFFORDING COVERAGE NAIC #	
	INSURER A : Southern Owners 10190	
	INSURER B : Auto-Owners Insurance Company#~ 18988	
	INSURER C : Florida Citrus Business & Industry for Work Comp	
	INSURER D : Guideone National Insurance Co 14167	
INSURER E :		
INSURER F :		

COVERAGES **CERTIFICATE NUMBER: 953114596** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	72637778	6/14/2023	6/14/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		4457286400	6/14/2023	6/14/2024	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ 1,000,000 \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	10665448-2024	4/1/2024	4/1/2025	<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A D	Inland Marine Pollution		72637778 ENV562012894-01	6/14/2023 1/13/2024	6/14/2024 1/13/2025	Rented Equipment 100,000 Aggregate 2,000,000 Occurance 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER 	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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**EXHIBIT "D"
SECTION 002**

IN WITNESS WHEREOF, the above parties have executed this instrument under their several seals this 7th day of May, 2024, the name and corporate seal of each corporate party being hereto affixed, and these presents duly signed by its undersigned representative pursuant to authority of its governing body.

WITNESSES
(if individual
or partnership)

PRINCIPAL

Close Construction Services, LLC

By: [Signature]
(Signature)

Name: Thomas C. Close

Title: President



ATTEST (if corporation)

By: [Signature]
(Signature)

Name: Melissa Stone

Title: Corp. Secretary
(Corporate Seal)

SURETY

American Southern Insurance Company

By: [Signature]
(Signature)

Name: Kevin R. Wojtowicz

Title: Attorney-in-Fact



(Surety Seal)

Attach a certified copy of Power of Attorney appointing individual Attorney-in-Fact for execution of Bid Bond on behalf of Surety.

Any Claims under this bond may be addressed to:

Name of Surety American Southern Insurance Company

200 SW 30th St

Mailing Address Topeka, KA 66611

200 SW 30th St

Street Address Topeka, KA 66611

200 SW 30th St

Name and Mailing and Street Topeka, KA 66611

EXHIBIT "D"
SECTION 004

Address of Agent or 1000 Central Ave #200
St. Petersburg, FL 33705

Representative in Florida na
(if different than above) _____

Telephone Number of Surety 800.241.1172

and Agent or Representative 727.209.1803

in Florida _____

END OF SECTION

AMERICAN SOUTHERN INSURANCE COMPANY

Domicile: 200 S.W. 30th Street
Topeka, Kansas 66611

Mailing Address: 3715 Northside Pkwy, NW, STE 4-800
Atlanta, Georgia 30327

GENERAL POWER OF ATTORNEY

Know all men by these Presents, that the American Southern Insurance Company had made, constituted and appointed, and by these presents does make, constitute and appoint Charles J. Nielson or David R. Hoover of Miami Lakes, Florida; Kevin R. Wojtowicz, Laura D. Mosholder, Brett Rosenhaus, or Jessica P. Reno of St. Petersburg, Florida, as its true and lawful attorney for it and its name, place and stead to execute on behalf of the said company, as surety, bonds, undertakings and contracts of suretyship to include execution of consents for the release of retained percentages and/or final estimates on engineering and construction contracts, or similar authority to be given to all obligees provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount of the sum of \$2,000,000 (Two Million U.S. Dollars).

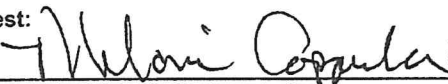
This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted pursuant to due authorization by the Executive Committee of the Board of Directors of the American Southern Insurance Company on the 26th day of May, 1998:

RESOLVED, that the Chairman, President or any Vice President of the Company be, and that each or any of them hereby is, authorized to execute Powers of Attorney qualifying the attorney named in the given Power of Attorney to execute in behalf of the American Southern Insurance Company bonds, undertakings and all contracts of suretyship; and that any Secretary or any Assistant Secretary be, and that each or any of them hereby is, authorized to attest the execution of any such Power of Attorney, and to attach thereto the seal of the Company.

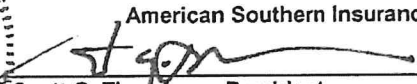
FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the Company when so affixed and in the future, with respect to any bond undertaking or contract of suretyship to which it is attached.

In Witness Whereof, the American Southern Insurance Company has caused its official seal to be hereto affixed, and these presents to be signed by its President and attested by its Secretary, this 7th day of April, 2017.

Attest:

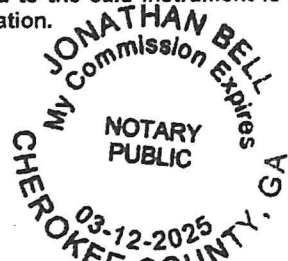

Melonie A. Coppola, Corporate Secretary
STATE OF GEORGIA
COUNTY OF FULTON



American Southern Insurance Company
By 
Scott G. Thompson, President

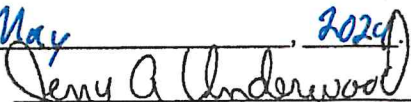
On this 7th day of April, 2017, before me personally came Scott G. Thompson, to me known, who being by me duly sworn, did depose and say that he resides in Atlanta, in the County of Fulton, State of Georgia, at 421 Hollydale Court; that he is the President of American Southern Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed and that he signed his name thereto pursuant to due authorization.

STATE OF GEORGIA NOTARY SEAL:



I, the undersigned, a Vice President of American Southern Insurance Company, a corporation domiciled in Kansas, DO HEREBY CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and, furthermore, that the Resolution of the Executive Committee of the Board of Directors set forth in the Power of Attorney is now in force.

Signed and sealed at the City of Atlanta, Dated the 7 day of May, 2017


Jerry A. Underwood
Vice President - Surety

POA NUMBER: 96073