



THE SUNRISE CITY
FORT PIERCE
PURCHASING
DEPARTMENT

FORT PIERCE
Florida

TO: Miriam Garcia, FRA-RP, Redevelopment Specialist

FROM: Madison White, Purchasing Agent *Madison White*

THROUGH: Gelencia Carter, Purchasing Manager

SUBJECT: RFQ No. 2024-040 – Manufactured / Modular Home Installer / Contractor

DATE: July 25, 2024

Attached is the tabulation sheet for the above referenced solicitation. A copy of each submittal received will be sent via email. The file is available for review in the Purchasing Division.

The invitation was sent to 230 vendors. Six (6) vendors requested specifications with one (1) responding (16.66%) 0 “No Bid” (16.66% total response).

Please be advised of a late submission from Bespoke Development LLC was received at 3:05pm via the purchasing email. The firm has been notified that due to the provisions stated in the proposal document (see Section I, General Conditions and Section IV, Rejection Criteria) we cannot accept their submission.

The next step in this process is the Evaluation Phase. The purpose of this phase is to determine whether the proposal received, is responsive to RFQ requirements. It is my recommendation that a committee of no more than three evaluators are selected with you acting as Team Leader. A representative from Purchasing will serve as the Committee Liaison, and should be present for any meetings.

A recommendation to award form (see attached) will need to be completed and attached to the appropriate approving authority's document (City Manager's - Requisition or City Commission – Agenda Item.

The entire process including approval of Commission must be complete by **September 23, 2024**, which is the expiration date of the proposal and responses

/mw

Attachment

cc: Shyanne Harnage, Community Redevelopment Agency Administrator
Johnna Morris, Finance Director
File



CITY OF FORT PIERCE TABULATION OF PROPOSALS

RFQ ON:	MANUFACTURED / MODULAR HOME INSTALLER / CONTRACTOR
RFQ NUMBER:	RFQ 2024-040
DATE:	07/22/24 @ 3:00 PM
RECOMMENDED AWARD:	Pending

RESPONSE
1 of 6 = 16.66%
0 "No Bids"
Total = 16.66 %

"Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late."

VENDOR
Journey C D Group Inc. <i>Fort Lauderdale, FL</i>

PLEASE NOTE:

COMMISSION MEETINGS ARE HELD THE FIRST AND THIRD MONDAY OF EVERY MONTH. CALL THE PURCHASING DEPARTMENT WEDNESDAY PRIOR TO THE MEETINGS FOR RECOMMENDATION OF AWARD.