

# Administrative Cost Estimator

2/1/2024

Property Address: 1106 N 17th St (22-1896)

Date case originated: 6/6/2022

Date case complied: 1/25/2024

Total time: 19 months

## Number of Hearings

Violation Hearings: 1

Massey Hearings: 4

Lien Reduction Hearings: 0

## Mailing Expense

|                    |        |          |        |
|--------------------|--------|----------|--------|
| Regular 1st Class: | \$0.53 | <u>7</u> | \$3.71 |
|--------------------|--------|----------|--------|

|                 |        |          |        |
|-----------------|--------|----------|--------|
| Certified Mail: | \$7.05 | <u>1</u> | \$7.05 |
|-----------------|--------|----------|--------|

|                        |        |          |        |
|------------------------|--------|----------|--------|
| Photographs (per page) | \$0.50 | <u>3</u> | \$1.50 |
|------------------------|--------|----------|--------|

|   |         |          |         |
|---|---------|----------|---------|
| Filing Fees (add 1 fee for Release of Lien) | \$10.00 | <u>4</u> | \$40.00 |
|---|---------|----------|---------|

|                           |         |          |          |
|---------------------------|---------|----------|----------|
| Follow up and Inspections | \$75.00 | <u>9</u> | \$675.00 |
|---------------------------|---------|----------|----------|

Covers code officer's monthly inspections and follow-up, file maintenance, correspondence/communications with property owner / tenant / management and other departments.

## Building Department Administrative Asst.

|                      |          |          |          |
|----------------------|----------|----------|----------|
| Up to three Hearings | \$150.00 | <u>1</u> | \$150.00 |
|----------------------|----------|----------|----------|

|                         |         |          |          |
|-------------------------|---------|----------|----------|
| Each additional Hearing | \$75.00 | <u>2</u> | \$150.00 |
|-------------------------|---------|----------|----------|

Covers hearing prep: NOV, postings, notarizations, order preparation, minutes, summary sheets, correspondence, filings with Clerk of Court.

|                                |         |          |         |
|--------------------------------|---------|----------|---------|
| Assistant Director of Building | \$75.00 | <u>1</u> | \$75.00 |
|--------------------------------|---------|----------|---------|

Covers review of initial notice, review of case file for recommendation and review with attorney

|                          |          |          |          |
|--------------------------|----------|----------|----------|
| City Attorney (per hour) | \$125.00 | <u>1</u> | \$125.00 |
|--------------------------|----------|----------|----------|

Covers the cost of case preparation (written & oral communication) for appeals, disputed cases or those with legal representation requiring review above & beyond the norm.

|          |          |          |          |
|----------|----------|----------|----------|
| Hearings | \$150.00 | <u>2</u> | \$300.00 |
|----------|----------|----------|----------|

Cover SM/CEB review and hearing time, recording secretary, code staff & management hearing time, attorney hearing time, MIS or SLC set up.

|                                |          |          |        |
|--------------------------------|----------|----------|--------|
| Lien Reduction Request Hearing | \$250.00 | <u>0</u> | \$0.00 |
|--------------------------------|----------|----------|--------|

Fee set by the City Commission

**Total Estimated Cost: \$1,527.26**