

Administrative Cost Estimator

04/10/2024

Property Address: 1985 Reynolds Drive

Date case originated: 8/8/2023

Date case complied: 3/14/2024

Total time: 7 months

Number of Hearings

Violation Hearings: 1

Massey Hearings: 1

Lien Reduction Hearings:

Mailing Expense

| | | | |
|--------------------|--------|----------|--------|
| Regular 1st Class: | \$0.60 | <u>6</u> | \$3.60 |
|--------------------|--------|----------|--------|

| | | | |
|-----------------|--------|----------|--------|
| Certified Mail: | \$7.25 | <u>1</u> | \$7.25 |
|-----------------|--------|----------|--------|

| | | | |
|------------------------|--------|----------|--------|
| Photographs (per page) | \$0.50 | <u>3</u> | \$1.50 |
|------------------------|--------|----------|--------|

| | | | |
|-------------|---------|----------|---------|
| Filing Fees | \$10.00 | <u>3</u> | \$30.00 |
|-------------|---------|----------|---------|

| | | | |
|---------------------------|---------|----------|----------|
| Follow up and Inspections | \$50.00 | <u>5</u> | \$250.00 |
|---------------------------|---------|----------|----------|

Covers investigator's monthly inspections and follow-up, file maintenance, correspondence/communications with property owner / tenant / management and other departments.

Building Dept. Assistant

| | | | |
|----------------------|----------|----------|----------|
| Up to three Hearings | \$150.00 | <u>1</u> | \$150.00 |
|----------------------|----------|----------|----------|

| | | | |
|-------------------------|---------|-------------------|--------|
| Each additional Hearing | \$75.00 | <u> </u> | \$0.00 |
|-------------------------|---------|-------------------|--------|

Covers hearing prep: NOV, postings, notarizations, order preparation, minutes, summary sheets, correspondence, filings with Clerk of Court.

| | | | |
|--------------------------------|---------|----------|---------|
| Assistant Director of Building | \$75.00 | <u>1</u> | \$75.00 |
|--------------------------------|---------|----------|---------|

Covers review of initial notice, review of case file for recommendation and review with attorney

| | | | |
|--------------------------|----------|----------|----------|
| City Attorney (per hour) | \$125.00 | <u>1</u> | \$125.00 |
|--------------------------|----------|----------|----------|

Covers the cost of case preparation (written & oral communication) for appeals, disputed cases or those with legal representation requiring review above & beyond the norm.

| | | | |
|----------|----------|----------|----------|
| Hearings | \$150.00 | <u>1</u> | \$150.00 |
|----------|----------|----------|----------|

Covers SM review and hearing time, recording secretary, building staff & management hearing time, attorney hearing time, and IT set up.

| | | | |
|--------------------------------|----------|-------------------|--------|
| Lien Reduction Request Hearing | \$250.00 | <u> </u> | \$0.00 |
|--------------------------------|----------|-------------------|--------|

Total Estimated Cost: \$792.35