
Sponsorship Accountability

From Zora Neale Hurston Florida Education Foundation <contactus@zorafoundationmuseum.com>

Date Mon 6/16/2025 5:16 PM

To Audria Moore <amoore@cityoffortpierce.com>

Cc Marvin Hobson <mhobson4jc@gmail.com>; Ruby Jefferson <rubyjefferson2022@gmail.com>

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Executive Summary for The Cultural Alliance

The Zora Experience Festival 2025 is a community festival celebrating the life and local legacy of the world-renowned Zora Neale Hurston. Our festival brought together approximately 1000 people of all ages, backgrounds and cultures for a day of education, food, fun, and music. It was held at 809 North 9th street in Fort Pierce, and the festival featured local artists, talents, authors, vendors, Dust Tracks tours, wildlife, and a children's corner. Our experienced team created a safe, inclusive and memorable experience for all who attended.

The festival had a positive economic impact on the local community by having local food vendors, local businesses and organizations participate which generated profits for them and networking opportunities.

The Zora Experience Festival is an annual event and we are in the process of seeking grants, finding sponsors and other funding to assist with the next festival financial needs. In addition, we anticipate having more educational activities, children's activities, interactive experiences, more influential authors, and well-known musical entertainment to enhance the overall impact and attendance of the festival.

For public feedback and testimonials you can see the attachment. In addition, you can open the folder which has the paid receipts, unfortunately some receipts are only available and seen through our banking statement. If you require additional verification, please specify what you need.

The receipts will be emailed tomorrow morning!

Thank you

Marina Santos

Zora Experience April 5, 2025

Permits & Fees	\$215.00
Sign stickers	\$50.00
Security	\$1,134.00
Portables	\$262.93
Insurance	\$404.00
Chair & Table Rentals	\$873.30
Linen & backdrops	\$1,140.00
Tent	\$498.00
Advertising	\$1,986.40
Entertainment	\$4,493.52
Photography	\$600.00
Videography	\$250.00
Tour Bus	\$650.00
Theater Room Rental	\$300.00
Childrens books & activities	\$832.45
Honorariums	\$500.00
Hospitality/Volunteer Refreshments	\$649.90
Author Awards	\$160.50

Grand Total \$15,000.00

2025
RECEIPTS



Receipt

DATE: 03/18/2025
Policy #: M3473619

www.TheEventHelper.com

PO Box 1549,
Grass Valley, CA 95945
(530) 477-6521

Policy Limits

Each Occurrence \$1,000,000
(Includes Bodily Injury
and Property
Damage)

Event Details

Festival & Cultural Event - Indoor and/or
Outdoor
Attendance: 1000 people

Event Holder / Insured

Zora N Hurston Florida Education
Foundation
c/o Marina Santos
809 N 9th St
Fort Pierce, FL 34950

Damage to Rented Premises (other than
fire) \$1,000,000

Personal & Advertising Injury
Products / Completed Operations
\$2,000,000

Cost Breakdown

Premium: \$ 318.00
Stamping Fee: \$ 0.25
Tax: \$ 20.70
Policy Fee: \$ 101.05
RPG Fee: \$ 0.00

Payment From

Zora N. Hurston Florida Education
Foundation
Card Number: **** * 3763
Card Type: Visa

General Aggregate \$2,000,000
Medical Payments \$5,000
Liquor Liability Host

Waiver of Subrogation Not Included
Primary & Non-Contributory Not Included
Additional Insured(s) Included
Hired & Non-Owned Auto Not Included
Deductible \$1,000

Refund Policy

If I choose to cancel my general liability policy, I will be subject to a refund fee of \$101.05, the full Administration Charge on my policy. In the very unlikely case www.TheEventHelper.com's coverage terms do not meet my venue's insurance requirements and cannot be amended to do so, I am eligible for a full refund of my policy price. No refunds will be issued after the commencement of the policy period.

AMOUNT PAID**\$ 440.00**



Muffy Charles Music

1275 US -Highway 1, Suite 229
Vero Beach, Fl 32960

Receipt Of Payment

“Muffy Charles” & The A.S.A.P Band

Muffycharles75@gmail.com

213-479-9844

PREPARED FOR

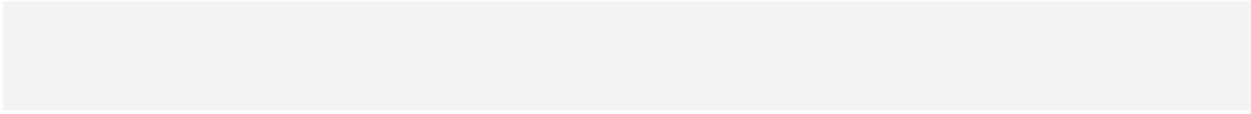
Zora Experience 2025

In % Marina Santos

Performance date:
April 5th,, 2025

ITEM	PRICE	TOTAL
Time of Event:7:00pm - 9:30pm Doors open at 6:00pm	\$	\$
- Full Band Performance (6 people) -		\$1,500
Location of Event	9th Street, FP	
Arrival/Load in: 5:00pm	11am	
Soundcheck:5:45pm (Will have music playing as guests arrive.)		
Attire/ Color, Theme: ??????		

Deposit required by (Zelle or Cash App paid by using my Phone number) "213-479-9844" or make check out to MUFFY CHARLES MUSIC		
Balance Due: Upon arrival of event		Paid in Full
This Invoice is for a full Band performance.??? <u>Please provide information below:</u>		Please make all payments out to Muffy Charles Music,
Point of contact Name & Number? Email address: What's the location and address of the event? ??? Start & End time: Will additional Mics be needed for Speaker or MC? ??? Dress Code/Color or theme. Program Line up/how many sets and what time? ??? Any special request or genre of music??? Will lunch/dinner be provided for the Band???.	<div style="background-color: #e0e0e0; height: 250px;"></div>	
<div style="background-color: #e0e0e0; height: 50px;"></div>		



76545

INVOICE**Fort Pierce Off Duty Detail Association**

920 S. US Highway 1
 Fort Pierce, FL 34950
 Phone: 772-467-6800
 Fax: 772-467-1872

Date	Invoice #
2/26/2025	6800

Bill To :

THE ZORA NEALE HURSTON FLORIDA
 EDUCATION FOUNDATION
 ATTN: MARINA SANTOS
 809 N 9TH STREET
 FORT PIERCE, FL 34950

Terms	Location
Due upon receipt	809 N 9th Street

Qty (hrs)	Description	Rate	Amount
7	1 Officer for Zora Neale Hurston Fest 4/05/2025 8:00am - 3:00pm	49.00	343.00
7	1 Officer for Zora Neale Hurston Fest 4/05/2025 8:00am - 3:00pm	49.00	343.00
7	1 Officer for Zora Neale Hurston Fest 4/05/2025 8:00am - 3:00pm	49.00	343.00
21	Admin Fee	5.00	105.00
<p><i>*** Employers are permitted to cancel an off duty detail under the following conditions: The employer must make personal contact (either via phone or in-person) with the Off Duty Detail Coordinator and inform him/her that they wish to cancel the detail (772-467-6800). If the Off Duty Detail Coordinator is unavailable then personal contact must be made with the On Duty Road Patrol Supervisor (772-465-5770). Personal contact means that you actually talk to the person (no messages or emails). This personal contact notification must be done 24 hours prior to the start time of the event. Cancellation notification of any detail made less than 24 hours will be subject to a minimum of a 3 hour payment per officer.</i></p> <p><i>*** A minimum of 3 hours per officer will apply even when the event is discontinued before the arranged time. If the time worked is greater than half the assigned time, the officer will be paid for the full time of the assignment scheduled.</i></p>			

Please make check payable to: Fort Pierce Off Duty Detail Association.
 Thank you !

Total **\$1,134.00**

Payments/Credits **\$0.00**

Balance Due **\$1,134.00**



THE SUNRISE CITY
FORT PIERCE
RIVER WALK CENTER
Florida

Application Date: 2-21-25

Name / Organization: ZORA Neale Hurston Florida Education Foundation

Responsible Person: Marina Santos

Address: 809 N. 9th Street

Phone(s): (772) 332-7793

E-Mail: contactus@zorafoundationmuseum.com

EVENT NAME: Zora Experience Fest 2025

Date of Event	** Set Up Time **	Event Time	Clean Up Time
<u>April 5, 2025</u>	<u>7:30-9:00 AM</u>	<u>9-3</u>	<u>3-4</u>

Location: 809 N. 9th Street

Activities: Market vendors sales, music, stage entertainment, Children's Corner

# Participants	# Vehicles	# Food Trucks	# Food Tents	# Vendors	# Bounce Houses
<u>1000-2000</u>	<u>450</u>	<u>10</u>	<u>2</u>	<u>30</u>	<u>1</u>

**Must supply own trash containers and liners. Empty all trash during and after event
**Must leave grounds clear of all trash and debris

Initial acknowledgement MS

Need for electricity: <u>NO</u> If yes, additional \$50.00 fee per day	Number of Tents exceeding 900 Sq Ft overall <u>0</u> How many tents under 900 Sq ft <u>40</u> Each Size: <u>10x10</u> If yes, Permit is required from Fire Department & Building Department
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Will streets be closed? <u>yes</u>	Hours of Closure: <u>8-3</u> If houses or businesses are affected (must provide signatures of approval & map)
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Location: Must provide map of road closure for all events and routes for 5K events)

Will Alcohol be consumed? <u>NO</u>	Will Alcohol be sold? <u>NO</u>
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Diagram of event space to include stage(s), vendors, food trucks, etc.

Marina Santos
Signature of Applicant

Permit Fee \$ _____ Electricity \$ NO Barricades \$ 6 Alcohol \$ 0 Dumpster \$ 1 Building \$ _____

Setup at Marina Square

NO vendors, bands, etc. will be allowed to setup or begin selling until **AFTER 3:00 pm on Saturdays** at Marina Square / Melody Lane. If not in compliance, they will immediately be shut down.

Initial Acknowledgement MS



THE SUNRISE CITY
FORT PIERCE
 POLICE DEPARTMENT
 "In Honor We Serve"
Florida

(To be completed by applicant)

NAME/COMPANY NAME: ZORA N. HURSTON Florida Education Foundation

MAILING ADDRESS: 809 N. 9th STREET BILLING ADDRESS: FORT PIERCE, FL 34950

PERSON RESPONSIBLE FOR PAYMENT: MARINA SANTOS

HOME/OFFICE PHONE #: (772) 979-3130 CELL PHONE #: (772) 332-7793 EMAIL: _____

LOCATION OF THE EVENT: 809 N. 9th STREET, FORT PIERCE, FL 34950

OFF-DUTY DETAIL SERVICE DATE(S): Saturday, April 5th

HOURS: From: 8 (A)M/P.M. To: 3 A.M. (P)M.

NAME & TYPE OF EVENT (Please describe in detail what activities will be going on at the event)

THE ZORA EXPERIENCE 2025
VENDOR MARKETING, Authors, SALES, Food trucks, Music, CHILDRENS CORNER,
panel discussions

ALCOHOL SOLD: YES or (NO) ALCOHOL SERVED: YES or (NO) ANTICIPATED CROWD SIZE: 1,000 - 2,000

It is understood that the applicant will pay the "Fort Pierce Off-Duty Detail Association" for services rendered, administrative fees, and a marked patrol vehicle fee (if needed). The applicant is restricted to the general assignment of duties to be performed and has no authority over the Police personnel. I have read and understand the requirements and agree to the terms above.

Marina Santos
 Signature of Authorized Representative:

2/25/2025
 Date:

MARINA T SANTOS
 Print Name of Authorized Representative:

OFF-DUTY DETAIL ASSOCIATION STAFF USE ONLY:

3 officers 8am - 3pm

 Off-Duty Detail Coordinator Signature

[Signature]
 Off-Duty Detail Supervisor Signature



Invoice #000076

Customer	Invoice Details	Deposit	Balance
Zora N Hurston Florida Education Foundation contactus@zorafoundationm useum.com (772) 332-7793	PDF created May 13, 2025 \$650.00 Service date April 5, 2025	Due Mar 9, 2025 \$325.00	Due April 8, 2025 \$325.00

Items	Quantity	Price	Amount
Party Bus Rental <i>10am to 3pm with a hard stop at 3pm.</i>	1	\$650.00	\$650.00
Subtotal			\$650.00

Total Paid **\$650.00**

Deposit	\$325.00
Paid • Due on Mar 9, 2025	
Balance	\$325.00
Paid • Due on Apr 8, 2025	

Payments	
Mar 26, 2025 (Visa 3763)	\$325.00
Mar 13, 2025 (Visa 3763)	\$325.00



View online

To view your invoice go to <https://squareup.com/u/yiYk5U5r>
Or open the camera on your mobile device and place the QR code in the camera's view.



You paid \$1140.00

to **Simply Elegant Decor LLC** on 03/26/2025

Payment details

Invoice no.	1172
Invoice amount	\$1140.00
Total amount	\$1140.00

Status	Paid
Payment method	VISA****3763
Authorization ID	MS0265845846

Please don't reply to this email, if you need any help regarding this message, please contact the business directly.

Thank you,

Simply Elegant Decor LLC

+17722070564

<http://Simplelegantdecorllc.com> | simplelegantdecor.psl@gmail.com

PO Box 7, Port Saint Lucie, FL, 34985, US



FACILITY SALES RECEIPT

Receipt # **1354212**
 Payment Date: **03/11/25**
 Household: **5662**

River Walk Center
 600 N Indian River Drive
 Fort Pierce FL 34950
 Phone: (772)489-6473
 www.cityoffortpierces.com

Zora Neale Hurston Florida Education
 809 N 9th Street
 Fort Pierce FL 34950
 zoradusttracksmuseum@gmail.com

Reservation Details: Events, West roads

Reserv. Contact: **Marina Santos**
 Phone Number: **(772)332-7793**
 Reserv. Number: **7193**
 Status: **Firm**
 Purpose: **Zora Experience 2025**

<u>Date(s) And Times</u>	<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
Sat 04/05/2025 9:00A to 3:00P	215.00	215.00	0.00	0.00	215.00

<u>Fee Description</u>	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
Non Profit Permit Fee	50.00	1.00	0.00	0.00	50.00
Barricades	25.00	1.00	0.00	0.00	25.00
Dumpster 4 cy	140.00	1.00	0.00	0.00	140.00

Processed on 03/11/25 @ 12:52pm by mkubitschek

Total New Fees	215.00
Total New Taxes	0.00
Total Due	215.00
Total Fees Paid	0.00
Total Taxes Paid	0.00
Total Paid	0.00
Balance From Receipt	215.00

PHOTOS



















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VE COUNTY



NG
RD
ER"

stlucie.com
ce@gmail.com





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PARKS AND RECREATION

ST. LUCIE COUNTY
FLORIDA
PARKS AND RECREATION

REC & Roll
THIS IS HOW WE ROLL

REC & Roll





**NATASHA
CRUMPLER**
AUTHOR & POET







Commissioner
Chris Johnson, Jr.

WPCO

WPCO

WPCO





Zora Neal on Florida Education Foundation





Zora Reading Theatre



Zora Reading Theatre
Florida Education Foundation

J.A.F.
72-361-3430










TREASURE COAST
REALTY GROUP

DISCOVER
THE POSSIBILITIES

