



TO: MELISSA ALEXANDER, PAYROLL SPECIALIST, POLICE DEPARTMENT, ADMINISTRATIVE BUREAU

FROM: FELICIA HOLLOMAN, ASSISTANT CITY ATTORNEY **FH**

THROUGH: SARA HEDGES, CITY ATTORNEY *SH*

RE: REVIEW OF FEDERAL AWARD FOR JAG-COUNTYWIDE GRANT

CAO RLS FILE: 25-106

DATE: APRIL 29, 2025

I have reviewed the above Request for Legal Services (RLS) related to the FDLE JAG grant. This grant has been awarded several years in a row, most recently during the 2023-2024 grant cycle. You provided a memo from this office reviewing the grant requirements for the last cycle, which is still applicable to this grant. From pages 8 through 27, there is a list of requirements for this grant to which your Department will be responsible for complying with. Of note:

1. Reimbursement is contingent upon federal funds being available. This is explained on page 11 of the Agreement. If the funds are no longer available when reimbursement is applied for, the FPPD will bear the responsibility of that expenditure.
2. The Award Procurement and Cost Principles beginning on page 18 of the Agreement, the City's Purchasing Code, and the City's Procurement Policy and Procedures Manual are applicable to your purchases.
3. There are specific requirements in Appendix E, on page 8, that FPPD must still comply with, to include:
 - a. Submission of a new EEO Certification.
 - b. Documentation showing the manufacturer and vendor are not on the Excluded Parties List.

With the above understanding, the Agreement is approved as to form and correctness. Please have this grant placed on a City Commission Agenda for approval and the Mayor's signature.

If you have any questions, please do not hesitate to contact this Office via phone or e-mail.

Thank you.