



2025-011: City of Fort Pierce

ANNUAL CONTRACT FOR INSPECTION SERVICES



Grounded in Excellence


<p>DELIVER TO: City of Fort Pierce, Purchasing Division Room 101 100 North U.S. #1 Fort Pierce, FL 34950</p> <p>MAIL TO: City of Fort Pierce Purchasing Division, Room 101 P.O. Box 1480 Fort Pierce, FL 34954-1480</p>	<p align="center">CITY OF FORT PIERCE</p>  <p align="center">REQUEST FOR PROPOSALS and PROPOSER ACKNOWLEDGMENT</p>
<p>Bid Writer: LaTonya Hubbard, 772-467- 3102</p>	<p>RFP No: 2025-012</p>
<p>Pre-Proposal Conference Date: N/A</p>	<p>RFP Title: ANNUAL CONTRACT FOR PLAN REVIEW SERVICES</p>
<p>Pre-Proposal Location: N/A</p>	<p>RFP Opening Location: City of Ft. Pierce Purchasing Division Room 101 100 North U.S. #1, 1st Floor Ft. Pierce, Florida 34950</p>
<p>RFP Due Date & Time: 3:00 PM, TUESDAY, JANUARY 21, 2025</p>	<p>If you need any reasonable accommodation for any type of disability in order to participate in this procurement, please contact this department as soon as possible.</p>
<p>Proposer Name: GFA International, Inc. dba Universal Engineering Sciences</p> <hr/> <p>Mailing Address: 607 NW Commodity Cove</p> <hr/> <hr/> <hr/>	<p><i>I hereby certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies or equipment, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this bid and certify that I am authorized to sign this bid for the bidder.</i></p> <p>X _____ Authorized Signature (Manual)</p>
<p>City, State, Zip Code: Port St. Lucie, FL 34986</p>	<p>Typed or Printed Name: Thomas Montano, PE</p>
<p>Type of Entity (Select one):</p> <p>Corporation <input checked="" type="checkbox"/> _____</p> <p>Partnership _____</p> <p>Proprietorship _____</p>	<p>Title: Branch Manager</p>
<p>Incorporated in the State of: FL Year: 1988</p>	<p>Delivery in _____ days, ARO</p>
<p>Phone Number:(772) 924-3575</p>	<p>Payment Terms: Net 30 Days</p>
<p>Fax Number: (772) 924-3580</p>	<p>FEIN or SS Number: 65-0874962</p>
<p>E-Mail Address:tmontano@teamues.com</p>	<p>Local Business: <input checked="" type="checkbox"/> Y <input type="checkbox"/> N MWBE: <input type="checkbox"/> Y <input checked="" type="checkbox"/> N</p>
<p>Bid Security is attached, when required, in the amount of \$ _____ F.O.B. DESTINATION</p>	<p>If returning as a "No Bid" state reason:</p>
<p align="center">THIS PAGE MUST BE COMPLETED AND RETURNED WITH YOUR BID</p>	

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SECTION 1:
TRANSMITTAL LETTER

Date: January 16, 2025

Attention: City of Fort Pierce
Purchasing Division - Room 101
100 North U.S. #1 - 1st Floor
Ft. Pierce, FL 34950

Reference: 2025-011 Annual Contract for Inspection Services

Dear Committee Members:

GFA International, Inc. dba Universal Engineering Sciences (UES) truly appreciates the opportunity to present our services and experience in response to RFP 2025-011 Annual Contract for Inspection Services. We have a firm understanding of the scope outlined within and are confident that our capabilities and experience position UES as the ideal firm to execute said scope. We have served Fort Pierce clientele in a variety of ways for many years, and we are eager to build upon our relationship in support of the City of Fort Pierce' needs and vision.

Our St. Lucie office is staffed with dedicated professionals familiar with the region's geographic conditions, state, county, and city regulations and who have developed strong working relationships with local specialized sub-consultants and vendors.

Our team has decades of experience providing expert inspection services for clientele and complex projects of all sizes, including municipalities similar to the City of Fort Pierce. Clients we have provided these services to include the City of Boynton Beach, The School Board of Palm Beach County, City of West Palm Beach, Town of Jupiter, and Indian River. Our team's technical expertise and specialized training, a fleet of equipment, and broad scope of capabilities have assisted our clients in finding solutions to complex and difficult challenges on various projects.

We understand that the selected firm must be appropriately qualified, licensed, and be an experienced vendor fully capable of providing inspections, plan reviews, and code compliance, in accordance with Chapter 468, Part XII, Building Code Administrators & Inspectors; and Chapter 553, Building Construction Standards. The individuals performing these duties must possess valid licenses that are in good standing with the Department of Business and Professional Regulation. We also understand that this contract requires licensure in all disciplines inspection personnel will inspect.

Our mission is to provide the City of Fort Pierce with cost-effective, efficient, and accurate Inspection Services. Integrity is the keystone of our business relationship with all of our clients.

When you work with UES, you'll be interacting with industry professionals who pride themselves on the highest level of integrity, dependability, ethics, and quality of work who are also exceptionally innovative, dynamic, and responsive. We want our clients to think of UES as an extension of their organizations and their trusted advisors.

AUTHORIZED REPRESENTATIVES/VENDOR SERVICE REPRESENTATIVES

Tom Montano, PE
Port St. Lucie Branch Manager
607 NW Commodity Cove
Port St. Lucie, FL 34986
P: (772) 924-3575
E: tmontano@teamues.com

Matthew Chaney, BN
Port St. Lucie Building Inspections Dept. Manager
607 NW Commodity Cove
Port St. Lucie, FL 34986
P: (772) 924-3575
E: mchaney@teamues.com

Matthew Chaney will serve as Project Manager for this contract. He will assign personnel as projects are awarded and will oversee each project personally. Matthew will be involved in ensuring reviews are performed according to the scope of services and in developing the budget for each.

Our Port St. Lucie office has a network of support from our other South Florida offices, including Miami, West Palm Beach, and Clewiston. With multiple branch offices located near the City of Fort Pierce, UES is uniquely positioned to draw from a large pool of resources, skill sets, and capabilities in order to provide superior geotechnical services required under this contract.

Our Principals have thoroughly reviewed and understood this RFP, its related documents, and the anticipated scope of work. This Request for Proposal package has been made without collusion with any other person or entity submitting a proposal pursuant to this RFP. UES attests that the information provided in this RFP response is complete, current, and factual.

Our team is ready to serve as an extension of your staff, and we will represent the City of Fort Pierce in the best possible way. UES' reputation, facilities, and culture attract some of the industry's most experienced and knowledgeable professionals. Many of our staff have been with the company for 10 years or more. An unmistakable passion for excellence is ever-present, as is a camaraderie and eagerness to teach, learn, and contribute to our clients' success.

On behalf of our entire team, we would like to thank you for this opportunity, your time, and consideration. We look forward to working with the City of Fort Pierce and providing reliable plan reviews throughout this contract and beyond. If you need to contact us for any reason, please feel free to contact the undersigned.

Respectfully,
GFA International, Inc., dba Universal Engineering Sciences

Tom Montano, PE -
Port St. Lucie Branch Manager
(772) 924-3575
tmontano@teamues.com
607 NW Commodity Cove
Port St. Lucie, FL 34986



SECTION 2:
**ADDENDA
ACKNOWLEDGMENT**

AS OF THE SUBMISSION DATE, UES ACKNOWLEDGES THAT THE CITY HAS NOT ISSUED ANY ADDENDA FOR THIS OPPORTUNITY.

SECTION 3:
BUSINESS REQUIREMENTS

A. W-9

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

**Request for Taxpayer
Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

**Give form to the
requester. Do not
send to the IRS.**

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) GFA International, Inc.	
	2 Business name/disregarded entity name, if different from above. DBA Universal Engineering Sciences	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input checked="" type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) C Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) N/A Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) N/A <i>(Applies to accounts maintained outside the United States.)</i>
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions <input type="checkbox"/>	
	5 Address (number, street, and apt. or suite no.). See instructions. 3532 Maggie Blvd	Requester's name and address (optional)
	6 City, state, and ZIP code Orlando, FL 32811	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
			-						
or									
Employer identification number									
6	5	-	0	8	7	4	9	6	2

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person	Date 01/02/2025
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

B. BUSINESS LICENSE

LICENSEE DETAILS

4:00:39 PM 10/13/2023

Licensee Information

Name:	GFA INTERNATIONAL, INC. (Primary Name) UNIVERSAL ENGINEERING SCIENCES (DBA Name)
Main Address:	1215 WALLACE DRIVE DELRAY BEACH Florida 33444
County:	PALM BEACH

License Information

License Type:	Engineering Business Registry
Rank:	Registry
License Number:	4930
Status:	Current
Licensure Date:	02/12/1988
Expires:	

SECTION 4:
**QUALIFICATIONS/
EXPERIENCE**



A. UES' ABILITY AND EXPERIENCE IN PROVIDING SIMILAR SERVICES

UES is well-versed in the Florida statutory code compliance nuances and has over 20+ years of experience in providing both private provider code compliance services and city/county building department services.

With a growing demand for construction plans review and inspection services, UES has become the most reliable, cost-effective resource for government extension assistance. We provide expert assistance to our municipal clients to help them improve their level of service to the community while simultaneously reducing their operational cost.

Our staff is certified to meet all the requirements of Florida Statute Chapters 468 Part XIII, 471, 481, and 633, as well as Florida Building Code Chapters 18 and 134, and can ensure compliance with local, state, and federal codes as well as the City building safety staff any other applicable Chapters of the County Planning and Development Department's codes and ordinances.

Our professional staff consists of multi-certified professionals who meet, and in most cases, surpass the minimum requirements as stated in the RFP with regards to education, certifications, and experience.

We understand that we will be providing Building Official Services for the City of Fort Pierce. All of our building officials are State of Florida Certificated as a Building Code Administrators and many hold several other certifications such as those for fire and electrical.

INSPECTION CREDENTIALS:

- Master Code Professional (International Code Council)
- Certified Building Official (International Code Council)
- Certified Building Official (Council of American Building Officials)
- Code Enforcement and Administration Professional (Southern Building Code Congress International)

UES IS CAPABLE OF PROVIDING THE FOLLOWING BUILDING CODE SERVICES:

- Inspection and Plan Review Services
- Quality Assurance Services
- Punchlist Origination Services
- Threshold/Balcony Inspection Services
- Due Diligence/Property Condition Assessment Services
- Window Testing
- Blower Door Testing
- Stucco Evaluations
- Photometric Studies
- Green Building Evaluation
- Sound Measurements

Once a UES inspector is approved by the City and assigned a task, they will report for work and remain available to perform inspection duties during regular business hours or as otherwise required. UES personnel will report directly to the City Building Official or their designee, and personnel changes will not occur without the City's prior written consent.

Upon receiving assignments, UES inspectors will conduct residential and commercial inspections to ensure compliance with the Florida Building Code, State Statutes, and local codes and ordinances. Inspection services will cover both residential and commercial environments within the City. Inspectors will provide written comments for any non-compliance issues, referencing applicable codes and regulations.

UES inspectors will generate written inspection reports using the City's designated inspection forms and log daily inspection results and hours worked in the City's permitting tracking system. All deficiencies identified will include proper code citations, as required by Florida Statutes. Certified staff will also communicate with contractors, architects, engineers, and citizens regarding construction projects, code questions, and other concerns.

All UES inspectors are equipped with late-model vehicles outfitted with mobile computing solutions featuring the latest hardware and software upgrades. This setup enhances communication capabilities, enabling inspectors to deliver real-time inspection results and relevant documentation directly from the field. Each inspector is also provided with a smartphone, and contact information, including phone numbers, is shared with municipal partners and customers for seamless communication.

UES inspectors prioritize clear and concise documentation for all inspections. They prepare correction notices, hold office hours, respond to inquiries via phone, and provide field assistance as needed by the jurisdiction. Our team is committed to delivering a level of service that mirrors the quality and professionalism of your jurisdiction's own staff.



INSPECTIONS AND RECORD KEEPING

UES' Inspection staff, upon notification from the permit holder or representing agent, shall make or cause to make, the inspections required by the Florida Building Code; and shall either approve that portion of the work completed, or shall notify the permit holder or representing agent, wherein the same fails to comply by providing a written notice of the violation of the code, and/or corrections ordered. UES will be responsible for producing and signing a fully completed inspection report form indicating whether the inspection passed or failed. UES will post this form at the project site.

UES will turn over a complete set of all assigned and completed inspections along with the certificate of occupancy once approved by the building official. UES will also maintain a copy of all project documents for seven years after project close out.

MUNICIPAL SUPPORT

UES provides hundreds of municipalities throughout the United States with cost-effective and timely solutions for their professional engineering needs. As a well-established and rapidly growing firm, we deliver comprehensive and integrated services, extensive technical expertise, and a commitment to completing projects on time and within budget. UES conducts training and mentoring throughout the year to ensure that this concept is followed by appropriate actions. Hiring professional, reliable staff is the base to providing exceptional service.

We take pride in providing exceptional service to our customers. Our staff has the necessary training, education, tools, and equipment to perform the services under this contract including professional logoed uniforms.

It is UES' obligation to be cost conscious in meeting our clients' needs. We are responsive to those needs without compromising the integrity of our work and have developed an effective process of partnering with our clients throughout the term of our contracts. It is our mission to communicate with our clients before and during the work to come to mutually agreeable terms. We intend to provide the City with a level of comfort knowing that UES views cost management as a critical concern.

UES maintains full management control over the scheduling and quality of our work. Should a problem arise, we would urge your representative to contact our Senior Management and/or Principals for immediate resolution.

You can be assured that if selected for this contract, UES will provide The City with exceptional service.

The preceding process outlines the proposed approach to comply with the scope of services contained in this RFP. UES will maintain quality services to The City through stringent permitting and inspection methodologies and effective customer service programs.

RESOURCES

Our firm offers a highly qualified team of licensed Building Officials, Inspectors, and Plans Examiners, supported by advanced equipment, software, and materials. We assign work based on team member expertise and project needs, ensuring the right personnel are allocated for each task. Our team includes specialists in structural, roofing, plumbing, electrical, gas, fire prevention, mechanical systems, accessibility, and energy compliance. We maintain a high level of service through well-established

procedures, regular training, and stringent quality control protocols to meet Florida's regulatory standards.

With 19 locations throughout Florida, UES is capable of performing services for a range of clientele and locations.

Our South Florida locations boast immensely qualified staff, including a Lead Special Inspector with more than three decades of experience, as well as:

- 9 Florida Registered Professional Engineers
- 7 Engineering Interns
- 3 Special Inspectors for Threshold Buildings
- 5 Florida Licensed Building Officials
- 3 ICC Master Code Professionals
- 11 Florida Licensed Plan Reviewers
- 23 Florida Licensed Building Inspectors

FACILITIES EQUIPMENT AND CAPABILITIES

GADGET SOFTWARE

UES' Building Inspections Department utilizes Gadget software. Before this, UES personnel produced paper reports at each establishment and mailed them to the clientele. The department has now streamlined its processes, providing inspectors with iPads equipped with the Gadget inspections application. This software allows our inspectors to upload their schedules automatically and adjust them in real time (adding inspections and recording cancellations).

The Gadget program also features maps and directions to each location. It connects to the iPad camera, enabling inspectors to add onsite photos to any report.

The Gadget program also allows staff to add RFI documentation or DesignPro letters to their reports. Although inspection teams provide handwritten reports onsite (as an extra level of organization for the contractor), they can submit them to the office immediately. The instant upload feature reduces the need for reporting typed by administrative staff and speeds up report turnaround times.

UES can and will use the City's Software when necessary.

The Gadget program will also allow contractors access through a dedicated portal. There, they may schedule whatever services are needed anytime, eliminating the need for emails or phone calls. The Gadget program is just one feature of the technological revolution in architecture, engineering, and construction. UES is proud to join the many firms transitioning to this technology, with Gadget as a catalyst to streamline the flow of information for our inspection staff.

WO #	Schedule	Sub Type	Tech Name	Results
2117763	2/21/2023	CODE 1089 Building Final Inspection	Allen L. Johnson	
2116007	2/10/2023	CODE 1026 Ext. Wall Dry-in / Flashing Inspection	Paulo Fray	Pass
2116006	2/10/2023	CODE 1025 Ext. Sheathing / Strapping Inspection	Paulo Fray	Pass
2116005	2/10/2023	CODE 1031 Storefront Windows & Doors / Framing Inspection	Paulo Fray	Pass

COMMUNICATION

As noted, our inspectors are all equipped with late-model vehicles equipped with a mobile computing solution with the latest upgrades in hardware and software. This setup provides staff with enhanced communication abilities. The mobile system allows the inspector to provide accurate time inspection results and other documents in the field. In addition, every employee has a smartphone. The cell phone numbers are shared with our municipal partners and our customers as well.

SUSTAINABILITY INITIATIVE

UES expresses our commitment to corporate social responsibility by encouraging and implementing sustainable practices, decisions, and recommendations among our employees and daily operations. Our sustainable practices incorporate programs to conserve natural resources and reduce environmental impact, while increasing employee awareness. These actions are rooted in our belief that sound environmental stewardship benefits our communities, employees, clients, and company.

THE FLEET

UES prides itself on providing the most timely, economical services possible to our clients.

Our ability to mobilize to a project and quickly deliver an accurate and comprehensive report is unmatched in the industry.

Through a series of combined measures, we have reduced fleet gasoline consumption and greenhouse gas emissions.

The following practices reduce our fleet’s environmental impact:

- GPS technology in more than half of our service vehicles, which allows us to monitor and reduce miles driven
- Overall program of regular vehicle maintenance and replacement, vehicle-mix modification, and continual fleet updating to stay current on safety and performance features
- “Right-sizing” vehicles to actual need to help ensure a better blend of smaller, more efficient vehicles. For example, UES now uses more fuel-efficient vehicles rather than larger trucks.

WILLINGNESS AND ABILITY TO MEET TIME AND BUDGET REQUIREMENTS

The project team presented in this proposal, including our field personnel, are committed to being available to serve the City of Fort Pierce whenever called upon. This City of Fort Pierce contract will be assigned a high priority. Our team will function as an extension of the organization. We will safely complete every assignment with outstanding performance while maintaining our budget and high-quality standards to earn your trust.

UES will treat the City of Fort Pierce as a most-favored customer. We will prioritize ourselves managerially and fiscally for your staff and this project.

Based on our current and projected workload, we have the manpower and equipment to increase our current workload volume by fifteen percent. Due to the nature of our inspection services, many of our projects vary in duration, typically ranging from two to four weeks. We have allocated additional field personnel and office support staff to ensure all of our assignments are completed promptly. We pride ourselves in completing assignments safely, within budget, and on time with the appropriate resources.

We can immediately staff projects full-time and have personnel available for “will call” or intermittent assignments. UES further asserts that personnel assigned to this project will come from existing resources and that only experienced and well-qualified personnel will be assigned to perform our services.

The assigned staff will be available to begin the specified projects and continue the work on an as-needed basis.

The dedication of the personnel necessary to staff and complete the various tasks on this project will not overload our current technical and management staff capacity.

SCHEDULE DEVELOPMENT

Reasonable schedules will be developed using standard scheduling techniques including a project network with critical path layouts, and milestone planning during development of the project schedules. During performance of the project, we will make real-time comparisons against the planned project schedule to monitor the progress of the project. Variances between the planned versus actual schedule will be closely monitored and investigated to determine if any issues are being encountered.

If issues are encountered, corrective actions will be initiated. When these project cost and/or schedule issues are identified, the contract manager will characterize the extent of the issue and devise contingency plans as appropriate, such as:

- Direct the allocation of additional resources as necessary to accomplish the work in a timely, cost-effective fashion
- Analyze the schedule logic for a change in sequence of work elements to maintain milestone dates (i.e., expedite up-coming task schedules)

- Establish new dates for task completions/ milestones after consultation and approval

These corrective actions will enable UES to meet established performance goals. UES’ network of offices located throughout Florida allow for rapid mobilization to project locations, minimizing travel time. All management and field personnel also have smartphones, allowing for frequent updates during critical work phases. Additionally, our staff have access to laptop computers, enabling implementation of last minute changes to the workscope as necessary.

Our staff strives to develop and drive realistic project schedules for every task we receive.

As thorough as this process is, UES never forgets that many of our clients require expedited services due to tight schedules. Whether it is speed-to-market demands or site viability, UES will waste no time in providing the professional services necessary for the City of Fort Pierce to make decisions based on our results.

UNDERSTANDING THE CITY’S NEEDS

With UES’ dedicated inspections staff, the City of Fort Pierce may expect deliverables and reports provided as scheduled.

Additionally, UES is familiar with - and well versed in - providing expedited service to meet time constraints for various situations, such as life safety code upgrades and scheduling/prioritizing of maintenance. We will accommodate the City’s scheduling needs, and complete the inspections described in the Scope of Services as the City requires.

B. LISTING OF SIMILAR PROJECTS WITHIN THE PAST 5 YEARS

For this contract, UES has assembled a team of multi-disciplined inspectors, and engineers who offer decades of inspections and building department administration experience. Their collective expertise includes a thorough, complete understanding of Florida's Building Code and other federal, state, and local laws, rules, regulations, directives, codes and ordinances.

Our building officials, plans reviewers and inspectors, and building code specialists have many years of first-hand experience performing these services for local municipal building departments.

Many have witnessed and managed the privatization of their former municipal departments and have recognized the benefits.

Our clients rely on UES to provide continuous, uninterrupted services regardless of vacations, illnesses, increases in workloads, or special projects. Due to our large staff pool, UES is able to provide service utilizing in-house permanent staff. UES does not need to utilize subcontractors.

We have performed inspections - and related scopes - for municipalities throughout South Florida, including those noted below:

Client/Project	Scope/Description	Term of Agreement
Martin County	Municipal support continuing contract: plans review and building inspections	Ongoing (2019-present; piggyback from Town of Jupiter)
Indian River County	Municipal support continuing contract: plans review and building inspections	Ongoing (2019-present)
St. Lucie County	Plan Review and Building Inspection Services	2021 - 2022
Town of Jupiter	Continuing contract for professional building inspections, plan review services and permit technicians for all town-wide construction projects	Ongoing (2023-present)
City of Boynton Beach	Continuing contract for professional building inspections, plan review services and permit technicians for all town-wide construction projects	Ongoing (May 2021 - present)
City of West Palm Beach	Continuing contract for professional building inspections, plan review services and permit technicians for all town-wide construction projects	Ongoing
Town of Palm Beach	Plan Review and Building Inspection Services	Ongoing
Oleander Oaks	Plan review, private provider inspections for new home community in Ft. Pierce, FL.	Ongoing (May 2023-present)
Lennar Homes (Bent Creek: Phases 1 and 2)	Plan review, private provider inspections for community of over 100 single-family homes. GFA dba UES is currently aiding the release of the first 30+ homes (part of phase 2).	Ongoing (August 2022-present)
LGI Homes (Celebration Pointe)	Plan review, private provider inspections for community with over 70 single- and multi-family homes. UES is currently assisting the client with the next phase.	Ongoing (2020-present)

C. REQUIRED LICENSES TO PERFORM SERVICES

LICENSEE DETAILS

Licensee Information

Name:	GFA INTERNATIONAL, INC. (Primary Name) UNIVERSAL ENGINEERING SCIENCES (DBA Name)
Main Address:	1215 WALLACE DRIVE DELRAY BEACH Florida 33444
County:	PALM BEACH

License Information

License Type:	Engineering Business Registry
Rank:	Registry
License Number:	4930
Status:	Current
Licensure Date:	02/12/1988
Expires:	

CORPORATE CERTIFICATE OF STATUS

State of Florida Department of State

I certify from the records of this office that GFA INTERNATIONAL, INC. is a corporation organized under the laws of the State of Florida, filed on October 20, 1998.

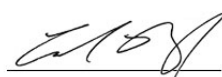
The document number of this corporation is P98000089761.

I further certify that said corporation has paid all fees due this office through December 31, 2023, that its most recent annual report/uniform business report was filed on January 20, 2023, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Twentieth day of January,
2023*




Secretary of State

Tracking Number: 7855421186CC

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Expiration Date 12/31/2025
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County MULTIPLE
Total Pages 1
Events Filed NONE
FEI/EIN Number NONE

Mailing Address

1215 WALLACE DRIVE
 DELRAY, FL 33444

Owner Information

GFA INTERNATIONAL, INC.
 1215 WALLACE DRIVE
 DELRAY, FL 33444
FEI/EIN Number: 65-0874962
Document Number: P98000089761

Document Images

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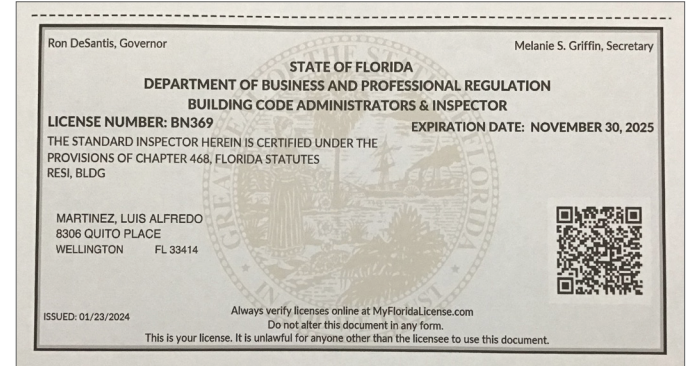
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D. PERSONNEL LICENSES

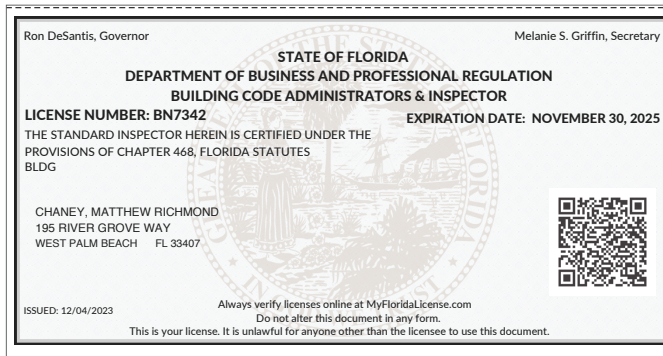
Thomas Montano, PE - Branch Manager

Licensee Information	
Name:	MONTANO, THOMAS DOMINIC (Primary Name)
Main Address:	6087 DIMOND STREET JUPITER Florida 33458
County:	PALM BEACH
License Information	
License Type:	Professional Engineer
Rank:	Prof Engineer
License Number:	84146
Status:	Current,Active
Licensure Date:	12/16/2017
Expires:	02/28/2025
Special Qualifications	
Civil	08/01/2016

Luiz Martinez, BN



Matthew R. Chaney, BN



LICENSEE DETAILS

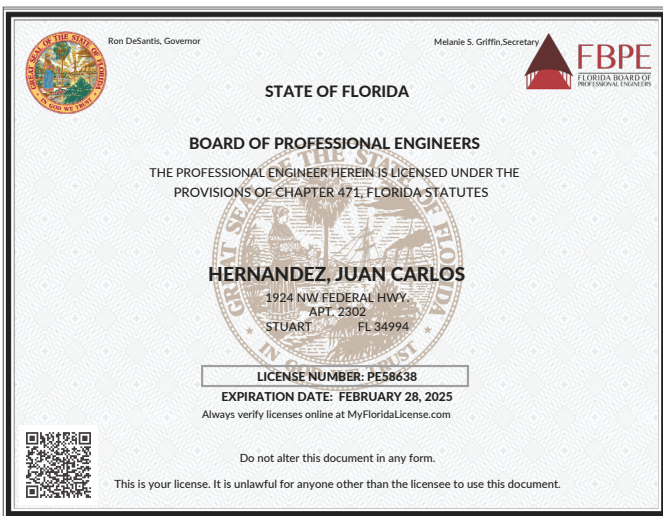
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Licensee Information	
Name:	MARTINEZ, LUIS ALFREDO (Primary Name)
Main Address:	*Private Address* *Private Address* *Private Address* *Private Address* *Private Address*
License Location:	*Private Address* *Private Address* *Private Address* *Private Address* *Private Address*

License Information	
License Type:	Building Code Administrator
Rank:	Building Code A
License Number:	BU1233
Status:	Current,Active
Licensure Date:	10/16/2001
Expires:	11/30/2025

Special Qualifications	
Standard	
Continuing Education Exemption	06/27/2024

Juan Hernandez, PE



LICENSEE DETAILS

3:09:13 PM 1/8/2025

Licensee Information	
Name:	MARTINEZ, LUIS ALFREDO (Primary Name)
Main Address:	*Private Address* *Private Address* *Private Address* *Private Address* *Private Address*
License Location:	*Private Address* *Private Address* *Private Address* *Private Address* *Private Address*

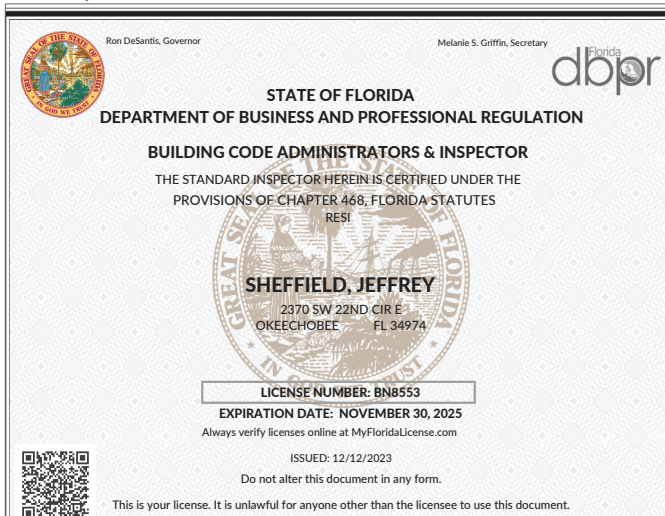
License Information	
License Type:	Standard Plans Examiner
Rank:	Plans Examiner
License Number:	PX881
Status:	Current,Active
Licensure Date:	04/24/1995
Expires:	11/30/2025

Special Qualifications	
Building	
Continuing Education Exemption	06/27/2024

Timothy Rowe, BN



Jeffrey Sheffield, BN



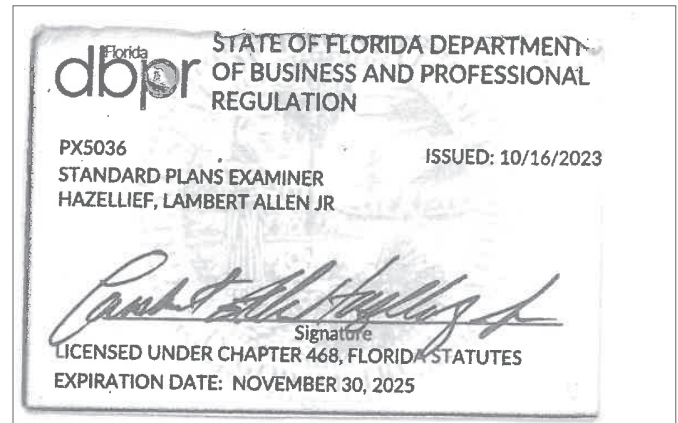
LICENSEE DETAILS

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Licensee Information	
Name:	SHEFFIELD, JEFFREY (Primary Name)
Main Address:	*Private Address* *Private Address* *Private Address* *Private Address* *Private Address*

License Information	
License Type:	Standard Roofing Inspector (SRI)
Rank:	Std roofing Ins
License Number:	SRI197
Status:	Current,Active
Licensure Date:	01/11/2023
Expires:	11/30/2025

Lambert "Allen" Hazellief, BN



LICENSEE DETAILS

3:00:09 PM 1/8/2025

Licensee Information	
Name:	HAZELLIEF, LAMBERT ALLEN JR (Primary Name)
Main Address:	7175 NE 7TH ST OKEECHOBEE Florida 34974
County:	OKEECHOBEE

License Information	
License Type:	Standard Inspector
Rank:	Inspector
License Number:	BN7593
Status:	Current,Active
Licensure Date:	01/04/2019
Expires:	11/30/2025

Special Qualifications	Qualification Effective
Building	01/04/2019
Electrical Inspector	06/04/2024

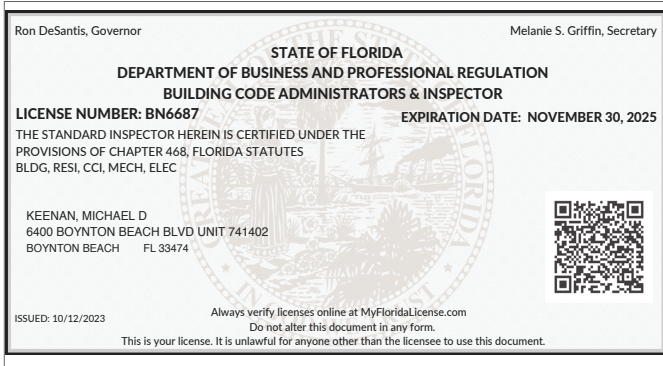
LICENSEE DETAILS

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Licensee Information	
Name:	HAZELLIEF, LAMBERT ALLEN JR (Primary Name)
Main Address:	7175 NE 7TH ST OKEECHOBEE Florida 34974
County:	OKEECHOBEE

License Information	
License Type:	Home Inspector
Rank:	Home Insp
License Number:	HI9895
Status:	Current,Active
Licensure Date:	10/04/2016
Expires:	07/31/2026

Michael Keenan, BN



LICENSEE DETAILS

3:13:09 PM 1/8/2025

Licensee Information

Name:	KEENAN, MICHAEL D (Primary Name)
Main Address:	*Private Address* *Private Address* *Private Address* *Private Address* *Private Address*

License Information

License Type:	Standard Plans Examiner
Rank:	Plans Examiner
License Number:	PX3693
Status:	Current,Active
Licensure Date:	02/18/2016
Expires:	11/30/2025

LICENSEE DETAILS

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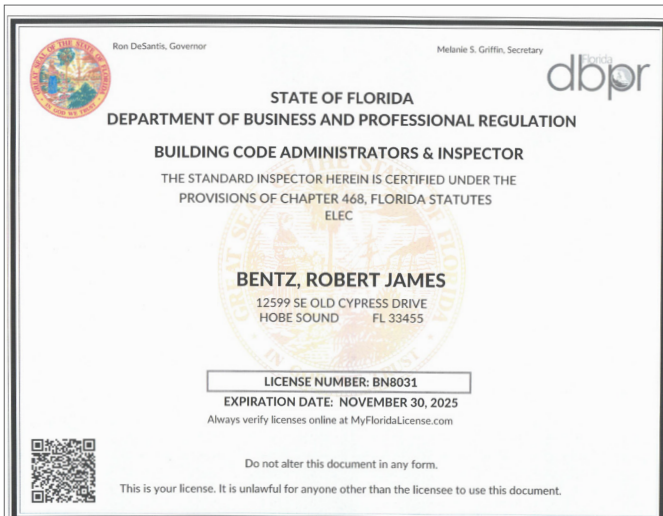
Licensee Information

Name:	KEENAN, MICHAEL D (Primary Name)
Main Address:	*Private Address* *Private Address* *Private Address* *Private Address* *Private Address*

License Information

License Type:	Residential Plans Examiner
Rank:	Residential
License Number:	RPX310
Status:	Current,Active
Licensure Date:	04/09/2019
Expires:	11/30/2025

Robert Bentz, BN



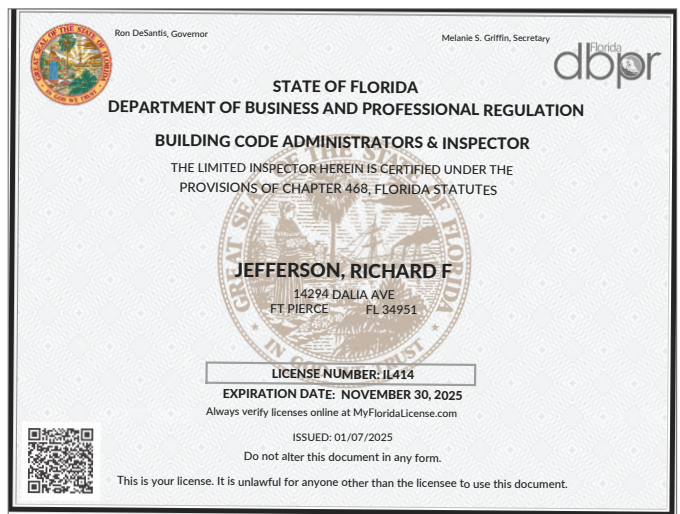
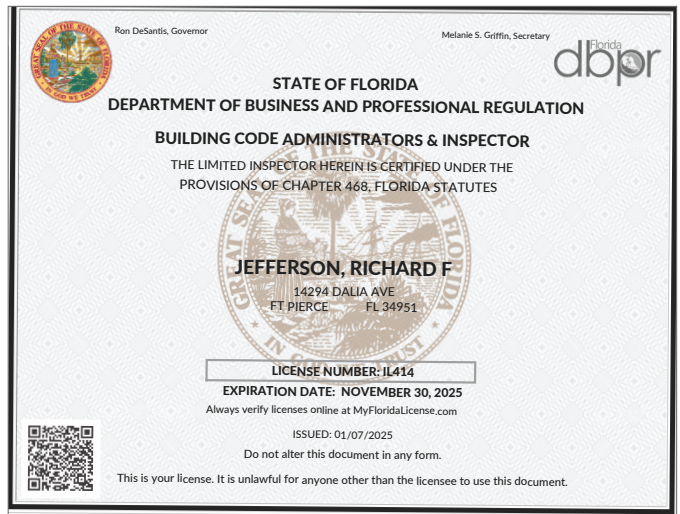
Licensee Information

Name:	BENTZ, ROBERT JAMES (Primary Name)
Main Address:	12599 SE OLD CYPRESS DRIVE HOBE SOUND Florida 33455
County:	MARTIN

License Information

License Type:	Standard Plans Examiner
Rank:	Plans Examiner
License Number:	PX4495
Status:	Current,Active
Licensure Date:	08/03/2020
Expires:	11/30/2025

Richard Jefferson, BN, BU, PX



Richard Jefferson, BN, BU, PX





Education

BS, Civil Engineering,
Rensselaer Polytechnic
Institute

Years of Experience

13

Licenses

- Professional Engineer -
FL #84146

Tom Montano, PE

Branch Manager

Tom has over 13 years of experience in the construction industry. As UES' Port St. Lucie Branch Manager, Tom is responsible for overseeing his staff and all the work that is performed from the branch office. He is involved in all aspects of the business, including client relations, project management, scheduling, and training. Tom's project management experience includes educational facilities, industrial facilities, port, aviation, commercial facilities, multi-story condominiums, and infrastructure projects.

PROJECT EXPERIENCE

Bent Creek Inspections/Plan Reviews

Fort Pierce, FL

UES is conducting plans reviews and private provider inspections on behalf of Lennar Homes; the community includes over 100 units. The team is currently aiding the release of more than 30 homes as a part of development phase 2. Tom serves as Branch Manager.

Celebration Pointe Inspections/Plan Reviews

Fort Pierce, FL

UES is conducting plans reviews and private provider inspections on behalf of LGI Homes; the community includes 70 single- and multi-family units. The team is currently aiding LGI with the next phase of the project. Tom serves as Branch Manager.

Continuing Contract - Martin County, Florida

Martin County, FL

UES is providing municipal support to Martin County during a continuing contract piggybacked from the Town of Jupiter. The scope includes professional building inspections, and plan review services. Tom serves as Branch Manager.

Continuing Contract - Town of Jupiter, Florida

Jupiter, FL

GFA dba UES is providing professional building inspections, plan review services, and permit technicians for all town construction projects. Tom serves as Branch Manager.

Continuing Contract - Indian River County, Florida

Indian River County, FL

UES is providing municipal support to Indian River County during a continuing contract. The scope includes professional code compliance inspections. Tom serves as Branch Manager.

Mint Car Wash

West Palm Beach, FL

Under contract with Mint Eco Car Wash, GFA dba UES is conducting private provider inspections for the car wash property at 1890 Palm Beach Lakes Boulevard. Tom serves as Branch Manager.



Education

BS, Civil Engineering, Florida Atlantic University

Years of Experience

8

Certifications

- Standard Inspector - BN 7342

Matthew R. Chaney, BN

Inspections Department Manager

Mr. Chaney is a licensed Standard Inspector with eight years of experience. He currently manages the Building Inspections Department for UES' Port St. Lucie location. In this capacity, he oversees inspection teams and all inspections performed by the branch. In addition to his expertise in Building Inspections, Matthew is knowledgeable in geotechnical and structural engineering.

PROJECT EXPERIENCE

Continuing Contract - Town of Jupiter, FL

Jupiter, FL

UES is providing professional building inspections, plan review services and permit technicians for all town-wide construction projects. Matthew manages UES' Building Inspections Department for this contract.

Continuing Contract - Martin County, FL

Martin County, FL

UES is providing municipal support to Martin County during a continuing contract piggybacked from the Town of Jupiter. The scope includes professional building inspections, and plan review services. Matthew serves as UES' Building Inspections Department Manager.

Continuing Contract - Indian River County, FL

Indian River County, FL

UES is providing municipal support to Indian River County during a continuing contract. The scope includes professional code compliance inspections. Matthew manages UES' Building Inspections Department.

The Waterclub

North Palm Beach, FL

As an Inspector for the new construction of two, 23-story condominiums, Matthew was responsible for performing threshold inspections on multiple elements including reinforced masonry, post tension, concrete placement monitoring, red iron, and all other interior nonstructural inspections.

FPL Corporate Office

Palm Beach Gardens, FL

A six-story, 270,000 square foot office building with Monitoring w a three story parking garage on a 38 acre site. Our scope of services included Threshold Inspections and Construction Material Testing.

The Bristol Condominium

West Palm Beach, FL

The project is located on the Intracoastal Waterway on the west side of Flagler Drive, just south of the Royal Palm Way Bridge. The project consisted of constructing a 626,016 gross sq. ft., 23-story tower providing 65 residential units, 15 guest suites, amenity spaces, and mechanical equipment floor. In addition, it included two levels of parking, with one level partially below grade providing approximately 192 parking spaces.

5000 N. Ocean

North Palm Beach, FL

As an Inspector for the construction of a 20-story condominium, Matthew was responsible for performing threshold inspections on multiple elements including reinforced masonry, post tension, concrete placement monitoring, red iron, and all other interior nonstructural inspections.

**Years of Experience**

30

Licenses

- Professional Engineer - FL #52659

Juan C. Hernandez, PE

Mechanical Inspector

Mr. Hernandez is a State of Florida registered professional engineer who specializes in Mechanical Engineering. Juan has over 30 years of experience in mechanical engineering, and serves in the code compliance division of UES' Port St. Lucie location. He performs mechanical inspections for residential and commercial buildings to ensure compliance with applicable codes.

PROJECT EXPERIENCE**Town of Jupiter - Plan Review, Inspections, and Permit Technicians (Continuing Contract)**

Jupiter, FL

Under UES' continuing contract with the Town of Jupiter to provide professional building inspections, plan review services and Permit Technicians for all town construction projects, Mr. Hernandez provides mechanical inspections on various residential and commercial structures on an as-needed basis.

City of Fort Pierce - Plan Review and Inspections (Continuing Contract)

Fort Pierce, FL

Mr. Hernandez serves as Mechanical Inspector for UES' continuing contract with the Town of Jupiter to provide professional building inspections, plan review services and Permit Technicians for all citywide construction projects. He provides mechanical inspections on various residential and commercial structures on an as-needed basis.

Village of Indiantown Building Code Administration (Continuing Contract)

Village of Indiantown, FL

UES has a continuing contract with the Village of Indiantown to provide complete Building Code Administration services. Specific services include Building Official, permitting and plan review, and building code inspections for all construction projects within the Village. Mr. Hernandez provides mechanical inspections on various residential and commercial structures as needed.

**Years of Experience**

40

Licenses

- Standard Inspector - FL #BN4350

Timothy Rowe, BN**Special Inspector**

Timothy Rowe is a Florida-licensed Standard Inspector with 40 years of experience in general contracting, electrical and the mechanical industry. He is adept in handling the complexities of code compliance in a professional manner, with areas of expertise including quality assurance, building inspection, mechanical inspection, project management, and plans examination.

PROJECT EXPERIENCE**Villa Vizcaya Apartment Garages**

Port St. Lucie, FL

The Villa Vizcaya Apartment Garages contract is ongoing. UES is providing plan reviews for garage structures at the Villa Vizcaya community. Tim serves as a plans reviewer.

Villa Vizcaya Apartments

Port St. Lucie, FL

The Villa Vizcaya Apartments project consisted of 30 two-story apartment buildings. Tim has been involved in the post-tension slab inspections and wood frame buildings. Additionally he performed numerous electrical and mechanical inspections.

Lake Park Industrial

Lake Park, FL

Tim performed all structural inspections for this 160,000 SF industrial building. The project was built by Miller Construction Company and involved tunnel form construction.

Westgate Art Storage

West Palm Beach, FL

Tim performed many structural inspections including masonry, steel construction, and conventional steel decks for this 50,000 SF art storage facility built by the Brickel Group.

PRIOR EXPERIENCE**Town of Jupiter**

Jupiter, FL

Timothy was the Building Inspector for the Town of Jupiter. His responsibilities included building inspections to ensure compliance with the Town's codes and regulations.



Years of Experience

28

Licenses

- Standard Inspector - BN8553
- Certified Building Contractor - CBC1253465
- Certified Roofing Contractor - CCC1330294

Jeffrey Sheffield, BN

Inspector

Jeffrey serves UES' Port St. Lucie location as an Inspector with 28 years of construction experience. He is a licensed Standard Inspector and Certified Building Contractor. His expertise includes robust knowledge of local building codes as well as residential construction.

PROJECT EXPERIENCE

Surf's Edge at Indian River Shores

Indian River Shores, FL

As consultant to Lutgert Vero, LLC, UES has been contracted to provide construction materials testing for a three-story condominium. Jeffrey serves as a Building Inspector.

Bent Creek

Fort Pierce, FL

As consultant to Lennar Palm Atlantic Division, UES has been contracted to conduct private provider inspections for a subdivision. Jeffrey serves as a Building Inspector.

Blue Sky - Threshold

Fort Pierce, FL

As consultant to Blue McNeilOne, LLC, UES has been contracted to conduct threshold inspections. Jeffrey serves as a Building Inspector.

Jupiter Medical Center Emergency Department Expansion

Jupiter, FL

UES has been contracted to conduct threshold inspections for an emergency department expansion, for Jupiter Medical Center. Jeffrey serves as a Building Inspector.

Bridgewater Estate

Jupiter, FL

UES is performing roofing inspections (as part of facilities condition assessments) for the Bridgewater Estate subdivision. Assessments and inspections are occurring for Pulte Homes. Jeffrey serves as a Building Inspector.

Jupiter Medical Surgical Institute Expansion

Jupiter, FL

UES has been contracted to conduct materials testing for Jupiter Medical Center's expansion of an existing medical surgical institute. Jeffrey serves as a Building Inspector.

Celebration Pointe

Fort Pierce, FL

UES has been contracted to conduct blower door testing for homes within a Fort Pierce subdivision. Work is occurring for LGI Homes of Florida. Jeffrey serves as a Building Inspector.



Education

AAS, Renewable Generation -Instrumentation and Control, Bismarck State University

Years of Experience

7

Licenses

- Standard Inspector - FL #BN7593
- Standard Plans Examiner - FL #PX5036
- Home Inspector - FL #HI9895

Lambert (Allen) Hazellief, BN, PX, HI

Building Inspector

With seven years of experience (including Florida licensure as a Home Inspector, Standard Inspector, and Plans Examiner) Allen serves UES Port St. Lucie as a Building Inspector. His expertise includes building codes, regulations, inspections, and plans reviews for residential and commercial projects. He also has experience conducting safe structure and site inspections.

PROJECT EXPERIENCE

Flowing Well Community - Brighton Seminole Reservation

Okeechobee, FL

Allen completed inspections for new construction of a residential community including 70 homes.

Lakeland Community Center - Lakeland Seminole Reservation

Lakeland, FL

Allen performed inspections for new construction of an administration building and gymnasium.

Lakeland Community - Lakeland Seminole Reservation

Lakeland, FL

Allen performed inspections for new construction of a residential community including 149 homes.

Tampa Hard Rock Casino - Seminole Hard Rock Casino

Tampa, FL

Allen conducted inspections for new construction of a 14-story hotel and parking structure, as well as casino renovations.

Brighton Casino and Hotel - Brighton Seminole Reservation

Okeechobee, FL

Allen completed inspections for new construction of a casino and four-story hotel.

Brighton Ahfachkee School - Brighton Seminole Reservation

Okeechobee, FL

Allen performed inspections for new construction of a cultural center, school buildings, library, and boys and girls' club.

Senior Center - Big Cypress Seminole Reservation

Clewiston, FL

Allen conducted inspections for new construction of a senior center facility on the reservation.

Preschool - Big Cypress Seminole Reservation

Clewiston, FL

Allen conducted inspections for new construction of a preschool on the reservation.

**Years of Experience**

45

Licenses & Certifications

- Standard Inspector - BN8031
- Plans Examiner (Electrical) - PX4495
- Electrical Contractor - EC13006616

Robert J. Bentz, BN, PX

Electrical Inspector

Robert's industry experience includes over 45 years in electrical construction. He is a licensed Electrical Contractor, and previous owner of an electrical construction firm specializing in residential, multi-family, commercial and Industrial efforts. His expertise includes installing high voltage electrical equipment and distribution components. In addition to Robert's electrical expertise, he holds designations as a Standard Inspector and a Plans Examiner.

PROJECT EXPERIENCE**Bent Creek - Private Provider Inspections**

Fort Pierce, FL

As consultant to Lennar Palm Atlantic Division, UES is conducting private provider inspections in the Bent Creek subdivision. Robert serves as Electrical Inspector.

Celebration Pointe - Private Provider Inspections & Plan Review

Fort Pierce, FL

As consultant to Lennar Palm Atlantic Division, UES is conducting private provider inspections and plan reviews. Robert serves as Electrical Inspector.

Tradewinds at Hobe Sound aka Heron Pointe

Hobe Sound, FL

As consultant to The PRC Group Construction, UES is conducting materials testing and inspections. Robert serves as Electrical Inspector.

Lost Tree - Private Provider Inspections

Vero Beach, FL

As consultant to Ryan Homes, UES is conducting private provider inspections for the Lost Tree subdivision. Robert serves as Electrical Inspector.

GFA International, Inc., dba Universal Engineering Sciences

Robert serves UES' Port St. Lucie location as an Electrical Inspector.

Bentz Electrical Consulting (2013-2022)

Robert provided consulting services to owners, contractors, and construction managers. His consulting expertise includes estimating, value engineering, plan reviews, and electrical inspections.

Bentz Electrical Contractor (1971-2013)

As business owner, Robert conducted electrical scopes of work for various environments, including residential, multi-family, commercial and industrial projects. The firm's expertise included installation of high voltage electrical equipment as well as distribution components.



Years of Experience

39

Expertise

- Coordination of FEMA-required Damage Assessment

Licenses

- Standard Inspector - #BN369
- Plans Examiner - #PX881
- Building Code Administrator - BU #1233

Certifications

- ICC - Building Code Official
- ICC - Plumbing Code Official
- ICC - Mechanical Code Official
- ICC - 1&2 Family Residential Inspector
- FEMA (NIMS) Training Certificates (100, 200, 300, 400 and 700 Series)

Luis A. Martinez, BN, BU, PX

Building Inspector

Luis' industry experience includes over 39 years in the construction industry. He maintains Florida licensing as a Standard Inspector, Building Code Administrator, and Plans Examiner, and also holds various certifications, including ICC and FEMA disciplines. His repertoire includes serving various municipalities within their respective building departments.

EMPLOYMENT HISTORY/ PROFESSIONAL EXPERIENCE

GFA International, Inc., dba Universal Engineering Sciences (May 2023-present)

Luis serves UES' Port St. Lucie location as a Building Inspector, Building Code Administrator, and Plans Examiner.

Building Official - Town of Indian River Shores (April 2020-May 2023)

Indian River Shores, FL

As Building Official, Luis planned and directed the regulation and inspection of building construction, electrical, mechanical and plumbing installations; and directed enforcement of related federal, state, and local laws. He participated in technical work reviewing all types of construction drawings, plans, and specifications to ensure compliance with applicable codes and ordinances. He also oversaw inspections prior to the issuance of construction permits, Certificates of Occupancy, and Certificates of Completion. He directed and conducted field inspections to assure compliance with applicable building codes, federal, state, and local laws and rules, and maintained knowledge of code changes affecting building system installations. Further, he reviewed and examined various construction plans covering residential and commercial construction (for compliance with local laws and ordinances, and State and Federal Laws, Statutes, and Codes). Luis also interpreted, explained, and discussed codes and regulations with contractors, design professionals, and homeowners. Additionally, he monitored inspector training and certification records to

ensure that all inspectors maintained requisite specialty licenses and required training for license renewal.

Zoning Administrator - City of Anderson, SC (May 2018-March 2020)

Anderson, SC

As Zoning Administrator, Luis was responsible for review and enforcing all City zoning ordinances, engaging with the public to discuss zoning violations, and representing the City on matters of zoning and code enforcement in compliance court. He also collaborated with other departments and public officials to provide zoning interpretations, and assisted in writing staff reports for the Zoning Board of Appeals.

Building Official - City of Lake Worth, FL (May 2018-March 2020)

Lake Worth, FL

While employed by the city of Lake Worth, Luis gained extensive experience as a Building Official, where he provided final interpretations of building codes, statutes, and ordinances, offering guidance to contractors, builders, and the public on compliance with City policies and procedures. He recommended updates and prepared revisions to construction codes to maintain current standards. Luis managed technical and administrative staff, overseeing the enforcement of building codes and business tax certificate regulations. His responsibilities included scheduling and assigning work, monitoring progress, conducting performance evaluations, preparing the division's budget, and ensuring

expenditures were aligned with financial plans. He established operational policies for the Building Services Division, developed regulations for enforcing business tax certificates, and advised the City Manager and Director of Sustainability on matters related to building codes and ordinances. Additionally, Luis worked closely with the City Attorney's Office on legal cases involving code enforcement, served as the City's representative to the Building Board of Adjustment and Appeals, and provided staff support to the board.

Chief Plans Examiner - City of West Palm Beach, FL (July 1998-June 2013)

West Palm Beach, FL

As the city's Chief Plans Examiner, Luis supervised and coordinated a team of up to 12 plans examiners, ensuring the accurate review of blueprints to confirm compliance with applicable codes, laws, ordinances, and standards prior to issuing permits. He interpreted, administered, and enforced the Florida Building Code while effectively communicating with City officials, department directors, building inspectors, property owners, government agencies, private sector stakeholders, and the public regarding plans and code requirements for proposed projects. Luis also directed and implemented Building Department functions for the City of Lake Worth under an interlocal agreement with West Palm Beach. His responsibilities included assisting with business tax and license processing, supervising and supporting Building Permit Clerks, conducting interviews and hiring recommendations, and training new Plans Examiners. Additionally, he performed building inspections when necessary, completed general clerical tasks, and participated in conferences, seminars, workshops, and training sessions to stay updated on industry practices.

Plans Examiner - City of West Palm Beach, FL (October 1994-July 1998)

West Palm Beach, FL

As the city's Plans Examiner, Luis reviewed construction drawings to ensure compliance with applicable building, accessibility, zoning, energy and related codes; issued building permits. He met with designers to discuss interpretations and applications of the building code, and assisted with team projects for other city departments.

Building Inspector - City of West Palm Beach, FL (February 1992-October 1994)

West Palm Beach, FL

As a city Building Inspector, Luis was responsible for conducting inspections of construction, alterations, repair, remodeling or demolition of structures and the installation of building systems, when permits are required to ensure the requirements of the Florida Building Code and public safety statutes and ordinances have been satisfied.

Code Enforcement Supervisor - City of West Palm Beach, FL (January 1990-February 1992)

West Palm Beach, FL

In this role, Luis led and supervised code enforcement teams. He was responsible for investigating complaints about nuisance properties (to determine whether condemnation conditions existed), and wrote and followed up on condemnation orders to be presented for action by the Building Board of Adjustment and Appeals.

Code Enforcement Officer - City of West Palm Beach, FL (March 1988-January 1990)

West Palm Beach, FL

Utilities Customer Service Representative - City of West Palm Beach, FL (October 1986-March 1988)

West Palm Beach, FL

Water Meter Reader - City of West Palm Beach, FL (June 1983-October 1986)

West Palm Beach, FL



Years of Experience

39

Licenses

- Standard Inspector - FL#BN6687
- Standard Plans Examiner - FL#PX3693
- Building Code Administrator - FL#BU2007
- Residential Plans Examiner - FL#RPX310
- Certified General Contractor - FL # CGC1515018

Michael Keenan, CBO, BN, BU, PX, RPX

Building Inspector

As a recent addition to UES' Port St. Lucie Building Inspections Department, Mr. Keenan lends nearly four decades of extensive experience in residential and commercial new construction and remodeling projects, with a strong background in plan review and inspection across various disciplines including structural, mechanical, electrical, and plumbing. His expertise extends to a wide range of construction types, including residential, commercial, industrial, schools, fire department buildings, antenna towers, hotels, apartment buildings, marinas, fuel dispensing stations, retail spaces, assisted living facilities, parks and recreation areas, and water treatment facilities. Mr. Keenan also served as an acting building official, where he successfully implemented policy changes within the local government. Additionally, he played a pivotal role in facilitating an interlocal agreement that combined the inspection and plan review services of two municipalities.

PROJECT EXPERIENCE

Hyatt Hotel

Boca Raton, FL

Mr. Keenan served as the structural inspector for this new construction.

Boca Raton Regional Hospital

Boca Raton, FL

Mr. Keenan served as the structural inspector for this project.

Boca City Walk

Boca Raton, FL

Mr. Keenan served as the structural inspector for this project.

Gumbo Limbo Nature Center

Boca Raton, FL

Mr. Keenan served as the structural inspector for this project.

Valero Fuel Station

Boca Raton, FL

Mr. Keenan served as the structural inspector for this new construction.

McDonalds Restaurant

Boca Raton, FL

Mr. Keenan served as the structural inspector for this new construction.

Royal Palm Yacht Club

Boca Raton, FL

Mr. Keenan served as the structural inspector for this new construction.

Toll Brothers

Boca Raton, FL

Mr. Keenan served as the multi-discipline inspector for various projects completed for this national homebuilder.

Bureau Veritas (2021-2023)

Florida

Mr. Keenan served as building inspector 3 for various projects throughout Florida.

City of Boca Raton (2015-2020)

Boca Raton, FL

Mr. Keenan served as building inspector 3.



Years of Experience

56

Licenses

- Building Inspector - #4236
- Building Code Administrator - #1368
- Electrical Inspector - #910006
- Mechanical Inspector - #562
- Plumbing Inspector - #1264
- Residential Electrical Inspector - #741
- Commercial Electrical Inspector - #358
- Electrical Plans Examiner - #182
- Chief Electrical Code Analyst - #90014
- State of Florida Standard Inspector - #BN-0001164
- State of Florida Standard Plans Examiner - #PX-0000513
- State of Florida Limited Inspector - #0000414

Richard F. Jefferson, BN, BU, PX

Building Inspector

Richard Jefferson brings 56 years of extensive experience in the construction and building inspection industry. Over his career, he has honed expertise as a Building Inspector, Plans Examiner, and Electrician, making him a well-rounded professional with a deep understanding of building codes, safety regulations, and electrical systems. His vast knowledge and hands-on experience have made him a trusted authority in ensuring the safety, compliance, and quality of construction projects.

PROJECT EXPERIENCE

Town of Indian River Shores, Indian River County Building Department, Indian River Community College, Indian River Electric

Vero Beach, FL

Mr. Jefferson completed projects as the Town Manager, Building Official, Building Inspector, Plans Examiner, Journeyman and Master Electrician Instructor, and Electrical Supervisor for several Indian River organizations from Jan 1980 to May 2013.

Martin County Building Department

Stuart, FL

Mr. Jefferson served as the Senior Building Technician, Building Inspector, and Plans Examiner for several projects from March 2003 to Feb 2004.

Town of Orchid

Orchid, FL

Mr. Jefferson completed projects as a Building Official, Building Inspector, and Plans Examiner from Feb 1991 to Oct 2003.

Old Colony Construction

Quincy, MA

Mr. Jefferson served as a Construction Superintendent.

SECTION 5: **REFERENCES**



REFERENCES

RFP NO. 2025-011 ANNUAL CONTRACT FOR INSPECTION SERVICES

Proposers shall submit as a part of the bid package, two (2) Customer references with name of the customer, address, contact person, and telephone number.

Name Town of Jupiter	Name Indian River County - Building Div.
Contact: Roger Held - Building Official	Contact: Scott McAdam - Building Official
Address: 210 Military Trail	Address: 1801 27th Street, Bldg A
Jupiter, FL 33458	Vero Beach, FL 32960
Telephone: 561-741-2669	Telephone: 772-226-1268
Email: rogerh@jupiter.fl.us	Email: smcadam@ircgov.com
Name Martin County - Building Department	
Contact: Andrew Bruhn - Assistant Building Official	
Address: 2401 Southeast Monterey Road	
Stuart, FL 34996	
Telephone: 772-320-3070	
Email: abruhn@martin.fl.us	

SECTION 6:
COST PROPOSAL

**PROPOSAL PRICING FORM
RFP NO. 2025-011 ~ ANNUAL CONTRACT FOR
INSPECTION SERVICES**

GFA International, Inc. dba

The following proposal(s) is submitted on behalf of: Universal Engineering Sciences for the requested services, in accordance with the agreements and specifications contained in RFP No. 2025-011.

We have carefully examined that this proposal package and understand the provisions, terms, and conditions concerning the equipment, materials, supplies or services as called for. With full knowledge and understanding of the requirements in the Proposal Package, We hereby agree to furnish and deliver services as indicated at the prices quoted herein as follows:

NOTE: All price columns must be completed. Where indicated, provide pricing for demolition including the removal of slabs (including slabs) and pricing in instances where slabs remain and are not removed (excluding slabs).

ITEM	DESCRIPTION	HOURLY RATE	
1	<ul style="list-style-type: none"> Perform Inspection services. Per Inspector: Approximately 8 hours per day, 37.5- 40 hours per week. FULL TIME INSPECTOR	<u>BLDG, M,E, or P</u>	\$ 95 per hour
		<u>1 + 2 Family</u>	\$ 95 per hour
		<u>Multi</u>	\$ 95 per hour
2	<ul style="list-style-type: none"> Perform Inspection services Perform inspection services in excess Of 40 hours per week. FULL TIME INSPECTOR OVERTIME	<u>BLDG, M,E, or P</u>	\$ 95 per hour
		<u>1 + 2 Family</u>	\$ 95 per hour
		<u>Multi</u>	\$ 95 per hour
3	<ul style="list-style-type: none"> Perform Inspection services. Per Plan Reviewer: 4 hours per day, 18 – 22 hours per week. PART TIME INSPECTOR	<u>BLDG, M,E, or P</u>	\$ 95 per hour
		<u>1 + 2 Family</u>	\$ 95 per hour
		<u>Multi</u>	\$ 95 per hour
4	<ul style="list-style-type: none"> Perform Inspection services. Per Inspector on an as needed basis AS NEEDED INSPECTOR	<u>BLDG, M,E, or P</u>	\$ 95 per hour
		<u>1 + 2 Family</u>	\$ 95 per hour
		<u>Multi</u>	\$ 95 per hour

SECTION 7:
ADDITIONAL DATA

CITY OF FORT PIERCE PROPOSER’S CHECKLIST

This checklist is provided to assist each Proposer in the preparation of their bid response. Included in this checklist are important requirements, which is the responsibility of each Proposer to submit with their response in order to make their response fully compliant. This checklist is only a guideline, it is the responsibility of each Proposer to read and comply with the Invitation to Bid in its entirety.

Check “Yes” or “No” to each of the following:	YES	NO
Is Request for Proposal cover page (page 1) completed, signed and attached?	<u> X </u>	<u> </u>
Include proof of proper licensing as stated in proposal documents.	<u> X </u>	<u> </u>
Include proof of proper insurance as stated in proposal documents.	<u> X </u>	<u> </u>
Did you include a list of all materials and equipment to be used in providing the service?	<u> X </u>	<u> </u>
Is Drug-Free Workplace form signed and enclosed?	<u> X </u>	<u> </u>
Proposal envelope is marked accordingly	<u> </u>	<u> X </u>
Are two (2) complete proposal packages included (one original and one electronic copy (PDF) on a USB Flash Drive) of sealed proposals? <small>**Please note: response is being electronically submitted.</small>	<u> </u>	<u> X* </u>
Disregard, if you are going to utilize the electronic submission option.	<u> </u>	<u> </u>
Is each Addendum (when issued) signed and included?	<u> X </u>	<u> </u>

PLEASE SIGN AND RETURN WITH PROPOSAL  _____
 Thomas Montano, PE - Branch Manager



DRUG~FREE WORKPLACE FORM

The undersigned vendor in accordance with Florida Statute 287.087 hereby certified that
GFA International, Inc. dba Universal Engineering Sciences does:
(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are proposed a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under Bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employees community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.



Proposer's Signature

January 16, 2025

Date

9. BUSINESS TAX RECEIPT (OCCUPATIONAL LICENSE)



CITY OF PORT SAINT LUCIE BUSINESS TAX RECEIPT

PLEASE POST IN CONSPICUOUS PLACE OR KEEP ON PERSON

TERM: 10/01/2024 - 09/30/2025

2024 - 2025

BTR: 127198

Date Made: 7/3/2024

Business Name: UNIVERSAL ENGINEERING SCIENCES

Business Address: 607 NW COMMODITY COVE
PORT ST LUCIE, FL 34986



Business Tax
Authority

Business Services:

PROFESSIONAL ENGINEERING FIRM	\$134.00
	\$134.00

THIS IS A RECEIPT FOR TAX PAID AND IS NOT REGULATORY IN NATURE

This receipt does not guarantee that the receipt holder is competent to perform in the business, but that the holder has paid the required tax and provided the necessary documentation (if required) for this business. Valid only when all state and local regulated trade licenses/competency cards are valid for the current fiscal year as required by law.



13. MINORITY PARTICIPATION AND OUTREACH PROGRAM

Universal Engineering Sciences is not a Minority Business Enterprise or DBE/SBE/MBE company. However, we recognize the importance of minority and local business participation in procurement and completion of projects for the City of Fort Pierce. We strive to include these types of businesses on all projects whenever applicable.

DIVERSITY IN STAFF

As more and more people of different ethnic backgrounds, cultures, religions, ages, physical and mental abilities join the workforce, companies must find ways to incorporate these diverse groups into their organizations. UES is no exception as we recognize that diversity is vital to our success.

The diversity among UES' employees enriches our company with creativity, ideas, different abilities, experiences, and personalities—all contributing to our culture. UES' commitment to developing employee diversity also allows the business to function competitively with our customers, suppliers, and subcontractors.

SOLICITATION

UES recognizes the importance, intention, and value of small business programs. Having performed engineering services for over six decades throughout Florida, we are aware of municipalities' goals to include minority firms in procurement.

When possible, we proactively seek M/WBEs (Minority and Women Business Enterprises), DBEs (Disadvantaged Business Enterprises), and VBEs with the intent to incorporate them into our projects to further support diversity in business and contribute to our community and local economy.

PAST UTILIZATION

UES has 19 offices throughout Florida, each staffed with professionals familiar with the regulations, codes, and business landscapes specific to their regions. Our familiarity includes knowledge of established minority firms with whom we can contract.

We access other resources such as:

- The State of Florida Office of Supplier Diversity (OSD)
- Local professional services and trade organizations such as AIA, ASCE, etc

These resources assist us with identifying certifiable firms and to assess their ability to be pre-qualified and perform work in their area of expertise.

When utilizing diverse subconsultants, we ensure compliance with project/contract requirements in subcontracting by engaging the following measures:

- Obtaining and analyzing proposed MWBE, DBE, and veteran participation during procurement
- Verifying MWBE, DBE, and veteran certifications
- Performing pre-award bid analysis and post-award compliance reviews
- Conducting on-site/field monitoring on projects where there is MWBE, DBE, and veteran participation to determine any concerns and to ensure the MWBE, DBE, and veteran businesses listed are actually working and providing the specified service
- Monitoring MWBE, DBE, and veteran business utilization on each project where a goal has been established
- Resolve any concerns client(s) may have regarding MWBE, LDB and veteran business matters on a contract

Diversity is a concept UES fully embraces, supports, and encourages. We will strive to not only meet any small business requirements defined by our clients, but will seek to surpass them.



teamues.com