



THE SUNRISE CITY

FORT PIERCE
PURCHASING
DEPARTMENT
Florida



TO: Kimberlee Henton, Reporting and Grants Specialist
FROM: LaTonya Hubbard, Purchasing Agent, *LaTonya Hubbard*
SUBJECT: Bid No. 2025-023 – CDBG Residential Rehabilitation 2803 Avenue M
DATE: March 31, 2025

On February 13, 2025, the Purchasing Division received specifications to go out for bid on the above subject bid. The bid was advertised on February 21 and February 28, 2025, with a scheduled opening at 3:00 PM on March 21, 2025.

Respondents are now able to submit bids electronically and the hard copy requirement has been modified. Respondents that choice to submit a hard copy are required to only submit one (1) original and one (1) PDF copy on a USB Drive.

Attached is the Tabulation Sheet and the Submittal Response Checklist for the above referenced bid. In total, three (3) submissions were received electronically, and one (1) was received hand-delivered. A copy of the submittals will be sent via email or OneDrive. The file is available for review in the Purchasing Division.

The invitation was sent to 610 vendors. Twenty-one (21) vendors requested specifications with four (4) responding (19.05%) plus 0 “No Bid” (19.05% total response).

Please be advised that during initial review of the submittals, the following findings need to be brought to your attention:

- Telco Investments, Inc. – the vendor provided proof of insurance but failed to provide a letter from their insurance agent/broker attesting that the bidder, if awarded the project, can obtain such insurance. A formal letter was sent to the firm via email requesting the attestation from their insurance company on Thursday, March 27, 2025. A copy of the letter is attached.
- There is a discrepancy regarding the Bid Response Form submission from Rich’s Handyman Service. The written amount submitted was \$99,129.72; however, upon calculation, the total amount came to \$100,329.72. As a result, the amount of \$100,329.72 is the amount reflected on the bid tabulation.

A recommendation to award form (see attached) will need to be completed and attached to the appropriate approving authority’s document (City Manager’s – Requisition or City Commission – Agenda Item).

The entire process including approval of Commission must be complete by **May 19, 2025**, which is the expiration date of the bid and responses.

/lh

cc: Donnella Clerk, Grants Manager
File



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**CITY OF FORT PIERCE
 TABULATION OF BIDS**

BID ON:	CDBG RESIDENTIAL REHABILITATION – 2803 AVENUE M
BID NUMBER:	2025-023
OPENING DATE:	3/19/25 at 3:00 P.M.
RECOMMENDED AWARD:	Pending

RESPONSE
4 of 21 = 19.05%
0 "No Bids"
Total = 19.05%

"Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late."

VENDOR NAME	TOTAL BID PRICE
Telco Investments, LLC <i>Boynton Beach, FL</i>	\$59,087.00
Zorion LLC <i>Vero Beach, FL</i>	\$87,220.36
D. Roberts Construction, LLC <i>Stuart, FL</i>	\$94,142.77
Rich's Handyman Service <i>Fort Pierce, FL</i>	\$100,329.72

PLEASE NOTE: COMMISSION MEETINGS ARE HELD THE FIRST AND THIRD MONDAY OF EVERY MONTH. CHECK THE CITY'S WEBSITE, [https://www.cityoffortpierce.com/223/Agendas- Minutes](https://www.cityoffortpierce.com/223/Agendas-Minutes) or CALL THE PURCHASING DIVISION, (772) 467-3102, WEDNESDAY PRIOR TO THE MEETINGS FOR RECOMMENDATION OF AWARD