



TO: KERRY DRIVER, PLANNER, PLANNING DEPARTMENT

FROM: SARA HEDGES, CITY ATTORNEY *SH*

RE: ANNEXATION - 1903 S. 37TH STREET - PARCEL ID: 2417-331-0001-000-0

CAO RLS FILE: RLS 25-194

DATE: JULY 18, 2025

I have reviewed the above Request for Legal Services (RLS) related to an Annexation Ordinance for 1903 S. 37th Street. I have made suggested changes to the document as follows:

1. The effective date of the tax roll has been changed to January 1, 2026 instead of the July 1, 2025 date that was included. Per the Property Appraiser's Office, properties annexed by June 1 of a year go on the current year's tax rolls effective January 1 of the current year. Properties annexed after June 1, must go on the next year's tax rolls, effective January 1 of the next year. This information has been correct before and provided to the Planning Department. Please ensure this is corrected moving forward in all Ordinances submitted for review. I have also attached the email from the Property Appraiser's Office explaining this breakdown. If there are any questions, please let me know.
2. I have corrected the title block to explain the zoning classification and future land use designation being established are a City of Fort Pierce classification and designation.
3. I have changed zoning classification to zoning designation in the title block from consistency with how that is titled throughout the rest of the Ordinance and its Exhibits.
4. I have included in Section 3 that the word "zoned".
5. I have capitalized "Ordinance" in Section 4.
6. I have removed the February and March advertisement dates that were included. If this Ordinance was advertised then, it must be readvertised due to the changes in the title block. The advertisement dates will need to be included prior to presentation to the City Commission.

Please note, the Exhibits do not include the Parcel ID on the maps that are included. In reviewing the prior Annexation Ordinances, this is done in all of the most recent Ordinances I reviewed. It is recommended this be reviewed with the Planning Director and changed, if he believes it should be.

The Annexation Ordinance has been uploaded to Agenda Quick in a Track Changes and Clean Copy format with suggested changes 1-6, above, incorporated. The Clean Copy is approved as to form and correctness. If the Parcel ID number is added to the Exhibits, that **does not** need to be resubmitted for further review, unless you wish this Office to do so.

If you have any questions, please do not hesitate to contact this Office via phone or e-mail.

Thank you.

SH