





TO: SELENA GRIFFETT, PROJECT ENGINEER, ENGINEERING

FROM: CAMILLE WALLACE, ESQ., SENIOR ASSISTANT CITY ATTORNEY 

THROUGH: SARA HEDGES, CITY ATTORNEY 

RE: PIGGYBACK ST LUCIE COUNTY CONSTRUCTION ENGINEERING AND INSPECTION CONTRACT FOR CITY PROJECT

CAO RLS#: 25-271

DATE: SEPTEMBER 4, 2025

I have reviewed the above Request for Legal Services (RLS) related to the contract between the City of Fort Pierce and Culpepper & Terpening, Inc. which piggybacks on St. Lucie County's contract for Construction Engineering & Inspection Professional Services. Please note the following comments:

1. I drafted a clean version of the Piggyback Contract which the Department can use as a template for future agenda items.
2. The Department should confirm the point of contact responsible for receiving notices and invoices on behalf of the city and insert that individual's email address in the contract (See the Note in the contract).
3. Based on the comments above, **the Piggyback Contract is approved as to form and correctness.**
4. Reminder: The Department should place the Piggyback Contract on the Commission consent Agenda for review and approval *prior* to execution by the City. The Vendor, however, should sign the Agreement prior to being placed on the Agenda.

If you have any questions, please do not hesitate to contact this Office via phone or e-mail. Thank you.