



TO: TRACY TELLE, ASSISTANT CITY ENGINEER, ENGINEERING

FROM: FELICIA HOLLOMAN, ASSISTANT CITY ATTORNEY **FH**

THROUGH: SARA HEDGES, CITY ATTORNEY **SH**

RE: APPROVAL OF KIMLEY-HORN AND ASSOCIATES, INC. SA No. 2 - REF. RFQ 2025-022

CAO RLS FILE: 25-367

DATE: NOVEMBER 6, 2025

I have reviewed the above Request for Legal Services related to Specific Authorization (SA) No. 2 for Kimley Horn and Associates, referencing RFQ 2025-022. I have made proposed changes to the SA. A redlined copy is attached with proposed changes, as well as a clean copy with those changes accepted. The clean copy is approved as to form and correctness.

Please attach Exhibit A, the description of the scope of services, and Exhibit B, the description of the compensation, before SA No. 2 is presented for signatures.

If you have any questions, please do not hesitate to contact this Office via phone or e-mail.

Thank you.