



TO: GELENCIA CARTER, MANAGER, FINANCE DEPARTMENT, PURCHASING DIVISION

FROM: FELICIA HOLLOMAN, ASSISTANT CITY ATTORNEY **FH**

THROUGH: SARA HEDGES, CITY ATTORNEY **SH**

RE: PIGGYBACK - SLC CONTRACT FOR SIGNAL MAINTENANCE AND MASTER CONSTRUCTION

CAO RLS FILE: 26-109

DATE: APRIL 3, 2026

I have reviewed the above Request for Legal Services (RLS) related to the Piggyback Contract with Econolite Systems, Inc. for signal maintenance and construction. A redlined and clean copy of the Piggyback Contract are uploaded. The clean copy is approved as to form and correctness.

Please be aware that under "Work and Payments" in Exhibit B, the Scope of Work, the "work document" is a construct of the County. I believe the City's equivalent of a work document would be a Specific Authorization. I edited the language of this subsection to reflect that a Specific Authorization would be the vehicle to request work be done. Based on emails with the Engineering Department, I have also attached a Specific Authorization for Engineering to present with this Piggyback Contract to authorize their anticipated expenditure through the year. A new Specific Authorization will need to be completed the next fiscal year for next year's expenditures, and so forth until the contract expires. The Specific Authorization can be placed on the same City Commission Agenda as the piggyback contract, but Specific Authorization will need to be an item after the Piggyback Contract has been approved.

If you have any questions, please do not hesitate to contact this Office via phone or e-mail.

Thank you.