



TO: SHAUN COSS, COMMUNITY RESPONSE DIRECTOR, CODE ENFORCEMENT

FROM: FELICIA HOLLOMAN, ASSISTANT CITY ATTORNEY **FH**

THROUGH: SARA HEDGES, CITY ATTORNEY **SH**

RE: RESOLUTION NO. 26-RXX INFILL LIEN REDUCTION PROGRAM

CAO RLS FILE: 25-245

DATE: JULY 9, 2026

I have reviewed the above request for legal services related to the Resolution adopting amendments to the Policies and Procedures for the Infill Lien Reduction Program as well as the proposed edits to the Policies and Procedures.

Tracked changes, red lined, and clean copies of the Policies and Procedures have been uploaded. The redlined and clean copy, which are to be presented to the Commission, are approved as to form and correctness. A clean copy of the Resolution is also attached, and is approved as to form and correctness. The Resolution contains minor formatting changes and an updated Exhibit A, reflecting the clean copy of the Policies and Procedures.

Please note that under the Policies and Procedures Section C. 15., states: "Upon timely completion of its obligations pursuant to the Development Agreement between the applicant and the City, the City shall waive, release, satisfy, or rescind all liens, administrative charges, and interest costs for the property. If applicable, the City will then authorize and direct a Release of Lien be filed." *It is recommended that since the waivers, releases, etc. do not include the 50% that is not refunded of the hard cost principal amount paid being refunded, you may want to consider including language in that paragraph as well just for clarity that money still does not get refunded.*

If you have any questions, please do not hesitate to contact this Office via phone or e-mail.

Thank you.