



November 14, 2025

SUBMITTED ELECTRONICALLY

Paul Thomas
City of Fort Pierce
100 N US Highway 1
Ft. Pierce FL 34950

SUBJECT: Proposal For CRS Support Tasks RFQ #2025-009

Dear Paul:

Tetra Tech, Inc. (Tetra Tech) is pleased to provide the following scope and cost proposal to the City of Fort Pierce for CRS Support Tasks through Contract for RFQ #2025-009. Tetra Tech will provide experienced personnel to support the coordination with representatives from the City of Fort Pierce as necessary. The Scope of Work (SOW), schedule and cost are included in Attachment A.

This proposal represents Tetra Tech's integrated approach to its business as applied to the specifications of this proposal. This proposal and all information contained herein is confidential, commercial information proprietary to Tetra Tech, Inc. The contents of this proposal shall not be disclosed, in whole or in part, for any purposes other than to evaluate this proposal.

We look forward to hearing from you to further discuss our proposal to support this project.

Sincerely,
Tetra Tech, Inc.

A handwritten signature in blue ink that reads 'Georgia Vince'.

Georgia Vince
Director, Southeast Business Development

Attachment A

Scope of Work

Project Objective

The primary objectives of this effort are to:

- Provide professional guidance and technical expertise to support the City of Ft. Pierce for the upcoming CRS verification process.
- Maximize CRS credit opportunities to support the City's continued participation and potential improvement within the CRS program.

Project Approach

A thorough review of the CRS activities currently being credited will be conducted, and guidance will be provided on the ongoing maintenance of these activities. Virtual meetings will be held with appropriate City staff to review the requirements necessary to retain the City's existing CRS credits and to ensure continued compliance with the current CRS Manual in support of the City's goal of moving to a Class 5 rating.

The City is presently receiving CRS credit under the *2017/2021 CRS Coordinator's Manual*. It is anticipated that new or revised activities may need to be implemented to maintain or improve the City's CRS Class designation under the *2025 CRS Coordinator's Manual*. Guidance will be provided on identifying and pursuing those additional opportunities.

Scope of Services

Tetra Tech and subconsultant Lori Lehr will support the City of Ft. Pierce by coordinating with staff to collect information, review the City's current participation in the CRS program, and provide a written report to outline the CRS Activities and the documentation necessary to meet the City's goal of moving to a CRS Class 5.

Task 1. Prepare a report to outline the City's current participation in the CRS program along with recommendations for increasing the City's score to facilitate moving to a CRS Class 5.

Task 2. Meet with staff to review the report and discuss options for the City to participate in additional CRS Activities. This task includes up to four (4) virtual 1-hour meetings.

City of Ft. Pierce Expected Contribution

The City is expected to contribute adequate staff time for the following work:

- Provide the appropriate materials as requested.
- Staff time review and critique of final documentation to be submitted for any necessary follow-up after the visit.

Fee

The tasks below will be invoiced on a time and materials basis (T&M), not to exceed the estimated cost per task.

Task	Cost
Task 1. Path Forward Report	\$10,000.00
Task 2. Staff Meeting	\$2,000.00
	\$12,000.00

Total Fee of \$12,000

Schedule:

Tetra Tech and subconsultants will initiate Task 1 and 2 upon Notice to Proceed.