

DATE: **12/09/25**

1. TRAVELER'S NAME: Linda Hudson
 2. DEPARTURE DATE: Jan. 25, 2026
 3. RETURN DATE: Jan. 28, 2026
 4. DESTINATION: Tallahassee, FL
 5. CODE CHARGE: 0011000-540300
 6. AMT BUDGETED: 18,918.00

DEPARTMENT: City Commission
 DEPARTURE TIME: 12PM
 RETURN TIME: 7PM
 PURPOSE: 2026 Florida League of Cities
Legislative Action Days

7. BALANCE AVAILABLE: \$15,829.84

Expenses must comply with City Code of Ord 1-158.
 Per Diem Allowance \$50.00 or \$12.50 per quarter day.
 Class A Travel 24-hour day.

	PREPAID EXPENSES	CREDIT CARD	ESTIMATED CASH EXPENSES	ACTUAL CASH EXPENSES
* REGISTRATION FEE:	50.00			
* HOTEL BILL: Confirmation #	682.53			
BAGGAGE ALLOWANCE (\$5 PER PERSON)			5.00	
* COMMUNICATION:				
* FARES: AIR FARE				
* TAXI, BUS				
* CAR RENTAL				
* MILEAGE @ 0.70 <u>734</u>			513.80	
* GASOLINE EXPENSE				
* TOLL ROAD FEES OR PARKING FEES			17.28	
* MISC. EXPENSES				
MEALS				
<u>3</u> BREAKFAST @ \$8.00			24.00	
<u>3</u> LUNCH @ \$8.00			24.00	
<u>2</u> DINNER @ \$20.00			40.00	
SPECIAL LUNCHEON/BANQUET			0.00	
7% STATE TAX			6.16	
15% GRATUITIES			13.20	
TOTALS	732.53	0.00	643.44	

BREAKFAST = When travel begins before 6:00 a.m. and extends beyond 8:00 a.m.
 LUNCH = When travel begins before 12:00 noon and extends beyond 2:00 p.m.
 DINNER = When travel begins before 6:00 p.m. and extends beyond 8:00 p.m.

ADVANCE CASH RECEIVED: _____
 REFUND DUE CITY: _____
 REFUND DUE EMPLOYEE: _____

TRAVEL APPROVED BY: Linda Cox
 DEPARTMENT SUPERVISOR
[Signature]
 CITY MANAGER
 (220 WITH CITY MANAGER
 SIGNATURE ACCEPTED)

EXPENSES ARE ALSO INCLUDED FOR THE FOLLOWING PERSONS:



Agenda

Monday Tuesday Wednesday

Monday, January 26, 2026

12:30 p.m. – 5:30 p.m.

Registration Desk

Sittig Hall, Florida League of Cities, 301 S. Bronough St.

1:00 p.m. – 5:00 p.m.

Continuing Education in Ethics Workshop

TSC Center for Innovation, 350 S. Duval St.

3:30 p.m. – 4:30 p.m.

Capitol Tour with FLC Staff

5:15 p.m. – 6:00 p.m.

Advocacy Strategy Session

TSC Center for Innovation, 350 S. Duval St.

6:00 p.m. – 7:00 p.m.



Tuesday, January 27, 2026

8:00 a.m. – 10:30 a.m.

Registration Desk

City Hall Chambers, Second Floor, 300 S. Adams St.

8:30 a.m. – 9:30 a.m.

Capitol Prep Session with the FLC Team

City Hall Chambers, Second Floor, 300 S. Adams St.

9:30 a.m. – 9:45 a.m.

Regional Team Strategy Meetings

City Hall Chambers, Second Floor, 300 S. Adams St.

10:00 a.m. – 5:00 p.m.

Capitol Visits

Florida State Capitol, 400 S. Monroe St.

12:00 p.m. – 1:30 p.m.

Lunch Coupons Available for Early's at the Capitol

Lower Level, Florida State Capitol, 400 S. Monroe St.

5:30 p.m. – 9:30 p.m.

FLC Reception and Dinner – RSVP Required

Dunlap Champions Club at Doak Campbell Stadium

(Transportation to and from downtown provided)

Wednesday, January 28, 2026



9:00 a.m. – 12:00 p.m.

Capitol Visits (on your own)

Florida State Capitol, 400 S. Monroe St.

TALLAHASSEE OFFICE

301 S. Bronough Street, Ste. 300

Tallahassee, FL 32301

ORLANDO OFFICE

135 E. Colonial Drive

Orlando, FL 32801

Quick Links

[About](#)

[Calendar](#)

Summary

Distance: **385.8 mi**
Duration: **5 hours 35 mins**
Toll Costs: **Free**

[http://maps.google.com?
saddr=100+N+US+Hwy+1,+Fort+Pierce,+FL,+USA&daddr=210+South+Magnolia+Drive,+Tallahassee,+FL,+USA&](http://maps.google.com?saddr=100+N+US+Hwy+1,+Fort+Pierce,+FL,+USA&daddr=210+South+Magnolia+Drive,+Tallahassee,+FL,+USA&)

Details

Summary

Distance: **351.5 mi**
Duration: **5 hours 42 mins**
Toll Cost (Cash) USA: **\$8.64**
Toll Cost (Transponder) **\$7.31**
USA:

[http://maps.google.com?
saddr=100+N+US+Hwy+1,+Fort+Pierce,+FL,+USA&daddr=210+South+Magnolia+Drive,+Tallahassee,+FL,+USA&](http://maps.google.com?saddr=100+N+US+Hwy+1,+Fort+Pierce,+FL,+USA&daddr=210+South+Magnolia+Drive,+Tallahassee,+FL,+USA&)

Details



Florida's Turnpike: Ticket System

CASH IS NOT ACCEPTED IN THIS LOCATION! Fee with a Transponder/Pass (SunPass, K-TAG, PIKEPASS, SunPass PRO, E-ZPass® (from any state), NC Quick Pass, E-PASS, LeeWay, Peach Pass or BC-PASS): \$4.13 No Pass (one-time entry fee): \$5.18 If you drive through this gantry without a transponder, your license plate would be photographed and you would be asked to pay by mail (or online, which may be a preferred option). Additional service charges may apply. Vehicle Class 2-axle vehicle



Florida's Turnpike - Northern Coin System

CASH IS NOT ACCEPTED IN THIS LOCATION! Fee with a Transponder/Pass (SunPass, K-TAG, PIKEPASS, SunPass PRO, E-ZPass® (from any state), NC Quick Pass, E-PASS, LeeWay, Peach Pass or BC-PASS): \$3.18 No Pass (one-time entry fee): \$3.46 If you drive through this gantry without a transponder, your license plate would be photographed and you would be asked to pay by mail (or online, which may be a preferred option). Additional service charges may apply. Vehicle Class 2-axle vehicle



Calculate toll costs for any routes across North America, Western Europe and these countries

For 2-axle passenger vehicles only. For additional vehicle sizes visit <https://trucks.tollsmart.com>.

Summary

Distance: **363.3 mi**

Duration: **5 hours 21 mins**

Toll Cost (Cash) USA: **\$8.64**

Toll Cost (Transponder) **\$7.31**

USA:

<http://maps.google.com?>

[saaddr=100+N+US+Hwy+1,+Fort+Pierce,+FL,+USA&daddr=210+South+Magnolia+Drive,+Tallahassee,+FL,+USA&](http://maps.google.com?saaddr=100+N+US+Hwy+1,+Fort+Pierce,+FL,+USA&daddr=210+South+Magnolia+Drive,+Tallahassee,+FL,+USA&)

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[Sign out](#) [Brittany Meredith, CBTO](#)

1

FLM January 26 and 28, 2026 Events

The Florida League of Mayors (FLM) will hold events in Tallahassee alongside the Florida League of Cities' (FLC) Legislative Action Days.

Dates: January 26th and January 28th, 2026

Location: Tallahassee, Florida

Registration Deadline: January 16, 2026

NOTE: The FLC Legislative Action Days is a separate registration. [Click here to register for the FLC Legislative Action Days.](#)

FLM SCHEDULE

Monday, January 26th

Mayors at Work: From the Locker Room to City Hall

VIP Leadership Tour with Coach Luke Loucks

1:00 p.m. – 5:00 p.m.

Location: Florida State University (FSU)

Bus transportation will be provided and will depart at 1:00 p.m. from the Kleman Plaza/FLC Office to FSU.

Your Vice/Deputy Mayor is also invited; please encourage them to participate.

On January 26, 2026, Florida's mayors will take a behind-the-scenes leadership tour of the FSU Athletic Moore Center, the Dunlap Football Center, and the newly renovated Doak S. Campbell Stadium—spaces where culture, preparation, and teamwork drive championship performance. Coordinated with the support of Tallahassee Host Mayor John Dailey, this experience highlights how the principles that guide elite athletics also strengthen leadership in city government. At each stop, mayors will explore how data-driven

decisions, strong organizational culture, and long-term planning mirror the work they do at City Hall. Coach Luke Loucks will share insights on communication, accountability, and leading teams through high-pressure environments—demonstrating how lessons from the locker room translate directly into effective municipal leadership. This Mayors at Work engagement underscores FLM President Mayor Peggy Brown’s commitment to providing meaningful, hands-on opportunities for mayors to learn, grow, and enhance their impact at home.

Monday, January 26th

FLM Dinner (For FLM Member Mayors and Nonmembers)

6:15 p.m. – 8:00 p.m.

Location: JoEllen’s Restaurant, 215 W College Ave #101, Tallahassee, FL 32301

Pre-registration required. Only 1 guest allowed. Seating is limited.

Your Vice/Deputy Mayor is also invited; please encourage them to participate.

Wednesday, January 28th

FLM Board of Directors Meeting

12:00 p.m. – 2:00 p.m.

Location: Sittig Hall at Kleman Plaza/FLC Office, 301 S Bronough Street, Tallahassee, 32301

Lunch provided.

Login Credentials: Your login credentials are the same username and password you use when registering for FLC events. If you have never registered for an FLM event through this website, please contact Rachel Embleton at 850.222.9684 or rembleton@flcities.com for your login credentials.

NOTE WHEN REGISTERING: If you are attending both days, please be sure to select the events you are attending for **each** day.

Login Credentials: Your login credentials are the same username and password you use when registering for Florida League of Cities (FLC) events. If you have never registered for an FLM event through this website, please email flm@flcities.com for your login credentials.

Questions? Contact flm@flcities.com.



Your stay

[Edit stay](#)

Home2 Suites by Hilton Tallahassee State Capitol

Sun, Jan 25 – Wed, Jan 28, 2026 (3 nights)

1 room for 1 adult



Home2 Suites by Hilton Tallahassee State Capitol

210 S Magnolia Drive

Tallahassee, Florida 32301 USA

[Hotel details](#)

2 Queen Beds Studio Nonsmoking

[Change Room](#)

Flexible Rate

[Change Rate](#)

Customize Your Stay

Step 3 of 4

Add-on prices include taxes

Select currency

USD - US Dollar

Extra Time

Late Check-Out

\$45.00

Confirm your room until 2 pm on day of check-out.

Pets



Traveling with Pet

\$84.40

Limit 2 dogs/cats per room; combined weight limit 75 lbs. Pets must be on leash or in carrier in public areas. Pets not allowed in food or beverage areas. Guests may be liable for pet-related damage.

Special requests



Traveling with a service animal

Trained service animals enjoy complimentary stays with Hilton.

Additional comments

The hotel staff cannot guarantee additional requests.

[Hide optional services](#) ^

Self parking

Complimentary

Pets

Pets allowed, \$75.00 non-refundable fee, \$75(1-4n)\$100(5+n)2petsMax,dog/cat only

Reservation summary

*Average price per night

Total room charges	\$677.00
2 Queen Beds Studio Nonsmoking	3 nights x \$225.67*
Total add-ons	\$0.00
Total taxes	\$84.63
Total for stay	\$761.63

Continue to Payment