

DATE: **12/09/25**

1. TRAVELER'S NAME: Curtis Johnson
 2. DEPARTURE DATE: Jan. 25, 2026
 3. RETURN DATE: Jan. 28, 2026
 4. DESTINATION: Tallahassee, FL
 5. CODE CHARGE: 0011000-540300
 6. AMT BUDGETED: 18,918.00

DEPARTMENT: City Commission
 DEPARTURE TIME: 12PM
 RETURN TIME: 7PM
 PURPOSE: 2026 Florida League of Cities
Legislative Action Days

7. BALANCE AVAILABLE: \$15,829.84

Expenses must comply with City Code of Ord 1-158.
 Per Diem Allowance \$50.00 or \$12.50 per quarter day.
 Class A Travel 24-hour day.

	PREPAID EXPENSES	CREDIT CARD	ESTIMATED CASH EXPENSES	ACTUAL CASH EXPENSES
* REGISTRATION FEE:	50.00			
* HOTEL BILL: Confirmation #	682.53			
BAGGAGE ALLOWANCE (\$5 PER PERSON)			5.00	
* COMMUNICATION:				
* FARES: AIR FARE				
* TAXI, BUS				
* CAR RENTAL				
* MILEAGE @ 0.70 <u>734</u>			513.80	
* GASOLINE EXPENSE				
* TOLL ROAD FEES OR PARKING FEES			17.28	
* MISC. EXPENSES				
MEALS				
<u>3</u> BREAKFAST @ \$8.00			24.00	
<u>3</u> LUNCH @ \$8.00			24.00	
<u>2</u> DINNER @ \$20.00			40.00	
SPECIAL LUNCHEON/BANQUET			0.00	
7% STATE TAX			6.16	
15% GRATUITIES			13.20	
TOTALS	732.53	0.00	643.44	

BREAKFAST = When travel begins before 6:00 a.m. and extends beyond 8:00 a.m.
 LUNCH = When travel begins before 12:00 noon and extends beyond 2:00 p.m.
 DINNER = When travel begins before 6:00 p.m. and extends beyond 8:00 p.m.

ADVANCE CASH RECEIVED: _____
 REFUND DUE CITY: _____
 REFUND DUE EMPLOYEE: _____

TRAVEL APPROVED BY: Linda Cox
 DEPARTMENT SUPERVISOR
[Signature]
 CITY MANAGER
 (220 WITH CITY MANAGER
 SIGNATURE ACCEPTED)

12/09/2025

EXPENSES ARE ALSO INCLUDED
 FOR THE FOLLOWING PERSONS:



Agenda

Monday Tuesday Wednesday

Monday, January 26, 2026

12:30 p.m. – 5:30 p.m.

Registration Desk

Sittig Hall, Florida League of Cities, 301 S. Bronough St.

1:00 p.m. – 5:00 p.m.

Continuing Education in Ethics Workshop

TSC Center for Innovation, 350 S. Duval St.

3:30 p.m. – 4:30 p.m.

Capitol Tour with FLC Staff

5:15 p.m. – 6:00 p.m.

Advocacy Strategy Session

TSC Center for Innovation, 350 S. Duval St.

6:00 p.m. – 7:00 p.m.



Tuesday, January 27, 2026

8:00 a.m. – 10:30 a.m.

Registration Desk

City Hall Chambers, Second Floor, 300 S. Adams St.

8:30 a.m. – 9:30 a.m.

Capitol Prep Session with the FLC Team

City Hall Chambers, Second Floor, 300 S. Adams St.

9:30 a.m. – 9:45 a.m.

Regional Team Strategy Meetings

City Hall Chambers, Second Floor, 300 S. Adams St.

10:00 a.m. – 5:00 p.m.

Capitol Visits

Florida State Capitol, 400 S. Monroe St.

12:00 p.m. – 1:30 p.m.

Lunch Coupons Available for Early's at the Capitol

Lower Level, Florida State Capitol, 400 S. Monroe St.

5:30 p.m. – 9:30 p.m.

FLC Reception and Dinner – RSVP Required

Dunlap Champions Club at Doak Campbell Stadium

(Transportation to and from downtown provided)

Wednesday, January 28, 2026



9:00 a.m. – 12:00 p.m.

Capitol Visits (on your own)

Florida State Capitol, 400 S. Monroe St.

TALLAHASSEE OFFICE

301 S. Bronough Street, Ste. 300

Tallahassee, FL 32301

ORLANDO OFFICE

135 E. Colonial Drive

Orlando, FL 32801

Quick Links

[About](#)

[Calendar](#)

Summary

Distance: **385.8 mi**
Duration: **5 hours 35 mins**
Toll Costs: **Free**

[http://maps.google.com?
saddr=100+N+US+Hwy+1,+Fort+Pierce,+FL,+USA&daddr=210+South+Magnolia+Drive,+Tallahassee,+FL,+USA&](http://maps.google.com?saddr=100+N+US+Hwy+1,+Fort+Pierce,+FL,+USA&daddr=210+South+Magnolia+Drive,+Tallahassee,+FL,+USA&)

Details

Summary

Distance: **351.5 mi**
Duration: **5 hours 42 mins**
Toll Cost (Cash) USA: **\$8.64**
Toll Cost (Transponder) **\$7.31**
USA:

[http://maps.google.com?
saddr=100+N+US+Hwy+1,+Fort+Pierce,+FL,+USA&daddr=210+South+Magnolia+Drive,+Tallahassee,+FL,+USA&](http://maps.google.com?saddr=100+N+US+Hwy+1,+Fort+Pierce,+FL,+USA&daddr=210+South+Magnolia+Drive,+Tallahassee,+FL,+USA&)

Details



Florida's Turnpike: Ticket System

CASH IS NOT ACCEPTED IN THIS LOCATION! Fee with a Transponder/Pass (SunPass, K-TAG, PIKEPASS, SunPass PRO, E-ZPass® (from any state), NC Quick Pass, E-PASS, LeeWay, Peach Pass or BC-PASS): \$4.13 No Pass (one-time entry fee): \$5.18 If you drive through this gantry without a transponder, your license plate would be photographed and you would be asked to pay by mail (or online, which may be a preferred option). Additional service charges may apply. Vehicle Class 2-axle vehicle



Florida's Turnpike - Northern Coin System

CASH IS NOT ACCEPTED IN THIS LOCATION! Fee with a Transponder/Pass (SunPass, K-TAG, PIKEPASS, SunPass PRO, E-ZPass® (from any state), NC Quick Pass, E-PASS, LeeWay, Peach Pass or BC-PASS): \$3.18 No Pass (one-time entry fee): \$3.46 If you drive through this gantry without a transponder, your license plate would be photographed and you would be asked to pay by mail (or online, which may be a preferred option). Additional service charges may apply. Vehicle Class 2-axle vehicle



Calculate toll costs for any routes across North America, Western Europe and these countries

For 2-axle passenger vehicles only. For additional vehicle sizes visit <https://trucks.tollsmart.com>.

Summary

Distance: **363.3 mi**

Duration: **5 hours 21 mins**

Toll Cost (Cash) USA: **\$8.64**

Toll Cost (Transponder) **\$7.31**

USA:

<http://maps.google.com?>

[saddr=100+N+US+Hwy+1,+Fort+Pierce,+FL,+USA&daddr=210+South+Magnolia+Drive,+Tallahassee,+FL,+USA&](http://maps.google.com?saddr=100+N+US+Hwy+1,+Fort+Pierce,+FL,+USA&daddr=210+South+Magnolia+Drive,+Tallahassee,+FL,+USA&)

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FOR THE STAY™



Your Stays



Join

Sign In

Your stay

[Edit stay](#)

📍 Home2 Suites by Hilton Tallahassee State Capitol

📅 Sun, Jan 25 – Wed, Jan 28, 2026 (3 nights)

👤 1 room for 1 adult



Home2 Suites by Hilton Tallahassee State Capitol

210 S Magnolia Drive

Tallahassee, Florida 32301 USA 📍

[Hotel details](#)

2 Queen Beds Studio Nonsmoking

[Change Room](#)

Flexible Rate

[Change Rate](#)

Customize Your Stay

Step 3 of 4

Add-on prices include taxes

Select currency ⓘ

USD - US Dollar



Extra Time

Late Check-Out

\$45.00

Confirm your room until 2 pm on day of check-out.

Pets



Traveling with Pet

\$84.40

Limit 2 dogs/cats per room; combined weight limit 75 lbs. Pets must be on leash or in carrier in public areas. Pets not allowed in food or beverage areas. Guests may be liable for pet-related damage.

Special requests



Traveling with a service animal

Trained service animals enjoy complimentary stays with Hilton.

Additional comments

The hotel staff cannot guarantee additional requests.

[Hide optional services](#) ^

Self parking

Complimentary

Pets

Pets allowed, \$75.00 non-refundable fee, \$75(1-4n)\$100(5+n)2petsMax,dog/cat only

Reservation summary

*Average price per night

Total room charges	\$677.00
2 Queen Beds Studio Nonsmoking	3 nights x \$225.67*
Total add-ons	\$0.00
Total taxes	\$84.63
Total for stay	\$761.63

Continue to Payment