

RESOLUTION NO. 26-R03

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA ESTABLISHING AN AUDITOR SELECTION COMMITTEE, IN ACCORDANCE WITH SECTION 218.391, FLORIDA STATUTES; PROVIDING FOR COMMITTEE PURPOSE, MEMBERSHIP, AND DUTIES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 218.391(2)(b), Florida Statutes, requires the governing body of a municipality to establish an Auditor Section Committee; and

WHEREAS, the primary purpose of the Auditor Selection Committee is to assist the Fort Pierce City Commission in selecting an auditor to conduct the required annual audit; and

WHEREAS, Florida Statutes require that the Auditor Selection Committee consist of a minimum of three (3) members, which must include one (1) member of the Fort Pierce City Commission who will serve as the committee chair; and

WHEREAS, four (4) members of the Auditor Selection Committee will be appointed by City Commission provided they possess a general understanding of governmental financial reporting and auditing, as defined in Section 218.391, Florida Statutes;

WHEREAS, the City's Finance Director and/or City Manager will serve as an advisor to the Auditor Section Committee; and

WHEREAS, the Auditor Selection Committee will solicit certified public accounting firms that are qualified to complete the City's required annual audit through a request for proposal process, as required in Section 218.391(3), Florida Statutes; and

WHEREAS, the Auditor Selection Committee will evaluate and rank, in order of preference, the proposals received from qualified certified public accounting firms; and

WHEREAS, the Auditor Selection Committee will present its ranked recommendations to the City Commission for consideration; and

WHEREAS, the City Commission will select a certified public accounting firm and, authorize the City Manager to negotiate a contract for auditing services with the selected firm, in accordance with Section 218.39, Florida Statutes, and

WHEREAS, the Auditor Selection Committee will be dissolved after the City Commission approves a contract with the selected certified public accounting firm;

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Fort Pierce, Florida as follows:

SECTION 1. That the Auditor Selection Committee is established pursuant to Section 218.391, Florida Statutes.

SECTION 2. That the Auditor Selection Committee will consist of five (5) members:

- a) The Chair will be a member of the City Commission who will be appointed by a majority of the City Commission.
- b) One member shall be appointed by each member of the City Commission not serving on the committee. Committee members shall possess a general understanding of governmental financial reporting and auditing, as defined in Section 218.391, Florida Statutes.

SECTION 3. That the Auditor Selection Committee will have the primary purpose of assisting the City Commission in the selection of a certified public accounting firm to conduct the City's required annual audit, in accordance with the duties specified in Section 218.39, Florida Statutes.

SECTION 4. That the City's Finance Director and/or City Manager will serve as advisor to the Auditor Selection Committee.

SECTION 5. That the City Manager, in accordance with Section 218.391(4)(d), Florida Statutes (2020), is authorized to complete contract negotiations with the certified public accounting firm selected by City Commission on behalf of the City Commission.

SECTION 6. That the Auditor Selection Committee will be dissolved after the City Commission approves a contract with the selected certified public accounting firm.

SECTION 7. This resolution shall take effect immediately upon its adoption.

IN WITNESS WHEREOF, this Resolution has been duly adopted this 20th day of January, 2026.

Linda Hudson
Mayor Commissioner

ATTEST:

Linda W. Cox, City Clerk

Approved as to Form
And Correctness:

Sara K. Hedges, Esq.
City Attorney