




TO: MARSHA COMMOND, SPECIAL PROJECTS COORDINATOR - PUBLIC WORKS, PUBLIC WORKS, DIRECTORS OFFICE

FROM: CAMILLE WALLACE, ESQ., SENIOR ASSISTANT CITY ATTORNEY 

THROUGH: SARA HEDGES, CITY ATTORNEY 

RE: CDBG COACH FENN PARK IMPROVEMENT PROJECT PIGGYBACK CONTRACT - CXT, INC.

CAO RLS#: 26-02

DATE: JANUARY 15, 2026

I have reviewed the above Request for Legal Services (RLS) related to the contract between the City of Fort Pierce and CXT, Inc., which piggybacks on Sourcewell's cooperative purchase contract for restroom and shower facility solutions as part of the city's CDBG project. Please note the following comments:

1. A redlined version reflects: 1.) a change in the term period to coincide with the end date for this project based on the CDBG funding timeline; 2.) standard contract language for city agreements; 3.) correction of the Exhibit A title to replace "City of Fort Lauderdale" with "Sourcewell"; and 4.) incorporation of the Affidavit Regarding Use of Coercion as Exhibit C.
2. A clean version of the Piggyback Contract has been uploaded to the RLS which the Department can use as a template for future agenda items.
3. The Department should confirm who in the Finance Department should be point of contact responsible for receiving notices and invoices on behalf of the city and insert that individual's email address in the contract (See the Note in the contract).
4. Based on the comments above, **the Piggyback Contract is approved as to form and correctness.**
5. Reminder: The Department should place the Piggyback Contract on the Commission Consent Agenda for review and approval prior to execution. The Contractor, however, should sign the Agreement prior to being placed on the Agenda.

If you have any questions, please do not hesitate to contact this Office via phone or e-mail. Thank you.