



TO: MARSHA COMMOND, SPECIAL PROJECTS COORDINATOR

FROM: SARA HEDGES, CITY ATTORNEY *SH*

RE: 2ND ATTEMPT: CDBG COACH FENN PARK IMPROVEMENT PROJECT PIGGYBACK CONTRACT - RAIN DROP PRODUCTS, LLC

CAO RLS FILE: RLS 26-40

DATE: FEBRUARY 6, 2026

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I have reviewed the above Request for Legal Services (RLS) related to a Piggyback Contract with Rain Drop Products, LLC. This is a resubmitted RLS related to RLS 26-03. The previous RLS requested the entire Piggyback Contract, to include its Exhibits, be resubmitted for review after reviewing and discussing all changes to the Piggyback Contract and the Exhibits that were recommended. No approval as to legal form and correctness was previously given to any documents. This RLS, however, appears to only request review of the Revised Proposal, Exhibit

In the previous review, suggested changes were made to the Piggyback Contract and provided back in a Track Changes and Clean Copy format for you to utilize in discussing the terms with the Vendor. Provided in this RLS was the Track Changes version of the Piggyback Contract. The Clean Copy version of the Piggyback Contract was not provided in this RLS. There is no indication in this RLS, as it relates to the Piggyback Contract itself, whether you have addressed the comments that specifically requested your review and confirmation that the term included is accurate, whether additional changes have been made or requested by the Vendor, or whether the Vendor has agreed to the terms as this Office recommended be included. Because you have indicated you are "under serious time constraints," to assist with approving this Piggyback Contract without further delay, I have located the Clean Copy of the Piggyback Contract this Office provided in RLS 26-03 and uploaded it to this RLS. The best I can do is provided a conditional approval of the Piggyback Contract as follows: ***assuming all changes made in the previous review have been accepted by the Vendor and that you have reviewed and confirmed all terms are correct and as you intended them to be, the Clean Copy of the Piggyback Agreement, that I have uploaded to Agenda Quick, is approved as to legal form and correctness.*** If, however, any language or terms are changed prior to submission to the City Commission by either the Department or the Vendor, you must resubmit this Piggyback Contract, with all Exhibits, for further legal review and approval as to legal form and correctness.

As for the Exhibits to the Piggyback Contract:

1. You must attach the current Sourcewell contract to the Piggyback Contract as **Exhibit A**.
2. The Scope of Work/Proposal must be attached as Exhibit B. In the previous RLS, suggested changes were made to Exhibit B. The revised Proposal included with this RLS incorporates those changes. **Exhibit B, with the revised Proposal incorporating all changes, is approved as to legal form and correctness.**
3. The Affidavit Regarding the Use of Coercion for Labor Services must be filled out by the Vendor and attached as **Exhibit C**.
4. **Exhibit D** has been included with all insurance terms. You must obtain copies of all required insurance documents from the Vendor.

**Please also note:**

1. You must provide proof of the City's tax exempt status to the Vendor, otherwise, the City will be responsible for sales tax, per Exhibit B.
2. The Vendor is not providing any of the following, per their proposal, and the City must obtain or provide them at its expense:
  - a. Paper drawings.
  - b. Site plan approvals (you should consult with Planning and Building on whether this is required).
  - c. Building permits (you should consult with Building on whether this is required).
  - d. Installation services.
  - e. Offloading and offloading of equipment.

***With the above understood and complied with, the Piggyback Contract and Exhibits are approved as to legal form and correctness.*** All signatures from the Vendor should be obtained prior to placing this item on a City Commission agenda.

If you have any questions, please do not hesitate to contact this Office via phone or e-mail.

Thank you.  
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