



THE SUNRISE CITY
FORT PIERCE
PURCHASING
DEPARTMENT

Florida



TO: Shaun Coss, Assistant Building Director / Interim Community Response Director

FROM: Monica Gonzales, Purchasing Specialist *Monica Gonzales*

SUBJECT: RFP No. 2026-008 – Demolition & Asbestos/Lead Based Paint Abatement

DATE: January 7, 2026

On September 30, 2025, the Purchasing Division received specifications to go out for bid on the above subject proposal. The proposal was advertised on November 25 and December 2, 2025, with a scheduled opening at 3:00 PM on December 29, 2025. Attached is the tabulation sheet for the above referenced proposal and the submittal checklist. A copy of each submittal received will be sent via email or OneDrive. The file is available for review in the Purchasing Division.

The invitation was sent to 640 vendors. Fifteen (15) vendors requested specifications with four (4) responding (33.33%) 1 “No Bid” (33.33% total responses).

Evaluation Phase

The next step in this process is the Evaluation Phase. The purpose of this phase is to determine whether the proposal received is responsive to RFP requirements, complete the ranking, and determine a recommendation to award. This phase consists of identifying an Evaluation Committee, meetings, and ranking of the proposal.

The members of the Evaluation Committee will need to be identified as well as scheduling of the **initial meeting**. It is my recommendation that a committee of three or five members are selected with you acting as Team Leader. A representative from Purchasing will serve as the Committee Liaison and should be present for any meetings.

During the initial meeting, the following roles are suggested to be assigned, if applicable to the project scope of work and necessary to determine an awardee:

1. **Team Leader:** Sets up team, coordinates strategies, sets timetables, assigns roles along with the Project Manager.
2. **Project Manager:** Person or representative responsible for leading the entire project through initiation, planning, execution, control, and completion; representative from department involved in service.
3. **Financial Analyst:** Price and Cost Analyst to compare proposals and check financial data.
4. **Technical Advisor(s):** References, licensing, background checks, local preference, etc.
5. **Committee Member:** Evaluates the solicitation and will cast a vote.

Copies of the proposals and supporting documentation will be emailed to you and those carbon copied on this memo. Once the Evaluation Committee members have been established, they will be provided a copy of the responsive submittal.

A recommendation to award form (see attached) will need to be completed and attached to the appropriate approving authority's document (City Manager's - Requisition or City Commission – Agenda Item).



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The entire process including approval of Commission must be complete by **March 1, 2026**, which is the expiration date of the proposal and responses.

/mg

Attachments: Bid Tabulation
Recommendation for Award Form (Fillable)
Submittal Response Checklist
Submittals

CC: Johnna Morris, Director of Finance



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CITY OF FORT PIERCE
TABULATION OF PROPOSALS

RFP ON:	DEMOLITION & ASBESTOS/LEAD BASED PAINT ABATEMENT
RFP NUMBER:	2026-008
OPENING DATE:	12/29/25 at 3:00pm
RECOMMENDED AWARD:	Pending

RESPONSE
5 of 15 = 33.33%
1 "No Bids"
Total = 33.33%

"Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late."

VENDOR
BRJ Restoration, LLC <i>(No- Bid)</i>
Cross Environmental Services, Inc <i>Crystal Springs, FL</i>
L.E.B. Demolition & Consulting Contractors, Inc <i>Fort Pierce, FL</i>
Mueller Construction & Management Company <i>Jupiter, FL</i>
Samsula Demolition <i>New Smyrna Beach, FL</i>

PLEASE NOTE: COMMISSION MEETINGS ARE HELD THE FIRST AND THIRD MONDAY OF EVERY MONTH. CHECK THE CITY'S WEBSITE, [https://www.cityoffortpiece.com/223/Agendas- Minutes](https://www.cityoffortpiece.com/223/Agendas-Minutes) or CALL THE PURCHASING DIVISION, (772) 467-3102, WEDNESDAY PRIOR TO THE MEETINGS FOR RECOMMENDATION OF AWARD.