



PURCHASING DIVISION
SOLE /SINGLE SOURCE JUSTIFICATION FORM

To ensure transparency and compliance, Sole/Single Source purchase requests must be approved in advance and accompanied by appropriate written documentation. This form, along with the required supporting materials, satisfies that requirement.

The City Manager may approve purchases up to \$50,000. Any purchase exceeding \$50,000 requires the approve of the Commission.

Requested By	Nancy Barboza
Department	Fort Pierce Police Department
Purchase Requisition No.	26004202
Supplier Name	Flock Group Inc #61429
Price	\$354,100.00

Please check the appropriate section and provide detailed justification along with department head approval.

Sole Source The specified supplier is the ONLY provider or products/service as described on the purchase requisition. A quotation MUST be attached, and the prices/terms set forth are deemed reasonable for the values presented.

Justification for Sole Source. Attach vendor documentation certifying that the vendor is the only source for the products or services in question and /or holds the production, copyrights, trademark, and/or holds production, copyrights, trademark, and/or patent to the item, and check the following applicable statements:

- The vendor holds the exclusive distribution rights for the item in question.
- The item/service to be purchased is the only item/service compatible with existing equipment owned by the City of Fort Pierce.
- The vendor is the single provider of goods or services which have unique characteristics essential to the needs of the program to perform the intended function AND no other product will be suitable for use by the City of Fort Pierce.

Describe what is unique about the product, service or source and steps taken to confirm unavailability of competition as appropriate:

Vendor sole source letter is attached.
City Commission originally approved on October 21, 2024.
Contract Year 2 of 5. Contract signed October 31, 2024.

Single Source. The specified supplier was selected to complement/support the following business decision. A quotation MUST be attached, and the prices/terms set forth are

Sole/Single Source or Piggyback Purchase Justification Form

deemed reasonable for the values presented. Please check the appropriate box and provide additional information:

Standardized System Parts provided by "OEM" Other (Please explain below):

[Empty box for additional information]

What steps were taken to verify that these features are not available elsewhere?

Other brands/manufactures were examined. Please list names and phone numbers and explain why they are not suitable for use by the City. Attach additional pages as necessary.

[Empty box for verification details]

Other vendors were contacted. Please list their names and phone numbers and explain why those contacted would not meet the needs of the City. Attach additional pages as necessary.

[Empty box for verification details]

Requestor Signature [Signature]
Department Head Signature [Signature] Bobo

Date 3/4/2026
Date 3/5/26

The Purchasing Division has reviewed the request and has completed the required due diligence per the Purchasing Ordinances, Section 2-439(a)(5). The Purchasing Division recommends the following:

Sole Source Single Source Piggyback

APPROVED BY

Purchasing Agent/Specialist
Name Monica Gonzales

Signature [Signature]

Date 3/9/26

Purchasing Manager
Name _____

Signature _____

Date _____