

REGISTRATION INFORMATION
 FBC-LEO April 15-17, 2026
 Annual Conference

TRAVEL EXPENSE STATEMENT

HOTEL INFORMATION
 Embassy Suites by Hilton
 Tampa USF Near Busch Ga
 3705 Spectrum Boulevard
 Tampa, FL, 33612

1. TRAVELER'S NAME: Arnold Gaines
 2. DEPARTURE DATE: April 15, 2026
 3. RETURN DATE: April 17, 2026
 4. DESTINATION: Tampa, FL
 5. CODE CHARGE: 0011000-54030
 6. AMT BUDGETED: \$18,918.00

DEPARTMENT: City Commissioner
 DEPARTURE TIME: 3:30 PM
 RETURN TIME: 2:00 PM
 PURPOSE: FBC-LEO 2026 Annual Conference

7. BALANCE AVAILABLE: \$11,653.29

Expenses must comply with City Code of Ord 1-158.
 Per Diem Allowance \$50.00 or \$12.50 per quarter day.
 Class A Travel 24-hour day.

	PREPAID EXPENSES	CREDIT CARD	ESTIMATED CASH EXPENSES	ACTUAL CASH EXPENSES
* REGISTRATION FEE:	275.00			
* HOTEL BILL: Confirmation #		420.00		
BAGGAGE ALLOWANCE (\$5 PER PERSON)			5.00	
* COMMUNICATION:				
* FARES: AIR FARE				
* TAXI, BUS				
* CAR RENTAL				
* MILEAGE @ 0.725 302			218.95	
* GASOLINE EXPENSE				
* TOLL ROAD FEES OR PARKING FEES			2.90	
* MISC. EXPENSES				
MEALS				
1 BREAKFAST @ \$8.00			8.00	
1 LUNCH @ \$8.00			8.00	
1 DINNER @ \$20.00			20.00	
SPECIAL LUNCHEON/BANQUET			0.00	
7% STATE TAX			2.52	
15% GRATUITIES			5.40	

BREAKFAST = When travel begins before 6:00 a.m. and extends beyond 8:00 a.m.
 LUNCH = When travel begins before 12:00 noon and extends beyond 2:00 p.m.
 DINNER = When travel begins before 6:00 p.m. and extends beyond 8:00 p.m.

TOTALS	275.00	420.00	270.77	
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ADVANCE CASH RECEIVED: _____
 REFUND DUE CITY: _____
 REFUND DUE EMPLOYEE: _____

TRAVEL APPROVED BY: Linda Cox
 DEPARTMENT SUPERVISOR
[Signature] 3/16/2026
 CITY MANAGER
 (220 WITH CITY MANAGER
 SIGNATURE ACCEPTED)

EXPENSES ARE ALSO INCLUDED
 FOR THE FOLLOWING PERSONS:



Calculate toll costs for any routes across North America, Western Europe and these countries

For 2-axle passenger vehicles only. For additional vehicle sizes visit <https://trucks.tollsmart.com>.

Summary

Distance: **151 mi**

Duration: **2 hours 41 mins**

Toll Cost (Cash) USA: **\$1.45**

Toll Cost (Transponder) **\$1.16**

USA:

<http://maps.google.com?>

[saddr=100+N+US+Hwy+1,+Fort+Pierce,+FL,+USA&daddr=3705+Spectrum+Boulevard,+Tampa,+FL,+USA&dirflg=](http://maps.google.com?saddr=100+N+US+Hwy+1,+Fort+Pierce,+FL,+USA&daddr=3705+Spectrum+Boulevard,+Tampa,+FL,+USA&dirflg=)

Details



Polk Parkway

CASH IS NOT ACCEPTED IN THIS LOCATION! Fee with a Transponder/Pass (SunPass, K-TAG, PIKEPASS, SunPass PRO, E-ZPass® (from any state), NC Quick Pass, E-PASS, LeeWay, Peach Pass or BC-PASS): \$1.16 No Pass (one-time entry fee): \$1.45 If you drive through this gantry without a transponder, your license plate would be photographed and you would be asked to pay by mail (or online, which may be a preferred option). Additional service charges may apply. Vehicle Class 2-axle vehicle

Summary

Distance: **177 mi**

Duration: **2 hours 43 mins**

Toll Cost (Cash) USA: **\$9.70**

Toll Cost (Transponder) **\$6.67**

USA:

Order Confirmation

From memberservices@flicities.com <memberservices@flicities.com>
Date Fri 3/13/2026 3:17 PM
To Fp Assistant <fpassistant@cityoffortpierce.com>

SECURITY WARNING: This email has been generated from external sources and is not affiliated with the City of Fort Pierce systems. Exercise caution while clicking on links or opening attachments. If you have any questions or concerns, please reach out to the IT department promptly.

Order Confirmation

Here are the details of your order. Please retain this email for your records.

Order Number: 173810
Order Date: Mar 13, 2026 3:16 PM
Bill To: Arnold S. Gaines
Order Total: 275.00
Payment Method: Visa *****0347
Name on Card: Linda Cox

Item	Price	Quantity	Total
2026 FBC-LEO Annual Conference - Arnold S. Gaines <i>When:</i> Apr 15, 2026 9:00 AM - Apr 17, 2026 11:00 AM <i>Where:</i> Embassy Suites Tampa U.S.F. Busch Gardens 3705 Spectrum Blvd. Tampa, FL 33612 United States	275.00	1	275.00

Admission option: Apr 15, 2026 5:00 PM - Full Registration - Member and Nonmember Rate

Item Total	275.00
Item Grand Total	275.00
Transaction Grand Total	275.00
Payment Amount	275.00
Balance due	0.00

You are receiving this communication from the Florida League of Cities or on behalf of one of its affiliated organizations, including: Florida Association of City Clerks, Florida Black Caucus of Local Elected Officials, Florida City and County Management Association, Florida Government Finance Officers Association, Florida Local Government Information Systems Association, Florida League of Mayors, Florida Municipal Attorneys Association, Florida Municipal Communicators Association, Florida Municipal Insurance Trust, and Florida Redevelopment Association.



Registration is OPEN!

The Florida Black Caucus of Local Elected Officials (FBC-LEO) will be April 15 - 17, 2026, at the Embassy Suites by Hilton U.S.F. Busch Gardens in Tampa, FL.

Questions regarding conference registration may be directed to [Lily Etemadi](#). FBC-LEO membership questions may be directed to [staff](#) or by visiting www.fbcleo.org.

Conference registration for member and nonmember is defined as any elected government official or any government employee. The non-government rate applies to individuals who are not elected government officials or government employees.

2026 FBC-LEO Annual Conference Agenda (subject to change)

Wednesday, April 15, 2026

5:30 p.m. - 6:30 p.m. FBC-LEO Board Meeting

6:30 p.m. - 8:00 p.m. Welcome Reception

Thursday, April 16, 2026

8:00 a.m. - 5:00 p.m. **Registration Desk Open**

9:00 a.m. - 9:15 a.m. **New Member/ First Time Attendee Session**

9:30 a.m. - 10:30 a.m. **Welcome and Business Meeting**

10:45 a.m. - 11:45 a.m. **Opening Keynote Address and Program**

12:00 p.m. - 1:15 p.m. **Networking Luncheon**

1:30 p.m. - 4:45 p.m. **Afternoon Sessions**

6:30 p.m. - 9:30 p.m. **President's Dinner**

Friday, April 17, 2026

8:00 a.m. - 11:00 a.m. **Registration Desk Open**

9:00 a.m. - 11:00 a.m. **Closing Program**

11:00 a.m. **Conference Adjourns**

When 4/15/2026 9:00 AM - 4/17/2026 11:00 AM
Eastern Daylight Time

Where Embassy Suites Tampa U.S.F. Busch Gardens
3705 Spectrum Blvd.
Tampa, FL 33612

Program

Thursday, 16 April 2026

[Extra Dinner Ticket](#)

NOTE: Purchase this ticket ONLY if you need a ticket for a non-registered guest or if you will be attending the dinner only (not registered for the conference).

Category

Guest Options


Time

Your stay

[Edit stay](#)

 Embassy Suites by Hilton Tampa USF Near Busch Gardens

 Wed, Apr 15 – Fri, Apr 17, 2026 (2 nights)

 1 room for 1 adult

Payment and Guest Details

Step 4 of 4

Total for stay

\$500.72

Total room charge

\$441.16

Total taxes

\$59.56

Price in \$USD

Hide price details ^

2 Room Suite- Pure Wellness- 1 King Bed

Non-refundable

15 Apr 2026

\$220.58

16 Apr 2026

\$220.58

Total room charge

\$441.16

7.50 % per room, per night

6.00 % per room, per night

Total taxes

\$59.56

Total for stay: \$500.72

 This non-refundable rate requires you to pay up front.

All fields are required unless marked optional.

 **Payment**

Card number