

Re: RFQ 2025-022 - Consor

From Gelencia Carter <gcarter@cityoffortpierce.com>

Date Mon 6/15/2026 4:26 PM

To Selena Griffett <sgriffett@cityoffortpierce.com>; Purchasing Division <purchasing@cityoffortpierce.com>

Cc Mark Zrallack <mzrallack@cityoffortpierce.com>

Hi Selena,

Thank you for the clarification.

To clarify my previous comments, I indicated that the requested services *appear* to fall within the scope of the Construction Contract Administration and CEI Services authorized under RFQ 2025-022. I also recommended that the department review the scope of work and consult with Legal to confirm that the proposed services are appropriately covered under the contract.

Based on your email, it appears that Legal has reviewed the matter and that their comments have been addressed. If Legal has confirmed that the Specific Authorization is permissible under the existing contract, then the legal sufficiency of proceeding under the agreement has been established.

From a Purchasing perspective, my review would be limited to ensuring the procurement process aligns with the contract terms and City procurement requirements. If there are specific procurement-related concerns you would like me to review, please let me know.

Kind regards,

Gelencia Carter | Purchasing Manager | City of Fort Pierce

Phone: 772.467.3749 Fax: 772.467.3848 100 North U.S. 1 Fort Pierce 34950

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From: Selena Griffett <sgriffett@cityoffortpierce.com>

Sent: Monday, June 15, 2026 10:49 AM

To: Gelencia Carter <gcarter@cityoffortpierce.com>; Purchasing Division <purchasing@cityoffortpierce.com>

Cc: Mark Zrallack <mzrallack@cityoffortpierce.com>

Subject: Re: RFQ 2025-022 - Consor

Good Morning Genny,

After your email below, I coordinated with Consor to give us a revised proposal that includes the RCS component. We concur with you that this falls under the Construction Contract Administration and CEI services of the Continuing Services Contract under RFQ 2025-022.

Attached is the Specific Authorization with the new information. Can you review to ensure it meets your needs as well?

My plan is to send this directly for City Commission approval as the legal opinion (and comments) have already been addressed.

Let me know if I can provide any additional information. With the contract recently completed for Nebraska Avenue, we need to get this in place as soon as possible.

Selena Griffett PE | Project Engineer | City of Fort Pierce

Engineering Department

Phone: 772.467.3780 Cell: 772.519.1081 Fax: 772.460.6847 100 North U.S. 1 Fort Pierce

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From: Gelencia Carter <gcarter@cityoffortpierce.com>
Sent: Tuesday, June 2, 2026 2:43 PM
To: Selena Griffett <sgriffett@cityoffortpierce.com>; Purchasing Division <purchasing@cityoffortpierce.com>
Cc: Mark Zrallack <mzrallack@cityoffortpierce.com>
Subject: Re: RFQ 2025-022 - Consor

Hi Selena,

Based on the information provided, the RCS services appear to support Construction Contract Administration and CEI activities associated with federal-aid projects. However, before determining whether these services may be included under RFQ No. 2025-022 through a Supplemental Agreement, it is recommended you review the original RFQ scope of work and resulting contract to confirm that the services are within scope and do not constitute a material change.

If you determined that the RCS services are reasonably included within the contracted CEI and Construction Contract Administration services, and the addition complies with all applicable contractual, FHWA, and FDOT requirements, then inclusion through a Supplemental Agreement may be appropriate.

The proposed Supplemental Agreement and scope of services should also be reviewed by Legal to ensure the addition of RCS services is consistent with the intent and scope of RFQ No. 2025-022.

I hope this helps.

Kind regards,

Gelencia Carter | Purchasing Manager | City of Fort Pierce

Phone: 772.467.3749 Fax: 772.467.3848 100 North U.S. 1 Fort Pierce 34950

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From: Gelencia Carter <gcarter@cityoffortpierces.com>
Sent: Tuesday, June 2, 2026 1:55 PM
To: Selena Griffett <sgriffett@cityoffortpierces.com>; Purchasing Division <purchasing@cityoffortpierces.com>
Cc: Mark Zrallack <mzrallack@cityoffortpierces.com>
Subject: Re: RFQ 2025-022 - Consor

Hi Selena,

Thank you for resending the email. It appears the original message was inadvertently missed.

I will review the information and provide a response later today.

Thanks,

Gelencia Carter | Purchasing Manager | City of Fort Pierce

Phone: 772.467.3749 Fax: 772.467.3848 100 North U.S. 1 Fort Pierce 34950

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From: Selena Griffett <sgriffett@cityoffortpierces.com>
Sent: Tuesday, June 2, 2026 10:04 AM
To: Purchasing Division <purchasing@cityoffortpierces.com>
Cc: Gelencia Carter <gcarter@cityoffortpierces.com>; Mark Zrallack <mzrallack@cityoffortpierces.com>
Subject: Re: RFQ 2025-022 - Consor

Good Morning Genny,

I sent this last week but wanted to make sure it didn't get lost, this is kinda urgent.

From: Selena Griffett <sgriffett@cityoffortpierce.com>
Sent: Thursday, May 28, 2026 12:09 PM
To: Purchasing Division <purchasing@cityoffortpierce.com>
Cc: Gelencia Carter <gcarter@cityoffortpierce.com>; Mark Zrallack <mzrallack@cityoffortpierce.com>
Subject: RFQ 2025-022 - Consor

Good Afternoon Genny,

We have reached out to Consor for a proposal to perform Construction Engineering and Inspection services for the Nebraska Avenue project.

As you know, this project has federal funding and there are some additional documentation and forms that need to be completed to meet FHWA/FDOT requirements. The technical description is Resident Compliance Specialist (RCS). This position completes checks on the contractor and subs to confirm compliance with federal Davis-Bacon wage rates, EEOC, and On-the-Job (OJT) training all required as part of FHWA-1273 Required Contract Provisions Federal-Aid Construction Contracts.

In talking with Consor, they will need to get a subcontractor to perform these services to be included in their Supplemental Agreement for CEI on Nebraska Avenue.

This specific requirement (RCS) is not listed in their contract and amendment for RFQ 2025-022, however, it is typically considered part of Construction Contract Administration and Construction Engineering and Inspection that were specifically called out in the RFQ. Additionally, this is a verification for the federal funding (i.e. federal law) for the project as a whole. Essentially, the CEI will provide this oversight to ensure the contractor is following federal law.

Can we use Consor under RFQ 2025-022 to perform Construction Contract Administration/Construction Engineering and Inspection and include the RCS services in their Supplemental Agreement?

I'm trying to keep this concise, so please reach out if you need more information.

Thank you!

Selena Griffett PE | Project Engineer | City of Fort Pierce

Engineering Department

Phone: 772.467.3780 Cell: 772.519.1081 Fax: 772.460.6847 100 North U.S. 1 Fort Pierce

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