Emergency Mowing & Median Maintenance Statement of Work (SOW)

1. Objective

The City of Fort Pierce Public Works Department is seeking a qualified and properly equipped landscape contractor to provide routine and emergency mowing and landscape maintenance within designated roadway medians and rights-of-way. Services include 25 scheduled cuts per year, plus additional emergency response mowing as requested by the City.

Contractor responsibilities include mowing, edging, hedge and low-branch trimming, weed control, debris removal, maintenance of curbing vegetation, and site cleanup. All work shall maintain high aesthetic and safety standards appropriate for public corridors.

2. Scope of Work

The contractor shall perform all required landscaping maintenance at the following locations:
- Virginia Ave. Center Medians (US 1 to S. 41st Street)
- Okeechobee Road Center Medians (1700 block to past the Turnpike overpass)
- Delaware Ave. Center Medians (1300 block to 1700 block)
- North 25th Street Center Medians (Avenue Q to Orange Ave)
- South A1A Rights-of-Way (Jetty to Blue Heron)
- U.S. 1 Center Medians (North Causeway Drive south to Edwards Road)

3. Work to Be Performed

Turf Maintenance:
- Mow all designated turf areas and maintain a target grass height between 3–5 inches.
- Edge curbs, sidewalks, and hardscape borders each service visit.
- Remove trash and debris prior to mowing.

Landscape Bed & Vegetation Control:
- Keep landscape beds weed-free through hand removal and approved herbicides.
- Clear curbing and cracks of vegetation monthly.

- Blow clean landscape beds and hardscape surfaces after mowing.

Hedges, Shrubs & Low Tree Branches:
- Maintain hedge shape and prevent encroachment onto travel lanes.
- Trim low tree branches to ensure roadway clearance and visibility.

Environmental Care:
- No herbicide use near storm drains or restricted areas.
- Maintain safe sightlines for signage and intersections.

4. General Conditions

Contractor Responsibilities:
- Provide all labor, materials, equipment, and traffic control devices.
- Work hours: 7:00 AM – 6:00 PM, Monday through Saturday.

Traffic Control & Safety:
- Contractor must provide FDOT-certified Maintenance of Traffic (MOT).
- Use cones, signage, and buffer zones; lane closures require City approval.

Equipment Requirements:
- Contractor shall submit a complete equipment list with their bid.

Damage Responsibility:
- Contractor must repair or reimburse for any damage caused to City property.

Identification & Uniforms:
- Vehicles must display contractor name and contact information.
- Staff must wear uniform shirts and high-visibility safety vests.

Communication:
- Contractor must maintain an active business phone number.

Insurance Requirements:
- In accordance with City of Fort Pierce guidelines for general liability, workers' compensation, and commercial auto insurance required.

5. Performance Standards & Inspection

The City may inspect work at any time. Deficiencies must be corrected within 48 hours. Repeated issues may result in termination or payment reduction. Photo documentation is required for each service visit.

6. Payment Terms

Payment will be issued upon receipt and approval of an itemized invoice specifying service dates, locations, service type, crew size, and equipment used.

7. Contract Termination

The City may terminate the contract for substandard completion of work, lack of workforce attendance, safety violations, or damage to City property. A 48-hour corrective window may be provided unless immediate termination is warranted.

8. Bid Submittal Requirements

Submit the following:
1. Invitation to Bid Cover Page
2. Business Tax Receipt
3. Materials and Equipment List
4. All Required Forms (Section V)
5. Bidder's Checklist

9. Maintenance Schedule

25 cuts per year scheduled according to growing season and City direction. Emergency mowing performed as directed. Missed cuts due to weather must be completed within 72 hours when safe.