THE SUNRISE CITY
FORT PIERCE
Florida
PURCHASING DEPARTMENT

**TO:** **Jan Bockmeulen, Deputy Director of Public Works**

**FROM:** **LaTonya Hubbard, Purchasing Agent,** LaTonya Hubbard

**SUBJECT:** **Bid No. 2027-005 – Holiday Lighting Installation, Maintenance, and Removal Services at Marina Square**

**DATE:** **October 15, 2026**

On September 9, 2026, the Purchasing Division received specifications for the above-referenced project. The bid was advertised on October 5, 2026, with a scheduled opening of October 14, 2026, at 3:00 PM.

A total of three (3) bids were received electronically. The attached bid tabulation summarizes the responses received. Copies of the bid submittals will be provided via email or OneDrive and are available for review in the Purchasing Division.

**The invitation was distributed to 2,194 vendors. Eleven (11) vendors requested bid specifications, and three (3) submitted responses, representing a 27.27% response rate among vendors requesting specifications. No "No Bid" responses were received.**

Following the bid opening, the Purchasing Division and Public Works representatives jointly review the bid submittals for compliance with the solicitation requirements and determine bidder responsiveness. The Public Works Department will submit its Recommendation to Award to Purchasing for review and subsequently seek approval from the appropriate authority (City Manager – Requisition or City Commission – Agenda Item).

The requesting department shall complete the attached Recommendation to Award Form and submit it with the appropriate approval documentation (City Manager – Requisition or City Commission – Agenda Item), based on the required approval authority.

**The award and approval process must be completed by January 12, 2027, the expiration date of the bid validity period.**

/lh

**Attachments:**

- Bid Tabulation
- Bid Submittals
- Recommendation to Award Form

cc: Johann Lopez, Public Works Director
Annie Carisma, Purchasing Director

THE SUNRISE CITY
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PURCHASING DEPARTMENT

# CITY OF FORT PIERCE
# TABULATION OF BIDS

| | |
|---|---|
| **BID ON:** | **HOLIDAY LIGHTING INSTALLATION, MAINTENANCE, AND REMOVAL SERVICES AT MARINA SQUARE** |
| **BID NUMBER:** | **2027-005** |
| **OPENING DATE:** | **10/14/26 @ 3:00PM** |
| **RECOMMENDED AWARD:** | Pending |

| RESPONSE |
|---|
| 3 of 11 = 27.27% |
| 0 "No Bids" |
| Total = 27.27% |

**"Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late."**

| VENDOR NAME | TOTAL BID PRICE |
|---|---|
| **Green Life Property Service**<br>East Palatka, FL | **$51,700.00** |
| **Lighting By Design of Florida, LLC**<br>*Royal Palm Beach, FL* | **$63,347.00** |
| **Christmas Décor of Central Florida**<br>*Vero Beach, FL* | **$78,320.00** |

**PLEASE NOTE: COMMISSION MEETINGS ARE HELD THE FIRST AND THIRD MONDAY OF EVERY MONTH. CHECK THE CITY'S WEBSITE, https://www.cityoffortpierce.com/223/Agendas- Minutes or CALL THE PURCHASING DIVISION, (772) 467-3102, WEDNESDAY PRIOR TO THE MEETINGS FOR RECOMMENDATION OF AWARD**