

MINUTES OF A REGULAR MEETING OF THE CIVIL SERVICE APPEALS BOARD OF THE CITY OF FORT PIERCE, FLORIDA, HELD IN THE 2ND FLOOR CONFERENCE ROOM, CITY HALL, 100 NORTH U.S. #1, FORT PIERCE, FLORIDA, AT 3:00 P.M. ON WEDNESDAY, DECEMBER 17, 2025.

1. **CALL TO ORDER**

Chairman Amandro called the meeting to order at 3:00 p.m.

2. **ROLL CALL**

Present: Vice-Chair Thora Moore; Paul Vollrath; Chairman Frank Amandro; Steven DiPalma

Absent: Alisa Atkinson

Staff Present: Jared Sorensen, Human Resources Manager
Lynda Aransevia, Human Resources Coordinator
Linda Cox, City Clerk

Attendees: Ron Cason, CSAB Attorney

3. **APPROVAL OF MINUTES**

- A. Approval of Minutes of the November 19, 2025 meeting.

Motion was made by Vice-Chair Thora Moore, seconded by Paul Vollrath to approve minutes.

AYE: Paul Vollrath, Steven DiPalma, Chairman Frank Amandro, Vice-Chair Thora Moore
Passed

4. **COMMENTS FROM THE PUBLIC**

Any person who wishes to comment on any subject on this Agenda may be heard at this time. Please limit your comments to no more than three (3) minutes, as this section of the Agenda is limited to fifteen minutes. The Civil Service Appeals Board will not be able to take any official action under "Comments from the Public" section.

No comments from the public.

5. **NEW BUSINESS**

- A. Swearing-in of newly appointed Commission appointed member - Steven DiPalma

City Clerk Linda Cox confirmed that Mr. Steven DiPalma completed the Sworn Oath of Office for his role on the Civil Service Appeals Board which will be kept on file in the Office of the City Clerk.

B. Reaffirmation of Paul Vollrath as Civil Service Appeals Board 5th member.

Ms. Cox announced that now that we have a full board with the addition of Mr. DiPalma, it was recommended that the board reaffirm Mr. Paul Vollrath as the fifth member of the Board.

Motion was made by Vice-Chair Thora Moore, seconded by Chairman Frank Amandro to approve Paul Vollrath as the 5th member of the Civil Service Appeals Board

AYE: Paul Vollrath, Steven DiPalma, Chairman Frank Amandro, Vice-Chair Thora Moore
Passed

C. Review and discussion regarding request for a formal appeal hearing from Michelle McClendon before the Civil Service Appeals Board; setting hearing date as appropriate.

Ron Cason, Attorney for the Civil Service Appeals Board, was present and inquired about the status of Board alternates and reimbursement to Board members. Ms. Cox confirmed that Board members must be City Residents and that the city continues to actively solicit for members of the Board. Additionally, there is no longer any reimbursement for participation on the board as that is actually in conflict with City Charter. Prior amendments to the charter with regard to the CSAB were done without referendum and during the recodification of the Code, the sections reverted back to their original language.

Jared Sorensen, Human Resources Manager, provided a recommendation that based upon his review of the rules, Ms. McClendon falls under the jurisdiction of the CSAB and the appeal was filed in accordance with the rules and therefore her request for an appeal is recommended to be set for a hearing.

After discussion, the Board agreed to set the hearing for January 21, 2026 in Chambers with an alternate date of January 28, 2026.

6. **STAFF COMMENTS**

Mr. Sorensen indicated that he was still working on the Personnel Rules and Regulations.

7. **BOARD COMMENTS**

There were no Board comments.

8. **ADJOURNMENT**

Meeting was adjourned at 3:29 p.m.