

#### RENTALS OF 30 DAYS TO 6 MONTHS:

- Approved City of Fort Pierce Conditional Use Permit
- St. Lucie County Tourism Development Tax Account and payment of a 5% Tourism Tax
- State of Florida Sales Tax Identification Number and payment of a 6.5% Sales Tax

#### RENTALS OF LESS THAN 30 DAYS:

- Approved City of Fort Pierce Conditional Use Permit
- [City of Fort Pierce Current Business Tax Receipt](#)
- St. Lucie County Tourism Development Tax Account and payment of a 5% Tourism Tax
- [St. Lucie County Business Tax Receipt](#)
- State of Florida Sales Tax Identification Number and payment of a 6.5% Sales Tax
- [State of Florida Business License](#)

## CONTACT

#### PHONE NUMBERS:

Fort Pierce Planning Dept.: 772-467-3729  
Fort Pierce Code Enforcement Division:  
772-467-3149  
Fort Pierce City Clerk: 772-467-3065  
St. Lucie County Business Tax Receipt:  
772-462-1650  
St. Lucie County Tourism Dev. Tax: 772-462-1650  
Florida Business License: 850-487-1395  
Florida Sales Tax: 772-429-2900

#### WEBSITES:

City of Fort Pierce - [www.cityoffortpiece.com](http://www.cityoffortpiece.com)  
Property Appraiser St. Lucie County  
[www.paslc.org](http://www.paslc.org)  
Treasure Coast St. Lucie County Business Tax Receipts - [www.tcslc.com/local-business-tax](http://www.tcslc.com/local-business-tax)  
St. Lucie County Tourism Development Tax:  
[www.tcslc.com/tourist-development](http://www.tcslc.com/tourist-development)  
State of Florida Business License:  
[www.myfloridalicense.com](http://www.myfloridalicense.com)  
State Sales Tax: [dor.myflorida.com](http://dor.myflorida.com)

#### FORMS / BROCHURES:

Fort Pierce Conditional Use Permit Application:  
[www.cityoffortpiece.com/DocumentCenter/Home/View/1901](http://www.cityoffortpiece.com/DocumentCenter/Home/View/1901)  
Fort Pierce Code Compliance Complaint Form:  
<http://cityoffortpiece.com/FormCenter/Code-Enforcement-Division-3/Complaint-Form-43>  
State Guide to Vacation Rentals:  
[www.myfloridalicense.com/dbpr/hr/forms/lodging-publications](http://www.myfloridalicense.com/dbpr/hr/forms/lodging-publications)

## SHORT TERM & VACATION RENTALS GUIDE



Our community has become a true tourist destination for people from all over the world, and offering property as a Short Term/Vacation rental has become extremely popular. However, there are a number of questions to consider before renting your property for less than 6 months.

### AM I ALLOWED TO RENT MY HOME FOR LESS THAN 6 MONTHS?

Rentals of less than 6 months are called Short Term/Vacation rentals, and they are only permitted in residential zones with an approved Conditional Use Permit.

### WHAT IS A CONDITIONAL USE PERMIT?

A Conditional Use permit allows uses that are typically not allowed in a particular zone. But, with conditions would not adversely affect the public health, safety, comfort, and the general welfare of the neighborhood. To learn more about this process or to obtain a Conditional Use application, go to [www.cityoffortpierce.com](http://www.cityoffortpierce.com) >Your Government > Planning > Conditional Use No New Construction (under Applications & Forms) or call the Planning Department at 772-467-3729.

### WHAT DO YOU MEAN BY "RENTING?"

Renting includes advertising, agreeing to rent, or the actual rental when guests are on your property.

### WHY CAN'T I RENT MY PROPERTY TO WHOMEVER I WANT, WHENEVER I WANT?

The City of Fort Pierce passed an Ordinance in 2001 requiring a Conditional Use Permit to rent for less than 6 months in all residential zones, including E3, R1, R2, R3, R4, R4A, and R5, to balance preserving our neighborhoods with welcoming our visitors.

### WHAT ZONE AM I IN?

Go to [www.paslc.org](http://www.paslc.org) > property search > and enter your address to access your property card. The zone for your property is in the top left corner. You can get more information by contacting the Planning Dept. at 772-467-3729.



### WHAT'S THE DIFFERENCE BETWEEN SHORT TERM AND VACATION RENTALS?

A Short Term rental is less than 6 months, and a Vacation Rental is less than 30 days. The City, County, and State each have requirements for Vacation Rentals that are in addition to those for Short Term Rentals.

### AM I REQUIRED TO PAY TAXES ON SHORT TERM/VACATION RENTAL INCOME?

Yes. In addition to the standard IRS Income Tax, a 5% Tourism Development Tax and a 6.5% State Sales Tax are required for ALL rentals less than 6 months. For the Tourism tax, go to [www.tcslc.com/tourist-development](http://www.tcslc.com/tourist-development) > Application or call 772-462-1650. For the Sales Tax, go to [dor.myflorida.com](http://dor.myflorida.com) > Taxes > Register to Collect and Report Taxes, or call 772-429-2900.

### AM I REQUIRED TO GET A PERMIT OR LICENSE TO RENT MY PROPERTY FOR LESS THAN 6 MONTHS?

A Conditional Use Permit from the City of Fort Pierce is required for all rentals of less than 6 months. The application can be obtained from [www.cityoffortpierce.com](http://www.cityoffortpierce.com) >Your Government > Planning > Conditional Use - No New Construction (under Applications & Forms) or by calling the Planning Department at 772-467-3729.

### ARE THERE ADDITIONAL PERMITS OR LICENSES TO RENT MY PROPERTY FOR LESS THAN 30 DAYS?

In addition to the **Conditional Use Permit** from the City of Fort Pierce, you will be required to obtain the following:

1. A **Fort Pierce Current Business Tax Receipt**. Call the City Clerk at 772-467-3065.
2. A **St. Lucie County Business Tax Receipt**. Go to [www.tcslc.com/local-business-tax](http://www.tcslc.com/local-business-tax) > Starting a Business in St. Lucie County or call 772-462-1650.
3. A **Florida Business License**. Go to [www.myfloralicense.com](http://www.myfloralicense.com) > Apply for/Update a License > Hotels and Restaurants > Lodging, and either Vacation Rental Condo or Vacation Rental Dwelling or call 850-487-1395. You will note that the State of Florida has additional safety requirements.

### WILL MY INSURANCE RATES GO UP IF I OFFER MY PROPERTY AS A SHORT TERM/ VACATION RENTAL?

In order to protect yourself and your property, we recommend that you check with your insurance company with full disclosure of your plans to offer your property as a Short Term/ Vacation Rental.

### WHO MANAGES VIOLATIONS OF SHORT TERM/ VACATION RENTALS?

The Code Compliance Division. Go to [www.cityoffortpierce.com](http://www.cityoffortpierce.com) > Your Government > Code Enforcement > Short Term/Vacation Rentals or call 772-467-3149. Complaints can be made by phone, in person, or online on the City Code Enforcement webpage.