

AGENDA

CITY COUNCIL WORK SESSION
City of Garland
Work Session Room, City Hall
William E. Dollar Municipal Building
200 North Fifth Street
Garland, Texas
Monday, February 6, 2023
6:00 p.m.

DEFINITIONS:

Written Briefing: Items that generally do not require a presentation or discussion by the staff or Council. On these items the staff is seeking direction from the Council or providing information in a written format.

Verbal Briefing: These items do not require written background information or are an update on items previously discussed by the Council.

NOTICE: The City Council may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns one or more of the following matters:

- (1) Pending/contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct. Sec. 551.071, Tex. Gov't Code.
- (2) The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.072, Tex. Gov't Code.
- (3) A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.073, Tex. Gov't Code.
- (4) Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Sec. 551.074, Tex. Gov't Code.
- (5) The deployment, or specific occasions for implementation of security personnel or devices. Sec. 551.076, Tex. Gov't Code.
- (6) Discussions or deliberations regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect of the sort described in this provision. Sec. 551.087, Tex. Gov't Code.
- (7) Discussions, deliberations, votes, or other final action on matters related to the City's competitive activity, including information that would, if disclosed, give advantage to competitors or prospective competitors and is reasonably related to one or more of the following categories of information:
 - generation unit specific and portfolio fixed and variable costs, including forecasts of those costs, capital improvement plans for generation units, and generation unit operating characteristics and outage scheduling;
 - bidding and pricing information for purchased power, generation and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies;
 - effective fuel and purchased power agreements and fuel transportation arrangements and contracts;
 - risk management information, contracts, and strategies, including fuel hedging and storage;
 - plans, studies, proposals, and analyses for system improvements, additions, or sales, other than
 transmission and distribution system improvements inside the service area for which the public
 power utility is the sole certificated retail provider; and
 - customer billing, contract, and usage information, electric power pricing information, system load characteristics, and electric power marketing analyses and strategies. Sec. 551.086; Tex. Gov't Code; Sec. 552.133, Tex. Gov't Code]

1. Public Comments on Work Session Items

Persons who desire to address the City Council on any item on the Work Session agenda are allowed three minutes to speak. Speakers are taken only at the beginning of the meeting, other than invited testimony.

Speakers are grouped by Work Session item and will be taken in the order of the Work Session agenda. Speakers must submit to the City Secretary a completed speaker's card before the beginning of the meeting. Speaker cards will not be accepted after the Mayor calls the meeting to order. Speaker cards are available in the lobby, at the visitor's side of the Work Session Room, and from members of staff.

Speakers are limited to addressing items on the Work Session agenda – any item relating to a Regular Session agenda item should be addressed at the Regular Session and any item not on an agenda may be addressed during the open microphone at the end of the Regular Session.

2. Consider the Consent Agenda

A member of the City Council may ask for discussion or further information on an item posted as a consent agenda item on the next Regular Meeting of the City Council. The Council Member may also ask that an item on the posted consent agenda be pulled from the consent agenda and considered for a vote separate from consent agenda items on the regular agenda. All discussions or deliberations on this portion of the work session agenda are limited to posted agenda items and may not include a new or unposted subject matter.

3. Written Briefings:

a. Interlocal Cooperation Agreement with the City of Mesquite for Duck Creek South Extension Trail

Council is requested to consider entering into an Interlocal Cooperation Agreement (ILA) with the City of Mesquite for the construction and use of the Duck Creek South Extension Trail at IH-30/Beltline Rd. This item will be scheduled for formal consideration at the February 21, 2023 Regular Meeting.

b. Garland Housing Finance Corporation Disbursement Agreement

Council is requested consider acceptance of a \$400,000 grant from the Garland Housing Finance Corporation (GHFC) to continue the GHFC Addressing Garland Partnership Program with the City of Garland and to authorize the City Manager to sign and execute a disbursement agreement for deployment of these funds. This item will be scheduled for formal consideration at the February 21, 2023 Regular Meeting.

c. May 6, 2023 General Election Ordinance

Council is requested to approve an ordinance ordering a general election for the City of Garland to be held on May 6, 2023, for the purpose of electing the Mayor and one Council Member to respectively represent Districts 3, 6, 7, and 8, providing for a run-off election if needed and providing for other matters relating to the conduct of the election. This item will be scheduled for formal consideration at the February 7,2023, Regular Meeting.

d. Las Brisas Small Area Plan Adoption

Council is requested to adopt the Las Brisas Small Plan, which outlines possibilities for the property located at the southeast corner of Marion Drive and Resistol Road. This item is scheduled for formal consideration at the February 21. 2023 Regular Meeting.

e. Police Contact Data Report 2022

In accordance with the Texas "Racial Profiling" statute (Texas Code of Criminal Procedure Article 2.131 through 2.138), the Garland Police Department has been collecting police contact data for the purpose of identifying and responding to concerns regarding racial profiling since the implementation of the statute in 2002. In accordance with the law, the Police Department is required to submit this report to the City Council by March 1st of each year for the data from the previous calendar year.

f. Investment Portfolio Summary

Staff presents the Portfolio Summary report to Council each quarter. The report is in compliance with the requirements of the Public Funds Investment Act. Management of the City's portfolios is conducted in accordance with the City Council Financial Policy, Statement of Investment Strategy and Investment Policy.

4. Verbal Briefings:

a. Introduce new members of Team Garland: Mandy Pippen, Health Department Director, Julie Whiteman, Risk Management Director, and Trey Lansford, Deputy City Attorney.

b. Economic Development Strategic Plan Report

Council is requested to provide feedback on the findings and recommendations to be included in the future Economic Development Strategic Plan being developed by Ninigret Partners, an Economic Development consulting firm under contract with the City of Garland.

c. Review and Deliberation of 2023 Proposed Capital Improvement Program

Council will continue its review and discussion of the 2023 Capital Improvement Program. The 2023 CIP is scheduled for formal consideration at the February 7, 2023 Regular Meeting.

5. Discuss Appointments to Boards and Commissions

Council Member B.J. Williams

• Georgie Cornelius - Plan Commission

6. Announce Future Agenda Items

A member of the City Council, with a second by another member, or the Mayor alone, may ask that an item be placed on a future agenda of the City Council or a committee of the City Council. No substantive discussion of that item will take place at this time.

7. Council will move into Executive Session

EXECUTIVE SESSION AGENDA

NOTICE: The City Council may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns one or more of the following matters:

- a. The City Council will adjourn into executive session pursuant to Sections 551.072, 551.086, 551.087, and 551.071 of the Texas Government Code to deliberate or discuss:
 - 1. The purchase, exchange, lease or value of several tracts of real property for economic development purposes, located in various places within the City (551.072), economic development matters related to commercial or financial information that the City has received from one or more business prospects that the City seeks to have locate, stay, or expand in or near the territory of the City and with which the City is conducting economic development negotiations (551.087), and attorney/client matters concerning privileged and unprivileged client information related to the same (551.071).
 - 2. Attorney/client matters concerning privileged and unprivileged client information related to;
 - a. The procurement and contracting of consulting services for a city project (551.071); and
 - b. Litigation matters concerning Winter Storm Uri (551.071);
 - 3. Competitive matters of a public power utility (551.086) and attorney/client matters concerning privileged and unprivileged client information related to the same (551.071).
- 8. Adjourn



City Council Work Session Agenda

3. a.

Meeting Date: February 6, 2023

Item Title: Interlocal Cooperation Agreement with the City of Mesquite for Duck

Creek South Extension Trail

Submitted By: Andy Hesser, Managing Director

Strategic Focus Areas: Enhanced Quality of Life through Amenities, Arts, and Events

Safe Community

Vibrant Neighborhoods and Commercial Centers

Customer-Focused City Services

ISSUE

Consider whether to enter into an Interlocal Cooperation Agreement (ILA) with the City of Mesquite, Texas ("Mesquite") for the construction and use of the Duck Creek South Extension Trail at IH-30/Beltline Rd

OPTIONS

- Adopt a Resolution which authorizes the City Manager to execute the attached ILA with Mesquite for the construction and use of the Duck Creek South Extension Trail at IH-30/Beltline Rd.
- 2. Take no action.

RECOMMENDATION

Option 1. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the February 21, 2023 Regular Meeting.

BACKGROUND

- 1. The Duck Creek South Extension Trail at IH-30/Beltline Rd. is a proposed 12-foot wide concrete trail that will be constructed within the city limits of Mesquite and extend from the existing Mesquite Heritage Trail towards Ablon Park to the east.
- 2. Through partnership of the Cities, a regional system of multipurpose trails was planned in Garland and Mesquite, connecting communities, neighborhoods and other destination points. The trails will meet public recreation and transportation needs as well as add to the quality of life for the citizens of both Cities.
- 3. The City has negotiated an Interlocal Cooperation Agreement (ILA) with Mesquite for construction, maintenance and operation of a public Bike/Pedestrian Trail at both Cities' jurisdiction line as shown on the attached Location Map. The City of Mesquite staff

- presented this ILA to their City Council for consideration on October 17, 2022, garnering formal approval.
- 4. The agreement establishes the terms of design, construction, inspections, acceptance ownership, operation and maintenance of the trail.

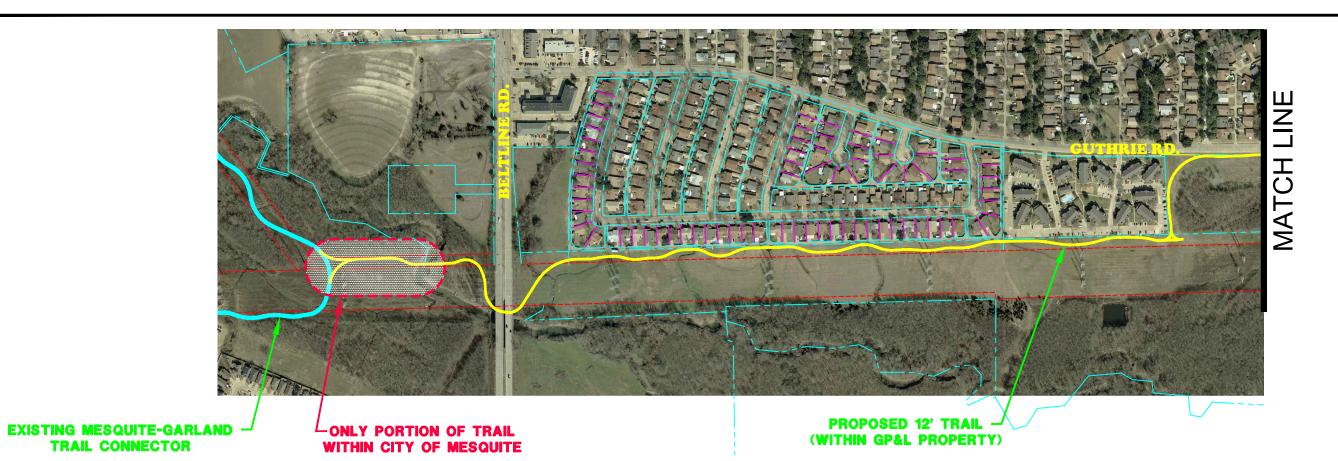
CONSIDERATION

- 1. Council action is required to authorize the City Manager to sign the ILA with Mesquite.
- 2. The ILA was reviewed by the City Attorney's Office.

Attachments

Location Map

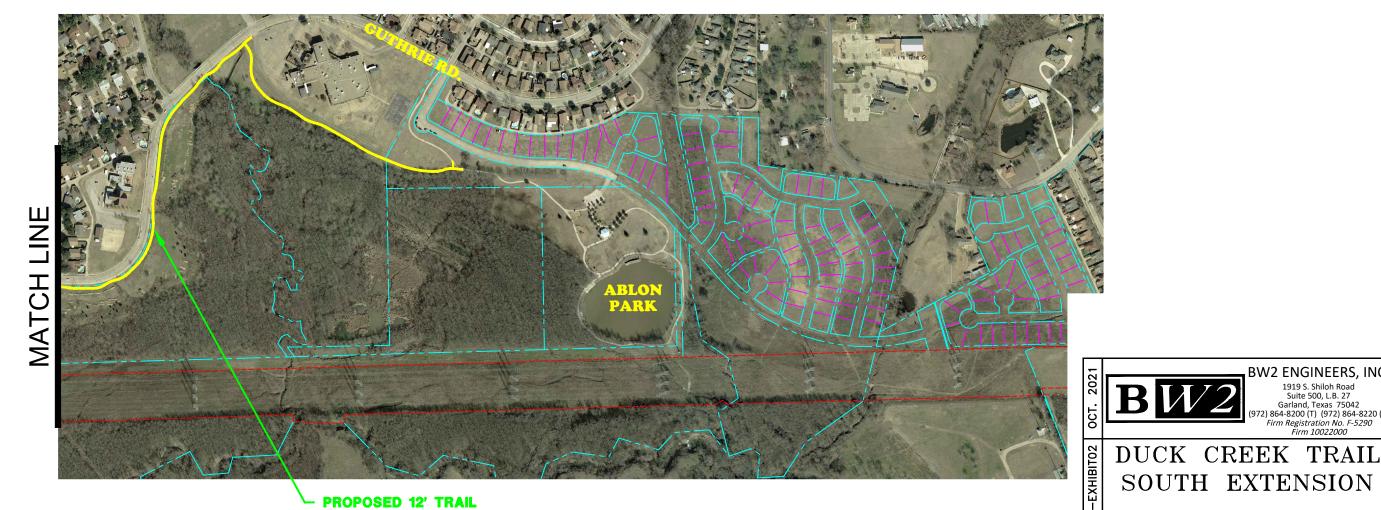
ILA Garland-Mesquite - Partially Executed



1"=500'

BW2 ENGINEERS, INC. 1919 S. Shiloh Road Suite 500, L.B. 27 Garland, Texas 75042 (972) 864-8200 (T) (972) 864-8220 (F) Firm Registration No. F-5290 Firm 10022000

EXHIBIT "A"



APPROVED BY CITY COUNCIL DATE 10. 11. 2022

AGENDA ITEM NO. 14.

STATE OF TEXAS

8

INTERLOCAL COOPERATION

COUNTY OF DALLAS

AGREEMENT

This Interlocal Cooperation Agreement ("Agreement") is entered into by and between the City of Mesquite, Texas ("Mesquite") and the City of Garland, Texas, a Texas home-rule municipality, ("Garland"), acting by and through their respective authorized representatives, pursuant to Chapter 791, Texas Government Code, as amended. The Cities of Mesquite and Garland are collectively referred to herein as the "Cities" and each is individually referred to as "City" or "Party."

RECITALS:

WHEREAS, the Cities desire to enter into an agreement which sets forth the understandings and obligations of the Cities with respect to the construction and maintenance of improvements to a multipurpose trail segment located within Mesquite; and

WHEREAS, the Cities are authorized to enter into this Agreement pursuant to Section 791.011 of the Texas Government Code, the Texas Interlocal Cooperation Act, which authorizes the Cities to contract with one another to perform governmental functions and services, including all or part of a function or service in recreation, public health and welfare, and streets, roads, and drainage, engineering, and other governmental functions in which the Cities are mutually interested;

WHEREAS, the functions and services of the Cities set forth in this Agreement are governmental functions and services which each City is authorized to perform and provide, and the terms, conditions and provisions of this Agreement are in support of and further the public health, safety, welfare, and convenience of the citizens of each of the Cities and are in the public interest;

WHEREAS, through a partnership of the Cities, a regional system of multipurpose trails is being developed in Garland and Mesquite connecting communities, neighborhoods, and other destination points;

WHEREAS, these trails will be used to meet public recreation and transportation needs and will add to the quality of life for the people of both Cities;

WHEREAS, the Cities desire to establish an inter-jurisdictional trail connection to promote connectivity of the regional trail system;

WHEREAS, much of the trail segment will be generally situated within the floodplain/floodway of Duck Creek and its tributaries;

WHEREAS, the Cities support the trail project, and recognize that its success is dependent on the continued cooperation between the Cities; and

WHEREAS, the Cities agree that in order to properly connect the new construction with existing trail system, it is necessary to construct a segment of trail within the City of Mesquite.

NOW THEREFORE, in exchange for the mutual covenants set forth herein and other valuable consideration, the sufficiency and receipt of which are hereby acknowledged, the Cities agree as follows:

Article I Purpose

The purpose of this Agreement is to set forth the understandings and obligations of the Cities with respect to the construction of improvements to a segment of the Duck Creek multipurpose trail.

Article II Definitions

Except when the context clearly indicates a different meaning, the following words and phrases shall have the following meanings:

"City" shall mean respectively Garland and Mesquite.

"Cities" shall mean Garland and Mesquite collectively.

"Designated Representative" shall mean the person designated by each City to act on its behalf during the term of this Agreement. Each City may from time to time replace the Designated Representative, at which time the City will notify the other City in writing of the newly appointed Designated Representative.

"Garland" shall mean the City of Garland.

"Mesquite" shall mean the City of Mesquite.

"Project" shall collectively mean the design and construction of the improvements to the Trail within the Mesquite city limits.

"Trail" shall mean the 7,240 linear feet of 12-foot wide concrete trail that will be constructed within electric transmission corridors south of IH-30 and will extend from the existing Mesquite Heritage Trail at the city limits of Mesquite towards Ablon Park located in Garland and to the east. A detailed depiction of the Trail is reflected in the Exhibit A, which is attached and incorporated hereto.

Article III Term

This Agreement shall become effective as to each Party on the date of execution as indicated on the signature page for each Party and shall continue in force and remain binding on each Party until the Project has been completed and the Cities have substantially fulfilled each and every obligation to one another as described herein.

Article IV Project

- 4.1 Preparation of Duck Creek South Extension Trail (Duck Creek Trail Connections) Project Plans and Specifications. The Cities acknowledge, understand, and agree that prior to the Effective Date, Garland has caused the "Duck Creek South Extension (Duck Creek Trail Connections) Project Plans" and specifications, a copy of which is attached hereto as Exhibit B and incorporated hereto, to be prepared by BW2 Engineers, Inc., a professional engineering firm. Garland further agrees to direct its engineer to complete the Duck Creek South Extension (Duck Creek Trail Connections) Project Plans to 100% completion. These Plans and Specifications shall be in conformance with the ordinances and regulations of the City of Mesquite, and approved by the Mesquite City Engineer prior to the commencement of construction activities within the City of Mesquite.
- 4.2 <u>Bidding.</u> Garland shall be responsible for soliciting competitive bids, and awarding a contract for the construction of the Project in accordance with applicable state law, including the costs related to preparation of bid packages and advertising.

4.3 Construction Costs; Payment.

- (a) Garland shall be responsible for the payment to contractors for the costs associated with construction of the Project.
- (b) After Garland awards the bid for the Project, if Mesquite determines additional work is required and provides written approval for any change orders related to such additional work, Mesquite shall pay the change order amounts to Garland for the additional work as they become due.
- (c) Any Party paying for the performance of governmental functions or services under this Agreement shall make those payments from current revenues available to the paying party.
- 4.4 <u>Acquisition of Easements.</u> Garland shall obtain, at Garland's cost, any necessary easements located within Mesquite that are required to complete the Project. Garland shall be named as the Grantee for any perpetual easement located within Mesquite. After completion and acceptance of the Project by Garland, Garland shall assign its interests to any perpetual easement

granted in connection with the Project located within Mesquite to Mesquite. Any and all temporary construction easements shall name Garland as grantee.

- 4.5 Right of Entry. Mesquite hereby grants to Garland, its employees, agents, and contractors, the nonexclusive right and license to enter upon the area of the multipurpose trail segment located along Duck Creek and within Mesquite, as described and depicted in Exhibit "A", to conduct the necessary construction activities related to the Project, as described in Exhibit "B".
- 4.6 Ownership and Maintenance of Improvements. Upon completion of the Project and final acceptance by Garland, ownership of the Trail improvements within the City of Mesquite shall transfer to Mesquite. Following the conveyance of ownership of the Project improvements, unless otherwise stated herein, all repair and maintenance shall be Mesquite's sole responsibility.
- 4.7 <u>Contractor Compliance</u>. Unless otherwise agreed between the Designated Representatives, Garland shall have the responsibility of determining whether the contractor has complied with the provisions in the contract for construction of the Project.
- 4.8 <u>Final Acceptance.</u> Garland shall not accept the portion of the Project within Mesquite until those portions are inspected by Mesquite and authorization to accept is given to Garland by the Mesquite Designated Representative. Authorization to accept shall not be unreasonably withheld or delayed and, in any case, the inspection must occur within <u>60</u> days after the written request to inspect and approve is given to Mesquite by Garland.

Article V Use and Operation of the Trail

- 5.1 <u>Prohibition/Signs.</u> Regulations shall be established by the Cities that cars, trucks, and motorcycles are not permitted on the Trail except those vehicles used by Mesquite, Garland, or utility companies (GP&L or Oncor), including any vendors working at the direction of one of the cities, for purposes of construction and maintenance and public safety vehicles including, without limitation, police vehicles, ambulances, fire truck apparatus, and other vehicles used by police and fire personnel. The erection of signs along the Trail other than those required for proper use of the area shall be prohibited.
- Maintenance and Administration. Each City will take on the responsibility to maintain, repair and operate the part of the Trail located in its own jurisdiction. These responsibilities expressly include the timely maintenance and repair of any portion of the facility, including the bridge, providing adequate signage, and other actions necessary to comply with the Americans with Disabilities Act and aid the public enjoyment of these resources. Further, such responsibility shall include picking up trash, debris removal, mowing and otherwise keeping the Trail in a clean and sanitary condition, and other such steps as determined by each respective City to prevent the creation of a nuisance or hazard to the public. In the event of natural disasters or storms, both Cities will attempt to re-open the Trail as quickly as possible, consistent with other priorities.

5.3 <u>Trail Operations.</u> It is the intent of this Agreement that the Trail shall be open 365 days a year, and that access shall not be restricted. Restricted access is permissible only when in the interest of preserving public health, safety, and welfare.

Article VI Miscellaneous

6.1 No Waiver of Governmental Immunity; No Third-Party Liability. No Party to this Agreement intends to waive, relinquish, limit or condition its general governmental or sovereign immunity from liability in any way.

Each Party agrees and acknowledges that it is not an agent, servant, or employee of the other Party and that under this provision each Party is responsible only for its own acts and for those of its agents, servants, independent contractors or employees. Such responsibility includes, but is not limited to any claims or amounts arising or recovered under the "Workers Compensation Law," the Texas Tort Claims Act, Chapter 101, Texas Civil Practice and Remedies Code; or any other applicable laws or regulations, all as time to time may be amended.

This Agreement shall not ever be construed as relieving any third party from any liability against the Parties.

- 6.2 <u>Severability</u>. If a provision contained in this Agreement is held invalid for any reason, the invalidity does not affect other provisions of the Agreement that can be given effect without the invalid provision, and to this end the provisions of this Agreement are severable.
- 6.3 <u>Validity and Enforceability</u>. If any current or future legal limitations affect the validity or enforceability of a provision of this Agreement, then the legal limitations are made a part of this Agreement and shall operate to amend this Agreement to the minimum extent necessary to bring this Agreement into conformity with the requirements of the limitations, and so modified, this Agreement shall continue in full force and effect.
- 6.4 Amendment. This Agreement may be amended only by the mutual written consent of the Cities.
- 6.5 Third Parties. This Agreement is intended to inure only to the benefit of the Parties hereto. This Agreement is not intended to create, nor shall be deemed or construed to create any rights in third parties.
- 6.6 Audit. The Parties may conduct an audit or investigation of any aspect of this Agreement. Each Party must provide the other with access to any information relevant to the investigation or audit. The audit can include, but is not limited to, any contract for construction or maintenance of the Trail authorized by this Agreement or any contract to provide a service to each Party if that service is authorized by this Agreement.

6.7 Notice. All notices required under this Agreement between the Cities must be in writing, addressed to the attention of each respective Designated Representative, and shall be delivered in person, or certified mail, return receipt requested to the following respective addresses:

City of Garland	City of Mesquite
Attn: Parks Department	Attn: Director of Public Works
PO Box 469002	PO Box 850137
Garland, TX 75046-9002	Mesquite, TX 75185-0137

With a required copy to:

City Attorney
City of Garland

City Attorney
City of Mesquite

200 N. Fifth Street

1515 N. Galloway Avenue

P.O. Box 469002

P.O. Box 850137

Garland, Texas 75046-9002

Mesquite, Texas 75149

Phone: (972) 205-2380 Fax: (972) 205-2389

- 6.8 Governing Law. The validity of this Agreement and any of its terms and provisions as well as the rights and duties of the Cities, shall be governed by the laws of the State of Texas; and venue for any action concerning this Agreement shall be in the State District Court of Dallas County, Texas.
- 6.9 <u>Headings</u>. The headings at the beginning of the various provisions of this Agreement have been included only in order to make it easier to locate the subject covered by each provision and are not to be used in construing this Agreement.
- 6.10 Appropriation of Funds. The Cities shall use best efforts to appropriate sufficient funds to support the obligations under this Agreement. However, in the event that sufficient funds are not appropriated by either City's governing body, and as a result, that City is unable to fulfill its obligations under this Agreement, that party (i) shall promptly notify the other City in writing; and (ii) may terminate this Agreement, effective as of the last day for which sufficient funds have been appropriated.
- 6.11 <u>Termination</u>. Either City may terminate its obligations under this Agreement upon ninety (90) days advance written notice to the other party and subject to the following condition: Following termination of this Agreement, each City is individually responsible for fulfilling any outstanding obligations under this Agreement incurred prior to the effective date of the termination.
- 6.12 Entire Agreement. This Agreement with the attached Exhibits A and B embodies the entire agreement of both Cities, superseding all oral or written previous and contemporary agreements between the Cities relating to matters set forth in this Agreement.

EXECUTED this	_ day of, 2022.	
	City of Mesquite, Texas	
	By:	_
	Printed Name: CUEF KOUET FT Title: CITY MANAGER	

APPROVED AS TO FORM:

City Attorney

Assistant City Attorney

CITY OF MESQUITE/CITY OF GARLAND INTERLOCAL COOPERATION AGREEMENT - PAGE 7

EXECUTED thisd	ay of, 2022.
	City of Garland, Texas
	Ву:
	Printed Name: Bryan L. Bradford
	Title: City Manager

EXHIBIT A

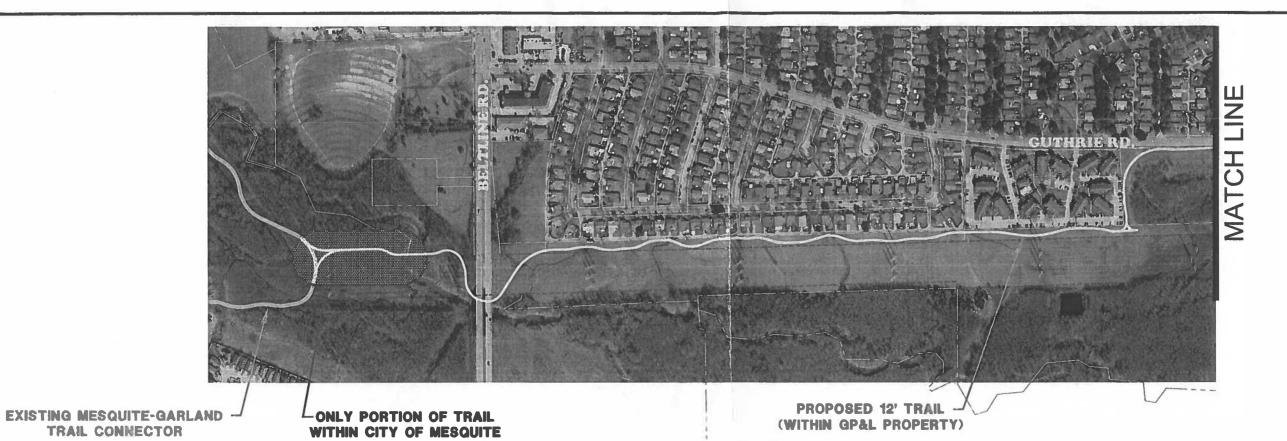
Detail Description of the Duck Creek South Trail Extension

Duck Creek South Extension

The Duck Creek South Extension trail is approximately 7,240 linear feet of 12-foot wide concrete trail that will be constructed within electric transmission corridors south of IH-30 and will extend from the existing Mesquite Heritage Trail at the city limits of Mesquite towards Ablon Park to the east. The trail will align under the northern abutment of Beltline Rd., through a Garland Power and Light and Oncor Electric transmission easements, then continue along Guthrie Rd. until the trail turns behind Toler Elementary towards the city park. The trail will include a steel truss bridge, approximately 100 feet long, to cross Duck Creek. In addition, culvert crossings and modifications to existing storm water infrastructure in Garland will be required to accommodate the proposed alignment.

EXHIBIT B

Duck Creek South Trail Extension (Duck Creek Trail Connections)
Project Exhibit



ABLON PARK

PROPOSED 12' TRAIL

1"=500'

BW2 ENGINEERS, INC.

1919 S. Shiloh Road
Suite 500, L.B. 27
Garland, Texas 75042

[972] 864-8200 (T) (972) 864-8220 (F)
Firm Registration No. F-5290
Firm 10022000

DUCK CREEK TRAIL SOUTH EXTENSION **Exhibit B**



City Council Work Session Agenda

3. b.

Meeting Date: February 6, 2023

Item Title: Garland Housing Finance Corporation Disbursement Agreement

Submitted By: Becky King, Managing Director

Strategic Focus Areas: Vibrant Neighborhoods and Commercial Centers

ISSUE

Council is asked to consider acceptance of a \$400,000 grant from the Garland Housing Finance Corporation (GHFC) to continue the GHFC Addressing Garland Partnership Program with the City of Garland and to authorize the City Manager to sign and execute a disbursement agreement for deployment of these funds. Unless otherwise directed by Council, this item will be scheduled for formal approval consideration at the February 21, 2023 Regular Meeting.

OPTIONS

- 1. Accept the GHFC grant funds and authorize the City Manager to sign and execute the disbursement agreement, or
- 2. Decline the GHFC grant funds.

RECOMMENDATION

Staff recommends acceptance of the 2023 GHFC Addressing Garland Partnership Program grant funds to enable the continuation of the GHFC Repair Partnership Program and the GHFC Exterior Repair Partnership Program, which benefit low-income, senior, and Veteran residents of Garland.

BACKGROUND

In 2023, the GHFC is offering a \$400,000 grant to the City of Garland to continue a partnership program to assist homeowners with improving their properties. The 2023 grant provides \$350,000 for minor and substantial home repairs and \$50,000 for exterior repairs, with up to fifteen percent (15%) of these funds available to cover salary and administrative expenses. The GHFC Repair Partnership Program augments the City of Garland's existing Home Repair Program, which is funded annually by HUD for emergency repairs and major rehabs. The GHFC Exterior Repair Partnership Program provides financial assistance to low income residents for qualifying exterior repairs, with particular emphasis on correcting code violations on their property.

The GHFC grant programs are administered by the Community Development Department,

with support from the Office of Neighborhood Vitality and the Code Compliance departments. In 2022, the GHFC offered \$350,000 through its Addressing Garland Partnership Program grant to the City of Garland. To date, 100% of these funds have been spent or committed to projects, including 43 approved applications for minor or substantial home repairs and 14 approved applications for the exterior repairs program.

Attachments

GHFC Disbursement Agreement

GARLAND HOUSING FINANCE CORPORATION ADDRESSING GARLAND PARTNERSHIP PROGRAM DISBURSEMENT AGREEMENT

THIS AGREEMENT is made and entered into on this the _____ day of ______, 2023, by and between the Garland Housing Finance Corporation (the "GHFC"), a Texas public instrumentality and nonprofit corporation, and the City of Garland, Texas ("City"), a Texas homerule municipality (collectively, the "Parties").

WITNESSETH:

- **WHEREAS**, the Garland Housing Finance Corporation is a Texas public instrumentality and nonprofit corporation organized and operating pursuant to the Texas Housing Finance Corporations Act, Tex., Loc. Gov't Code §§ 394.001 et seq.; and
- **WHEREAS**, the GHFC was created to provide quality affordable housing for the residents of Garland, Texas; and
- **WHEREAS**, the GHFC's mission is to provide affordable housing in Garland through down payment and closing cost assistance, neighborhood awards, affordable senior & multifamily housing, issuance of bonds, and direct ownership opportunities; and
- **WHEREAS**, the GHFC also administers grant programs designed to enhance the quality of life for residents of Garland; and
- **WHEREAS**, the GHFC desires to partner with the City to fund the GHFC Addressing Garland Partnership Program ("Program"); and
- **WHEREAS**, the Program will help eligible low-income persons, elderly, veteran, or disabled homeowners in Garland or to homeowners residing in a low-income area by providing funds for emergency and other repairs to homes; and
- **WHEREAS**, the GHFC agrees to periodically fund the Program and monitor its application in Garland; and
- **WHEREAS**, the City agrees to administer the Program and perform certain activities in connection with the Program.
- **NOW THEREFORE**, in consideration of the premises and of the mutual covenants and agreements of the Parties hereto, to be by them kept and performed as hereafter set forth, the Parties do agree as follows:

AGREEMENT

Article I. Definitions

Unless context clearly suggests a different meaning, the words and phrases set forth in this Article I shall have the following meanings:

- 1.01 <u>Business Day</u>. Any day other than a Saturday, Sunday, or official City holiday in which Garland's City Hall offices are closed for business.
- 1.02 <u>Disabled Homeowner</u>. For the purposes of this Agreement, a homeowner who receives monthly disability insurance payments from the United States Social Security Administration and who owns their primary residence.
- 1.03 <u>Elderly Homeowner</u>. For the purpose of this Agreement, a homeowner who is at or above the age of 62 and owns their primary residence.
- 1.04 <u>Family Income</u>. The self-reported income for a Participant's household as determined by 24 C.F.R. § 5.609.
- 1.05 <u>Low Income Homeowner</u>. A homeowner whose self-reported monthly income meets the definition of low income as specified by then current United States Department of Housing & Urban Development regulations. This definition is subject to change.
- 1.06 <u>Participant</u>. An eligible homeowner receiving funds administered by this Agreement for making repairs to the homeowner's primary residence.
- 1.07 <u>Participant Data</u>. Documents and data reflecting a Participant's eligibility for services funded by a Partnership Program, including, but not limited to, the participant's name, address, age, sex, ethnic background, size of household, income level or other basis for determining eligibility, and description of the services funded by a Partnership Program.
- 1.08 <u>Partnership Program</u>. One of the two Partnership Programs funded by the GHFC and administered by the City pursuant to this Agreement.
- 1.09 <u>Veteran Homeowner</u>. A homeowner who has served in and was honorably discharged by any branch of the United States military.

Article II. Partnership Programs

- 2.01 The two categories of Partnership Programs governed by this Agreement are:
 - (a) <u>The GHFC Repair Partnership Program</u>. This Partnership Program shall provide the Program money to help Participants with home repairs. Repairs shall be classified as

either Minor Repairs or Substantial Repairs.

- 1. <u>Minor Repairs:</u> The Partnership Program may provide Participants repair services of up to \$10,000 per property.
- 2. <u>Substantial Repairs:</u> The Partnership Program may provide Participants funding of up to \$25,000 per property. If a repair requires more than \$25,000, the City must obtain the GHFC's approval.
- (b) The GHFC Exterior Repair Partnership Program. This Partnership Program shall provide the Program money to help Participants with minor exterior home repairs, particularly those conditions that violate City ordinances. Examples of qualifying repairs include painting, fence repairs, or minor property modifications necessary to bring the home in compliance with City ordinances. The Program may obtain funding of up to \$5,000 per property. If an exterior repair requires more than \$5,000, the City must obtain the GHFC's approval.
- 2.02 Funding under any of the Partnership Programs may be combined federal grant funding accessible to the City, if eligible. In cases of combined funding sources for a single property, the City shall maintain separate contracts and invoices to prevent commingling of funds.
- 2.03 Partnership Program funds are to be used primarily to help low to moderate income homeowners within the city limits of Garland, Texas. The City shall give preference to applicants who are low income; the City shall give additional preference to low income Disabled Homeowners, Elderly Homeowners, and Veteran Homeowners. The City shall have the discretion to allow applicants who are not Participants in the Partnership Program(s).

Article III. City's Duties

- 3.01 The City shall administer each Partnership Program. The City's duties shall include
 - (a) Client application intake and processing;
 - (b) Project management of all construction activities;
 - (c) Approval and payment of invoices for approved projects;
 - (d) Case file management; and
 - (e) Quarterly reporting the grant status to the GHFC.
- 3.02 The City shall maintain all records required by the GHFC that are pertinent to the projects to be funded under this Agreement. City shall establish, maintain and submit to the GHFC records acceptable to the GHFC showing the use of Partnership Program expenditures to benefit Participants. These records shall include, but are not limited to

- (a) Documents providing a full description of each project funded;
- (b) Documents necessary to determine a project's eligibility for Partnership Program funds:
- (c) Documents necessary to establish a Participant's eligibility for Partnership Program funds (applicants shall self-report income and certify that information on the application is true and correct);
- (d) Documents necessary to reflect any improvement to real property funded by Partnership Program funds;
- (e) Participant Data; and
- (f) All other documents necessary to reflect compliance with the Partnership Program.
- 3.03 The City shall retain all records pertinent to expenditures incurred pursuant to this Agreement for five (5) years after the termination of all activities funded under this Agreement, or after the resolution of all audit findings, whichever is later. Records relating to any Participant must be kept for five (5) years after he or she has received final payment. Notwithstanding the above, if there is litigation, claims, audits, negotiations or other actions that involve any of the records, the City must retain the records until all issues and actions are resolved, or the expiration of the five-year period, whichever occurs later.
- 3.04 The City shall make Participant Data available to the GHFC or its designee upon written request.

3.05 Audit.

- (a) All City records with respect to any matters covered by this agreement shall, upon reasonable written notice to the City, be made available to the GHFC, the grantor agency, their designees or the United States government, at any time during normal business hours, as often as the GHFC deems necessary, to audit, examine and make excerpts or transcripts of all relevant data. Any deficiencies noted in the audit reports must be fully cleared by the City within 30 days after receipt by the City. Failure to comply with the above audit requirements will constitute a violation of this Agreement and may result in the withholding of future payments or termination.
- (b) The agency or entity requesting the audit shall bear the costs of any audit activities.
- 3.06 <u>Confidentiality of Participant Data</u>. City acknowledges that Participant information collected pursuant to this contract is private and the use or disclosure of such information, when not directly connected with the administration of the City's responsibilities with respect to services provided under this contract, is prohibited unless the City obtains written consent from the Participant or the Participant's parent/guardian if the Participant is unable to consent.

- 3.07 <u>Progress Reports</u>. The City shall submit written quarterly progress reports to the GHFC in the form and content required by the GHFC. The report shall consist of the following information:
 - (a) A spreadsheet identifying the homeowners assisted in the preceding quarter that includes name, address, household income level, family size, whether the homeowner is a veteran, elderly or disabled, and the amount of Program funds awarded; and
 - (b) A spreadsheet identifying all administrative expenses.

The GHFC may require additional relevant information, which the City shall also provide.

- 3.08 <u>Equal Opportunity and Affirmative Action</u>. City agrees that in performing under this Agreement, it shall not discriminate against any worker, employee or applicant for employment, on the basis of race, color, creed, religion, age, sex, national origin, disability status nor otherwise commit an unfair employment practice.
- 3.09 <u>Nondiscrimination Clause</u>. The City shall administer the Partnership Programs without regard to an applicant's race, color, creed, religion, age, sex, national origin or disability status.
- 3.10 The City may use fifteen percent (15%) of the funds expended for administrative purposes related to program operations. The City may earmark fifteen percent of the GHFC funds for administrative purposes; however, at the end of the Term, the Parties shall reconcile the amount of earmarked funds against fifteen percent of sum of GHFC money actually expended plus any monies necessary to fund any Project approved but not yet funded. Any positive difference shall be refunded to the GHFC in accordance with Section 5.05 of this Agreement.

Article IV The GHFC's Duties

- 4.01 In consideration for the City's duties, the GHFC agrees to disburse up to \$400,000 during the Term of this Agreement for the Partnership Programs.
- 4.02 The GHFC shall disburse funds for the Partnership Programs as follows:
 - a. The GHFC shall disburse \$150,000 to the City within ten (10) days of final execution of this Agreement.
 - b. The GHFC shall distribute the remaining \$250,000 in two additional installments of \$125,000, payable on June 1, 2023, and September 1, 2023. These disbursements shall take place regardless of whether the Partnership Program projects have exhausted funds for any or all of the Partnership Programs.
- 4.03 The GHFC shall cooperate with the City in providing any information the City requires to obtain additional funding from any other source to help Partnership Program Participants.

Article V Partnership Program budgets

- 5.01 Each Partnership Program's initial annual budget is as follows:
 - a. the GHFC Repair Partnership Program\$350,000
 - b. the GHFC Exterior Repair Partnership Program\$50,000
- 5.02 The GHFC reserves the right to adjust budget categories as necessary. Any such adjustment must be presented as an Addendum to this Agreement, and must be both in writing and executed by both Parties. The Parties may not reduce Partnership Program's budget below the amount of funds already disbursed or earmarked for existing projects at the time of the adjustment.
- 5.03 The City may use funds allocated to the GHFC Repair Partnership Program for either Minor Repairs or Substantial Repairs at the City's discretion, within the limits set forth herein above.
- 5.04 Any Partnership Program funds allocated by the GHFC pursuant to this Agreement which the City has not awarded by the end of the Term shall revert back to the GHFC.
- 5.05 Upon the termination or expiration of this Agreement, City shall transfer to the GHFC any GHFC Program funds then on hand, less any monies necessary to fund any Project approved but not yet funded, and any accounts receivable attributable to the use of the GHFC Program funds. In addition, the City shall refund to the GHFC any administrative funds due and owing after the reconciliation process set forth in Section 3.10 of this Agreement.
- 5.06 The sole source of funds for this Agreement is the GHFC Addressing Garland Partnership Program. This Agreement shall not obligate or encumber any other funds of the GHFC.
- 5.07 Any Partnership Program funds the City has not awarded by the end of a given quarter shall be carried over to the next quarter.

Article VI Term; Quarter

- 6.01 The Term of Agreement shall begin upon execution by both parties and shall run until the 31st day of December, 2023.
- 6.02 A Quarter begins on the first day of January, April, July, and October.

Article VII Nonperformance, Suspension, and Termination

7.01 <u>Termination for nonperformance</u>. This Agreement may be terminated by either party if it determines the other party has not met the obligations imposed by this Agreement. The party

seeking termination must provide written notice of termination stating what obligations have not been met. The nonperforming party shall have thirty (30) days to perform the duties described in the notice. If it fails to do so, this Agreement is terminated.

7.02 <u>Termination for convenience</u>. Either party may terminate this contract at any time by giving written notice to the other party of such termination and specifying the effective date thereof at least 30 days before the effective date of such termination. In the event of any termination for convenience, all finished or unfinished documents, data, reports or other material prepared by the City under this agreement shall, at the option of the GHFC, become the property of the GHFC, and the City shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents or materials prior to the termination.

Article VIII Miscellaneous Provisions

- 8.01 <u>No Assignment</u>. Neither party shall have the right to assign that party's interest in this Agreement without the prior written consent of the other party.
- 8.02 <u>Severability</u>. If any term or provision of this Agreement is held to be illegal, invalid or unenforceable, the legality, validity or enforceability of the remaining terms or provisions of this Agreement shall not be affected thereby, and in lieu of each such illegal, invalid or unenforceable term or provision, there shall be added automatically to this Agreement a legal, valid or enforceable term or provision as similar as possible to the term or provision declared illegal, invalid or unenforceable.
- 8.03 <u>Waiver</u>. Either the GHFC or City shall have the right to waive any requirement contained in this Agreement, which is intended for the waiving party's benefit, but, except as otherwise provided herein, such waiver shall be effective only if in writing executed by the party for whose benefit such requirement is intended.
- 8.04 <u>Governing Law</u>. This Agreement and all of the transactions contemplated herein shall be governed by and construed in accordance with the laws of the State of Texas. Exclusive venue for any action arising out of this Agreement shall be in Dallas County, Texas.
- 8.05 <u>Paragraph Headings</u>. The paragraph headings contained in this Agreement are for convenience only and shall in no way enlarge or limit the scope or meaning of the various and several paragraphs hereof.
- 8.06 <u>Binding Effect</u>. Except as limited herein, the terms and provisions of this Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, devisees, personal and legal representatives, successors and assigns.
- 8.07 <u>Interpretation of terms</u>. Within this Agreement, words of any gender shall be held and construed to include any other gender, and words in the singular number shall be held and construed to include the plural, unless the context otherwise requires.

- 8.08 <u>Counterparts</u>. This Agreement has been executed in multiple counterparts, each of which shall be deemed an original, and all of which shall constitute but one and the same instrument.
- 8.09 <u>Exhibits</u>. All exhibits and amendments to this Agreement are incorporated herein by reference for all purposes wherever reference is made to the same.
- 8.10 <u>Entire Agreement</u>. It is understood and agreed that this Agreement contains the entire agreement between the parties and supersedes any and all prior agreements, arrangements or understandings between the parties relating to the subject matter. No oral understandings, statements, promises or inducements contrary to the terms of this Agreement exist. This Agreement cannot be changed or terminated orally.
- 8.11 <u>Amendments.</u> The Parties may amend this Agreement at any time provided the amendment is made in writing and signed by both Parties.
- 8.12 <u>Relationship of Parties</u>. Nothing contained in this Contract shall be deemed or construed by the parties hereto or by any third party to create the relationship of principal and agent or of partnership or of joint venture or of any association whatsoever between the parties, it being expressly understood and agreed that no provision contained in this Contract nor any act or acts of the parties hereto shall be deemed to create any relationship between the parties other than the relationship of independent parties contracting with each other solely for the purpose of effecting the provisions of this Contract.
- 8.13 <u>Notices.</u> Communications and details concerning this contract shall be directed to the following contact representatives:

City of Garland:

Ms. Mona Woodard City of Garland Department of Housing and Community Services 800 Main Street Garland, TX 75040

Garland Housing Finance Corporation:

Mr. David W. Gibbons Garland Housing Finance Corporation 1675 West Campbell Rd. Garland, TX 75044

EXECUTED this day of	, 2023.
	CITY OF GARLAND, TEXAS
	By:
	Judson Rex City Manager
Approved as to form:	
Stephen M. Hines Sr. Asst. City Attorney	
EXECUTED this day of	, 2023.
	GARLAND HOUSING FINANCE CORPORATION
	By:
	David W. Gibbons Executive Director
	EXECUTIVE DITECTOR



City Council Work Session Agenda

3. c.

Meeting Date: February 6, 2023

Item Title: May 6, 2023 General Election Ordinance

Submitted By: Rene Dowl, City Secretary

Summary of Request/Problem

Consider an ordinance ordering a general election for the City of Garland to be held on May 7, 2023, for the purpose of electing the Mayor and one Council Member to respectively represent Districts 3, 6, 7 and 8, providing for a run-off election if needed and providing for other matters relating to the conduct of the election.

Recommendation/Action Requested and Justification

Approve an ordinance ordering and providing notice of a General Election for the City of Garland to be held on the 6th day of May 2023. This item is scheduled for formal consideration at the February 7, 2023, Regular Meeting.

Attachments

2023 General Election Ordinance Attachment

ORDINANCE	NO
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AN ORDINANCE ORDERING A GENERAL ELECTION FOR THE CITY OF GARLAND, TEXAS TO BE HELD ON THE 6TH DAY OF MAY, 2023, FOR THE PURPOSE OF ELECTING A MAYOR AND COUNCILMEMBERS TO DISTRICTS 3, 6, 7, AND 8; PROVIDING FOR THE CONDUCT OF THE ELECTION; PROVIDING A DATE FOR A RUN-OFF ELECTION; PROVIDING FOR A PROCESS TO DETERMINE POSITION OF NAMES ON BALLOTS; PROVIDING FOR LOCATIONS OF POLLING PLACES; PROVIDING FOR EARLY VOTING; PROVIDING FOR AUTHORIZATION FOR THE CITY MANAGER AND CITY SECRETARY TO ENTER INTO ELECTION AGREEMENTS WITH DALLAS COUNTY AND COLLIN COUNTY ELECTION DEPARTMENTS; PROVIDING FOR NOTICE, PUBLICATION, AND POSTING OF THIS ORDER; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARLAND, TEXAS:

Section 1 ELECTION ORDER FOR JOINT ELECTION AND NOTICE OF ELECTION

There is hereby ordered a general election to be participated in by the qualified voters of the City of Garland, Texas, to be held on Saturday, May 6, 2023, between the hours of 7:00 a.m. and 7:00 p.m., for the purpose of electing a Mayor and one Councilmember each to respectively represent Districts 3, 6, 7, and 8.

Candidates for Mayor must reside within the City. Candidates for Districts 3, 6, 7, and 8 must reside in the respective District which that candidate intends to represent. Every qualified voter within Districts 3, 6, 7, and 8 respectively may cast one vote for a candidate for the respective district within which such voter resides and every qualified voter within the City may cast one vote for Mayor.

The candidate for each respective office who shall receive a majority of all votes cast for the office for which that person is a candidate shall be declared elected.

Section 2 JOINT ELECTION AND ELECTION SERVICES AGREEMENT

The election shall be held as a joint election pursuant to a joint election agreement by and between the City of Garland, Dallas County, Collin County, and such other political subdivisions as may be participating in the joint election. Pursuant to the joint election agreement, the Dallas County and Collin County Election

Administrator shall serve as election administrators for the election for their respective counties and shall appoint such election officials as may be required by law, according to the terms of the law and the joint election agreement. For purposes of processing ballots cast in early voting, the election officers for the early voting ballot board for this election shall be appointed and designated in accordance with the provisions of the joint election agreement between the City and their County.

The Central Counting Stations for the tabulation and counting of ballots for this election shall be located at the following locations:

For Garland residents residing in Dallas County:

Dallas County Elections Administration 1520 Round Table Drive Dallas, Texas 75247

For Garland residents residing in Collin County:

Collin County Elections Department 2010 Redbud Blvd. Suite 102 McKinney, TX 75069

The Manager, Tabulation Supervisor, Presiding Judge, and Alternate Presiding Judge at such Central Counting Stations shall be determined, appointed, and designated in accordance with the joint election agreements. The Manager and Presiding Judge of such Central Counting Stations may appoint clerks to serve at such Central Counting Station, as provided by Texas Election Code, Section 127.006, as amended.

The voting system or systems meeting the standards and requirements of the Texas Election Code, as amended, is hereby adopted and approved for early voting by a personal appearance, by mail, and for election day voting.

Section 3 RUN-OFF ELECTION

In the event any candidate fails to receive a majority of all votes cast for the office for which that person is a candidate, a run-off election shall be held on June 10, 2023, between the hours of 7:00 a.m. and 7:00 p.m. for the purpose of resolving the run-off for each office for which a candidate did not receive a majority

of all votes cast at the general election.

Section 4 POSITIONS OF NAMES OF CANDIDATES ON BALLOTS

The positions of the names of the candidates for the general and special election shall be determined by lot in an open meeting to be held at the offices of the City Secretary located at Garland City Hall. If allowed by law, such meetings may be conducted virtually. The City Secretary shall notify each candidate of the time of the meeting to draw lots and shall preside at the drawing.

Section 5 ELECTION PRECINCTS AND POLLING PLACES

The election precincts and the polling places for the election shall be those established by the Dallas County Elections Administrator, for Dallas County residents, and by the Collin County Elections Administrator, for Collin County residents, by virtue of the joint election agreements.

Residents may use the below websites to locate the polling places and obtain other election information.

All Garland residents

https://www.garlandtx.gov/256/Elections

For Garland residents residing within Dallas County https://www.dallascountyvotes.org/elections-office

For Garland residents residing within Collin County https://www.collincountytx.gov/elections/Pages/default.aspx

Section 6 EARLY VOTING

For Garland residents residing within Dallas County, the main early voting place is the **Elections Training/Warehouse**, **1460 Round Table Dr.**, **Dallas**, **Texas 75247**, or such other location as may be authorized and established by the Dallas County Elections Administrator.

For Garland residents residing within Collin County, the main early voting place is 2010 Redbud Blvd., Suite 102, McKinney, Texas

75069, or such other location as may be authorized and established by the Collin County Elections Administrator.

For all Garland residents, early voting by personal appearance within the City of Garland may be conducted locally at Richland College - Garland Campus, 675 W. Walnut Street, Garland, Texas 75040, or the South Garland Library, 4845 Broadway Blvd., Garland, Texas 75043.

An application for a ballot by mail or for information on obtaining an application for a ballot may be obtained by contacting the voting clerk of the resident's county. The official mailing address and other contact information for each county's clerk are listed here.

For Garland Residents residing within Dallas County:

By writing:

Michael J. Scarpello - Early Voting Clerk Dallas County Elections 1520 Round Table Dr. Dallas, TX 75247

By email: evapplications@dallascounty.org

By telephone: 214-819-6359

By fax: 214-819-6303

For Garland Residents residing within Collin County:

By writing:

Collin County Elections Department - Early Voting Clerk 2010 Redbud Blvd. Suite 102

McKinney, TX 75069

By email: absenteemailballoting@collincountytx.gov;

By telephone: 972-547-1990

By fax: 972-547-1996

Applications for ballots by mail for the election must be received no later than the close of business on the $11^{\rm th}$ day before election day.

Early Voting for the General Election:

Early voting by personal appearance for the general election as ordered by Section 1, above, shall be conducted on the following days:

Monday, April 24, 2023, through Friday, April 28, 2023, between the hours of 8:00 a.m. and 5:00 p.m.

Saturday, April 29, 2023, between the hours of 8:00 a.m. and 5:00 p.m.

Sunday, April 30, 2023, between the hours of 12:00 p.m. and 6:00 p.m.

Monday, May 1, 2023, and Tuesday, May 2, 2023, between the hours of 7:00 a.m. and 7:00 p.m.

Early Voting for a Run-off Election:

Early voting by personal appearance for the run-off election, if a run-off election is necessary, shall be conducted on the following days:

Tuesday, May 29, 2023, through Friday, June 2, 2023, between the hours of 8:00 a.m. and 5:00 p.m.

Saturday, June 3, 2023, between the hours of 8:00 a.m. and 5:00 p.m.

Sunday, June 4, 2023, between the hours of 1:00 p.m. and 6:00 p.m.

Monday, June 5, 2023, and Tuesday, June 6, 2023, between the hours of 7:00 a.m. to 7:00 p.m.

Section 7 NOTICE OF ELECTION; PUBLICATION AND POSTING

This election order shall constitute a notice of election and this notice shall be:

(1) published at least once, not earlier than the 30th day or later than the 10th day before the general election day, which publication shall include a complete listing of all polling places; and

(2) posted on the bulletin board used for posting notices of the meetings of the City Council, which copy shall also include a complete listing of all polling places, not later than the 21st day before the general election.

Section 8 EFFECTIVE DATE

That this Ordinance shall be and become effective immediately upon and after its passage and approval.

PASSED AND APPROVED this the $_$ th day of February, 2023.

	CITY OF GARLAND, TEXAS
ATTEST:	Mayor
City Secretary	POSTED:



City Council Work Session Agenda

3. d.

Meeting Date: February 6, 2023

Item Title: Las Brisas Small Area Plan Adoption

Submitted By: Scott Bollinger, Neighborhood Resource Manager

Summary of Request/Problem

At the January 9 Work Session, City Council provided direction regarding the area plan for the site formerly known as Las Brisas Residence Club at 1002 Marion. The plan has been revised as directed by the City Council, with particular attention to:

- The scenario approved by City Council was for full green space, presented in the plan on 1/9/23 as "Scenario 1";
- The scenarios not approved by City Council on 1/9/23 have been removed from the document; and
- All references to the word "park" have been replaced with "green space," "open space," or something similar, as discussed on 1/9/23.

Recommendation/Action Requested and Justification

If there are no modifications directed by City Council, the adoption of this plan will appear on the Consent Agenda for the February 21 Regular Session of the City Council.

Attachments

Garland Las Brisas Small Area Plan Final



LAS BRISAS SMALL AREA PLAN

CITY OF GARLAND, TEXAS

Adopted on XX of XXXXXXX, 2022

Project Address:

1002 Marion Drive Garland, TX 75042

Created by the City of Garland in partnership with Kimley-Horn and Associates.

Kimley » Horn





LAS BRISAS SMALL AREA PLAN

1002 MARION DRIVE GARLAND, TX 75042





www.GarlandTX.gov



46.

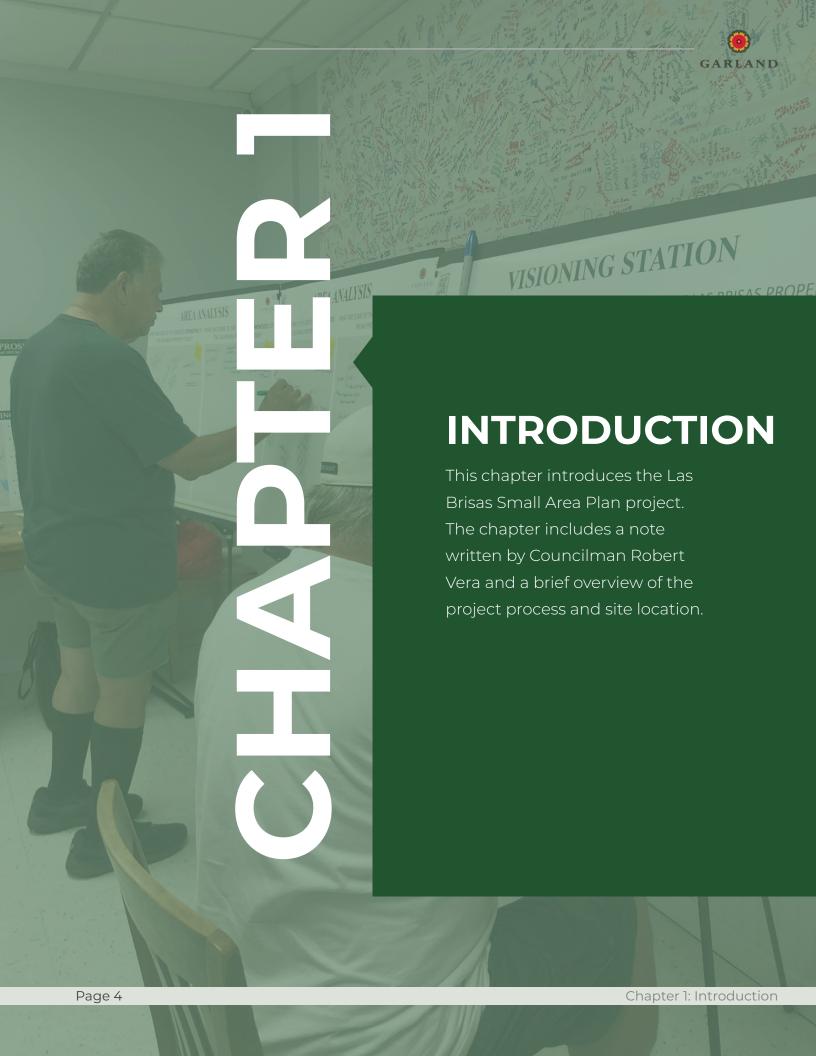
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ROBERT VERADistrict 6
Garland City Council

NOTE FROM COUNCIL MEMBER ROBERT VERA

The City of Garland is excited to present the Small Area Plan for the Las Brisas property. This property has an opportunity to be a unique community asset for the surrounding neighborhood, and this plan's vision will help create

a reality that is backed by community support. Thank you to all who participated in this planning process, either by taking the online survey or attending a local event.

Together we have envisioned a bright future for the Las Brisas property.

ROBERT VERA



PROJECT APPROACH



The Garland Las Brisas Small Area Plan was initiated by the City of Garland Neighborhood Vitality Department in February 2022. The City retained Kimley-Horn to study several different potential redevelopment strategies for this property. The study area contains four parcels located in the Crest Ridge Estates/Garland Groves neighborhood. The project site is located in central Garland just southwest of Downtown. The site is bound by three key streets, Resistol Road to the north, Marion Drive to the west, and Inwood Boulevard to the south. To the east, the site borders six single-family detached

ge 6 Chapter 1: Introduction



residences and the International Christian Assembly church building.

Through this planning process, the City of Garland and Kimley-Horn collaborated with key stakeholders, including adjacent residents, local elected and appointed officials, and surrounding business and property owners to create a unified vision for the future of the Las Brisas property. This document will summarize the planning process, including the demographic and market analysis, the public engagement methods used, and the strategic priorities that were established for the vision of the area.



Las Brisas Site Map

3 ike Lanes Community CHARDEN

PLAN FOUNDATIONS

This chapter provides context on the site's location and gives an overview of previous plans and studies that were completed prior to this assessment.



STUDY AREA

The purpose of the Las Brisas Small Area Plan is to provide a preffered development concept that will provide the City of Garland with direction when proceeding with redevelopment of the site. The Las Brisas study area is located just southwest of Downtown Garland and is located at 1002 Marion Drive, Garland, TX 75042.

In total, the study area consists of four parcels that are currently owned by the Garland Foundation for Economic Development. The large parcel on the north was once home to the Las Brisas Residents Club (formerly the Garland Clinic and Hospital), which is where this study retrieved its name.

The Las Brisas study area is located in the heart of a historic Downtown Garland neighborhood, with homes surrounding the site dating back to the early 1940s. 1002 Marion Drive is located about a quarter mile to the west from S Garland Avenue and about a third of a mile south of Forest Lane. To the east of S Garland Avenue lies Garland's Central Park, which is a regional park facility. However, S Garland Avenue is

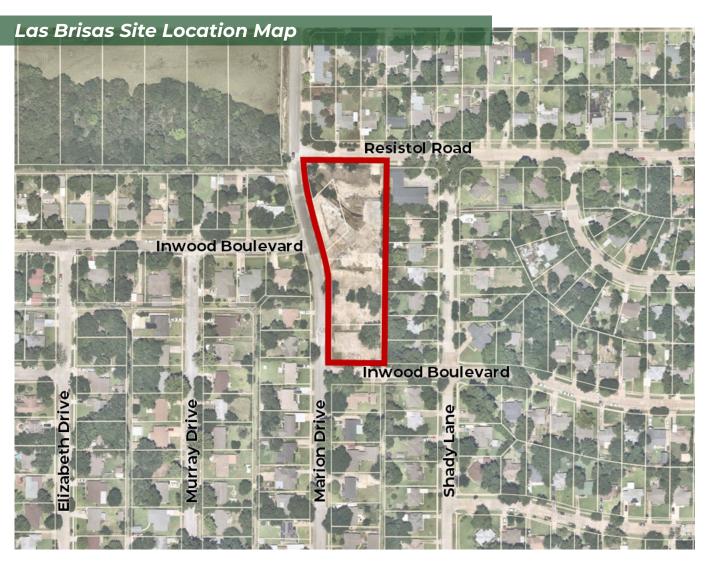
a large, six-lane arterial that presents a large pedestrian barrier for residents in the neighborhood to the west of this road that creates an unsafe crossing area, which makes it difficult for these residents to reach the park on foot. Additionally, another significant site influencer is the Resistol Hat Company, located to the northwest of the site, where workers often use Resistol Road and Marion Drive to reach their workplace destination.

LAS BRISAS HISTORY

The Las Brisas site contains a rich history. The former building that was once located on this site was once home to the Garland Clinic and Hospital (which was renamed to the Las Brisas Residence Club). The Garland Clinic and Hospital was opened in 1954 by Dr. Robert E. Speegle and was the first hospital to open in the City of Garland. The facility housed an emergency room, delivery room, x-ray facility, surgery facility, laboratory, and 11 beds. This facility offered specialists and City of Garland residents their first alternative to a hospital located in Dallas.

Following its use as the Garland Clinic and Hospital, the Las Brisas Residence Club then operated the building located on this site. The organization offered assisted living care facilities for the elderly. Today, the building has been demolished.





Downtown Garland Central Park WMILLER RD CONOMIC DEVELOPMENT



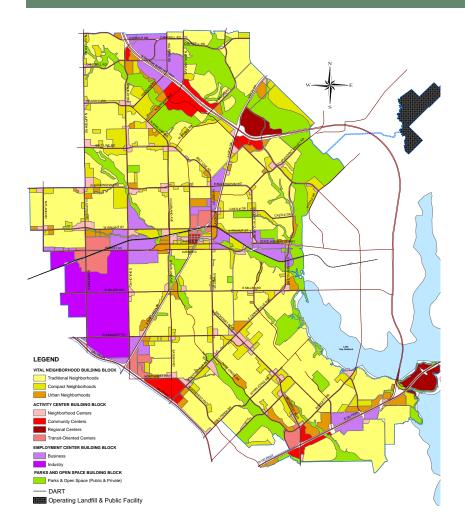
PREVIOUS PLANS AND STUDIES

Several previous plans and studies were reviewed to further understand the context of the Las Brisas site. Plans that were reviewed included the *Envision Garland Comprehensive Plan*, the *Garland Trails and Bikeways Master Plan*, the Garland Zoning Map, and more. The sections below describe the key takeaways from each plan that was reviewed.

Future Land Use:

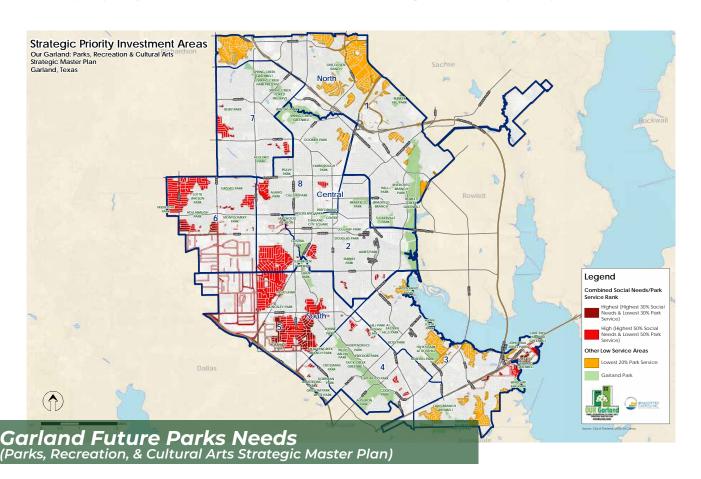
According to the Envision Garland Comprehensive Plan, the Las Brisas property is designated as a "Traditional Neighborhood" on the Future Land Use Plan. Traditional Neighborhoods are currently found throughout Garland and provide areas for low to moderate density single-family detached residential housing. Traditional Neighborhoods also accommodate convenience retail (goods and services), office space, and public services.

Garland Future Land Use Plan



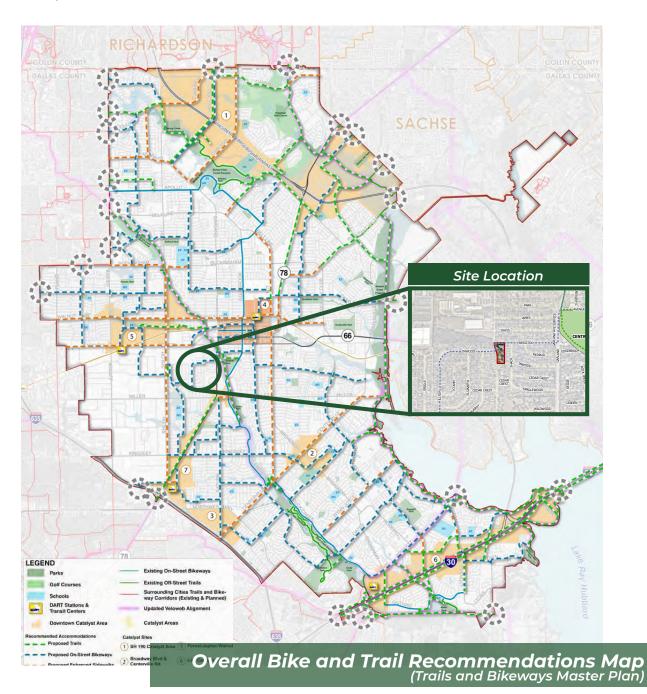


- **Development Intensity:** The Traditional Neighborhood development type is primarily characterized as low density single-family. Non-residential sites within this category are typically up three acres in size.
- **Zoning:** The site is currently zoned Mixed District. Land uses are flexible and can contain a combination of residential and non-residential uses.
- Future Open Space Needs: The Garland Parks, Recreation, and Cultural Arts Strategic Master Plan identifies the Las Brisas property and the majority of the surrounding neighborhood, especially to the southwest, as an area of Garland that has some of the highest open space needs. The plan classified these areas of the City where social needs are high, by measuring several community factors such as median income, single parent households, residents with disabilities, unemployment, poverty levels, and more. Additionally, existing open space level of service was measured as well to identify areas of high need. The area near the Las Brisas property was classified as an area with "High" future open space needs.





Future Trails: The Garland Trails and Bikeways Master Plan identifies Resistol Road (from S Garland Avenue to the road's terminus) and Inwood Boulevard/ Hilltop Drive as a future alignment for an on-street bicycle facility. According to the plan, the recommended on-street bicycle treatment would be a shared-use lane. This treatment would install shared lane pavement marking and/or signage. It is recommended that this treatment be applied to residential streets with speed limits of 35 miles per hour or less.





COMMUNITY PROFILE

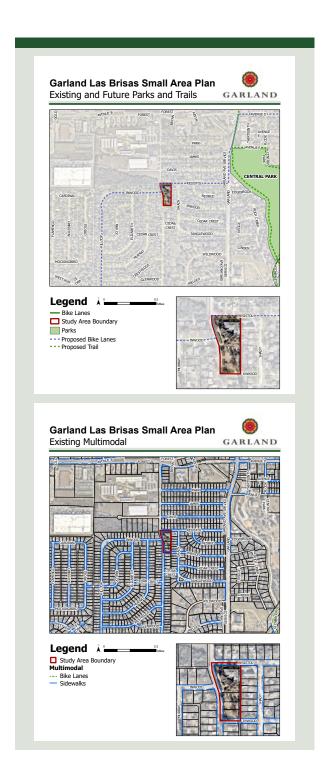
This chapter reviews the existing conditions of the property and identifies the surrounding neighborhood's demographic and economic statistics. Psychographics were also reviewed within a one-mile radius of the site. The chapter is concluded with a review of the public engagement effort conducted for this planning process.



EXISTING CONDITIONS

In an effort to establish a baseline understanding of the study area, a mapping exercise was conducted to capture the site's existing conditions. Detailed spatial information was gathered from several online resources and the City of Garland's GIS database. With this information, a series of existing conditions maps were created to detail the Las Brisas property's existing conditions for key infrastructure and assets.

Several City of Garland planned improvements were also incorporated into the existing conditions analysis such as the City's current and planned trail facilities. The full collection of existing conditions maps can be found in **Appendix A.**





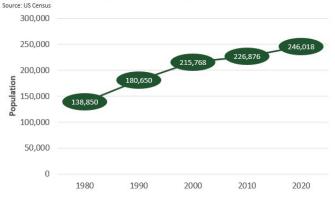
DEMOGRAPHIC SNAPSHOT



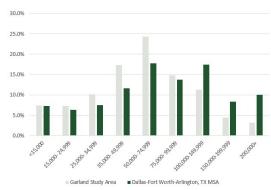
Share of Residents by Race, Garland St	tudy Area, 2021
White	81.6 %
Black/African American	4.3 %
American Indian or Native Alaskan	1.0 %
Asian	1.4
Pacific Islander	0%
Other	10.1 %
Two or more races	1.7 %

ETHNICITY		
Hispanic or Latino	64.80%	
Non-Hispanic or Latino	35.20%	

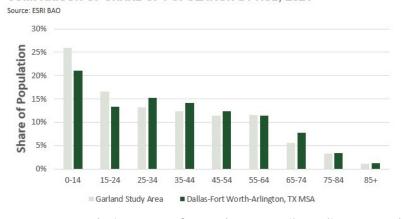
POPULATION TRENDS, CITY OF GARLAND, 1980-2020



COMPARISON OF HOUSEHOLDS BY INCOME, 2021 Source: ESRI BAO



COMPARISON OF SHARE OF POPULATION BY AGE, 2021



AVERAGE HOUSEHOLD SIZE, 2021





MEDIAN HOUSEHOLD INCOME, 2021



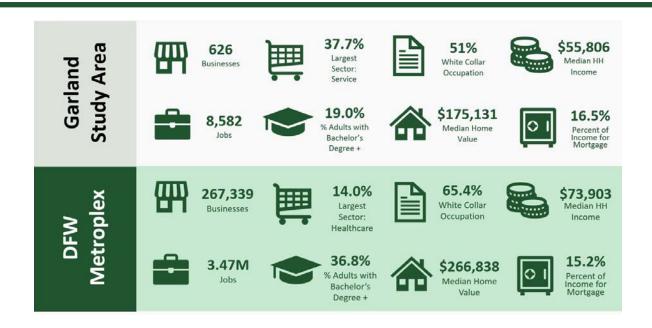




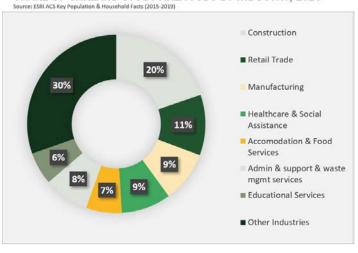
Analysis was performed on a 1-mile radius around the Las Brisas study area.



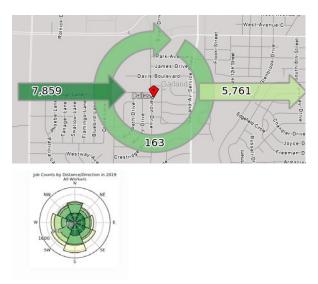
ECONOMIC SNAPSHOT



SHARE OF GARLAND STUDY AREA JOBS BY INDUSTRY, 2021



COMMUITING TRENDS



Analysis was performed on a 1-mile radius around the Las Brisas study area.



PSYCHOGRAPHICS

The Environmental Systems Research Institute (ESRI), a nationally recognized information and data system software company, identifies different demographic categories for communities across the country, or "psychographic" tapestry groups. In addition to demographic information, psychographics also includes preferences on housing, spending, and labor force activities. These characteristics are utilized by developers and retailers to understand the character and lifestyle habits of communities. The neighborhoods surrounding the study area were analyzed and the top two psychographic groups are summarized below.

FORGING OPPORTUNITY

32.5% of area households



- Young families with children or single parent with multiple generations living in one house.
- More than one in four households in poverty.
- Spending focused on necessities and few residents have investments.
- Employment concentrated in skilled trades.
- Primary focus is on family.

RUSTBELT TRADITIONS

28.2% of area households





- A mix of married couple families and singles living in older developments of single-family homes.
- Workforce is primarily white collar with a higher concentration of skilled workers in manufacturing, retail trade, and healthcare.
- Located in dense urban fringe of metropolitan areas.
- Budget-aware shoppers that favor American-made products.

Analysis was performed on a 1-mile radius around the Las Brisas study area.



PUBLIC ENGAGEMENT

Several public engagement efforts were made available for the public to weigh in on their preferred direction for the Las Brisas property, including the following:

- Online Survey: An online survey was created and analyzed for this project. The general public heavily desires a community park, which was a clear message heard in this planning effort and has been incorporated into the final recommendations. To see the full survey report, see Appendix B.
- Charrette Workshops: A two-day Charrette Workshop was held on June 9th and 10th to engage with the community and gather ideas for future development of the Las Brisas property. To see the full Charrette Workshop recap document, please see Appendix C.
- Focus Groups: A focus group was held with surrounding property owners to further dig into specific site amenity design for the proposed park on the Las Brisas property. To view the Focus Group workshop material, please view Appendix D.
- Meetings with City Staff: Periodic meetings with City of Garland staff were held to coordinate project efforts and to gain valuable City insight on the property.

The overwhelming majority of the feedback heard through the engagement phase made it very clear that the surrounding residents would like to see a park developed on the Las Brisas property. The next page provides several other highlights heard through the public engagement process.



PUBLIC ENGAGEMENT HIGHLIGHTS

SWOT Analysis

Strengths

- · The creek
- · Great site location
- · Mature trees in the area
- · Located in a great neighborhood

Opportunities

- · Open Space development for community
- · Walking paths and trails
- · Playground for kids
- · Shade structures and other amenities
- · Creek redevelopment

Weaknesses

- · Needs aesthetic improvements
- Drainage issues
- Roads surrounding the site in need of upgrades/traffic calming
- · Poor pedestrian access

Threats

- Flooding and drainage issues with the creek
- Upkeep, maintenance, and sustained aesthetics of the creek
- · Potential park overcrowding







PUBLIC ENGAGEMENT HIGHLIGHTS





Desired Open Space Amenities

Many different types of open space amenities are desired by the community for the proposed scenario on the Las Brisas property. A resonating quote from the engagement process highlight's the community's opinion about these amenities, "All of this is a winner." Several of the top desired amenities are shown below.



Walking Trails: The park should have wide sidewalks or trails. Trails should be ADA accessible and hardscaped (concrete).



Public Plaza or Gathering Space/Pavilion: The community would like to see an area for neighborhood gatherings.



Pedestrian Lighting:
Safety was a concern for the community, so the open space should incorporate lighting throughout the site.



Creek as a Park Asset: The public would like the creek redeveloped and brought back to its natural state to become an asset for the future park.



Playground: Since there are many families with small children in the surrounding neighborhood, a playground is desired for the future.



Street Furniture: Other street furniture should be included in the open space including benches, trash receptacles, pet waste stations, and street trees.



SITE ANALYSIS

This chapter reviews the Las
Brisas property's existing
and future opportunities
and constraints. These site
considerations should be
taken into account in all future
development decisions in the
study area.



CREEK

On the Las Brisas property, a creek runs from east to west, then bends up to the northwest corner of the property. The creek poses significant barriers for the property, as the existing site is in poor condition due to continued erosion and consistent flooding. Because of these existing issues, four solutions are proposed to help creek visibility, aesthetics, and to improve access across the creek. Below are several indicators that were developed to help compare and contrast the four creek scenarios.

Indicators:	Estimated Cost	Footprint	Water Feature Value
Indicator Range:	\$ - \$\$\$\$	Low - High	Low - High
Indicator Description:	Provides a high- level overview of how much this creek redevelopment project would cost.	Describes how large the footprint of the proposed creek improvement will be.	Describes the aesthetic value, look, and character the creek improvement will provide the community.
Creek Option 1: Culvert Expansion	\$\$\$\$	Low	Low
Creek Option 2: Simple Earthen Stream	\$	Medium/High	Medium
Creek Option 3: Grass Lined Channel with Constructed Pools	\$\$\$	High	High
Creek Option 4: Naturalized Stream	\$\$	High	Medium



Creek Option 1 - Culvert Expansion

Estimated Cost	Footprint	Water Feature Value
\$\$\$\$	Low	Low

The first option would redesign and expand the existing culvert on the site to redirect all water flow underground within the new culvert. This would increase usable park area. Several considerations to this option are listed below:

- The City of Garland would need to verify with the Army Corps of Engineers and Environmental that the creek is not within their jurisdiction.
- This option will more than likely lead to detention requirements and will trigger a detention study.
- This option may experience velocity and flow volume issues that could result in downstream erosion and increased peak flows.



Culvert Expansion - Creek Option 1

- Replacing the culvert would require upsizing the existing culvert crossing to convey upstream flows.
 The approximate pricing listed below is based on TxDOT's average low bid prices for a three-month statewide average:
 - Approximately 3-6'x4'
 Reinforced Concrete Box:
 \$2,000/Linear Foot
 - Approximately 4-6'x3'
 Reinforced Concrete Box:
 \$3,100/Linear Foot



<u>Creek Option 2 - Simple Earthen Stream</u>

Estimated Cost	Footprint	Water Feature Value
\$	Medium/High	Medium

The second option would seek to remove the existing concrete culvert and add geotile "flexamat" for erosion control. Several considerations to this option are listed below:

- If this option were pursued, the creek should be graded at a 4:1 side slope. This is standard practice but requires a larger footprint for graded area.
- It is recommended that the creek beds be covered in short grass to enhance the creek's aesthetics.
- · This option would cost approximately \$400/Linear Foot.





<u>Creek Option 3 - Grass Lined Channel with</u> Constructed Pools

Estimated Cost	Footprint	Water Feature Value
\$\$\$	High	High

Another design solution for this option would be to create a set of tiered walls, which could also make the creek a key park asset and also provide additional seating areas for the community to relax and enjoy the creek. Examples of these ideas are provided below. Several considerations for this design solution are presented below:

- This option will require a larger footprint and will modify the creek bed to have a graded series of tiered levels. Although this redesign requires a large footprint, much of the space is usable parkland where the public can sit and enjoy the afternoon (when the creek is not flooded).
- A drainage study would be required to quantify the amount of flow going through the creek. The design level would vary depending on the channel section selected.





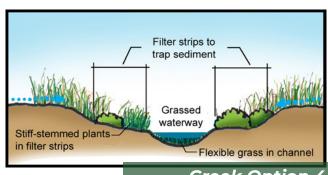
Creek Option 4 - Naturalized Stream

Estimated Cost	Footprint	Water Feature Value
\$\$	High	Medium



The fourth recommendation includes naturalizing the stream by installing either natural or manmade riparian buffers to line the creek bed. Several considerations for this option are as follows:

- This option could include naturally tiered pools of wetland plants and stiff-stemmed plants in filter strips.
- This option will require a significantly larger footprint compared to Option 2 and will also be larger than Option 3.
- Geotile "flexamat" will also need to be installed in this option to control erosion.



Creek Option 4

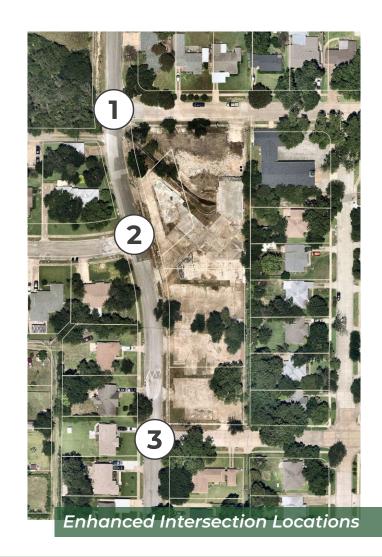


ROADWAY NETWORK

During the public engagement process, high automobile speeds on the surrounding roads were commonly reported as a potential threat to the Las Brisas property. Since there is a break in the medians along S Garland Avenue at the intersection of Resistol Road, surrounding property owners noted that many employees who work at the Resistol Hat Company (located northeast of the Las Brisas property) often route through Resistol Road to reach the factory. Because of this, special attention should be made to the surrounding street network if the property were to develop.

It is recommended that the City of Garland should construct traffic calming measures along Resistol Road, such as speed bumps and textured/elevated crosswalks at key intersections. This will enhance pedestrian safety for all who visit the area and will slow automobile traffic. Specifically, it is recommended that the City construct three enhanced intersections with brick pavers and raised/textured crosswalks at the following locations:

- Intersection of Resistol Road and Marion Drive
- North intersection of Inwood Boulevard and Marion Drive
- 3. South intersection of Inwood Boulevard and Marion Drive





OPEN SPACE NEEDS

Although the Las Brisas property is located fairly close to the City of Garland's Central Park, S Garland Avenue poses a significant pedestrian barrier to cross when coming from the neighborhood to the west. During the public engagement process, stakeholders agreed that a small neighborhood open space to the west of S Garland Avenue is needed for the community. In addition to community support, the *Garland Parks, Recreation, and Cultural Arts Strategic Master Plan* identifies the area ripe for future open space development.

A future open space would serve neighborhoods that have "high" open space needs based on existing park level of service and other social factors. Please see the Our Garland Parks, Recreation, and Cultural Arts Strategic Master Plan for more information

Legend

Service Rank

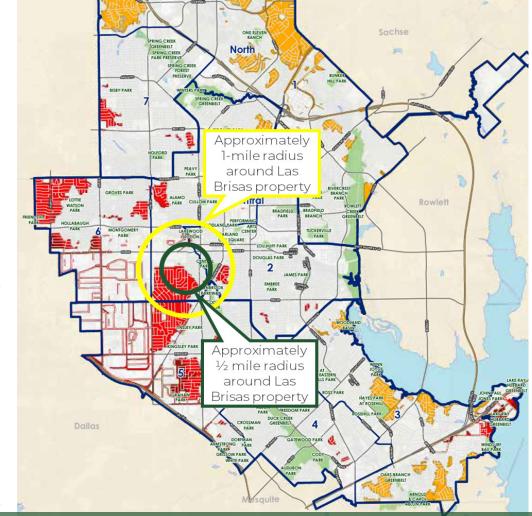
Service)

Combined Social Needs/Park

Highest (Highest 30% Social Needs & Lowest 30% Park

High (Highest 50% Social

Lowest 20% Park Service
Garland Park



Half-Mile and Mile Radius Around Las Brisas Property
(Parks, Recreation, & Cultural Arts Strategic Master Plan)



SURROUNDING POPULATIONS

The Williams Elementary School lies within a half mile of the Las Brisas property. Additionally, within a mile of the site is the Sam Houston Middle School and the Parkcrest Elementary School. Because of the site's proximity to the three schools, a variety of age groups are present in the surrounding neighborhood. The public expressed interest in many different site amenities and activities.

Since at least a portion of the site will most likely be developed into an open space the public encouraged diverse open space amenities for all age groups, such as walking trails for adults, playgrounds for children, and potentially courts or fields for teens.





INCORPORATING LOCAL GARLAND HISTORY



Stakeholders indicated the desire to incorporate historic tributes to the site's rich history. Many people thought it would be a great idea to name a future park development after one of the Garland Clinic and Hospital's infamous doctors, Dr. Speegle. The community would like to see history live through the open space with public art installations and/or a plaque dedicated to the hospital and Dr. Speegle.



DEVELOPMENT FRAMEWORK

This chapter introduces the strategic priority goals for future development of the Las Brisas property. The identified strategic goals discuss walkability, trails and open space, placemaking, partnerships, infrastructure, safety, parking, and equity.



INTRODUCTION

Throughout the public engagement process, data was continually collected that helped shape the vision and strategic direction for the plan. Development scenarios were then crafted on that future vision which helped establish appropriate, community-supported strategies for future growth. The following statement represents a collective vision for the future of the site.

LAS BRISAS PROPERTY VISION STATEMENT

The Las Brisas property serves as a neighborhood and community anchor for the area, by providing ease of access, increased safety, and neighborhood serving open space amenities for local residents, and will support a development pattern and character that is scaled to the surrounding single family residential neighborhood.



STRATEGIC PRIORITY GOALS

From the input that was gained through the planning process, several strategic priority goals emerged that help provide overall direction when making decisions on the future of the Las Brisas property. As they relate to the plan, these goals apply across any of the development scenarios as critical points of emphasis and consideration. A broad range of topics are covered in these goals when collectively applied and are intended to produce the desired outcome for the community. Below is a list of the key strategic priority goals that act as guiding principles to consider when implementing the plan.



Walkability Strategy

Construct connections to the existing neighborhood's sidewalk network that accommodates and prioritizes pedestrian access to promote multimodal mobility.

Walkability Action Items

- · Ensure ADA standards are met in all new multimodal infrastructure projects.
- Encourage pedestrian safety through the construction of highly visible crosswalks with raised and textured enhancements.
- Install sidewalks along the perimeter of the site, and trails and paths throughout the open space, linking programmed areas together.



Equity Strategy

Provide activity areas for people of all age groups, backgrounds, and abilities.

Equity Action Items

• Ensure the surrounding neighborhood's demographic makeup is incorporated into future design of the site, such as constructing a playground for children, providing walking trails that are ADA accessible, or creating a central gathering space in the form of a public plaza or pavilion.





Trails and Open Space Strategy

Construct trail network connections within the site and to surrounding trail networks.

Trails and Open Space Action Items

- Construct the trail network connection in accordance with the Trails and Bikeways Master Plan for the trail identified along Resistol Road and Inwood Boulevard.
- Consider upgrading the on-street shared-use lane treatment to a dedicated bicycle lane. Although the speed limit along Resistol Road is less than 35MPH, residents report frequent speeding along this roadway. Extra precaution should be made to accommodate high bicycle usage of the proposed on-street facility.
- Promote linkages to the proposed trail along S Garland Avenue, when constructed.
- Establish appropriately scaled neighborhood park and open space, where amenities are tailored to residents of all ages and abilities.



Safety Strategy

Provide for pedestrian, park, and neighborhood safety through urban design elements and traffic calming measures.

Safety Action Items

- Enhance crosswalks to the site's intersecting streets with textured and raised crossings to boost pedestrian visibility and to slow traffic.
- Provide a consistent level of lighting throughout the open space and along the right-of way, to ensure there are no dark areas of the park at night and enhance pedestrian safety.
- Utilize bulb-outs, textured paving or pavers, and elevated crosswalk tables to enhance pedestrian safety and slow vehicular traffic.
- To improve access to and from the open space, install crosswalks at each intersection on both sides of the street.





Partnership Strategy

Encourage partnerships with local organizations, developers, and the public when implementing the vision for the Las Brisas property.

Partnerships Action Items

- Encourage continued dialogue with neighborhood to realize vision.
- Encourage partnerships with the site's future developer to continue the existing sidewalk network and enhanced crosswalks to intersecting streets.
- Partner with the Garland Cultural Arts Commission to incorporate historical elements into the overall theming of the site.
- Partner with Neighborhood Vitality on future placemaking and urban design elements.



Drainage and Infrastructure Strategy

Address drainage and flooding issues with the creek when the site is redeveloped.

Drainage and Infrastructure Action Items

- Redevelop drainage channel and creek bed as an amenity to the neighborhood open space.
- Address flooding and drainage infrastructure issues throughout the site in conjunction with sidewalk and intersection improvements.
- · When redeveloping the site, resolve drainage and flooding issues along the right-of way by installation of newly engineered storm water infrastructure.
- Redevelop the northwest corner of the open space to bridge over the drainage channel and widen the sidewalk so that pedestrian flow is uninterrupted and continuous along the right-of way.
- Transition the drainage channel that bisects the site into a neighborhood amenity by cleaning and re-grading the channel and providing pedestrian and access across it in key locations, linking the north and south portions of the site together.





Placemaking and Development Character Strategy

Incorporate placemaking and urban design elements that will encourage open space usage and will help the site become a special place for the community.

Placemaking and Development Character Action Items

- Construct public art, sculptures, and other historic markers in future development that incorporates the area's rich history as the site of the first hospital in the City of Garland. Additionally, pay tribute to the hospital's founder, Dr. Robert E. Speegle.
- Ensure at least a portion of the site's future development include an open space to support the feedback heard through the public input process.
- If any form of housing is to be constructed on the site, ensure new development fits in with the existing character of the surrounding neighborhood.
- Provide programmed areas within the open space for neighborhood residents to enjoy, including a picnic area, playground, and open space area.
- Ensure tree canopy is established that provides shade and character to the open space and streetscape along the right-of way.



Parking Strategy

Provide an adequate amount of parking that is appropriately scaled to the surrounding neighborhood.

Parking Action Items

- · Provide on street parking to accommodate neighborhood scaled open space.
- Construct angled parking in key locations for neighborhood open space access. However, limit angled parking to less than 20 spaces to maximize the available open space area and to develop the site in an appropriate manner to the surrounding neighborhood character.



DEVELOPMENT SCENARIO CONSIDERATIONS

This chapter summarizes the three proposed development scenarios that the City of Garland can consider when seeking to redevelop and renovate the site.



INTRODUCTION

Through the planning process, it was determined to provide three viable, community-backed options for the future redevelopment of the site. Although the open space was the preferred option among residents, community stakeholders and property ownership (GFD) supported a blend of redevelopment choices that incorporated open space. When redeveloping the site, it is recommended that the preferred scenario be delivered to ensure the best outcome for the community. A brief decscription of each scenario is described below. Further detail can be found in Appendix E.

Scenario 1

Scenario 1 (the preferred scenario) reimagines the Las Brisas property as a neighborhood open space. The entire property would be redeveloped to support activities for all age groups and abilites. The open space would be designed to include both active and passive play spaces, and would feature a playground, open space, walking trails, and parking facilities on the south. The creek would be developed to more of a natural state with gradual slopes and rocks which will act as a natural barrier.

Scenario 2

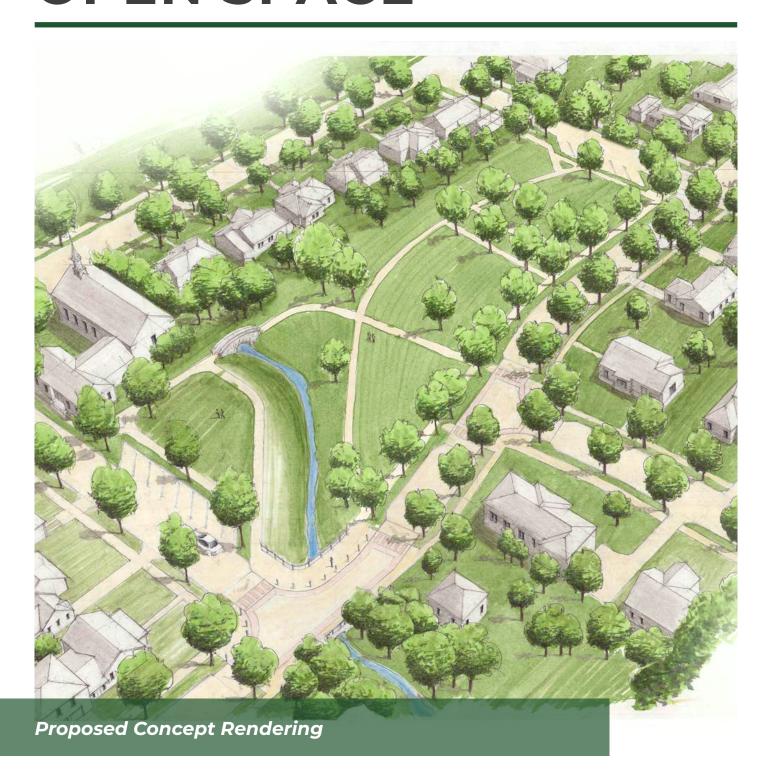
Scenario 2 designates the top portion of the Las Brisas property as a neighborhood open space and the south portion for single-family residential development. The proposed single-family residential development would consist of four homes that are approximately 1,200 square feet, which is slightly larger than the surrounding houses, which have an average square footage of approximately 1,000 square feet (per story). The proposed houses would be a mix of one and one and a half story structures, as designed.

Scenario 3

Scenario 3 is similar to Scenario 2, but instead of single-family housing, small-lot single family residential units or townhomes would be constructed. The creek would be gradually tiered to create more of an outdoor amphitheater feel, great for picnics and hanging out. The small lot single-family residential units would allow approximately 8 new dwelling units to be constructed on the south end of the property. They would be approximately 1,000 - 1,200 square feet (townhomes would be approximately 900 square feet) and would be two stories, as designed. These units are comparable to the surrounding neighborhood, which has an average house size of approximately 1,000 square feet. The units are anticipated to be owner-occupied.



PREFERRED SCENARIO: OPEN SPACE







The open space scenario envisions the study area to be redeveloped as a community asset. Due to its size and location, this open space is intended to serve as a neighborhood amenity for all age groups and abilities. This scenario is conceptually programmed with a playground on the north, a picnic area and passive open space in the center, and recreational areas on the south. The creek that runs diagonal east to west through the site is regraded to a gentle slope and remains an amenitized feature of the open space. A network of wide sidewalks and trails traverse the site, linking one programmed area to the next. A pedestrian bridge is incorporated on the east side to maintain access across the creek. To improve access for visitors, convenience on-street angled parking is located on the north and south sides. Because safety is a key priority, several elements are incorporated to improve access, slow traffic, increase lighting, and generally make the open space and streets as safe as possible for all residents.



Key Action Items for Success



- · Develop entire property as an open space.
- Program recreational space for all age groups. Include at a minimum an area for small children through the installation of a playground, an area for adults to utilize walking trails and street furniture amenities such as benches and picnic tables, and an area for teens in the form of a small ball court or halfcourt facility.
- Continue to work with local property owners as a list of amenities is finalized and a final open space design is created.
- Hire and fund a park/open space designer to detail the specific design and construction plans.
- Facilitate community programs in the open space such as exercise classes, after school programming, or an open space clean up event.
- Develop a detailed strategy for this neighborhood gathering space for nieghborhood-sponsored events. via partnerships with local organizations.
- Plant at minimum 30 new street trees on the site. Follow Garland's approved

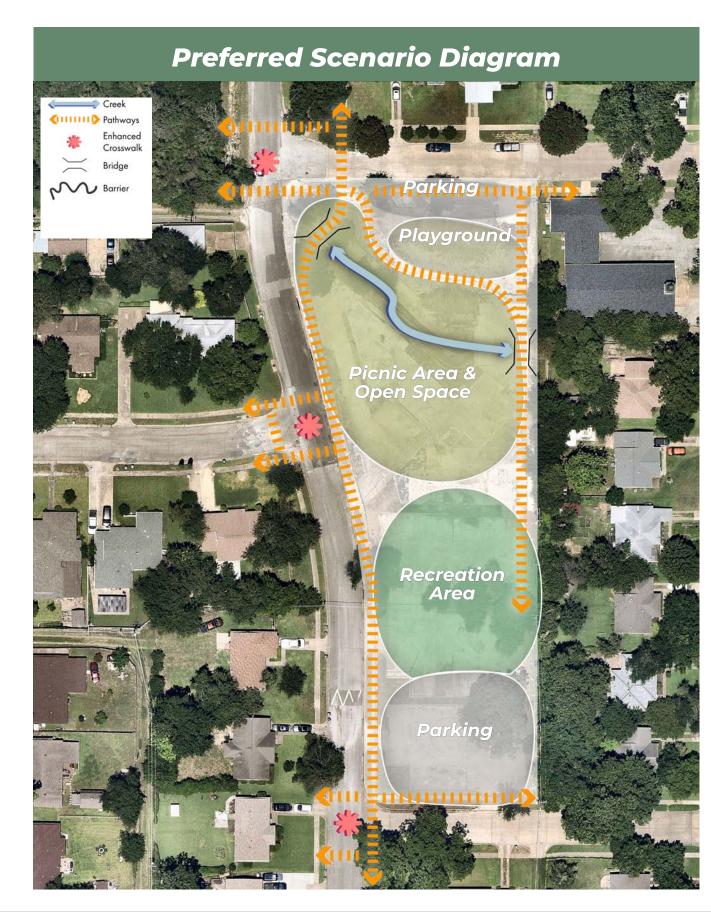


list of tree planters. Explore partnerships with local organizations to fund and plant the trees.

- Work with the City of Garland Cultural Arts Commission to identify key areas where public art, sculptures, and other art work can be incorporated.
- Incorporate the site's history into the open space design and public art efforts.
- · Identify a way to pay tribute to the Garland Clinic and Hospital, as well as Dr. Speegle, by either creating a historical marker in the open space, install a plaque, community sculpture, or statue representing this history, or dedicate the open space by naming it in honor of Dr. Speegle.
- Ensure water feature is integral with the overall design of the open space and is safely designed, graded and maintained to mitigate safety concerns.















IMPLEMENTATION

This chapter summarizes the recommended action items for the Las Brisas property.



INTRODUCTION

The Las Brisas Small Area Plan was created through a collaborative process that represents the community's vision for the future. Success in implementing the vision for this plan will require continued coordination with nearby residents, property owners, and key partners. The City of Garland should allocate adequate staff and financial resources to ready the property for future development, investment, and activity.

If the City decides to pursue any scenario that is not a full open space, additional outreach is recommended to build support and consensus. If any form of residential is built on the Las Brisas property, surrounding property owners should be educated on how this will affect their property taxes in the future since that was the largest concern heard in the public feedback process.

In order for this plan's action items to be optimally achieved, overarching site action items and scenario-specific action items were summarized and are provided in a table on the following pages. With continued adherence and dedication to the recommendations and implementation strategies outlined in this plan, oncoming community support and strong, visionary leadership, the City will be able to achieve its overall vision to transform the Las Brisas property into a local neighborhood asset.



ACTION ITEMS

<u>Walkability Strategy:</u> Construct connections to the existing neighborhood's sidewalk network that accommodates and prioritizes pedestrian access to promote multimodal mobility.

Action 1	Ensure ADA standards are met in all new multimodal infrastructure projects.
Action 2	Encourage pedestrian safety through the construction of highly visible crosswalks with raised and textured enhancements.
Action 3	Install sidewalks along the perimeter of the site, and trails and paths throughout the open space, linking programmed areas together.

Equity Strategy: Provide activity areas for people of all age groups, backgrounds, and abilities.

Action 4

Ensure the surrounding neighborhood's demographic makeup is incorporated into future design of the site, such as constructing a playground for children, providing walking trails that are ADA accessible, or creating a central gathering space in the form of a public plaza or pavilion.

Trails and Open Space Strategy: Construct trail network connections within the site and to surrounding trail networks.

Action 5	Construct the trail network connection in accordance with the Trails and Bikeways Master Plan for the trail identified along Resistol Road and Inwood Boulevard.
Action 6	Consider upgrading the on-street shared-use lane treatment to a dedicated bicycle lane. Although the speed limit along Resistol Road is less than 35MPH, residents report frequent speeding along this roadway. Extra precaution should be made to accommodate high bicycle usage of the proposed on-street facility.
Action 7	Promote linkages to the proposed trail along S Garland Avenue, when constructed.

Action 8

Establish appropriately scaled neighborhood park and open space, where amenities are tailored to residents of all ages and abilities.



ACTION ITEMS

Safety Strategy: Provide for pedestrian, park, and neighborhood safety through urban design elements and traffic calming measures.

- Action 9 Enhance crosswalks to the site's intersecting streets with textured and raised crossings to boost pedestrian visibility and to slow traffic.

 Provide a consistent level of lighting throughout the open space and along the
- Action 10 Provide a consistent level of lighting throughout the open space and along the right-of way, to ensure there are no dark areas at night and enhance pedestrian safety
- Action 11

 Utilize bulb-outs, textured paving or pavers, and elevated crosswalk tables to enhance pedestrian safety and slow vehicular traffic.
- Action 12 To improve access to and from the open space, install crosswalks at each intersection on both sides of the street.

<u>Partnership Strategy:</u> Encourage partnerships wtith local organizations, developers, and the public when implementing the vision for the Las Brisas property.

- Action 13 Encourage continued dialogue with neighborhood to realize vision.
- Action 14 Encourage partnerships with the site's future developer to continue the existing sidewalk network and to create enhanced crosswalks to intersecting streets.
- Action 15 Partner with the Garland Cultural Arts Commission to incorporate the site's rich history into future placemaking and urban design elements.

<u>Drainage and Infrastructure Strategy:</u> Address drainage and flooding issues with the creek when the site is redeveloped.

- Action 16 Redevelop drainage channel and creek bed as an amenity to the neighborhood open space.
- Action 17 Address flooding and drainage infrastructure issues throughout the site in conjunction with sidewalk and intersection improvements.
- Action 18 When redeveloping the site, resolve drainage and flooding issues along the right-of way by installation of newly engineered storm water infrastructure.



Action 19	Redevelop the northwest corner of the open space to bridge over the drainage channel and widen the sidewalk so that pedestrian flow is uninterrupted and continuous along the right-of way.	
Action 20	Transition the drainage channel that bisects the site into a neighborhood amenity by cleaning and re-grading the channel and providing pedestrian and access across it in key locations, linking the north and south portions of the site together.	
<u>Placemaki</u>	ng and Development Character Strategy: Incorporate	
	ng and urban design elements that will encourage open	
	ge and will help the site become a special place for the	
community		
Action 21	Construct public art, sculptures, and other historic markers in future development that incorporates the area's rich history as the site of the first hospital in the City of Garland. Additionally, pay tribute to the hospital's founder, Dr. Robert E. Speegle.	
Action 22	Ensure at least a portion of the site's future development include an open space to support the feedback heard through the public input process.	
Action 23	If any form of housing is to be constructed on the site, ensure new development fits in with the existing character of the surrounding neighborhood.	
Action 24	Provide programmed areas within the open space for neighborhood residents to enjoy, including a picnic area, playground, and open space area.	
Action 25	Ensure tree canopy is established that provides shade and character to the open space and streetscape along the right-of way.	
<u>Parking:</u> Provide an adequate amount of parking that is appropriately scaled to the surrounding neighborhood.		
Action 26	Provide on street parking to accommodate neighborhood scaled open space.	
Action 27	Construct angled parking in key locations for neighborhood open space access. However, limit angled parking to less than 20 spaces to maximize open space area and to develop the site in an appropriate manner to the surrounding neighborhood character.	



SCENARIO SPECIFIC ACTION ITEMS		
Action 1	Develop entire property as an open space.	
Action 2	Program recreational space for all age groups. Include at a minimum an area for small children through the installation of a playground, an area for adults to utilize walking trails and street furniture amenities such as benches and picnic tables, and an area for teens in the form of a small ball court or half-court facility.	
Action 3	Continue to work with local property owners as a list of open space amenities is finalized and a final park design is created.	
Action 4	Hire and fund a park/open space designer to detail the specific design and construction plans.	
Action 5	Facilitate community programs in the open space such as exercise classes, after school programming, a local regularly scheduled farmers market event, or a park clean up event.	
Action 6	Develop a detailed strategy for programing the open space through both active play areas and through neighborhood open space programs via partnerships with local organizations.	
Action 7	Plant at minimum 30 new street trees on the site. Follow Garland's approved list of tree planters. Explore partnerships with local organizations to fund and plant the open space trees.	
Action 8	Work with the City of Garland Cultural Arts Commission to identify key areas of the open space where public art, sculptures, and other park placemaking and urban design elements can be created.	
Action 9	Incorporate the site's history into the open space design and public art efforts.	
Action 10	Identify a way to pay tribute to the Garland Clinic and Hospital, as well as Dr. Speegle, by either creating a historical marker in the space, install a plaque, community sculpture, or statue representing this history, or dedicate the open space by naming it in honor of Dr. Speegle.	



EXISTING CONDITIONS MAPS



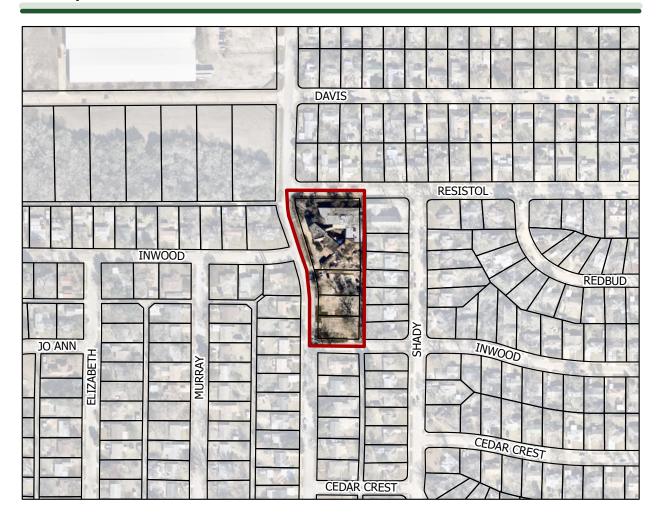
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- Study Area
- Existing Land Use
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- Existing Multimodal Infrastructure
- Existing and Future Parks and Trails
- Existing Parcel Ownership
- Existing Parcel Size
- Existing Transportation Systems
- Existing Tree Covering
- Existing Vacant Land
- Future Land Use
- Existing and Planned Public Facilities
- Existing Utility Infrastructure
- Existing Zoning Map



Garland Las Brisas Small Area Plan Study Area





Study Area Boundary

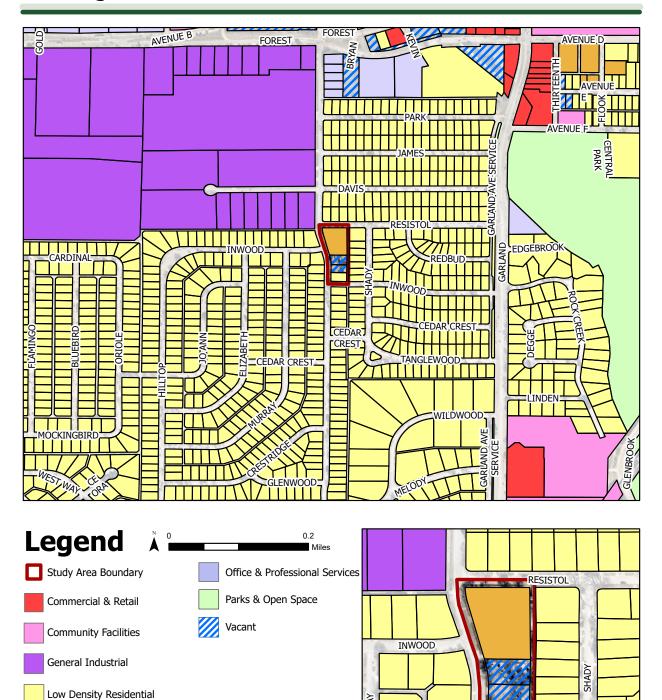
Parcels





Garland Las Brisas Small Area PlanExisting Land Use





Medium Density Residential

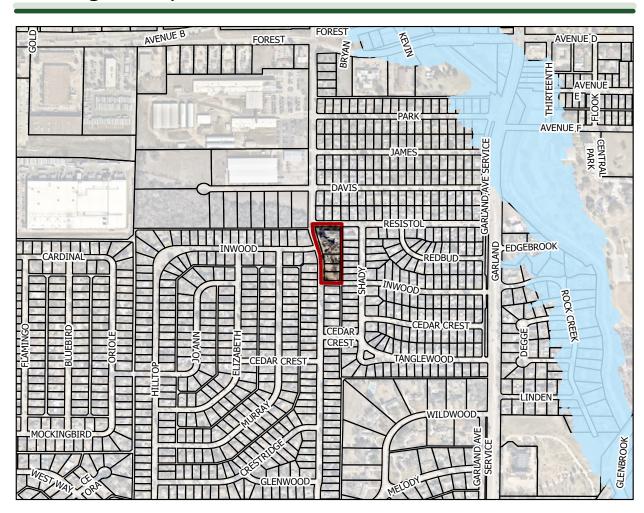
High Density Residential

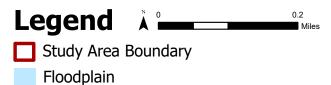
INWOOD



Garland Las Brisas Small Area Plan Existing Floodplain





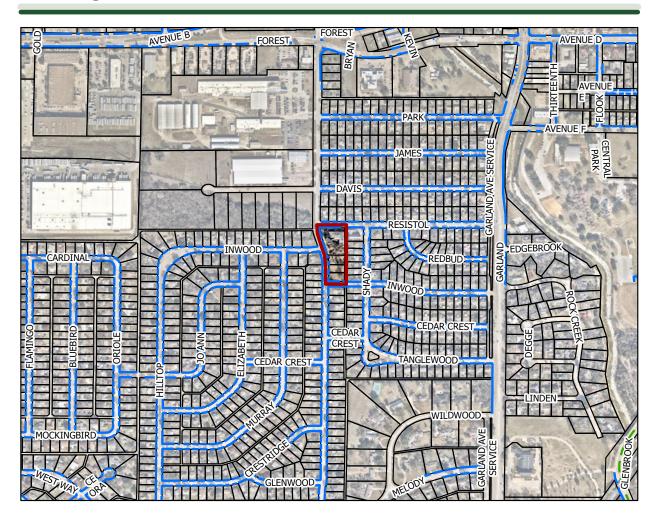








Existing Multimodal





Study Area Boundary

Multimodal

--- Bike Lanes

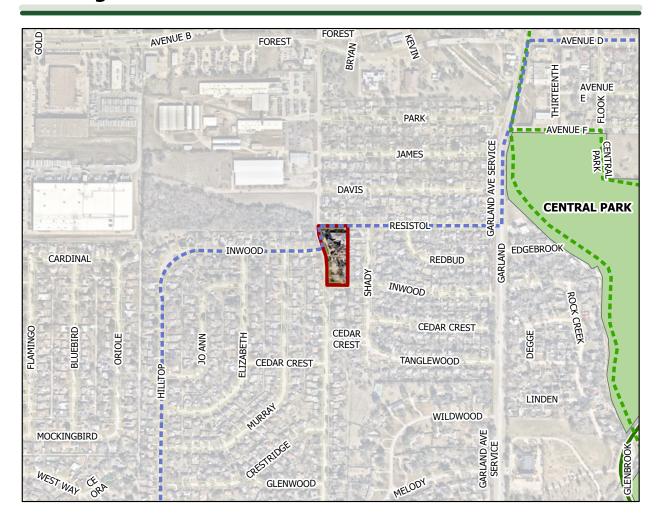
Sidewalks

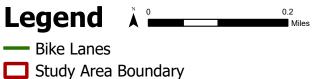




Garland Las Brisas Small Area PlanExisting and Future Parks and Trails







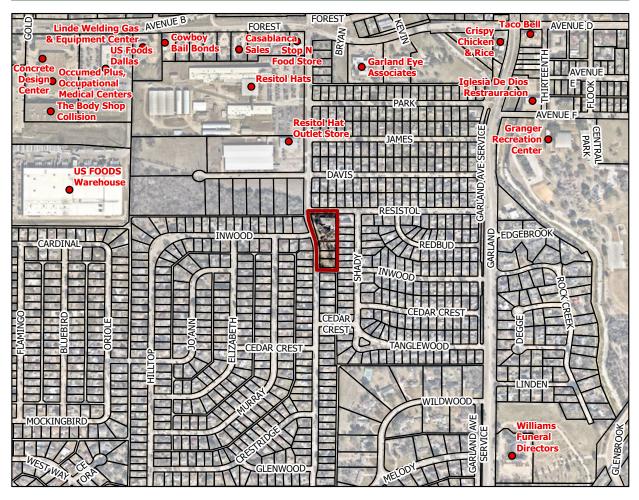
- Parks
- - Proposed Bike Lanes
- - Proposed Trail













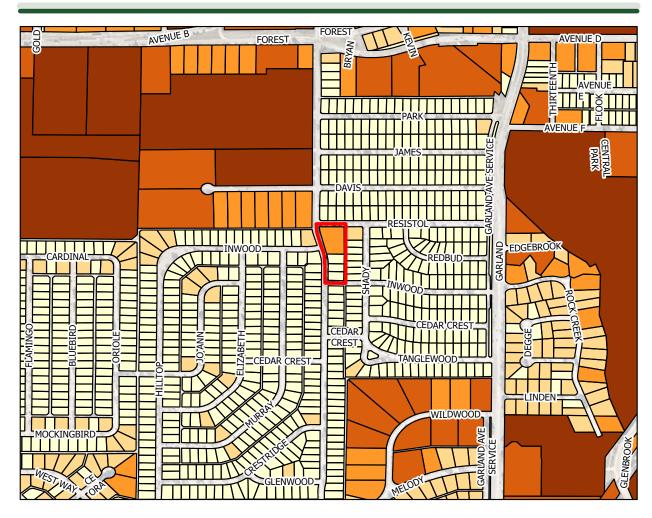
- Study Area Boundary
- Parcel Ownership

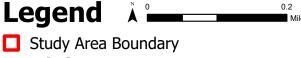






Existing Parcel Sizing





Parcel Sizes

0 - 0.25 Acre

0.25 - 0.5 Acre 0.5 - 1 Acre

1-5 Acres

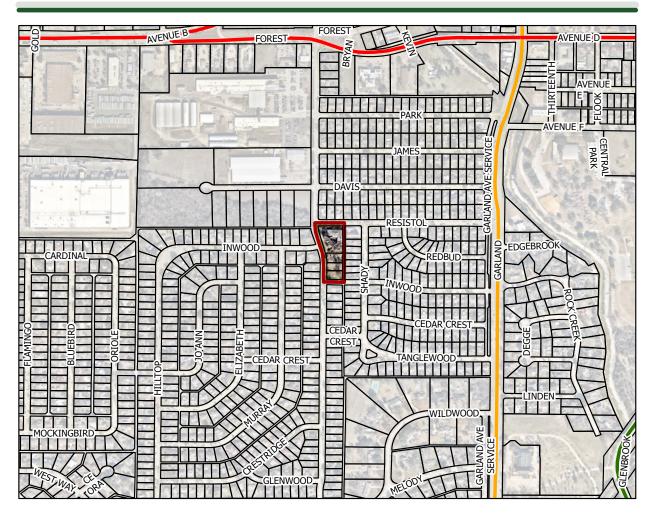
5+ Acres







Existing Transportations Systems



Legend A ———

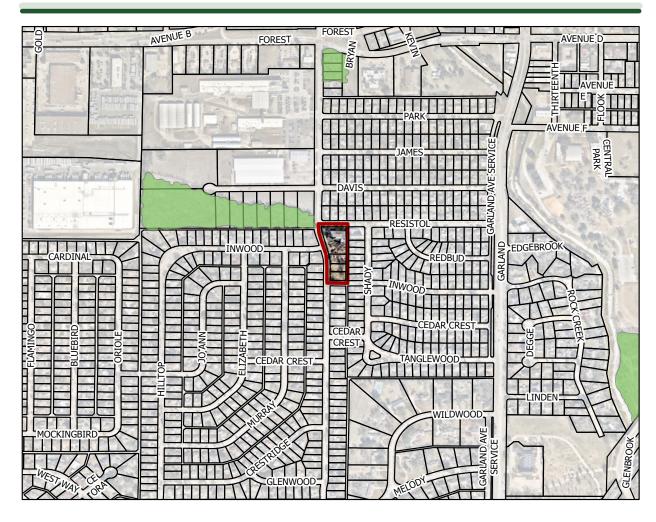
- ☐ Study Area BoundaryGarland Thoroughfare Plan
- A-C 3-Lane
- B-120' 6-Lane Divided
- C1-100' 4-Lane Divided
- G-5 50' Local







Existing Tree Covering



0.2



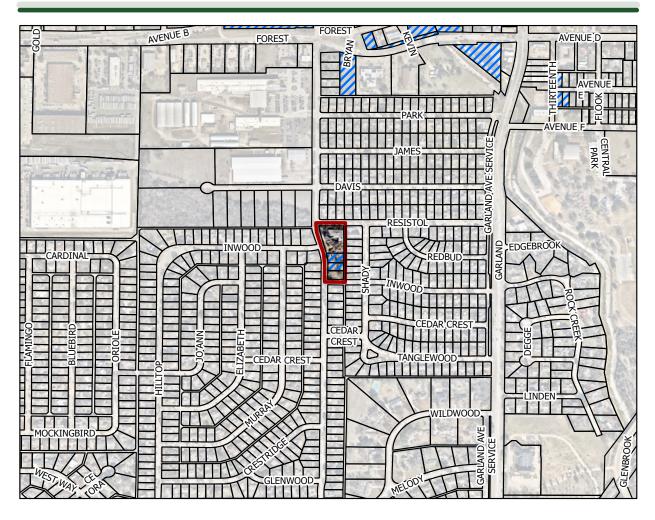
- Study Area Boundary
 - Tree Covering







Existing Vacant Land





■ Study Area Boundary

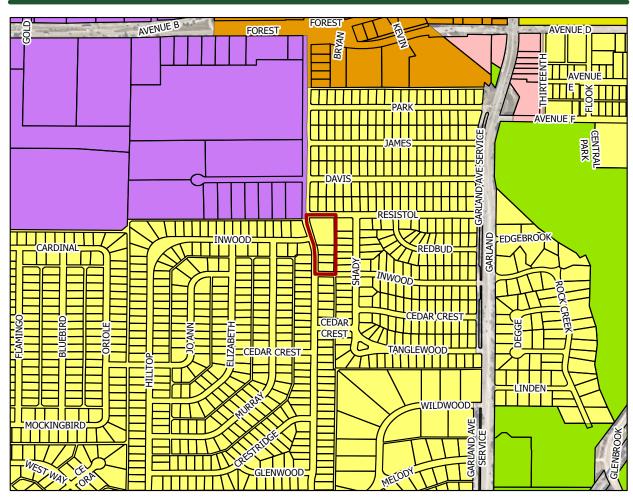
Vacant Land











0.2

Legend A ———

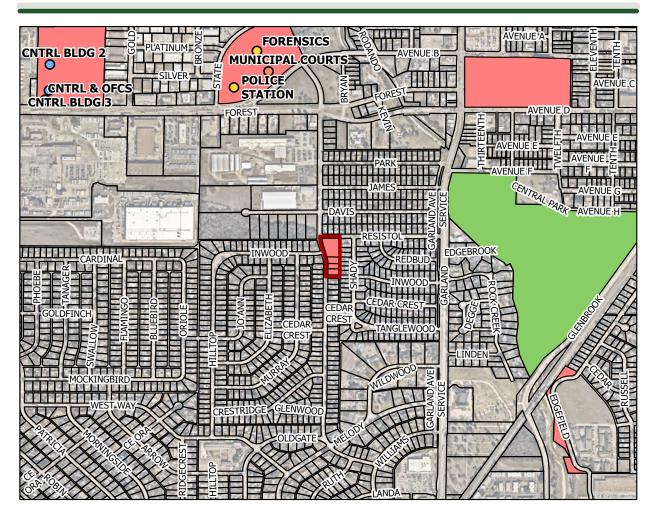
- ☐ Study Area Boundary
- Business
- Neighborhood Centers
- Parks & Open Space
- Traditional Neighborhoods
- Compact Neighborhoods
- Urban Neighborhoods







Existing and Planned Public Facilities





Study Area Boundary

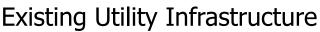
Facilities

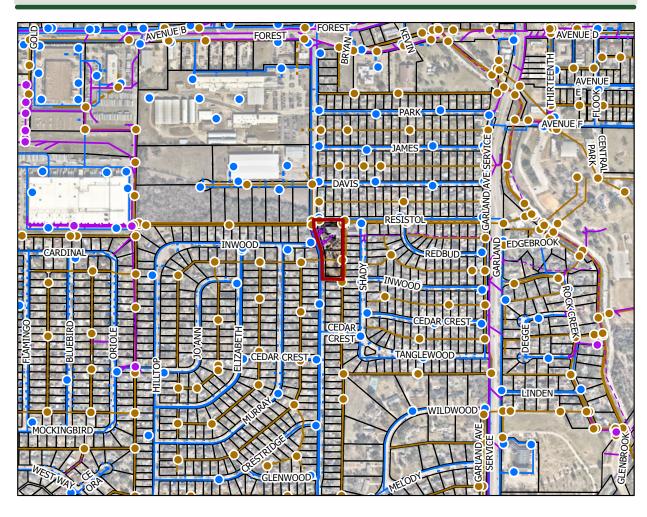
- Courts
- Police
- Water
- City Owned Properties
- City Park

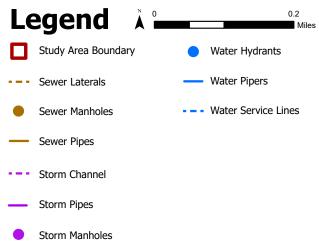










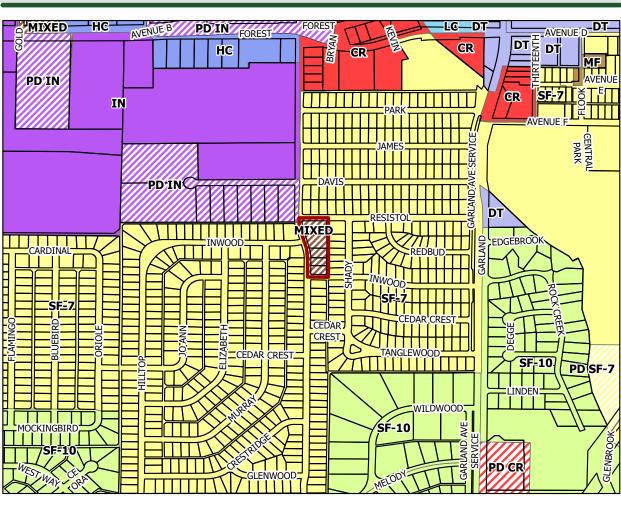


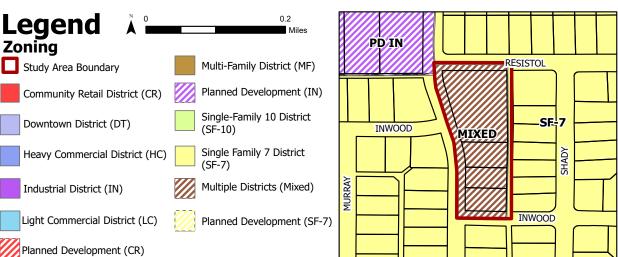






Existing Zoning Map











ONLINE SURVEY REPORT





Garland Las Brisas Small Area Plan Survey Report

Garland, Texas

July 2022

DRAFT







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The City of Garland is conducting a Small Area Plan on the former Las Brisas Residence Club property, located at **1002 Marion Drive, Garland, TX 75042**. The site is bound by Resistol Drive on the north, Inwood Boulevard on the south, Marion Drive on the west, and Shady Lane on the east. Over the past month, the City hosted an online survey to gather feedback on the future development of the Las Brisas property.

Survey Summary



Figure 1- The Las Brisas Property Historic Photo (Source: City of Garland)

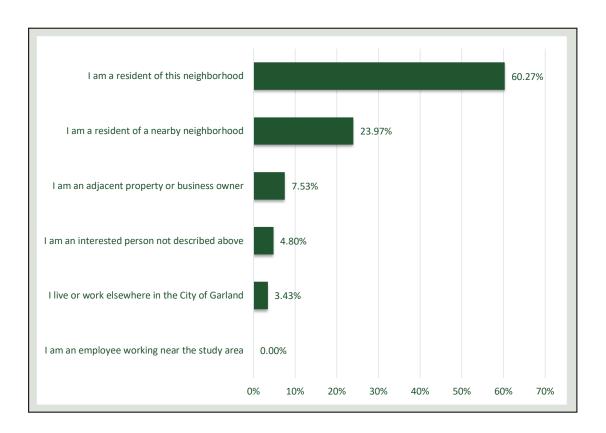
- 146 Responses
- 11 Questions

The online survey for the Garland Las Brisas Small Area Plan was hosted on the SurveyMonkey platform and was active between May 26, 2022 – July 1, 2022. The survey asked the public a total of 11 questions to gain a better understanding of the surrounding neighborhood's desires for future development of the property. The property has a unique and rich history as it was once the first hospital in the Garland area. This survey report will review the responses gathered from this online survey.





Q1: What is your primary involvement with the study area?

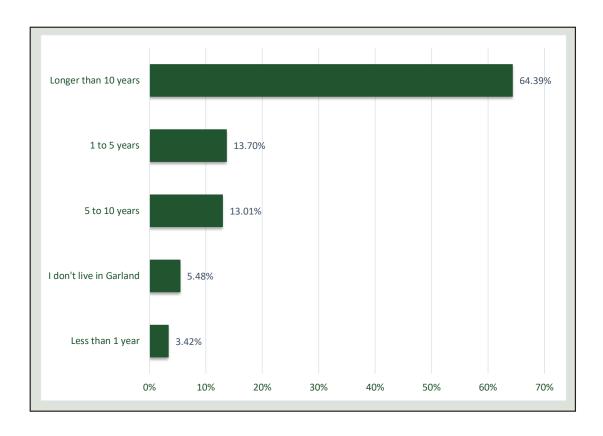


Approximately 60% of respondents indicated that they are a resident of the neighborhood surrounding the Las Brisas property. The second highest answer at 24% was, "I am a resident of a nearby neighborhood". The top two survey responses are as expected, since the study area is smaller in size and directly impacts the adjacent and surrounding community.





Q2: I have lived in Garland...



Approximately 64% of the population has lived in the Garland area for longer than 10 years, which shows that the City of Garland has been home to many individuals living in this community or the surrounding neighborhoods for over a decade. The other 36% of respondents feature individuals that have been there for 1 to 5 years (14%), 5 to 10 years (13%), individuals who do not live in Garland (5%), less than 1 year, (3%).





Q3: How would you describe the best possible way for this area to contribute to the City of Garland and the surrounding neighborhood's future quality of life and economic vitality?



The majority of the survey respondents expressed the desire for the development of a park or green space on the property. The community emphasized the importance of a park with amenities including benches, water features, covering, light fixtures, etc.

Below include some specific highlights gathered from this question's responses:

- A number of responses included the desire for larger community amenities, such as a community garden, community center, walking trails, and/or a playground.
- Respondents expressed the importance of the future park being walkable and connected to surrounding neighborhoods through sidewalks and trails.
- Park amenities that were frequently mentioned included benches, walking trails, pedestrian lighting, a playground, a shade structure or pavilion, a neighborhood pool or splashpad, and a community garden.
- Natural amenity enhancements were also frequently mentioned, including shade trees, flowers and landscaping elements, and the desire to create a creek water feature amenity.





Q4: How appropriate are the following land uses in this area?

Land Uses (Organized by Most Appropriate to Least Appropriate)	Very Inappropriate	Somewhat Inappropriate	Unsure/No Preference	Somewhat Appropriate	Very Appropriate
Park	2.74%	0.68%	1.37%	8.22%	86.99%
Public Open Space	11.19%	0.70%	8.39%	20.28%	59.44%
Housing for Active Seniors or Assisted Living	38.62%	10.34%	14.48%	21.38%	15.18%
Low Density Homes (Medium to Large Lot Detached Homes)	51.05%	9.79%	8.39%	16.08%	14.69%
Retail Uses	68.79%	12.77%	3.55%	6.38%	8.51%
Medium Density Homes (Townhomes or Small Lot Detached Homes)	60.42%	13.19%	9.03%	9.03%	8.33%
Medical or Health Services	61.97%	12.68%	11.27%	7.04%	7.04%
Restaurants	65.97%	10.42%	7.64%	9.03%	6.94%
Office or Employment	71.83%	11.97%	8.45%	3.52%	4.23%
Higher Density Homes (Multifamily or Condos)	78.47%	10.41%	2.78%	4.17%	4.17%
Mixed Use Buildings with Residential and Commercial Uses	71.53%	9.03%	11.81%	4.85%	2.78%

Survey respondents by far see a park or public open space as the most appropriate future land use for the Las Brisas property. Approximately 95% of responses agreed that a park development is "Very Appropriate" or "Somewhat Appropriate" for the site. Additionally, approximately 79% of the survey respondents saw public open space as being an appropriate future land use as well. The remaining land uses fall steeply in terms of overall appropriateness for the site, according to the public.





Q5: If a portion of this property were to develop into a public park, which park amenities/features are most appropriate for the proposed future park to contain?

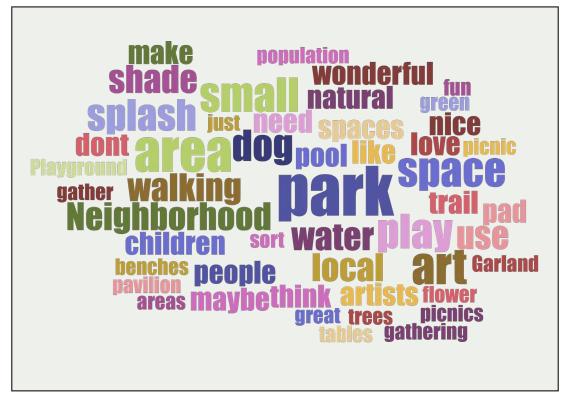
Garland Las Brisas Small Area Plan	Very Inappropriate	Somewhat Inappropriate	Unsure/No Preference	Somewhat Appropriate	Very Appropriate
Benches	4.17%	1.39%	2.08%	6.94%	85.42%
Shade Structure/Pavilion	4.17%	4.17%	6.94%	11.80%	72.92%
Walking Trails	6.16%	5.48%	4.11%	12.33%	71.92%
Natural Water Feature (i.e., creek or street with rocks and flowing water)	5.49%	2.05%	10.27%	11.64%	70.55%
Public Open Space	4.90%	0.70%	6.99%	18.18%	69.23%
Play Area	8.33%	3.47%	10.42%	10.42%	67.36%
Picnic Tables	3.47%	5.56%	5.56%	19.44%	65.97%
Plaza/Community Gathering Space	11.03%	7.59%	11.72%	24.14%	45.52%
Manufactured Water Features (i.e., fountain with statue)	9.72%	5.56%	20.14%	19.44%	45.14%

The community generally supported all the proposed park amenities or features, as seen through the 65% - 92% support rate from respondents who answered either "Very Appropriate" or "Somewhat Appropriate" for all amenity options. The top three options the community had chosen very appropriate were benches, a shade structure or pavilion, and walking trails. A manufactured water feature was the least desirable amenity to the public, only gathering 65% of the "Very Appropriate" or "Somewhat Appropriate" votes. This can be attributed to the fact that much of the feedback heard supported the idea of bringing the creek back to its natural state, rather than constructing a new water feature on the property.





Q6: Do you have suggestions for public art, gathering spaces, or other types of amenities that would enhance the proposed open spaces in the study area?



Above is a word cloud that summarizes the answers to the question presented to the public. Survey responses varied, but they each relayed a common theme for a desire to create a place for the community to gather. The majority of the answers were for a park, or green space. Additional highlights from this question include the following:

- Respondents supported the idea of the installation of public art in the future park and placed a heavy emphasis on the importance of commissioning local artists.
- Family-friendly gathering spaces for picnics, community events, and parties were desired.
- Respondents frequently mentioned the desire for landscaping enhancements such as gardens, trees, wildflowers, and natural themes for the site.
- Frequently mentioned park amenities included a playground, pavilion or shade structure, walking trails, splashpad, neighborhood pool, a water feature or fountain, and a dog park.





Q7: Please leave any additional thoughts you may have on the idea of retrofitting a portion of this property into a public park.



In the question, the community again reiterated their desire for a park or green space. Below are several key highlights seen from the feedback:

- Many responses expressed the desire for the entire study area to be a park, rather than
 just a portion of the site. Some responses even expressed concerns if a portion of the site
 were to develop into either housing or a small business.
- Respondents emphasized the need for a covered pavilion and lots of shade trees to protect from the Texas summer heat.
- The creek was brought up as a possible opportunity by several respondents to create a natural water feature that should assist with drainage capacity and should support a healthy and sustainable natural environment.
- Respondents often mentioned the need to build the future park to accompany both specifically senior citizens as well as children in the neighborhood.





Q9: How important are these goals for the future of the Las Brisas property overall? (Select all that apply)

Answer Choices	Responses
The property should include usable public green space or park within the study area.	87.67%
The property should strengthen the area as a distinctive place within the neighborhood and community.	80.82%
The property should contain a sidewalk and/or trail network that provides safe connections to the existing sidewalk network on the surrounding streets.	74.66%
The property should include housing opportunities specifically designed for seniors (including senior-specific housing or assisted living facilities).	18.49%
The property should contain small, neighborhood retail services, such as a coffee shop, a restaurant, or a corner store to serve the surrounding community.	13.01%
Other (please specify)	11.64%
The property should provide new low density single-family housing.	8.90%
The property should provide new medium-density housing opportunities (including small lot detached homes, single-family attached homes, or duplexes).	3.42%
The property should provide new high-density housing opportunities (including townhomes, a small apartment complex, or a mixed-use building).	1.37%

Question 9 reiterates the community's desire for a public green space or park since this was the top preferred goal with an 87.67% selection rate. The second top goal was the property's distinctive sense of place within the community, followed by the desire to have a robust sidewalk and trail network. The remaining listed goals drop significantly in terms of approval from the public.

Below summarizes the "Other" responses seen in this question:

- Water features that include a pond, a splash pad, and/or the use of the local creek
- Small or local shops such as a coffee/ice cream shop, a small grocery store, or boutiques
- Gathering areas for the community
- Parking for the park and for the nearby church





Q10: What are your ideas on how we can incorporate this property's rich history into future redevelopment plans?



The community had many great ideas on how to incorporate the rich history on the site, below are the highlights.

- The majority of the community wants the park to be named after Dr. Speegle, who was
 the doctor of the first hospital in Garland, previously located on this site. A specific
 recommendation to highlight was to name the park, "Dr. Robert E. Speegle, M.D.
 Memorial Park."
- The community wants the history to live through the park with public art and/or a plaque dedicated to the hospital and Dr. Speegle.





Q11: Do you have any additional thoughts about the future of the Las Brisas property?



Below are several highlights seen from these comments:

- The majority of the additional thoughts section detailed survey respondent's disapproval
 for housing or residential uses on the Las Brisas property, especially apartments or any
 type of multifamily development.
- A few of the respondents reiterated their desire for a community park or open space.
- Other responses included were a senior facility, no off-street parking, a bodega, or the use of the hospital name on the future development of the property.





CHARRETTE WORKSHOP RESULTS





Garland Las Brisas Townhall Charette

June 9th & 10th, 2022

Event Recap

Introduction

The Garland Las Brisas Townhall Charette had at least 43 participants on the days of June 9th and 10th, 2022, and there was a fantastic level of collaboration. Several introductory stations outlined project basics. The activities and high-level takeaways from each station are described in the sections that follow.

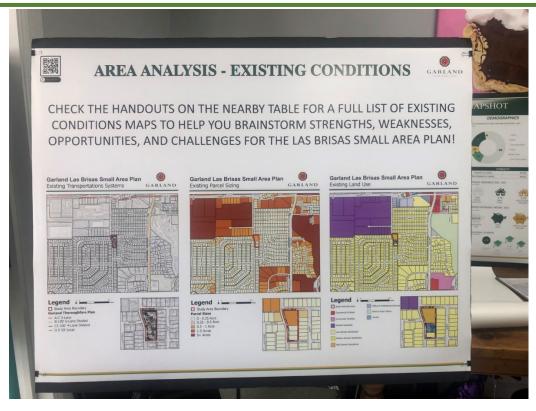


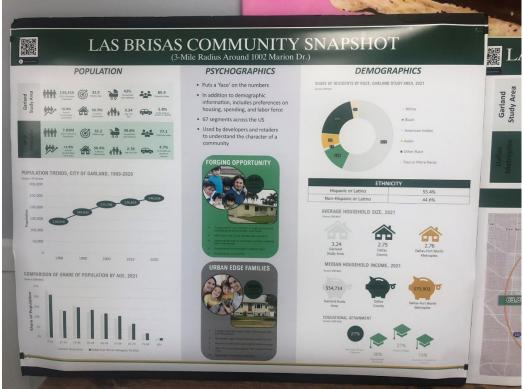
Introductory Stations

- The introductory stations allowed the public to have a greater understanding of the local community and the Las Brisas study area.
- The existing conditions maps made up the majority of the introduction stations, being displayed on two different boards and on handouts given to the attendees.
- The existing maps included: Parks & Trails, Infrastructure, Zoning, Future Land Use, Vacant Land, Tree Coverage, Parcel Sizing, Parcel Ownership, Multimodal, Land Use, Floodplain, Transportation, and the Study Area Map.
- One of the boards featured was the Las Brisas Community Snapshot which dove into the demographic and market analysis of the property with comparisons to Dallas County.
 The data included the demographics, population trends, psychographics, average household size, median household income, educational attainment, and much more.













SWOT Analysis

The SWOT analysis activity asked participants to find out the strengths, weaknesses, opportunities, and threats that the local community envisions for the Las Brisas property. Below are the results.

Strengths

- The Creek
- Location
- Nice Trees
- Beautiful Property

Opportunities

- Walking Path or Trails
- Grills
- Community Center
- Garden or Senior Center
- Kids Park with Shade
- Small Shade Structure
- Dog Park
- Once a Month Food Truck Visits

Weaknesses

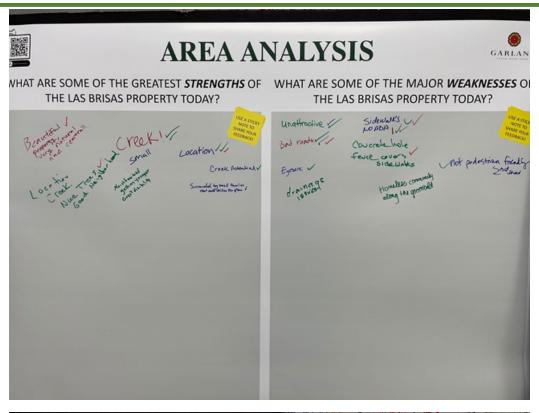
- Unattractive/Eyesore
- Bad Roads
- Sidewalks
- No ADA
- Fence Covers Sidewalks
- Not Pedestrian Friendly
- Drainage Issues

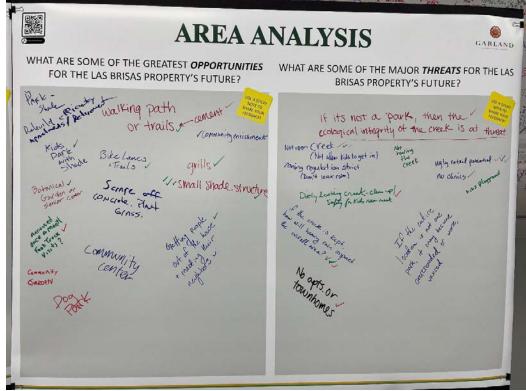
Threats

- No Apartments or Townhomes
- Flooding if the Creek is Kept
- May Become Overcrowded if not a Park
- Ugly Retail Potential
- Not Open Creek
- Strict Zoning Regulation
- Daily Creek Clean Ups
- Not Having the Creek







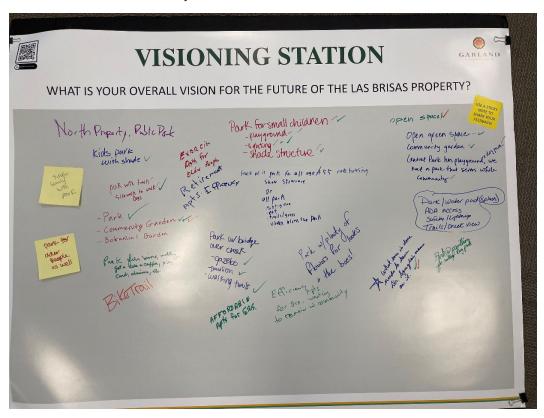






Visioning Station

- The purpose of the visioning station was to get feedback from the community on what they envision for the overall vision of the Las Brisas property in the future.
- Most respondents wanted to see a park with open space that would feature trails, shading, a playground, and lighting. The park ideas differed as some saw it fit to be a park for children, but others wanted to see a park created for the older population.
- There was a minority response of having affordable and efficient apartments for seniors to remain in the community.

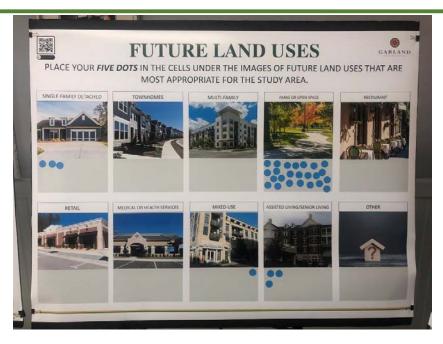


Future Land Use Station

- The intention of the future land use station was to figure out what land uses the community would see the most appropriate for the study area.
- Respondents were given five dots to put on the ten different land use options. The parks
 or open space was the clear favorite of the activity as many did not use all five dots.
 Many respondents only placed one dot on the parks or open space, which placed an
 emphasis on their answer.
- Three other options received dots that being single-family detached, mixed-use, and assisted living/senior living. The three options received a total of seven dots compared to the twenty-four that parks or open space received.

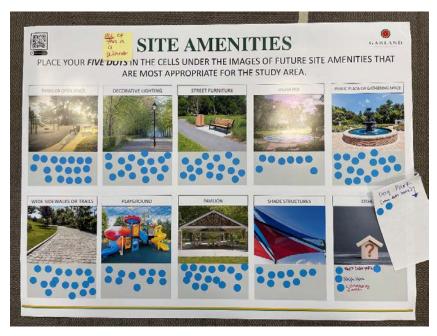






Site Amenities Station

- The site amenities station followed the same premise of the future land use station as people were given five dots with ten options.
- The ten options all received a great number of votes as the dots were spread out. The other option received a few for a dog park or a community garden.
- The quote that resonated with a lot of the community was that "all of this is a winner" since many wanted all the amenities to be featured in the park.







Character and Design Station

- The premise of the character and design station activity was for the community to map out their ideas or comments on the satellite view of the Las Brisas property. The map also featured a letter from Linda Speegle that detailed her desire for the property to become a park.
- The feedback given was a mix of critiques and opportunities that the property could use. Listed below are a few of the critiques and opportunities presented by the community.

Critiques

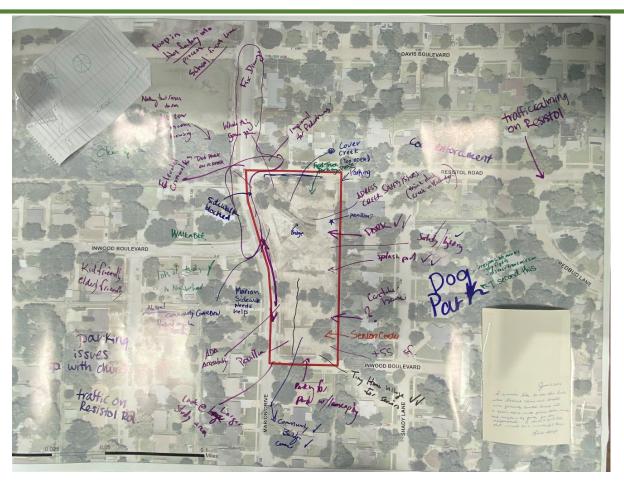
- Parking issues with the church
- Traffic on Resistol Road
- A dog park could cause dangerous situations
- Sidewalks blocked along the property
- Creek is too open
- Safety issues with creek
- Marion sidewalks need help
- No low income housing

Opportunities

- Kid/elderly friendly
- Senior Center
- Community Center
- Park with landscaping
- Lots of trails in neighborhood
- Dog park
- Elevated sidewalks
- Bridge
- Cover Creek
- Safety/lighting





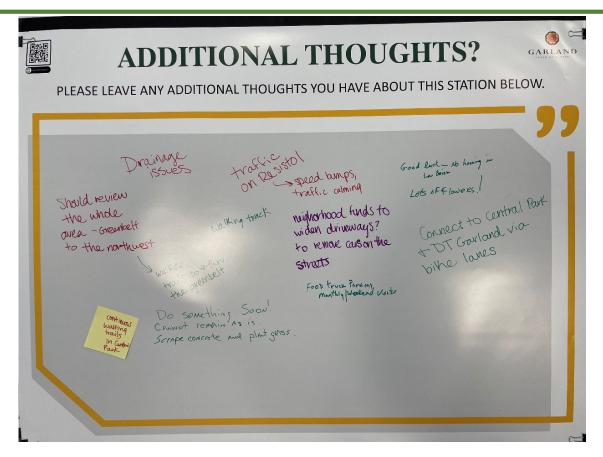


Additional Thoughts

- The last station allowed for the community to leave any additional thoughts they had about the Las Brisas property.
- The feedback that was given were ideas and issues that the community feel needs to be addressed. The issues that are presented are drainage, traffic, driveways, and the current state of the property.
- Some ideas given were connect to Central Park & Downtown Garland via bike lanes, and walking trails to the Greenbelt. Some respondents even wanted this study to review the whole area (Greenbelt to the Northwest) rather than just the Las Brisas property. There were discussions on how this property will connect to the parcels on the northwest, currently owned by Resistol Hat Company. The land has been subdivided into parcels but is heavily wooded and has been seen as a gathering place for people experiencing homelessness. The community would like to see that area be cleared out and cleaned up as well as the Las Brisas property.







Next Steps

The feedback gathered from the Garland Las Brisas charette in addition with all other feedback received, will be incorporated into the Draft Small Area Plan. Over the next few months, the planning team will create strategies and actions aligned with the community's vision for review.





FOCUS GROUP WORKSHOP MATERIAL



LAS BRISAS PROPERTY SMALL AREA PLAN

FOCUS GROUP PRESENTATION



June 13, 2022

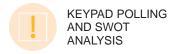
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GARLAND

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INTRODUCTIONS



GARLAND

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KEY OBJECTIVES



KEY OBJECTIVES

SHARE WITH YOU THE INFORMATION AND PROCESS FOR CREATING THE LAS BRISAS SMALL AREA PLAN.

BENEFIT FROM YOUR CREATIVE IDEAS ABOUT THE BEST WAY TO ACHIEVE THE OVERALL VISION FOR THE SITE.



GARLAND

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PROJECT OVERVIEW



SITE DATA AND CONSIDERATIONS

- o STUDY AREA SIZE
- o ADJACENT USES
- o ACCESS & CONNECTIVITY
- o FRONTAGE
- o TOPOGRAPHY & DRAINAGE
- o VISIBLITY
- o PARKING





GARLAND

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SCOPE OF WORK



SCOPE OF WORK

PHASE I - (FERBRUARY - APRIL)

TASK 1 – PROJECT INITIATION

TASK 2 – DATA COLLECTION

TASK 3 – MAPPING

TASK 4 – MARKET CONDITIONS & ANALYSIS

PHASE II - (MARCH - JUNE)

TASK 5 - PUBLIC ENGAGEMENT

STAKEHOLDER INTERVIEWS TOWN HALL/CHARETTE COMMUNITY OUTREACH

ONLINE SURVEY

PHASE III - (JUNE - JULY)

TASK 6 - DEVELOPMENT CONCEPT

TASK 7 – IMPLEMENTATION STRATEGY

PHASE IV - (JULY - AUGUST)

TASK 8 - FINAL REPORT & PLANS

TASK 9 - FINAL ADOPTION



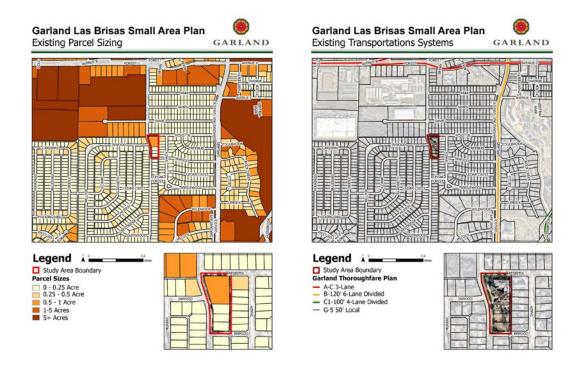
GARLAND

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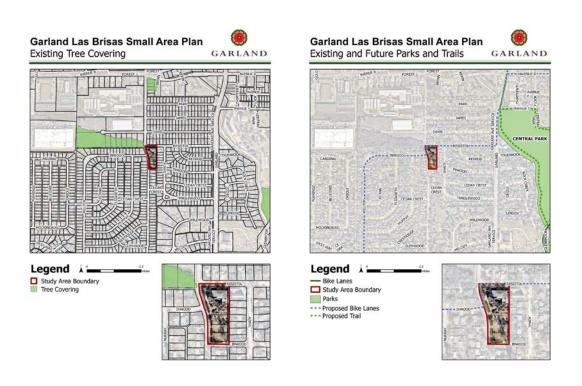
ASSESSMENT TO DATE



EXISTING CONDITIONS MAPPING

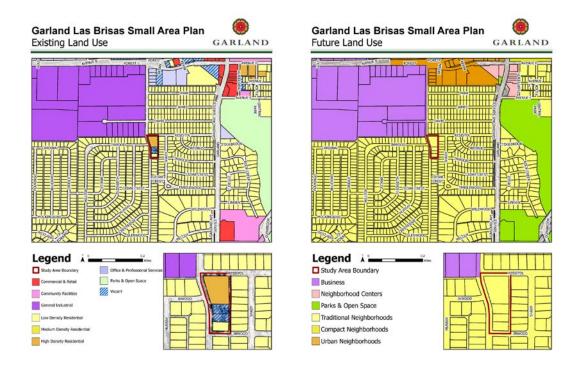








EXISTING CONDITIONS MAPPING



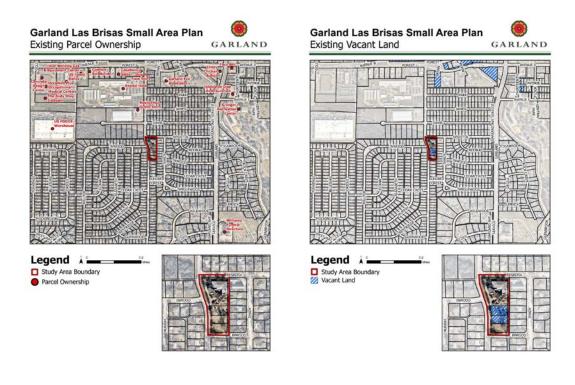
EXISTING CONDITIONS MAPPING



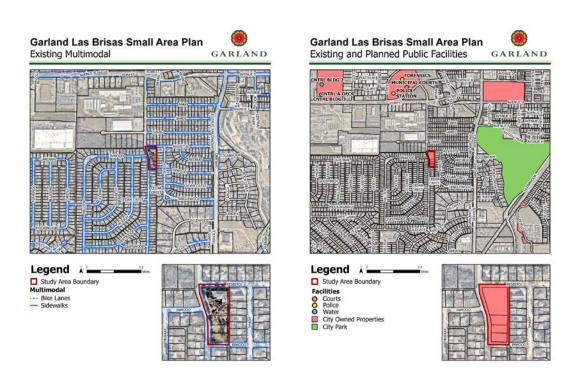






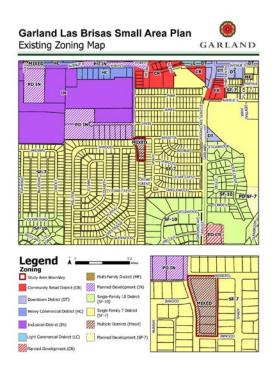








EXISTING CONDITIONS MAPPING





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MARKET PROFILE



WHY DO A MARKET ANALYSIS?

- Establish a baseline of community-specific informationWhere are we today?
- Identify unique advantages for Garland and understand weaknesses
 Where are we going? Where should we be going?
- o Inform near-, mid-, and long-term strategies for the future



GARLAND

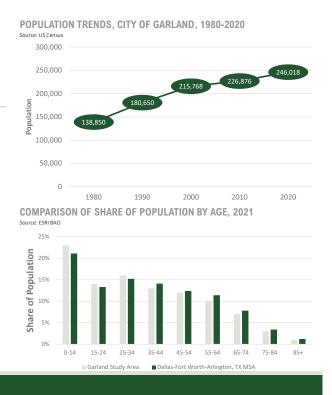
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COMMUNITY SNAPSHOT



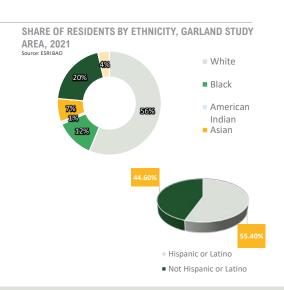
POPULATION TRENDS

- Population growth in the City of Garland has been steady over the last several decades
- The more specific Garland Study Area increased by .4% since 2010.
- When compared to the Metroplex, the Study Area has slightly higher shares of children and residents aged 35-54 demonstrating attractiveness to families



POPULATION CHARACTERISTICS

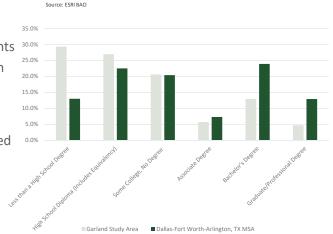
- Approximately 56.3% of Study Area residents identify as White
- Based on US Census reporting, people of Hispanic origin may identify with any race and may select one or more categories; 55.4% of residents in the Study Area have Hispanic origin
- Diversity Index provides a score between 0 (all residents belong to one racial/ethnic group) and 100 (many racial/ethnic groups represented)
 - The Study Area has a Diversity Index of 85.4
 - Measure is higher than 77.1 for the MSA





POPULATION CHARACTERISTICS

- Educational attainment is for residents 25 years and older
- Garland Study Area has lower shares of residents holding a Bachelors and Graduate degrees when compared to the region
- Approximately 17.3% of residents in the Study
 Area have at least a Bachelor's Degree, compared to 36.8% for the Metroplex



COMPARISON OF SHARE OF EDUCATIONAL ATTAINMENT, 2021

HOUSEHOLD CHARACTERISTICS

- o Household sizes are larger than the region
- Nearly one-half of all households have children living at home
- Larger households are the most prevalent in the Study Area

AVERAGE HOUSEHOLD SIZE, 2021
Source: ESRI BAO



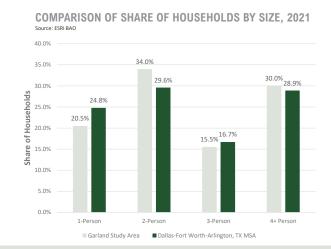
3.24 Garland Study Area



2.75 Dallas County



2.76 Dallas-Fort Worth Metroplex





INCOME CHARACTERISTICS

- Median household income in the Study Area is lower than the region
- Households earning \$50-\$75k represent the largest share in the Study Area

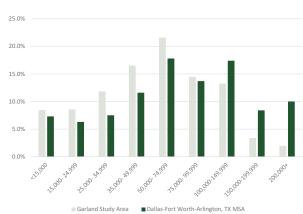
MEDIAN HOUSEHOLD INCOME, 2021

Source: ESRI BAO







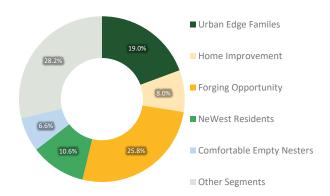


COMPARISON OF HOUSEHOLDS BY INCOME, 2021

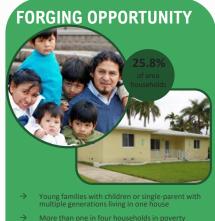
PSYCHOGRAPHICS

- o Puts a 'face' on the numbers
- In addition to demographic information, includes preferences on housing, spending, and labor force
- o 67 segments across the US
- Used by developers and retailers to understand the character of a community

TAPESTRY SEGMENTATION FOR GARLAND STUDY AREA, 2021







- More than one in four households in poverty
- Spending focused on necessities and few residents have investments
- Employment concentrated in skilled trades Primary focus is on family





PSYCHOGRAPHICS

Garland Study Area







15.9% Largest Sector: Construction



44.4% White Collar Occupation



\$53,714 Median HH Income









17.5% % Adults with Bachelor's Degree +



\$183,945 Median Home Value



14.4% Percent of Income for Mortgage





267,339



14.0% Largest Sector: Healthcare



65.4% White Collar Occupation



\$73,903 Median HH Income



3.47M Jobs



36.8% % Adults with Bachelor's Degree +



\$266,838 Median Home Value

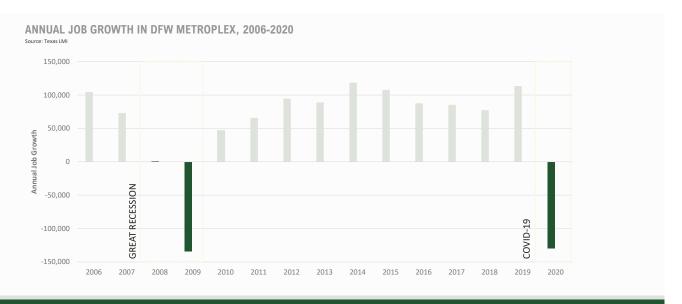


15.2% Percent of Income for Mortgage



ECONOMIC & PROSPERITY SNAPSHOT

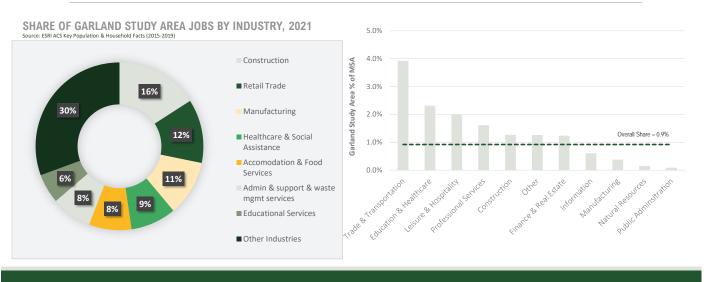






REGIONAL JOB GROWTH

EMPLOYMENT IN GARLAND



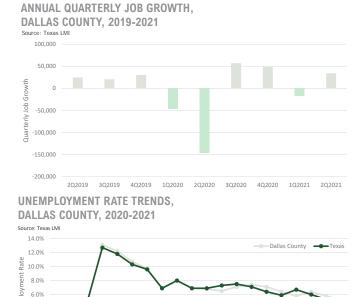


COVID-19 JOB RECOVERY



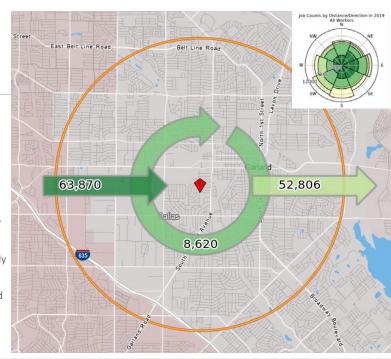
- COVID-19 pandemic resulted in rapid job losses across the United States
- Drastic reduction in business and personal travel
- Leisure and Hospitality jobs impacted immediately and have had longer-term recovery
- Despite continued recovery,
 Dallas County still has ~70,000
 fewer jobs when compared to
 the start of the pandemic

4.0%



COMMUTING TRENDS

- Strong in-commuting driven by outside residents traveling to the study area for their employment.
- People that live outside the Garland Study Area are coming into the study area to work while people that live within the study area are leaving to go to work.
- May indicate a mismatch in housing and job opportunity. More people are going into the site to work, which indicates Garland's growth as a job center since 2009.
- Share of residents out commuting has remained steady the last ten years
- o Travel patterns favor southwestern movement toward Dallas; 44% of residents commute less than 10 miles





KEYPAD POLLING

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PUT IN CODE 7760 6212



STREET DESIGN

- Please rank the following items that should be included with the future road network (Marion, Resistol, and Inwood).
- Sidewalks
- Bicycle lanes
- Crosswalks
- On-street Parking
- Street trees
- Pedestrian-Level Street lighting
- Street furniture (i.e., benches, trash receptacles, bike racks, etc.)













PLEASE VISIT MENTI.COM PUT IN CODE 7760 6212

SPEED MANAGEMENT

 We have heard feedback that drivers often speed along Resistol and other streets surrounding the site. What elements should we use to address speed issues around the Las Brisas property? Please RANK the following elements based on what you think would be most appropriate for the site.

SPEED BUMPS



RAISED CROSSWALKS



TEXTURED CROSSWALKS



SIGNAGE



BULB-OUTS



ON-STREET PARKING



STREET NARROWING



LOWERING SPEED LIMIT





DRAINAGE/CREEK

 How do you envision the creek being improved in the future? Below are several pictures showing different creeks in urban areas. Please choose TWO PICTURES you think embodies your vision for the future of this creek.



PLEASE VISIT MENTI.COM PUT IN CODE 7760 6212

SAFETY

- o"How important are these elements to improving/sustaining safety for the future park or public
- facility?"
- Lighting
- Visibility
- Access
- Maintenance









PARK-SPECIFIC AMENITIES

- OWhat are your TOP THREE favorite amenities for the future park that is proposed on this site?
 - Trail system (wide sidewalks)
 - Benches
 - o Grills
 - Picnic Tables
 - Public Plaza or Gathering Space
 - Playground
 - o Pavilion or gazebo
 - Shade structures
 - Dog park
 - Creek Feature
 - Shade trees

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OTHER SITE AMENITIES

- OWhat are your TOP THREE favorite amenities for the rest of the future site?
 - Decorative Pedestrian Lighting
 - Community Garden
 - Decorative Water Fountain/Feature
 - o Public/Local art
 - Area for food trucks
 - Parking lot
 - On-street parking
 - Connected sidewalks
 - Bike lanes
 - o Trails or wide sidewalks
 - Pedestrian bridge



PROGRAMMING

- What type of regularly-scheduled (monthly, bi-monthly, etc.) neighborhood event would you like to see be held in this future park to enhance neighborhood vitality? Pick your top THREE favorite programming events.
 - Food truck event
 - Farmers market
 - o "Movie on the Lawn" event
- Exercise classes
- Senior-specific event
- Pet-specific events (i.e., dog training classes, shelter-sponsored events)
- Small concerts
- Art events
- After-School Programs for Children

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PARKING

- How should the city approach parking for the proposed park?
 - o The City should create a parking lot somewhere on the site.
 - o The City should line the site with on-street parking (parallel or angled).
 - o The City should create a combination of both on street and surface lot parking.







PARKING

- Should parking on a future proposed park be metered/time-restricted?
 - Yes
 - o No



PLEASE VISIT MENTI.COM PUT IN CODE 7760 6212

FUTURE LAND USE (NON-PARK)

- If a portion of the site was to NOT develop into a park, which of the following land uses below would be suitable for the site? Please rank the following land uses from MOST APPROPRIATE to LEAST APPROPRIATE.
- Senior/Assisted Living
- Tiny homes
- Houses facing the park
- o Community facility (hall, gathering space, civic center, etc.)
- Senior Center
- Small Recreation Center
- Coffee Shop
- Single-Family Detached Homes
- Townhomes



IMPLEMENTING THE SWOT ANALYSIS

FLIP CHART EXERCISE

THINGS TO CONSIDER

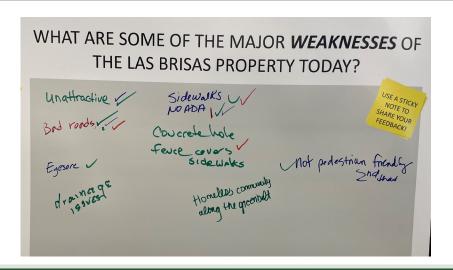
How do we enhance our strengths, improve our weaknesses, capitalize on our opportunities, and mitigate our threats?



STRENGTHS



WEAKNESSES

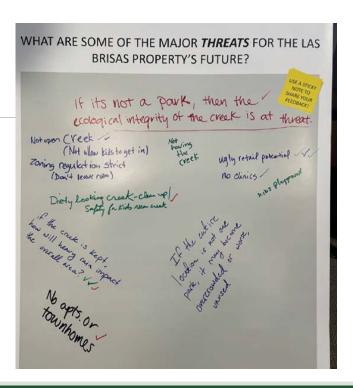




OPPORTUNITIES



THREATS





NEXT STEPS

NEXT STEPS

PHASE I

TASK 1 - PROJECT INITIATION

TASK 2 – DATA COLLECTION

TASK 3 – MAPPING

TASK 4 - MARKET CONDITIONS & ANALYSIS

PHASE II

TASK 5 – PUBLIC ENGAGEMENT

- STAKEHOLDER INTERVIEWS
- o TOWN HALL/CHARETTE
- COMMUNITY OUTREACH
- ONLINE SURVEY

PHASE III

TASK 6 - DEVELOPMENT CONCEPT

TASK 7 – IMPLEMENTATION STRATEGY

PHASE IV

TASK 8 - FINAL REPORT & PLANS

TASK 9 - FINAL ADOPTION





THE PROJECT SURVEY IS LIVE!

https://www.surveymonkey.com/r/C55TS6J

THANK YOU!





DEVELOPMENT SCENARIOS

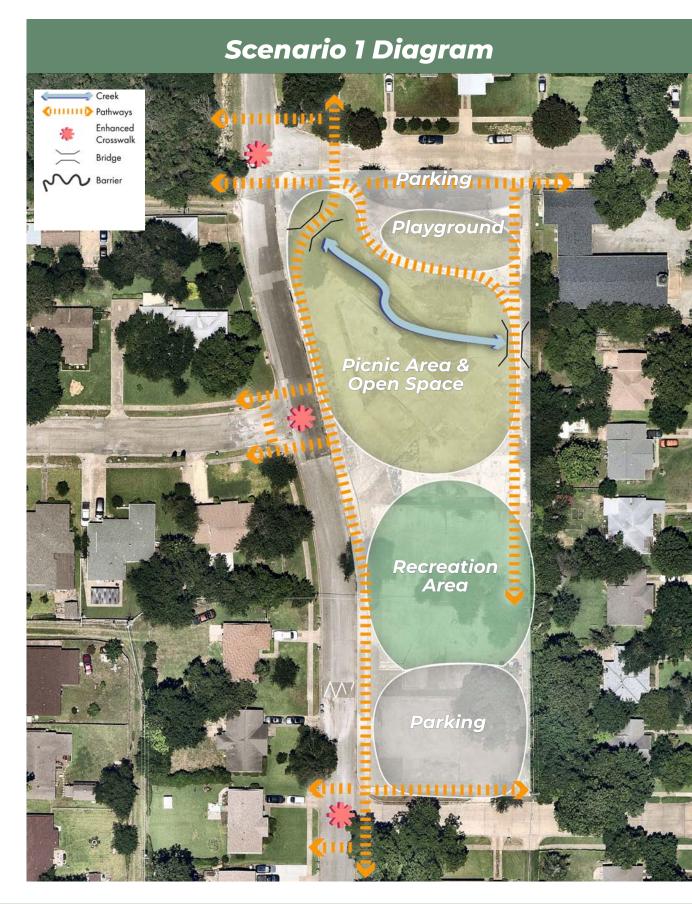


PREFFERED SCENARIO: OPEN SPACE



Proposed Open Space Concept Rendering













SCENARIO 2: OPEN SPACE/SINGLE FAMILY RESIDENTIAL





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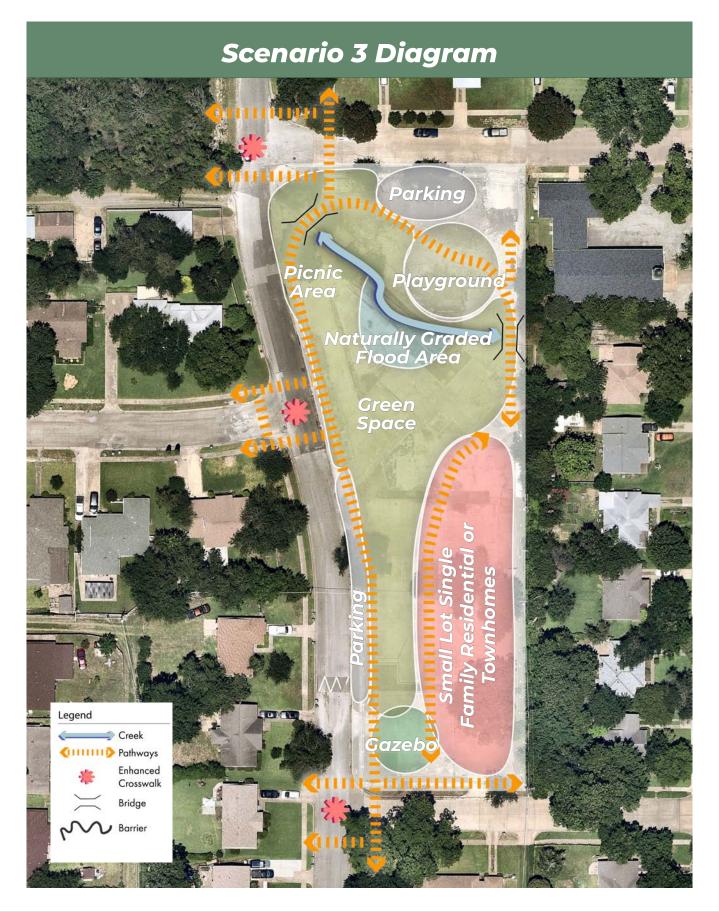




SCENARIO 3: OPEN SPACE/ SMALL LOT SINGLE FAMILY RESIDENTIAL OR TOWNHOMES



















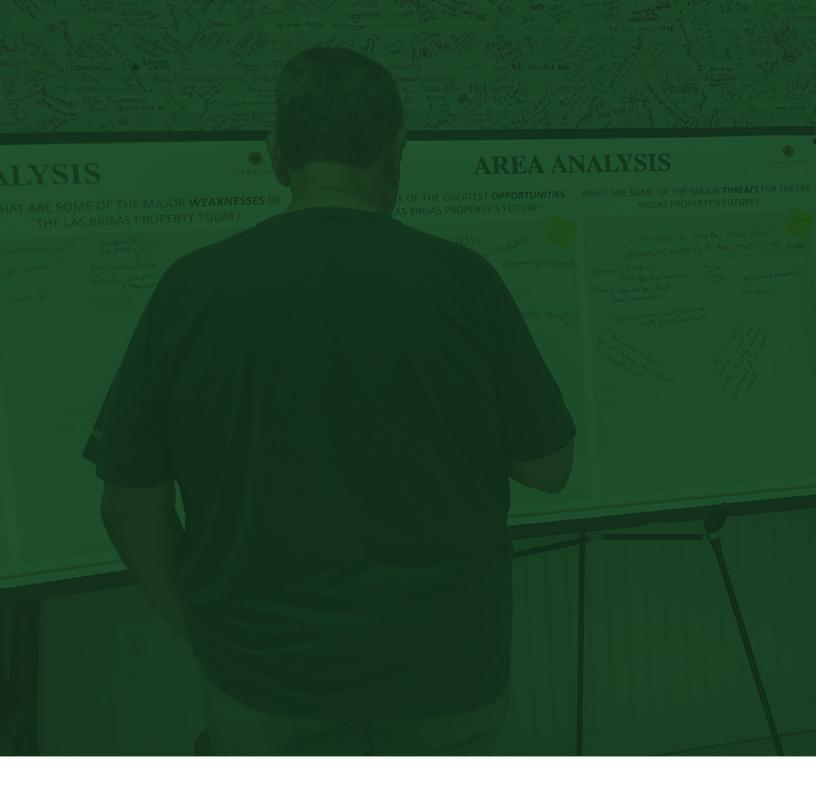


SCENARIO 2 ACTION ITEMS					
Action 1	Ensure northern most residential lot fronts both the proposed open space and Marion Drive.				
Action 2	Design all houses to face Marion Drive.				
Action 3	Promote connectivity between the single-family homes and the open space by ensuring homes are not fenced off entirely from the open space and that gates to and from the park exist.				
Action 4	Utilize existing alley right of way to ensure rear loaded lots and preserve streetscape along Marion for pedestrians.				
Action 5	Ensure scale is compatible with adjacent neighbors with respect to building height and massing.				
Action 6	Limit single-family residential development to 1.5 stories to align with surrounding neighborhood's character and design.				
Action 7	At a minimum, construct a playground and walking trails in the proposed open space on the north side of the property.				
Action 8	Ensure a pedestrian bridge is built so a strong connection is made between the north and south sides of the open space. This action is more vital for Scenarios 2 and 3 since park access is limited on the south side of the open space (north of the single-family residential homes).				



	SCENARIO 3 (SMALL LOT) ACTION ITEMS
Action 1	Ensure all residential lots front the open space.
Action 2	Utilize existing alley right of way to ensure rear loaded lots and preserve streetscape along the open space for pedestrians.
Action 3	Install continuous sidewalk along front of residential lots to boost pedestrian connectivity and preserve the open space green along the front.
Action 4	Ensure small lot home scale is compatible with adjacent neighbors with respect to building height and massing.
Action 5	Ensure a pedestrian bridge is built so a strong connection is made between the north and south sides of the open space.
Action 6	If necessary, rezone the parcel to allow for tiny lots to be constructed on the south side of the site.
Action 7	Utilize a hybrid of form-based code zoning to allow tiny lots to be constructed on the south portion of the site.

SCENARIO 3 (TOWNHOME) ACTION ITEMS						
Action 1	Ensure all lots front outward towards the open space and Marion Drive.					
Action 2	Utilize alley served townhomes accessed off of Marion Drive, to preserve the streetscape and open space amenities in front of the lots.					
Action 3	Ensure townhome scale is compatible with adjacent neighbors with respect to similar components, massing, fenestration, rhythm, materials and building height.					
Action 4	Ensure a pedestrian bridge is built so a strong connection is made between the north and south sides of the open space.					
Action 5	Integrate the site's rich history into gazebo design through public art, sculptures, and historic markers.					





Kimley»Horn

LAS BRISAS SMALL AREA PLAN



City Council Work Session Agenda

3. e.

Meeting Date: February 6, 2023

Item Title:Police Contact Data Report 2022Submitted By:Jeffrey Bryan, Chief of Police

Strategic Focus Areas: Safe Community

ISSUE

In accordance with the Texas "Racial Profiling" statute (Texas Code of Criminal Procedure Article 2.131 through 2.138), the Garland Police Department has been collecting police contact data for the purpose of identifying and responding to concerns regarding racial profiling since the implementation of the statute in 2002. In accordance with the law, the Police Department is required to submit this report to the City Council by March 1st of each year for the data from the previous calendar year.

OPTIONS

No action is required by City Council.

RECOMMENDATION

Staff recommends that the City Council accepts the report as submitted.

BACKGROUND

Chapter 2 of the Texas Code of Criminal Procedure includes a prohibition of "racial profiling" by peace officers. It requires law enforcement agencies to adopt a detailed written policy on racial profiling, and implement a process by which an individual may file a complaint if the individual believes that a police officer engaged in racial profiling with respect to that individual. In addition, the statute requires, among other things, that the department provide public education relating to the agency's complaint process.

The Code of Criminal Procedure Article 2.131 – 2.138 requires all agencies to report racial profiling data to the Texas Commission on Law Enforcement (TCOLE) as well as to their "governing body" (City Council).

The Garland Police Department has met all the requirements related to policies, procedures, and reporting requirements related to Racial Profiling.

Racial Profiling 2022 Traffic Stops Racial Profiling Complaint Summary Racial Profiling General Order

Garland Police Department

Traffic Stop Data

January 1, 2022 to December 31, 2022



Total Traffic Stops	36,454
----------------------------	--------

Gender		Was Contraband Discovered During Search			
Male	22,876	62.8%	Yes	513	43.3%
Female	13,578	37.2%	No	672	56.7%
	,				
<u>Race</u>			Description of Contraband		
Alaska Native / American Indian	454	1.3%	Drugs	140	27.3%
Asian / Pacific Islander	2,236	6.1%	Currency	0	0%
Black	8,321	22.8%	Weapons	38	7.4%
Hispanic or Latino	12,726	34.9%	Alcohol	51	9.9%
White	12,717	34.9%	Stolen Property	4	0.8%
			Other	280	54.6%
Race Known Prior to Stop					
Yes	527	1.5%	Result of the Stop		
No	35,927	98.5%	Arrest	250	0.7%
			Citation	24,586	67.4%
Reason for Stop			Citation and Arrest	152	0.4%
Violation of Law	547	1.5%	Verbal Warning	7,231	19.8 %
Pre-existing Knowledge	445	1.2%	Written Warning	4,225	11.6%
Moving Traffic Violation	31,051	85.2%	Written Warning and Arrest	10	0.03%
Vehicle Traffic Violation	4,411	12.1%			
			Arrest Based On		
<u>Location of Stop</u>			Violation of Penal Code	229	55.6%
City Street	35,493	97.4%	Violation of Traffic Law	20	4.8%
US Highway	344	0.9%	Violation of City Ordinance	2	0.5%
County Road	599	1.6%	Outstanding Warrant	161	39.1%
Private Property or Other	18	0.1%	Total Arrests	412	
Was a Search Conducted			Force Used Resulting in Injury		
Yes	1,185	3.2%	Yes	1	0.003%
No	35,269	96.8%	No	36,453	99.9%
Reason for Search					
Consent	414	1.1%			
Contraband in Plain View	74	0.2%			
Probable Cause	550	1.5%			
Inventory	89	0.2%			
Incident to Arrest	58	0.2%			
No Search Conducted	35,269	96.8%			

Garland Police Department

2022 Racial Profiling Complaint Summary

During the calendar year of 2022 the Garland Police Department Internal Affairs Division received and investigated zero (0) citizen complaints of racial profiling.

Case # *Contact Race Allegation *Case Disposition

* Contact Type

Traffic – Officer initiated contact of motorist Pedestrian – Officer initiated contact of individuals not in vehicles Call – Contact with citizens in response to reported incidents (not self-initiated)

* Case Disposition

Sustained – Allegation was true

Not Sustained – Not enough evidence to determine if incident occurred or not

Exonerated – Incident occurred but the officer's actions were justified

Unfounded – Allegation was without merit or false

Racial Profiling

General Order: 20.08

Issued: December 31, 2001

Revised: December 12, 2017

PURPOSE

The purpose of this policy is to unequivocally state that racial and ethnic profiling in law enforcement are totally unacceptable, to provide guidelines for officers to prevent such occurrences, and to protect our officers when they act within the dictates of the law and policy from unwarranted accusations.

I. DEFINITIONS

- A. **Racial Profiling** a law enforcement initiated action based on an individual's race, ethnicity, or national origin rather than on the individual's behavior or on information identifying the individual as having engaged in criminal activity.
- B. Reasonable Suspicion also known as articulable suspicion. Suspicion that is more than a mere hunch, but is based on a set of articulable facts and circumstances that would warrant a person of reasonable caution in believing that an infraction of the law has been committed, is about to be committed, or is in the process of being committed, by the person or persons under suspicion. This can be based on the observations of a police officer combined with his or her training and experience, and/or reliable information received from credible outside sources.
- C. Acts Constituting Racial Profiling are acts initiating law enforcement action, such as a traffic stop, a detention, a search, issuance of a citation, or an arrest based upon an individual's race, ethnicity, national origin or on the basis of racial or ethnic stereotypes, rather than upon the individual's behavior, information identifying the individual as having possibly engaged in criminal activity, or other lawful reasons for the law enforcement action.
- D. Race or Ethnicity means of a particular descent, including Caucasian, African, Hispanic, Asian, Native American, or Middle Eastern descent.

E. **Motor Vehicle Stop** – means an occasion in which a peace officer stops a motor vehicle for an alleged violation of a law or ordinance.

II. POLICY

It is the policy of the Garland Police Department to patrol in a proactive manner, to aggressively investigate suspicious persons and circumstances, and to actively enforce the motor vehicle laws, while insisting that citizens will only be stopped or detained when there exists reasonable suspicion to believe they have committed, are committing, or are about to commit, an infraction of the law. Racial Profiling by Garland Police Officers is totally unacceptable and is strictly prohibited in all areas, including traffic contacts, field contacts and in asset seizure and forfeiture efforts.

III. PROCEDURES

- A. No person shall be detained without reasonable suspicion except where otherwise provided for in the law, e.g. detaining those who present an immediate danger to themselves to prevent injury.
- B. All motor vehicle stops will be recorded using the audio/video equipment provided in each vehicle regularly used to stop traffic (Motorcycles may use audio equipment only), see also, General Order 30.14 "Mobile Video & Audio Recording Equipment".
- C. In each motor vehicle stop in which a citation is issued and/or an arrest is made the following information shall be recorded on the citation or in the Jail record keeping system (JMS) as appropriate: the race or ethnicity of the individual detained; and whether a search was conducted and, if so, whether the individual detained consented to the search, and whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual.
- D. In the absence of a specific, credible report containing a physical description, a person's race, ethnicity, or national origin shall not be a factor in determining reasonable suspicion for a stop.

IV. COMPLAINTS OF RACIAL PROFILING

A. Any person may file a complaint with the Internal Affairs Unit of the department if they feel they have been stopped or searched based on racial profiling, and no person shall be discouraged, intimidated, or coerced from filing such a complaint, or discriminated against because they have filed such a complaint.

- B. Any officer or supervisor contacted by a person who wishes to file such a complaint shall refer the person to the Internal Affairs Unit by providing the name and phone number of the Internal Affairs Unit supervisor. The officer or supervisor shall also obtain the name and phone number of the person making the complaint, if they will provide it, and forward this information to the Internal Affairs Unit supervisor.
- C. The Internal Affairs Unit shall investigate complaints of racial profiling in the same manner as other complaints. If a complaint involves a stop in which a mobile video or audio recording was made, a copy of the recording will be promptly provided to the police officer who is the subject of the complaint on written request of the officer to the Chief of Police. A copy of the video and audio or audio record of the stop will be maintained until final disposition of the complaint. The Internal Affairs Unit will report the findings of the investigation in writing along with recommendations for disciplinary action or changes in policy, training, or tactics to the Chie of Police.
- D. Any officer found to have engaged in racial profiling in violation of this policy would be subject to corrective disciplinary action up to and including removal from the classified service of the City.

V. REVIEW PROCESS

A sample of the digital video recordings made by officers assigned to uniformed enforcement units will be reviewed quarterly by their Lieutenant. The Lieutenant will review five (5) consecutive recordings for each of their assigned officers on a randomly selected date for evidence of racial profiling. The date will be selected by the Racial Profiling Review Captain. In the case of an officer with less than five (5) motor vehicle stops on the selected date, the Lieutenant will continue to review consecutive days until five (5) motor vehicle stops are reviewed for the officer. Should the consecutive review run past the last day of the quarter, the Lieutenant will go back to the first day of the quarter and proceed until five (5) recordings have been reviewed.

A video review worksheet will be completed for each officer reviewed. The reviewing Lieutenant will forward the completed video review worksheets to their Captain who will review them and forward them to the Racial Profiling Review Captain. The Racial Profiling Review Captain will ensure that all Lieutenants have completed worksheets on their personnel. The Racial Profiling Review Captain will forward the worksheets to the Chief of Police with a cover sheet indicating the quarter under review and the randomly selected date of review. If concerns of racial profiling are noted by reviewing Lieutenant(s), the Racial Profiling Review Captain will brief the Chief of Police.

An annual review of agency practices, including citizen concerns, will be conducted at the direction of the Chief of Police.

VI. TRAINING OF ENFORCEMENT PERSONNEL

The Garland Police Department shall meet the educational requirements related to racial profiling in the Occupations Code Section 1701.253 and 1701.402, established by the Texas Commission on Law Enforcement Officer Standards (T.C.O.LE.) and all other mandated training. The Garland Police Academy will incorporate training on the issue of racial profiling in conjunction with the Basic Academy and mandated "Cultural Diversity" training for in-service personnel.

VII. PUBLIC EDUCATION

The Garland Police Department shall provide written material, in English and Spanish, detailing the department's compliment and complaint process. The material shall be available in the lobby of the police building and through the office of Internal Affairs. The department will periodically highlight the complaint process through use of its community access cable television program and through general mailings in conjunction with utility billing.

Tickets, citations, or warning issues by the Garland Police Department shall include the compliment and complaint process, including the department's telephone number, mailing address, and e-mail address.

VIII. ANNUAL REPORT TO STATE AND CITY

By March 1st of each year, the Chief of Police shall submit an annual report to the City Council and the Texas Commission on Law Enforcement that includes the information gathered during motor vehicle stops.

IX. PRIOR ORDERS

From and after the effective date of this order, it shall be in full force and effect and shall govern the operations of this department with regard to its subject matter. Former orders, policies, directives and memoranda relating to the subject matter are hereby specifically revoked and they shall be of no force and effect from and after the date of issuance of this order.

J. L. Bryan Chief of Police

Index as:

Pedestrian Stop/Profiling

Profiling
Traffic Stop/Profiling



3. f.

Meeting Date: February 6, 2023

Item Title: Investment Portfolio Summary

Submitted By: Matt Watson, Finance Director

Strategic Focus Areas: Sound Governance and Finances

ISSUE

Staff presents the Portfolio Summary report to Council each quarter. The report is in compliance with the requirements of the Public Funds Investment Act. Management of the City's portfolios is conducted in accordance with the City Council Financial Policy, Statement of Investment Strategy and Investment Policy.

RECOMMENDATION

The December 31, 2022, Portfolio Summary is presented to inform the Council of the current status of the City's invested funds. Staff will be available to discuss the report with Council.

Attachments

Investment Portfolio report



February 6, 2023

To:

Members of the City Council,

City Manager,

and City of Garland Residents

The Portfolio Summary report is presented to Council each quarter. We certify that the December 31, 2022 report complies with the requirements of the Public Funds Investment Act. Management of the City's portfolios is maintained in accordance with the City Council Financial Policy, Statement of Investment Policy and Statement of Investment Strategy.

Matt Watson

Finance Director

Kathryn Ritchie

Controller

Don Daugherty

Cash & Debt Manager

Von Daughert,

City of Garland Portfolio Summary

The City of Garland Portfolio Summary presents investment portfolio information on eight portfolios. Each portfolio has a purpose with unique investment management characteristics and objectives.

All portfolios and funds on hand are managed in compliance with the requirements of the Public Funds Investment Act. Management of the City's portfolios is conducted in accordance with the City Council Financial Policy, Statement of Investment Policy, and Statement of Investment Strategy.

Treasury Portfolio

The Treasury Portfolio is the primary source of funding City operation and maintenance expenditures. All budgeted revenues as well as bond proceeds are deposited into the Treasury Portfolio. The portfolio is managed so that sufficient liquidity is achieved at all times to support the ongoing operations, maintenance and capital improvements of the City.

General Obligation Interest & Sinking Portfolio

The General Obligation Interest & Sinking Portfolio pays periodic debt service on tax supported debt. Ad Valorem tax collections is the major revenue source. The portfolio is managed to ensure that debt is paid when it becomes due.

Rate Mitigation Portfolio

The Rate Mitigation Portfolio was established in 1997. The assets in the portfolio may be used to either pay Garland Power & Light Electric Utility debt service or to offset rate increases of the Electric Utility. The portfolio is managed according to forecasted funding requirements.

Economic Development Portfolio

The Economic Development Portfolio serves as a funding source for economic development initiatives. The portfolio maintains ample liquidity since a major expenditure can occur within a short amount of time.

CMH Landfill Portfolio

The CMH Landfill Portfolio holds invested funds that will be used to expand the Hinton Landfill when a current refuse cell reaches its capacity. The portfolio is managed so that funding is available when needed.

Water & Sewer Reserve Portfolio

The Water & Sewer Reserve Portfolio is required by Water & Sewer bond covenants. The City is required to set aside a reserve which serves as additional assurance to a bond holder that Water & Sewer debt will be paid when due.

CIP Interim Financing Portfolio

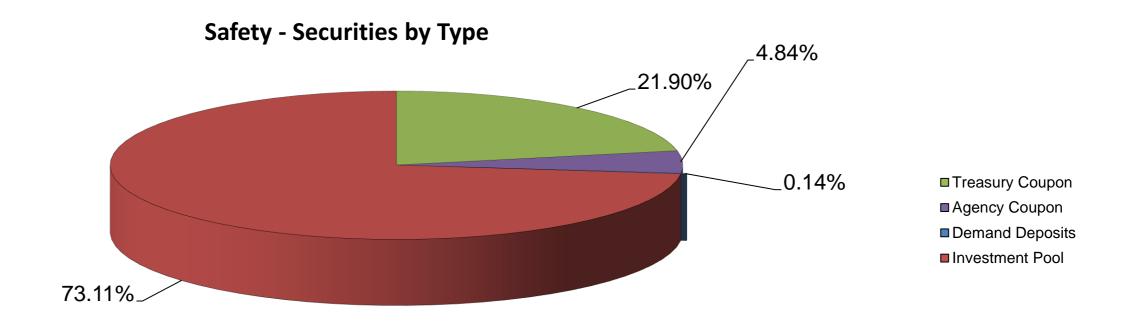
The CIP Interim Financing Portfolio is comprised of funds which will be spent in the General Obligation, the Electric Utility and the Water & Sewer Utility Capital Improvement Programs. The funds are managed to achieve maximum liquidity.

Grants & Other Portfolio

The Grants & Other Portfolio is comprised of funds that have been granted to the City by Federal or State agencies which are yet unspent. Maximum liquidity is required in this portfolio.

Safety - Securities by Type City of Garland, Texas December 31, 2022

Security Type	Treasury	<u>GO I & S</u>	Rate <u>Mitigation</u>	Economic evelopment	CMH <u>Landfill</u>	W	/ater & Sewer <u>Reserve</u>	CIP Interim Financing	Grants & Other	Total Book <u>Value</u>	<u>Percent</u>
Treasury Coupon	\$ 119,061,051	\$ -	\$ 59,665,585	\$ -	\$ -	\$	-	\$ -	\$ -	\$ 178,726,636	21.90%
Agency Coupon	29,499,244	-	10,000,000	-	-		-	-	-	39,499,244	4.84%
Demand Deposits	1,169,438	-	-	-	-		-	-	-	1,169,438	0.14%
Investment Pool	 286,651,428	 41,563,478	 182,757,352	 2,271,264	 9,543,687		8,513,321	9,292,569	 55,945,261	596,538,360	73.11%
Total	\$ 436,381,162	\$ 41,563,478	\$ 252,422,937	\$ 2,271,264	\$ 9,543,687	\$	8,513,321	\$ 9,292,569	\$ 55,945,261	\$ 815,933,679	100.00%

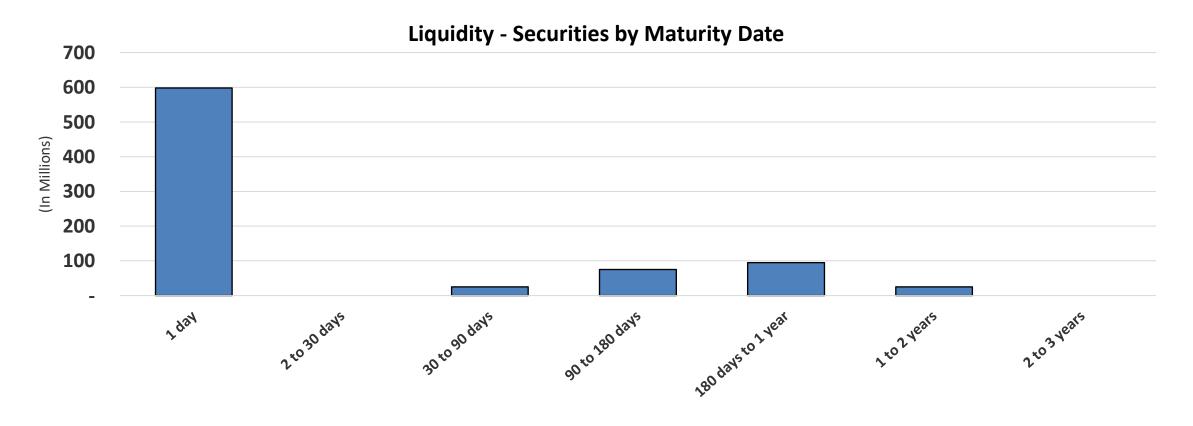


Note:

Safety and preservation of capital are the foremost objectives of the investment program. Types of securities held in the investment portfolio must be authorized by the Texas Government Code and City Council Policy.

Liquidity - Securities by Maturity Date City of Garland, Texas December 31, 2022

	<u>Treasury</u>	<u>GO I & S</u>	Rate <u>Mitigation</u>	Economic <u>Development</u>	CMH <u>Landfill</u>	Water & Sewer <u>Reserve</u>	CIP Interim Financing	Grants & <u>Other</u>	Total Par <u>Value</u>	<u>Percent</u>
1 day - Pools & Demand Deposits	\$ 287,820,867	\$ 41,563,478	\$ 182,757,352	\$ 2,271,264	\$ 9,543,687	\$ 8,513,321	\$ 9,292,569	\$ 55,945,261	\$ 597,707,799	73.10%
2 to 30 days	-	-	-	-	-	-	-	-	-	0.00%
31 to 90 days	15,000,000	-	10,000,000	-	-	-	-	-	25,000,000	3.06%
91 to 180 days	55,000,000	-	20,000,000	-	-	-	-	-	75,000,000	9.17%
181 days to 1 year	65,000,000	-	30,000,000	-	-	-	-	-	95,000,000	11.62%
1 to 2 years	15,000,000		10,000,000						25,000,000	3.06%
Total	\$ 437,820,867	\$ 41,563,478	\$ 252,757,352	\$ 2,271,264	\$ 9,543,687	\$ 8,513,321	\$ 9,292,569	\$ 55,945,261	\$ 817,707,799	100.00%
Weighted Average Maturity Days	78	1	69	1	1	1	1	1	64	

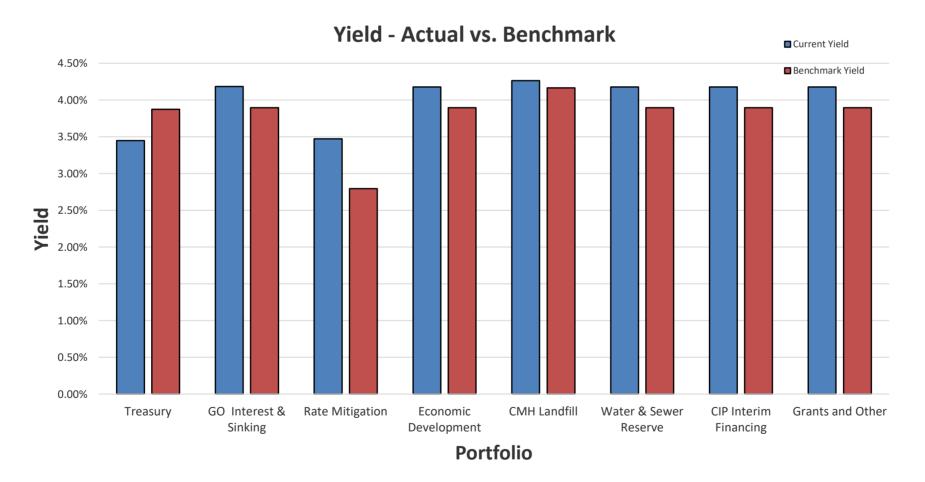


Note:

Liquidity is maintained in the investment portfolio to ensure that all operating expenditures are paid when due. Securities with varing maturities comprise the investment portfolio so that sufficient funds are always available.

Yield - Interest Income City of Garland, Texas December 31, 2022

Portfolio Fiscal YTD Yield Yield Benchmark Over (Under) Benchmark Treasury \$ 3,500,340 3.449% 3.873% -0.424% Average 6 month GO Interest & Sinking 100,439 4.184% 3.894% 0.290% Average 1 month Rate Mitigation 1,720,843 3.473% 2.794% 0.679% Average 1 year 0
Treasury \$ 3,500,340 3.449% 3.873% -0.424% Average 6 month GO Interest & Sinking 100,439 4.184% 3.894% 0.290% Average 1 month
GO Interest & Sinking 100,439 4.184% 3.894% 0.290% Average 1 month
,
Pate Mitigation 1 730 942 2 4729/ 2 7049/ 0 6709/ Average 1 year (
Rate Mitigation 1,720,843 3.473% 2.794% 0.679% Average 1 year C
Economic Development 19,959 4.177% 3.894% 0.282% Average 1 month
CMH Landfill 85,141 4.264% 4.164% 0.100% Average 3 month
Water & Sewer Reserve 74,749 4.177% 3.894% 0.282% Average 1 month
CIP Interim Financing 177,123 4.177% 3.894% 0.282% Average 1 month
Grants and Other 492,806 4.177% 3.894% 0.282% Average 1 month
Total Portfolios \$ 6,171,400



Note:

The investment program is designed to attain a market average rate of return taking into account the cash flow characteristics of each portfolio. Investment securities are held to maturity. Consequently, losses are not incurred.



City of Garland Texas Compliance Summary Sorted by Issuer October 1, 2022 - December 31, 2022

Issuer			Par Value	Market Value	Book Value	Accrued Interest
Federal Home Loan Bank	Value beginning	10/01/2022	0.00	0.00	0.00	0.00
	Net Change		10,000,000.00	9,986,041.60	10,000,000.00	90,277.78
	Value ending	12/31/2022	10,000,000.00	9,986,041.60	10,000,000.00	90,277.78
Federal Home Loan Mort. Corp.	Value beginning	10/01/2022	20,000,000.00	19,308,458.40	19,465,502.88	5,138.89
	Net Change		0.00	109,216.40	148,931.09	12,500.00
	Value ending	12/31/2022	20,000,000.00	19,417,674.80	19,614,433.97	17,638.89
Federally Insured Cash Accunt	Value beginning	10/01/2022	11,628.26	11,628.26	11,628.26	0.00
	Net Change		95.42	95.42	95.42	0.00
	Value ending	12/31/2022	11,723.68	11,723.68	11,723.68	0.00
Fed National Mort Assoc	Value beginning	10/01/2022	0.00	0.00	0.00	0.00
	Net Change		10,000,000.00	9,871,473.40	9,884,810.31	59,097.22
	Value ending	12/31/2022	10,000,000.00	9,871,473.40	9,884,810.31	59,097.22
Insured Cash Shelter Account	Value beginning	10/01/2022	1,148,951.36	1,148,951.36	1,148,951.36	35.09
	Net Change		8,763.44	8,763.44	8,763.44	0.00
	Value ending	12/31/2022	1,157,714.80	1,157,714.80	1,157,714.80	35.09
TEXPOOL Investement Pool	Value beginning	10/01/2022	509,610,728.31	509,610,728.31	509,610,728.31	0.14
	Net Change		7,226,958.37	7,226,958.37	7,226,958.37	0.00
	Value ending	12/31/2022	516,837,686.68	516,837,686.68	516,837,686.68	0.14

City of Garland Texas Compliance Summary October 1, 2022 - December 31, 2022

Issuer			Par Value	Market Value	Book Value	Accrued Interest
Texpool Prime Investment Pool	Value beginning	10/01/2022	58,472,083.29	58,472,083.29	58,472,083.29	0.00
	Net Change		562,243.37	562,243.37	562,243.37	0.00
	Value ending	12/31/2022	59,034,326.66	59,034,326.66	59,034,326.66	0.00
TXSTAR	Value beginning	10/01/2022	20,487,221.34	20,487,221.34	20,487,221.34	0.00
	Net Change		179,125.49	179,125.49	179,125.49	0.00
	Value ending	12/31/2022	20,666,346.83	20,666,346.83	20,666,346.83	0.00
United States Treasury	Value beginning	10/01/2022	200,000,000.00	194,903,175.00	198,866,505.72	328,792.49
	Net Change		-20,000,000.00	-19,306,590.00	-20,139,869.98	-263,800.14
	Value ending	12/31/2022	180,000,000.00	175,596,585.00	178,726,635.74	64,992.35
Total	Value beginning	10/01/2022	809,730,612.56	803,942,245.96	808,062,621.16	333,966.61
	Net Change		7,977,186.09	8,637,327.49	7,871,057.51	-101,925.14
	Value ending	12/31/2022	817,707,798.65	812,579,573.45	815,933,678.67	232,041.47



City of Garland Texas Compliance Details Sorted by Issuer December 31, 2022

CUSIP	Investment #	Fund	Investment Type	Investn Class	nent Par Value	Maturity Date	Call Date	Current Rate	Market Price	Market Date	Market Value	Book Value
Issuer: Federal Ho	ome Loan Bank											
3130ATNX1	2565	214	Federal Agency Coupon Securities	> 1 Y	10,000,000.00	04/26/2024 0	1/26/2023	5.000	99.8601	2/30/2022	9,986,041.60	10,000,000.00
				Subtotal	10,000,000.00					_	9,986,041.60	10,000,000.00
Issuer: Federal Ho	ome Loan Mort.	Corp.										
3137EAEV7	2561	100	Federal Agency Coupon Securities	> 1 Y	20,000,000.00	08/24/2023		0.250	97.0881	2/30/2022	19,417,674.80	19,614,433.97
				Subtotal	20,000,000.00					_	19,417,674.80	19,614,433.97
Issuer: Federally	Insured Cash A	ccunt										
FICA1	1944	100	CD's Rolling	< 1 Y	11,723.68			3.702	100.0000	4/30/2021	11,723.68	11,723.68
				Subtotal	11,723.68					_	11,723.68	11,723.68
Issuer: Fed Nation	nal Mort Assoc											
3135G0U43	2564	100	Federal Agency Coupon Securities	> 1 Y	10,000,000.00	09/12/2023		2.875	98.7141	2/30/2022	9,871,473.40	9,884,810.31
				Subtotal	10,000,000.00						9,871,473.40	9,884,810.31
Issuer: Insured Ca	ash Shelter Acc	ount										
ICSA	1991	100	CD's Rolling	< 1 Y	1,157,714.80			3.750	100.0000	4/30/2021	1,157,714.80	1,157,714.80
				Subtotal	1,157,714.80					_	1,157,714.80	1,157,714.80
Issuer: TEXPOOL	Investement Po	ool										
TREASURY	1825	100	Investment Pool Accounts	< 1 Y	223,296,570.02			4.177	100.0001	0/30/2020	223,296,570.02	223,296,570.02
DEBTSVC	1814	111	Investment Pool Accounts	< 1 Y	40,557,752.94			4.177	100.0001	0/30/2020	40,557,752.94	40,557,752.94
RATE	1815	214	Investment Pool Accounts	< 1 Y	169,987,339.72			4.177	100.0001	0/30/2020	169,987,339.72	169,987,339.72
LANDFILL	1812	635	Investment Pool Accounts	< 1 Y	6,973,609.56			4.177	100.0001	0/30/2020	6,973,609.56	6,973,609.56
WTR-RES-OTHER	1833	223-02	Investment Pool Accounts	< 1 Y	3,563,257.20			4.177	100.0001	0/30/2020	3,563,257.20	3,563,257.20
SWR-RES-OTHER	1834	233-02	Investment Pool Accounts	< 1 Y	4,635,301.68			4.177	100.0001	0/30/2020	4,635,301.68	4,635,301.68
HCV	1865	822-01	Investment Pool Accounts	< 1 Y	1,250,410.24			4.177	100.0001	0/30/2020	1,250,410.24	1,250,410.24
FSS ESCROW	1866	822-02	Investment Pool Accounts	< 1 Y	204,345.03			4.177	100.0001	0/30/2020	204,345.03	204,345.03
SEIZURE OTHR	1905	923	Investment Pool Accounts	< 1 Y	66,637.59			4.177	100.0001	0/30/2020	66,637.59	66,637.59
ED FD	2186	694	Investment Pool Accounts	< 1 Y	2,271,263.81			4.177	100.0001	0/30/2020	2,271,263.81	2,271,263.81
GO CP	2268	601	Investment Pool Accounts	< 1 Y	100,293.84			4.177	100.0001	0/30/2020	100,293.84	100,293.84
ELEC CP	2269	210	Investment Pool Accounts	< 1 Y	108,756.48			4.177	100.0001	0/30/2020	108,756.48	108,756.48

Portfolio CITY AP

CM (PRF_CM) 7.1.1 Report Ver. 7.3.6.1

City of Garland Texas Compliance Details December 31, 2022

CUSIP	Investment #	Fund	Investment Type	Investme Class	nt Par Value	Maturity Date	Call Date	Current Rate	Market Price	Market Date	Market Value	Book Value
Issuer: TEXPOOL	L Investement Po	ool										
WATER CP	2270	220	Investment Pool Accounts	< 1 Y	3,524,162.57			4.177	100.0001	0/30/2020	3,524,162.57	3,524,162.57
SEWER CP	2271	230	Investment Pool Accounts	< 1 Y	4,224,853.17			4.177	100.0001	0/30/2020	4,224,853.17	4,224,853.17
JAG-2018	2469	871-18	Investment Pool Accounts	< 1 Y	0.01			4.177	100.0001	0/30/2020	0.01	0.01
TWDB ESCROW	2475	228-02	Investment Pool Accounts	< 1 Y	1,007,621.31			4.177	100.0001	0/30/2020	1,007,621.31	1,007,621.31
TWDB RESERVE	2477	228-03	Investment Pool Accounts	< 1 Y	314,761.73			4.177	100.0001	0/30/2020	314,761.73	314,761.73
COVID 19	2502	941	Investment Pool Accounts	< 1 Y	53,506.14			4.177	100.0001	0/30/2020	53,506.14	53,506.14
RTR PROJECT	2504	692	Investment Pool Accounts	< 1 Y	326,881.24			4.177	100.0001	0/30/2020	326,881.24	326,881.24
JAG-2019	2521	871-19	Investment Pool Accounts	< 1 Y	428.24			4.177			428.24	428.24
JAG-2020	2522	871-20	Investment Pool Accounts	< 1 Y	31,788.03			4.177			31,788.03	31,788.03
ARP	2524	943	Investment Pool Accounts	< 1 Y	54,338,146.13			4.177			54,338,146.13	54,338,146.13
				Subtotal	516,837,686.68					·-	516,837,686.68	516,837,686.68
Issuer: Texpool F	Prime Investmen	t Pool										
SYS2417	2417	100	Investment Pool Accounts	< 1 Y	42,688,511.63			4.502	100.0001	0/30/2020	42,688,511.63	42,688,511.63
SYS2418	2418	214	Investment Pool Accounts	< 1 Y	12,770,012.59			4.502	100.0001	0/30/2020	12,770,012.59	12,770,012.59
SYS2418	2419	635	Investment Pool Accounts	< 1 Y	2,570,077.27			4.502	100.0001	0/30/2020	2,570,077.27	2,570,077.27
SYS2418	2420	111	Investment Pool Accounts	< 1 Y	1,005,725.17			4.502	100.0001	0/30/2020	1,005,725.17	1,005,725.17
				Subtotal	59,034,326.66					_	59,034,326.66	59,034,326.66
Issuer: TXSTAR												
TEXSTAR	1822	100	Investment Pool Accounts	< 1 Y	20,666,346.83			3.968	100.0001	0/30/2020	20,666,346.83	20,666,346.83
				Subtotal	20,666,346.83						20,666,346.83	20,666,346.83
Issuer: United St	ates Treasury											
91282CBN0	2555	100	Treasury Coupon Securities	> 1 Y	5,000,000.00	02/28/2023		0.125	99.3321	2/30/2022	4,966,645.00	4,991,904.25
91282CBU4	2544	100	Treasury Coupon Securities	> 1 Y	10,000,000.00	03/31/2023		0.125	98.9751	2/30/2022	9,897,590.00	9,995,003.74
91282CBU4	2545	214	Treasury Coupon Securities	> 1 Y	10,000,000.00	03/31/2023		0.125	98.9751	2/30/2022	9,897,590.00	9,995,003.74
912828ZH6	2556	100	Treasury Coupon Securities	> 1 Y	10,000,000.00	04/15/2023		0.250	98.8351	2/30/2022	9,883,590.00	9,974,634.15
912828ZH6	2557	214	Treasury Coupon Securities	> 1 Y	10,000,000.00	04/15/2023		0.250	98.8351	2/30/2022	9,883,590.00	9,974,634.15
912828ZH6	2558	100	Treasury Coupon Securities	> 1 Y	5,000,000.00	04/15/2023		0.250	98.8351	2/30/2022	4,941,795.00	4,985,124.69
91282CCD1	2547	100	Treasury Coupon Securities	> 1 Y	10,000,000.00	05/31/2023		0.125	98.2141	2/30/2022	9,821,480.00	9,985,997.82
91282CCK5	2528	100	Treasury Coupon Securities	> 1 Y	10,000,000.00	06/30/2023		0.125	97.7811	2/30/2022	9,778,120.00	9,993,161.39
91282CCK5	2546	214	Treasury Coupon Securities	> 1 Y	10,000,000.00	06/30/2023		0.125	97.7811	2/30/2022	9,778,120.00	9,982,728.12
9128284U1	2559	100	Treasury Coupon Securities	> 1 Y	20,000,000.00	06/30/2023		2.625	99.0431	2/30/2022	19,808,600.00	19,969,203.50
91282CCN9	2554	100	Treasury Coupon Securities	> 1 Y	5,000,000.00	07/31/2023		0.125	97.3671	2/30/2022	4,868,360.00	4,973,940.14
91282CCU3	2540	100	Treasury Coupon Securities	> 1 Y	5,000,000.00	08/31/2023		0.125	96.9801	2/30/2022	4,849,025.00	4,997,219.67

City of Garland Texas Compliance Details December 31, 2022

				Investr	nent	Maturity	Call	Current	Market	Market		
CUSIP	Investment #	Fund	Investment Type	Class	Par Value	Date	Date	Rate	Price	Date	Market Value	Book Value
Issuer: United	States Treasury											
91282CCU3	2541	214	Treasury Coupon Securities	> 1 Y	5,000,000.00	08/31/2023		0.125	96.9801	2/30/2022	4,849,025.00	4,997,219.67
91282CAK7	2550	214	Treasury Coupon Securities	> 1 Y	5,000,000.00	09/15/2023		0.125	96.8631	2/30/2022	4,843,165.00	4,976,296.66
91282CAK7	2551	100	Treasury Coupon Securities	> 1 Y	5,000,000.00	09/15/2023		0.125	96.8631	2/30/2022	4,843,165.00	4,976,296.66
91282CDD0	2552	214	Treasury Coupon Securities	> 1 Y	10,000,000.00	10/31/2023		0.375	96.4331	2/30/2022	9,643,360.00	9,951,927.88
91282CDD0	2553	100	Treasury Coupon Securities	> 1 Y	10,000,000.00	10/31/2023		0.375	96.4331	2/30/2022	9,643,360.00	9,951,927.89
91282CDM0	2548	214	Treasury Coupon Securities	> 1 Y	5,000,000.00	11/30/2023		0.500	96.2101	2/30/2022	4,810,545.00	4,992,321.78
91282CDM0	2549	100	Treasury Coupon Securities	> 1 Y	5,000,000.00	11/30/2023		0.500	96.2101	2/30/2022	4,810,545.00	4,992,321.78
91282CBA8	2562	214	Treasury Coupon Securities	> 1 Y	5,000,000.00	12/15/2023		0.125	95.7931	2/30/2022	4,789,650.00	4,795,452.54
91282CBA8	2563	100	Treasury Coupon Securities	> 1 Y	5,000,000.00	12/15/2023		0.125	95.7931	2/30/2022	4,789,650.00	4,795,452.54
91282CBV2	2560	100	Treasury Coupon Securities	> 1 Y _	15,000,000.00	04/15/2024		0.375	94.6641	2/30/2022	14,199,615.00	14,478,862.98
				Subtotal	180,000,000.00						175,596,585.00	178,726,635.74
				Total	817,707,798.65						812,579,573.45	815,933,678.67



4. a.

Meeting Date: February 6, 2023

Item Title: Introduction of new members of Team Garland Submitted By: Tracy Allmendinger, Deputy City Secretary

Summary of Request/Problem

Introduce new members of Team Garland: Mandy Pippen, Health Department Director, and Julie Whiteman, Risk Management Director.

Recommendation/Action Requested and Justification



4. b.

Meeting Date: February 6, 2023

Item Title: Economic Development Strategic Plan Report **Submitted By:** Ayako Schuster, Economic Development Director

Summary of Request/Problem

The economic development department requests consideration of action steps and policy recommendations to be included in the future Economic Development Strategic Plan being developed by Ninigret Partners. Feedback is requested for Ninigret Partners to incorporate in the future strategic plan.

Recommendation/Action Requested and Justification

Staff requests feedback and direction regarding presented action steps and policy recommendations provided by Ninigret Partners. This will encompass the last component of the strategic plan prior to finalizing the plan for adoption.



4. c.

Meeting Date: February 6, 2023

Item Title: Review and Deliberation of 2023 Proposed Capital Improvement Program

Submitted By: Allyson Bell Steadman, Budget Director

Summary of Request/Problem

The City Council will discuss the City Manager's Proposed Capital Improvement Program.

1. Staff will provide overview of proposed changes

- 2. City Council discussion and deliberations
- 3. Direction to staff

Recommendation/Action Requested and Justification

Provide directions to staff regarding changes to the 2023 Proposed CIP.

The 2023 CIP is scheduled for adoption on Tuesday, February 7, 2023.



Meeting Date: February 6, 2023

Item Title: Boards and Commissions Appointment

Submitted By: Tracy Allmendinger, Deputy City Secretary, City Secretary

Summary:

Council Member B.J. Williams

• Georgie Cornelius - Plan Commission

Attachments

Georgie Cornelius - Plan Commission



Application for City of Garland Boards/Commissions/Committees

Return completed application to City Secretary's Office, 200 N. Fifth St., Garland, Texas 75040 | Email: RDowl@GarlandTX.gov

Please Type or Print Clearly:	Date:	
	~. <u> </u>	
Name:	Phone: _	(Home)
A 11	Dlama	
Address:	Pnone: _	(Other
City, State, Zip:	Email: _	
Resident of Garland foryears	Resident of Texas for	years
Dallas County Voter Registration Number	Garland Cit	ty Council District Number
Have you ever been convicted of a felony		
·		N
Have you ever been convicted of a Class		
Please list any experience that qualifies y	ou to serve in the areas you ha	ave indicated.
If you have previously served on a City I	Board or Commission, please s	specify and list dates of service.
List civic or community endeavors with	which vou have been involved	l.
	, ,	
What is your educational background?		
what is your educational background?		
What is your occupational experience?		
		\circ
I hereby affirm that all statements herein	are true and correct.	eorgien and philians
Board or Commission of first, second and third choice:		1 0
Board of Adjustment	Garland Cultural Arts Commission	Parks and Recreation Board
Citizens Environmental and Neighborhood Advisory Committee	Garland Youth Council **	Plan Commission *
Civil Service Commission	Library Board Property Standards Board	Senior Citizens Advisory Committee Unified Building Standards Commission
Community Multicultural Commission	d Youth Council has a separate application	Omned Dunding Standards Commission
Ad Valorem Tax Status Current X	FOR OFFICE USE ONLY Past Due Date Appointed	
Utility Account Status Current	Past Due v	
CSO Suit/Claim Filed Yes No X	Date Notified	
Clerk Signature & Date <u>Courtney Vanover 1/18</u>	Disclosure Form Filed	Revised 05/202