



GARLAND

AGENDA

CITY COUNCIL WORK SESSION

City of Garland

Work Session Room, City Hall

William E. Dollar Municipal Building

200 North Fifth Street

Garland, Texas

Monday, July 17, 2023

6:00 p.m.

DEFINITIONS:

Written Briefing: Items that generally do not require a presentation or discussion by the staff or Council. On these items the staff is seeking direction from the Council or providing information in a written format.

Verbal Briefing: These items do not require written background information or are an update on items previously discussed by the Council.

NOTICE: The City Council may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns one or more of the following matters:

(1) Pending/contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct. Sec. 551.071, Tex. Gov't Code.

(2) The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.072, Tex. Gov't Code.

(3) A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.073, Tex. Gov't Code.

(4) Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Sec. 551.074, Tex. Gov't Code.

(5) The deployment, or specific occasions for implementation of security personnel or devices. Sec. 551.076, Tex. Gov't Code.

(6) Discussions or deliberations regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect of the sort described in this provision. Sec. 551.087, Tex. Gov't Code.

(7) Discussions, deliberations, votes, or other final action on matters related to the City's competitive activity, including information that would, if disclosed, give advantage to competitors or prospective competitors and is reasonably related to one or more of the following categories of information:

- generation unit specific and portfolio fixed and variable costs, including forecasts of those costs, capital improvement plans for generation units, and generation unit operating characteristics and outage scheduling;
- bidding and pricing information for purchased power, generation and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies;
- effective fuel and purchased power agreements and fuel transportation arrangements and contracts;
- risk management information, contracts, and strategies, including fuel hedging and storage;
- plans, studies, proposals, and analyses for system improvements, additions, or sales, other than transmission and distribution system improvements inside the service area for which the public power utility is the sole certificated retail provider; and
- customer billing, contract, and usage information, electric power pricing information, system load characteristics, and electric power marketing analyses and strategies. Sec. 551.086; Tex. Gov't Code; Sec. 552.133, Tex. Gov't Code]

1. Public Comments on Work Session Items

Persons who desire to address the City Council on any item on the Work Session agenda are allowed three minutes to speak. Speakers are taken only at the beginning of the meeting, other than invited testimony.

Speakers are grouped by Work Session item and will be taken in the order of the Work Session agenda. Speakers must submit to the City Secretary a completed speaker's card before the beginning of the meeting. Speaker cards will not be accepted after the Mayor calls the meeting to order. Speaker cards are available in the lobby, at the visitor's side of the Work Session Room, and from members of staff.

Speakers are limited to addressing items on the Work Session agenda – any item relating to a Regular Session agenda item should be addressed at the Regular Session and any item not on an agenda may be addressed during the open microphone at the end of the Regular Session.

2. Consider the Consent Agenda

A member of the City Council may ask for discussion or further information on an item posted as a consent agenda item on the next Regular Meeting of the City Council. The Council Member may also ask that an item on the posted consent agenda be pulled from the consent agenda and considered for a vote separate from consent agenda items on the regular agenda. All discussions or deliberations on this portion of the work session agenda are limited to posted agenda items and may not include a new or unposted subject matter.

3. Written Briefings:

a. Naming of New Library in West Garland

Written staff presentation and recommendation with regard to the Library Board presentation by staff regarding the naming of the new library facility being constructed in west Garland.

b. Bond Refunding - Electric Utility System Commercial Paper Notes

Written staff presentation and recommendation to City Council regarding the refunding of approximately \$65 million of Electric Utility System Commercial Paper Notes, Series 2021.

4. Verbal Briefings:

a. Request for Texas Enterprise Zone Program Nomination for Zobebe, USA

Zobebe, USA, a global manufacture of personal care products, located at 3502 Regency Crest Dr., is requesting to nominate their expansion and retention project for the Texas Enterprise Zone Program (EZP). Texas EZP is a state sales and use tax refund program designed to encourage private investment and job creation. The company has been in Garland since 2018 and underwent a \$30 million expansion in 2021. The Economic Development Incentive Agreement executed in 2021 between the City and Zobebe, USA includes this nomination. Nomination will allow for the company to apply to the state program, with no financial contribution needed from the City.

b. Discuss and provide direction to begin a formal review of the City of Garland Home Rule Charter

At the request of Mayor Pro Tem Deborah Morris and Council Member BJ Williams, Council is requested to consider appointing a charter review committee. The City Charter requires the Council first convene a Charter Review Committee, composed of not less than nine (9) residents of the City, to make recommendations to the Council on any such amendment. The Council shall establish the Charter Review Committee no later than the second regular meeting of the Council in the October preceding an election in the following May.

5. Discuss Appointments to Boards and Commissions

a. Mayor Scott LeMay

- Preston Bass - Garland Youth Council
- Micaela Reynolds - Garland Youth Council

b. Mayor Pro Tem Jeff Bass

- Kashina Daceus - Garland Youth Council
- Amsi Orozco - Garland Youth Council

c. Council Member Deborah Morris

- Lindsey Khuu - Garland Youth Council
- Pution-Tasi Loreene - Garland Youth Council

d. Deputy Mayor Pro Tem Ed Moore

- Wesley Johnson - Board of Adjustments
- Bob Bruns - Environmental and Community Advisory Board
- Justina James - Community Multicultural Commission
- Rueben Lael Griffin - Cultural Arts Commission
- Jerry Carter - Parks & Recreation Board
- Stephanie Paris - Plan Commission
- Vickie Wohlander - Property Standards Board

- PC Mathew - Senior Citizens Advisory Board
- Calvin Nichols - Unified Building Standards Commission
- Aju Mathew - Tax Increment Finance #1 Downtown Board
- Michael Landers - Tax Increment Finance #2 Board
- David Perry - Tax Increment Finance #3 Board
- Amy Rosas - Garland Youth Council

e. Council Member BJ Williams

- Bryan Panameno - Garland Youth Council

f. Council Member Margaret Lucht

- Jaric Jones - Unified Building Standards Commission
- Stephen Jogue - Garland Youth Council
- Sarah Lockett - Garland Youth Council

g. Council Member Carissa Dutton

- Julia Jaison - Garland Youth Council
- Emily Santillan - Garland Youth Council

h. Council Member Dylan Hedrick

- Riley Duggan - Garland Youth Council
- Cindy Le - Garland Youth Council

i. Council Member Chris Ott

- Lucas Acosta - Garland Youth Council
- Muna Baraso - Garland Youth Council

6. Announce Future Agenda Items

A member of the City Council, with a second by another member, or the Mayor alone, may ask that an item be placed on a future agenda of the City Council or a committee of the City Council. No substantive discussion of that item will take place at this time.

7. Council will move into Executive Session

**EXECUTIVE SESSION
AGENDA**

NOTICE: The City Council may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns one or more of the following matters:

- a. **The City Council will adjourn into executive session pursuant to Sections 551.071 and 551.072 of the Texas Government Code to deliberate or discuss the purchase, exchange, lease or value of real property for economic development purposes, located:**

- (1) in the vicinity of West Walnut and Barnes Road; and**
- (2) in the vicinity of State Street and N. Glenbrook.**

and attorney/client matters concerning privileged and unprivileged client information related to the same (551.071).

- 8. Adjourn**



GARLAND POLICY REPORT

City Council Work Session Agenda

3. a.

Meeting Date: July 17, 2023
Item Title: Naming of New Library in West Garland
Submitted By: Karen Archibald, Library Director
Strategic Focus Areas: Vibrant Neighborhoods and Commercial Centers
Customer-Focused City Services
Future-Focused City Organization

ISSUE

In March 2023, the Library Board heard a presentation by Library staff regarding the naming of the new library facility being constructed in west Garland.

OPTIONS

1. Approve the naming of the new library facility as West Garland Library.
2. Do not approve the new library facility as West Garland Library.

RECOMMENDATION

Based on feedback and formal approval by the Library Board on Monday, March 13, 2023, the recommendation is to name the new facility: West Garland Library.

BACKGROUND

The Walnut Creek Branch Library is being relocated and expanded to a new location at Hollabaugh Park and Recreation Center as part of the 2019 Bond Program. The new name, West Garland Library, follows the naming convention for other Garland Library locations (Central, North, and South) and allows for a fresh start for the new facility.



GARLAND POLICY REPORT

City Council Work Session Agenda

3. b.

Meeting Date: July 17, 2023

Item Title: Bond Refunding - Electric Utility System Commercial Paper Notes

Submitted By: Matt Watson, Finance Director

Strategic Focus Areas: Sound Governance and Finances

ISSUE

Consider refunding approximately \$65 million of Electric Utility System Commercial Paper Notes, Series 2021. The purpose of this transaction is to refund a portion of variable rate commercial paper notes with fixed rate long-term debt.

OPTIONS

1. Authorize staff to refund approximately \$65 million of Electric Utility System Commercial paper Notes, Series 2021.
2. Do not approve the refunding transaction.

RECOMMENDATION

Unless otherwise directed by Council, this item will be scheduled for formal consideration at the August 1, 2023 Regular Meeting.

BACKGROUND

The Electric Utility Commercial Paper Program finances the construction of various capital improvement projects for the Electric Utility. Funding capacity of this variable rate program is \$150 million with approximately \$65 million of capital spending available for refunding with fixed rate long-term debt.

CONSIDERATION

The Refunding Bonds will be fixed rate debt with a 30-year amortization period. The average annual debt service is projected to be \$4.0 million for the life of the bonds, from 2024 through 2053. The projected interest rate is 4.46%. The exact amount of annual debt service and interest is subject to market conditions between now and the final pricing.



GARLAND
CITY COUNCIL ITEM SUMMARY SHEET

City Council Work Session Agenda

4. a.

Meeting Date: July 17, 2023

Item Title: Request for Texas Enterprise Zone Program Nomination for Zobeles, USA

Submitted By: Ayako Schuster, Economic Development Director

Summary of Request/Problem

Zobeles, USA, a global manufacturer of personal care products, located at 3502 Regency Crest Dr., is requesting to nominate their expansion and retention project for the Texas Enterprise Zone Program (EZP). Texas EZP is a state sales and use tax refund program designed to encourage private investment and job creation. The company has been in Garland since 2018 and underwent a \$30 million expansion in 2021. The Economic Development Incentive Agreement executed in 2021 between the City and Zobeles, USA includes this nomination. Nomination will allow for the company to apply to the state program, with no financial contribution needed from the City.

Recommendation/Action Requested and Justification

Staff requests nomination of Zobeles, USA for the Texas Enterprise Zone Program.



GARLAND
CITY COUNCIL ITEM SUMMARY SHEET

City Council Work Session Agenda

4. b.

Meeting Date: July 17, 2023

Item Title: Discuss and provide direction to begin a formal review of the City of Garland Home Rule Charter

Summary of Request/Problem

At the request of Mayor Pro Tem Deborah Morris and Council Member BJ Williams, Council is requested to consider appointing a charter review committee. The City Charter requires the Council first convene a Charter Review Committee, composed of not less than nine (9) residents of the City, to make recommendations to the Council on any such amendment. The Council shall establish the Charter Review Committee no later than the second regular meeting of the Council in the October preceding an election in the following May.

Recommendation/Action Requested and Justification

Council discussion.



GARLAND
CITY COUNCIL ITEM SUMMARY SHEET

City Council Work Session Agenda

5. a.

Meeting Date: July 17, 2023

Item Title: Board and Commission Appointment

Submitted By: Courtney Vanover, Department Coordinator II

Summary of Request/Problem

Mayor Scott LeMay

- Preston Bass - Garland Youth Council
- Micaela Reynolds - Garland Youth Council

Recommendation/Action Requested and Justification



City Council Work Session Agenda

5. b.

Meeting Date: July 17, 2023

Item Title:

Summary:

Mayor Pro Tem Jeff Bass

- Kashina Daceus - Garland Youth Council
 - Amsi Orozco - Garland Youth Council
-



GARLAND

City Council Work Session Agenda

5. c.

Meeting Date: July 17, 2023

Item Title:

Summary:

Council Member Deborah Morris

- Lindsey Khuu - Garland Youth Council
 - Pution-Tasi Loreene - Garland Youth Council
-



City Council Work Session Agenda

5. d.

Meeting Date: July 17, 2023

Item Title: Board and Commission Appointment

Summary:

Deputy Mayor Pro Tem Ed Moore

- Wesley Johnson - Board of Adjustments
 - Bob Bruns - Environmental and Community Advisory Board
 - Justina James - Community Multicultural Commission
 - Rueben Lael Griffin - Cultural Arts Commission
 - Jerry Carter - Parks & Recreation Board
 - Stephanie Paris - Plan Commission
 - Vickie Wohlander - Property Standards Board
 - PC Mathew - Senior Citizens Advisory Board
 - Calvin Nichols - Unified Building Standards Commission
 - Aju Mathew - Tax Increment Finance #1 Downtown Board
 - Michael Landers - Tax Increment Finance #2 Board
 - David Perry - Tax Increment Finance #3 Board
 - Amy Rosas - Garland Youth Council
-

Attachments

Wesley Johnson
Bob Bruns
Justina James
Reuben Griffin
Jerry Carter
Stephanie Paris
Vickie Wohlander
PC Mathew
Calvin Nichols
Aju Mathew
Michael Landers
David Perry



Application for City of Garland Boards/Commissions/Committees

Return completed application to City Secretary's Office, 200 N. Fifth St., Garland, Texas 75040 | Email: RDowl@GarlandTX.gov

Please Type or Print Clearly:

Date: 22 May 2023

Name: Wesley C Johnson

Phone:

(Home)

Address: 3007 Bluffview Drive

Phone:

(Other)

City, State, Zip: Garland, Texas 75043

Email:

Resident of Garland for 30 years

Resident of Texas for 43 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 3

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Lawyer. Served on Board of Adjustment 4 years. 30 year resident.
Taxpayer.

If you have previously served on a City Board or Commission, please specify and list dates of service.

Adjustment 2019-2023
Downtown TIF 2019

List civic or community endeavors with which you have been involved.

Downtown TIF, Board of Adjustments, Leadership Garland, Chamber of Commerce
Club Creek HOA, Currently enrolled in Garland Citizens Police Academy - will
complete June 22.

What is your educational background?

J.D., B.A., A.A.

What is your occupational experience?

Texas lawyer since 1983.

I hereby affirm that all statements herein are true and correct.

Wesley Johnson

Board or Commission of first, second and third choice:

✓ Board of Adjustment 1

___ Citizens Environmental and Neighborhood Advisory Committee

✓ Civil Service Commission 3

___ Community Multicultural Commission

___ Garland Cultural Arts Commission

___ Garland Youth Council **

___ Library Board

___ Property Standards Board

___ Parks and Recreation Board

✓ Plan Commission 2

___ Senior Citizens Advisory Committee

___ Unified Building Standards Commission

** Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status

Utility Account Status

CSO Suit/Claim Filed

Clerk Signature & Date

Current

Current

Yes

No

Past Due

Past Due

Yes

No

Date Appointed

Appointed By

Date Notified

Disclosure Form Filed

Courtney Vanover
5/23/23

Revised 05/2021



GARLAND

TEXAS MADE HERE

CITY OF GARLAND
RECEIVED
JUN 12 2023
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: June 8 2023

Name: Bob Bruns

Phone:

(Home)

Address: 1800 Country Club Circle

Phone:

(Other)

City, State, Zip: Garland Tx 75043

Email:

Resident of Garland for 30 years

Resident of Texas for 30 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 3

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Have run local recycling business for 24 years

If you have previously served on a City Board or Commission, please specify and list dates of service.

ecab Chair 2021 to present Ecab member 2019-present

List civic or community endeavors with which you have been involved.

Board member keep Garland Beautiful

What is your educational background?

College no degree

What is your occupational experience?

Founder and COO Erecycler LLC 1999 to present
Big D Kettle Corn 2017 to Present

I hereby affirm that all statements herein are true and correct.

Bob Bruns
Signature of Applicant

Board or Commission of first, second, and third choice:

☐ Board of Adjustment

☐ Garland Youth Council **

☐ Parks and Recreation Board

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Property Standards Board

☐ Plan Commission

☐ Community Multicultural Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Garland Cultural Arts Commission

☐ Unified Building Standards Commission

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status

Current ☒
Current ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

Date Notified _____

Disclosure Form Filed _____

CSO Suit/Claim Filed
Clerk Signature & Date

Yes ☐ No ☒
Courtney Vanover
6-12-23

Revised 03/2018



Application for City of Garland Boards/Commissions/Committees

Return completed application to City Secretary's Office, 200 N. Fifth St., Garland, Texas 75040 | Email: RDowl@GarlandTX.gov

Please Type or Print Clearly:

Date: 6/29/23

Name: Justina James

Phone:

(Home)

Address: 2613 Claymore Ave

Phone:

(Other)

City, State, Zip: Garland, TX, 75043

Email:

Resident of Garland for 13 years Resident of Texas for 29 years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 3

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

I have been serving on the CMC for two years now and would like to continue for another term

If you have previously served on a City Board or Commission, please specify and list dates of service.

I have served on the CMC from August 2021-Present Day

List civic or community endeavors with which you have been involved.

What is your educational background?

I have a Master's in Social Work

What is your occupational experience?

Social Worker

I hereby affirm that all statements herein are true and correct.

Justina James

Board or Commission of first, second and third choice:

☐ Board of Adjustment

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Civil Service Commission

☒ Community Multicultural Commission

☐ Garland Cultural Arts Commission

☐ Garland Youth Council **

☐ Library Board

☐ Property Standards Board

☐ Parks and Recreation Board

☐ Plan Commission *

☐ Senior Citizens Advisory Committee

☐ Unified Building Standards Commission

** Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status

Utility Account Status

CSO Suit/Claim Filed

Clerk Signature & Date

Current

Current

Yes

No

Past Due

Past Due

Yes

No

Date Appointed

Appointed By

Date Notified

Disclosure Form Filed

Courtney Vanover
7.5.23

Revised 05/2021



Application for City of Garland Boards/Commissions/Committees

Return completed application to City Secretary's Office, 200 N. Fifth St., Garland, Texas 75040 | Email: RDowl@GarlandTX.gov

Please Type or Print Clearly:

Date: 5/22/23

Name: Reuben Lael Griffin

Phone:

(Home)

Address: 1829 Meadowview Dr.

Phone:

(Other)

City, State, Zip: Garland, TX 75043

Email:

✓ Resident of Garland for 37 years Resident of Texas for 37 years
✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 3

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☐ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Fine Arts Educator/Clinician, Multi-Media Producer and Songwriter. Brand Designer & Strategist, University Budget Analyst & Ombudsman, Asst. Program Dir. for The Black Academy Summer Youth Institute,

If you have previously served on a City Board or Commission, please specify and list dates of service.

Yes, Cultural & Arts (2021- PRESENT)

List civic or community endeavors with which you have been involved.

National Communication Director, National Urban League Young Professionals, Annual MLK Celebration sponsored by NAACP, Alpha Merit Mentor, Alpha Phi Alpha Fraternity, Inc.

What is your educational background?

Master in Non-Profit Management and Public Policy from Southern University and A&M College (Baton Rouge, LA)
Certified Fine Arts Instructor K-12 (Choir, Piano, Band Orchestra)

What is your occupational experience?

Fine Arts Educator/Clinician, Brand Designer & Strategist, University Budget Analyst & Ombudsman, Program Director and Logistics, CBS 11/TXA 21 Black Music Concert Performer at Symphony Myerson, GMT Appearance

I hereby affirm that all statements herein are true and correct.

[Signature]
Applicant

Board or Commission of first, second and third choice:

☐ Board of Adjustment

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Civil Service Commission

☐ Community Multicultural Commission

☒ Garland Cultural Arts Commission

☐ Garland Youth Council **

☐ Library Board

☐ Property Standards Board

☐ Parks and Recreation Board

☐ Plan Commission *

☐ Senior Citizens Advisory Committee

☐ Unified Building Standards Commission

** Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status
CSO Suit/Claim Filed

Current ☒
Current ☒
Yes ☐ No ☒

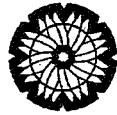
Past Due ☐
Past Due ☐

Date Appointed _____
Appointed By _____
Date Notified _____
Disclosure Form Filed _____

Clerk Signature & Date

Courtney Vanover
5.23.23

Revised 05/2021



GARLAND

TEXAS MADE HERE

CITY OF GARLAND
RECEIVED
JUN 22 2023

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to City Secretary's Office, 200 N. Fifth St., Garland, Texas 75040 | Email: RDowl@GarlandTX.gov

Please Type or Print Clearly:

Date: June 21, 2023

Name: Jerry Carter

Phone:

(Home)

Address: 2725 Country Valley Raod

Phone:

(Other)

City, State, Zip: Garland, Texas 75043

Email:

Resident of Garland for 73 years Resident of Texas for 75 years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 3

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

See Attached

If you have previously served on a City Board or Commission, please specify and list dates of service.

See Attached

List civic or community endeavors with which you have been involved.

See Attached

What is your educational background?

Associate of Science Electrical Engineering Technology

What is your occupational experience?

51 years building custom homes and remodeling homes in Garland and the surrounding counties and communities

I hereby affirm that all statements herein are true and correct

Jerry Carter

Board or Commission of first, second and third choice:

☐ Board of Adjustment

☐ Environmental & Community Advisory Board

☐ Civil Service Commission

☐ Community Multicultural Commission

☐ Garland Cultural Arts Commission

☐ Garland Youth Council **

☐ Library Board

☐ Property Standards Board

☒ Parks and Recreation Board

☐ Plan Commission *

☐ Senior Citizens Advisory Committee

☐ Unified Building Standards Commission

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FOR OFFICE USE ONLY

Ad Valorem Tax Status

Utility Account Status

CSO Suit/Claim Filed

Clerk Signature & Date

Current ☒

Current ☒

Yes ☒

No ☒

Past Due ☐

Past Due ☐

Date Appointed

Appointed By

Date Notified

Disclosure Form Filed

Courtney Vanover
6.23.23

Revised 05/2021



GARLAND

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Application for City of Garland Boards/Commissions/Committees

Return completed application to City Secretary's Office, 200 N. Fifth St., Garland, Texas 75040 | Email: RDowl@GarlandTX.gov

Please Type or Print Clearly:

Date: 6/1/2023

Name: Stephanie Paris

Phone

(Home)

Address: 4806 Hopewell Dr.

Phone

(Other)

City, State, Zip: Garland, TX 75043

Email:

☒ Resident of Garland for 30+ years Resident of Texas for 30+ years

☒ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 3

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

As a senior program management leader, a strategic leader and contributor develop a strategic vision and drive successful execution with significant diverse experiences that include project management and business process improvement, including sales, marketing, supply chain, and merchandising buying. Additional experience has a

If you have previously served on a City Board or Commission, please specify and list dates of service.

My journey to become more engaged started with the Community Multicultural Commission board as Vice Chair August 2020. In 2021 to present, appointed to the Plan Commission Board to further my civic duties.

List civic or community endeavors with which you have been involved.

City of Garland Juneteenth Committee; Dallas County Volunteer Deputy Registrar; North Texas Food Bank Volunteer; Feed the Homeless Volunteer; Active member of Zeta Phi Beta Sorority, Incorporated; Member of Garland Unit NAACP; I have organized and led many events that serve others through engaging the right people.

What is your educational background?

Master of Business Administration; Bachelor of Science, Finance; Project Management Professional, PMP certified.

What is your occupational experience?

Senior Programming Leader/Project Management/ Organizational Change Management

I hereby affirm that all statements herein are true and correct.

Stephanie Paris

Board or Commission of first, second and third choice:

☐ Board of Adjustment

☐ Garland Cultural Arts Commission

☐ Parks and Recreation Board

☐ Environmental & Community Advisory Board

☐ Garland Youth Council **

☐ 1st Plan Commission *

☐ Civil Service Commission

☐ Library Board

☐ Senior Citizens Advisory Committee

☐ Community Multicultural Commission

☐ Property Standards Board

☐ Unified Building Standards Commission

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Ad Valorem Tax Status
Utility Account Status
CSO Suit/Claim Filed

Current ☒
Current ☒
Yes ☒ No ☒

Past Due ☐
Past Due ☐

Date Appointed _____
Appointed By _____
Date Notified _____

Clerk Signature & Date

Courtney Vanover

Disclosure Form Filed _____

Revised 05/2021

CITY OF GARLAND
RECEIVED
JUN 02 2023

CITY SECRETARY



Application for City of Garland Boards/Commissions/Committees

Form is subject to review by City Secretary, Office 300 N. 11th St., Garland, Texas 75043 (Email: citysecretary@cityofgarland.com)

Please Type or Print Clearly

Date: 6/1/2023

Name: VICKI WILKINSON Phone: [REDACTED]

Address: 4905 CARRISBURY Phone: [REDACTED]

City, State, Zip: GARLAND TX 75043 Email: [REDACTED]

Resident of Garland for 60 years Resident of Texas for 65 years

Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 3

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

PAST PRESIDENT OF CYPRESS COVE HOA +
CURRENT VP OF PROP STANDARDS BOARD

If you have previously served on a City Board or Commission, please specify and list dates of service.

CURRENTLY ON PROPERTY STANDARDS BOARD

List civic or community endeavors with which you have been involved.

PAST VP + CURRENTLY BELONG TO KISSING KID
SQUARE DANCE CLUB OF GARLAND

What is your educational background?

BACHELORS OF BUSINESS (BBA) + BACHELORS OF

What is your occupational experience?

SCIENCE IN NURSING (BSN)

I hereby affirm that all statements herein are true and correct.

Board or Commission of first, second and third choice		
<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Garland Cultural Arts Commission	<input type="checkbox"/> Garland Youth Council
<input type="checkbox"/> Citizens Environmental and Neighborhood Advisory Committee	<input type="checkbox"/> Garland Youth Council	<input type="checkbox"/> Planning Commission
<input type="checkbox"/> City Council	<input type="checkbox"/> Library Board	<input type="checkbox"/> Police Citizens Advisory Committee
<input type="checkbox"/> Community Improvement Committee	<input checked="" type="checkbox"/> Property Standards Board	<input type="checkbox"/> United Building Standards Commission

Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status

Delinquent Account Status

CSO Policy Claim Filed

City Secretary's Date

Current

Current

Yes

No

Appointed

Appointed

Appointed

Appointed

Date Appointed

Appointed By

Date Notified

Signature (Date Filed)

Courtney Vanover
6.5.23

Revised 03/2021



GARLAND
TEXAS MADE HERE

CITY OF GARLAND
RECEIVED
JUN 22 2023
CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to City Secretary's Office, 200 N. Fifth St., Garland, Texas 75040 | Email: RDowling@GarlandTX.gov

Please Type or Print Clearly:

Date: 6/20/2023

Name: PC MATHEW Phone: [REDACTED]

Address: 4122 Aldenham Dr. Phone: [REDACTED]

City, State, Zip: Garland, Tx 75043 Email: [REDACTED]

✓ Resident of Garland for 3 years Resident of Texas for 18 years 1222120319
Dallas County Voter Registration Number [REDACTED] and City Council District Number 3

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

If you have previously served on a City Board or Commission, please specify and list dates of service.

ECAB 2022-2023

List civic or community endeavors with which you have been involved.

Global president of Global Indian Council
www.globalindiancouncil.org

What is your educational background?

Bachelor of Accounting

What is your occupational experience?

Financial Examiner, Accountant, Real Estate, and property and
Casualty Insurance, Social activities

I hereby affirm that all statements herein are true and correct.

Signature of Applicant

Board or Commission of first, second and third choice:

☐ Board of Adjustment

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Civil Service Commission

☐ Community Multicultural Commission

☐ Garland Cultural Arts Commission

☐ Garland Youth Council **

☐ Library Board

☐ Property Standards Board

☐ Parks and Recreation Board

☐ Plan Commission *

☒ Senior Citizens Advisory Committee

☐ Unified Building Standards Commission

** Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status
CSO Suit/Claim Filed

Clerk Signature & Date

Current ☒
Current ☒
Yes ☒ No ☒

Past Due ☐
Past Due ☐

Date Appointed

Appointed By

Date Notified

Disclosure Form Filed

Courtney Vanover
6-23-23

Revised 05/2021



GARLAND

TEXAS MADE HERE

CITY OF GARLAND
RECEIVED
JUN 27 2023

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to City Secretary's Office, 200 N. Fifth St., Garland, Texas 75040 | Email: RDowl@GarlandTX.gov

Please Type or Print Clearly:

Date: 6/8/23

Name: Calvin Nichols

Phone: [REDACTED]

Address: 2401 Northridge Dr.

Phone: [REDACTED]

City, State, Zip: Garland, TX 75043

Email: [REDACTED]

Resident of Garland for 22 years

Resident of Texas for 60+ years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 3

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

20 yrs experience as a fire inspector, 10 yrs as an fire/arson investigator, 5 yrs experience as a part time instructor for residential construction.

If you have previously served on a City Board or Commission, please specify and list dates of service.
6 yrs on the Unified Building Standards Commission

List civic or community endeavors with which you have been involved.

Currently I am a volunteer with Good Samitians of Garland.

In the past I volunteered with the Richardson Kiwanis Club building wheels chair ramps for people who could not pay for one.

What is your educational background?

I have a B.S. in Industrial Arts from UNT.

What is your occupational experience?

1 yr as an Industrial Engineer at Vought. 1 yr as a numerical control programmer. 30 yrs with Dallas Fire Rescue. I am currently retired.

I hereby affirm that all statements herein are true and correct.

Calvin T. Nichols
Signature of Applicant

Board or Commission of first, second and third choice:

2 Board of Adjustment

3 Citizens Environmental and Neighborhood Advisory Committee

3 Civil Service Commission

1 Community Multicultural Commission

 Garland Cultural Arts Commission

 Garland Youth Council **

 Library Board

 Property Standards Board

 Parks and Recreation Board

 Plan Commission *

 Senior Citizens Advisory Committee

1 Unified Building Standards Commission

** Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status

Utility Account Status

CSO Suit/Claim Filed

Clerk Signature & Date

Current ☒

Past Due ☒

Yes ☐ No ☒

Past Due ☐

Past Due ☐

Date Appointed

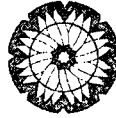
Appointed By

Date Notified

Disclosure Form Filed

Courtney Vanover
6.27.23

Revised 05/2021



GARLAND

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Application for City of Garland Boards/Commissions/Committees

Return completed application to City Secretary's Office, 200 N. Fifth St., Garland, Texas 75040 | Email: RDowl@GarlandTX.gov

Please Type or Print Clearly:

Date: 05/12/2023

Name: Aju Mathew

Phone: [REDACTED]

Address: 2301 Club Creek Ct

Phone: [REDACTED]

City, State, Zip: Garland, TX 75043

Email: [REDACTED]

Resident of Garland for 9 years

Resident of Texas for 16 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 3

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

Actively working in all the church activities and youth activities in the church and also some voluntary activities.
Worked in the community activities like blood donation group, medical support activities and school supply distributing for poor kids

If you have previously served on a City Board or Commission, please specify and list dates of service.

N/A

List civic or community endeavors with which you have been involved.

What is your educational background?

Bachelors in Information Technology

What is your occupational experience?

IT Analyst, Software Professional, Business Analyst

I hereby affirm that all statements herein are true and correct.

Aju Mathew

Board or Commission of first, second and third choice:

3 Board of Adjustment

☐ Citizens Environmental and Neighborhood Advisory Committee

☐ Civil Service Commission

2 Community Multicultural Commission

☐ Garland Cultural Arts Commission

☐ Garland Youth Council **

☐ Library Board

☐ Property Standards Board

1 Parks and Recreation Board

☐ Plan Commission *

☐ Senior Citizens Advisory Committee

☐ Unified Building Standards Commission

** Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status

Utility Account Status

CSO Suit/Claim Filed

Clerk Signature & Date

Current ☒

Current ☒

Yes ☒

No ☒

Past Due ☐

Past Due ☐

No ☒

No ☒

Date Appointed

Appointed By

Date Notified

Disclosure Form Filed

Corey Vanover
7.5.23

Revised 05/2021



GARLAND

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**CITY OF GARLAND
RECEIVED**
JUN 29 2023

CITY SECRETARY

Application for City of Garland Boards/Commissions/Committees

Return completed application to: City Secretary's Office, 200 North Fifth Street, Garland, Texas 75040

Please Type or Print Clearly:

Date: June 29, 2023

Name: Michael M. Landers Phone: _____

Address: 2701 Dove Meadow Drive Phone: _____

City, State, Zip: Garland, TX 75043 Email: _____

Resident of Garland for 46 years

Resident of Texas for _____ years

✓ Dallas County Voter Registration Number _____ Garland City Council District Number 3

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

I am a concerned citizen that would like to get more involved with my city functions.

If you have previously served on a City Board or Commission, please specify and list dates of service.

None I have children who use the public library and parks. I'm always interested in new developments.

List civic or community endeavors with which you have been involved.

I was the precinct chair and election judge for my neighborhood for 10 years at Memorial Prep.

What is your educational background?

I have a bachelor's degree in Business Administration from UT-Dallas.

What is your occupational experience?

I have been a teacher and a truck driver for many years.

I hereby affirm that all statements herein are true and correct.

Michael Landers
Signature of Applicant

Board or Commission of first, second, and third choice:

- | | | |
|---|---|--|
| <input type="checkbox"/> Board of Adjustment | <input type="checkbox"/> Garland Youth Council ** | <u>2</u> Parks and Recreation Board |
| <input type="checkbox"/> Citizens Environmental and Neighborhood Advisory Committee | <input type="checkbox"/> Property Standards Board | <u>3</u> Plan Commission |
| <input type="checkbox"/> Community Multicultural Commission | <input type="checkbox"/> Library Board | <input type="checkbox"/> Senior Citizens Advisory Committee |
| <input type="checkbox"/> Garland Cultural Arts Commission | | <input type="checkbox"/> Unified Building Standards Commission |

**Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status _____
Utility Account Status _____

Current ☒
Current ☒

Past Due _____
Past Due _____

Date Appointed _____

Appointed By _____

CSO Suit/Claim Filed _____
Clerk Signature & Date _____

Yes _____ No ☒

Date Notified _____

Courtney Vannor 7.5.23




GARLAND
TEXAS MADE HERE




Application for City of Garland Boards/Commissions/Committees

Return completed application to City Secretary's Office, 200 N. Fifth St., Garland, Texas 75040 | Email: RDowl@GarlandTX.gov

Please Type or Print Clearly: _____ Date: May 24, 2023

Name: **David Perry** _____ Phone:  _____ (Home)

Address: **4010 Wallingford Drive** _____ Phone:  _____ (Other - Cell)

City, State, Zip: **Garland, Texas 75043** _____ Email:  _____

Resident of Garland for **26** _____ years Resident of Texas for **59** _____ years

✓ Dallas County Voter Registration Number  Garland City Council District Number 3

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated. **Leadership Garland Graduate (Class XVIII); Board Member-Garland's Property Standards Board (Chairman); City of Garland 2018 Bond Study Committee Member; City of Garland TIF Board #3 (Medical District); Board Member -Union Gospel Mission; Internal Auditor (20 plus years); DART Bus Operations Department – Program Manager (Currently).**

If you have previously served on a City Board or Commission, please specify and list dates of service. **7/98 – 12/08 (South Area Implementation Committee). Board Member-Garland's Property Standards Board (Chairman) 1999-Present; City of Garland 2018 Bond Study Committee Member; City of Garland TIF Board #3 (Medical District) 2019-Current.**

List civic or community endeavors with which you have been involved. **Leadership Garland Graduate (Class XVIII); Board Member -Union Gospel Mission-Dallas; Deacon- North Dallas Community Bible Fellowship**

What is your educational background? **(BS) Accounting**

What is your occupational experience? **Internal Auditor (20 plus years); Business/Program Manager (13 years);**

Senior Manager – Operations & Budget (1yr)

I hereby affirm that all statements herein are true and correct.

Applicant

David Perry

Signature of

Board or Commission of first, second and third choice:		
<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Garland Cultural Arts Commission	<input checked="" type="checkbox"/> TIF # 3 Board (Medical District)
<input type="checkbox"/> Citizens Environmental and Neighborhood Advisory Committee	<input type="checkbox"/> Garland Youth Council **	<input type="checkbox"/> Parks and Recreation Board
<input type="checkbox"/> Civil Service Commission	<input type="checkbox"/> Library Board	<input type="checkbox"/> Plan Commission *
<input type="checkbox"/> Community Multicultural Commission	<input type="checkbox"/> Property Standards Board	<input type="checkbox"/> Senior Citizens Advisory Committee
		<input type="checkbox"/> Unified Building Standards Commission
** Garland Youth Council has a separate application		

FOR OFFICE USE ONLY

Ad Valorem Tax Status Current ☒ Past Due ☐ Date Appointed

Utility Account Status CSO Sui t/Claim Filed Cur Yes ☒ rent ☐ No ☐ Past Due Date Notified

Appointed By

Clerk Signature & Date

Courtney Vanover 5.30.23

Disclosure Form Filed

Revised 05/2021

Democracy in Action

The American democratic experience is built upon the foundation of concerned and caring residents becoming actively involved in local government. Consistent with this principle, Garland's Charter provides for the City Council to utilize resident volunteers to assist in carrying out the many functions of municipal government by serving on the City's Advisory Boards and Commissions. Please give serious consideration to becoming more involved in helping make Garland the best city possible by applying to serve on a board or commission of your choice. For further information, call 972-205-2404.

Process For Selection

Board members are selected for two-year terms by the City Council in August. Terms are usually staggered whereby at least half of the membership has board experience.

All applicants and incumbents must submit a Board and Commission Application form by July 1. Members of some boards must possess certain technical skills as specified by ordinance. All board and commission members must file a Code of Ethics Disclosure Form with the City Secretary.

Applicants will be notified of acceptance by mail after their appointment. Because vacancies may arise during the year, all applications are kept on file for one year.

Qualifications

The Garland Charter and Code of Ordinances establish certain qualifications

that must be met by members of boards and commissions. In addition to special qualifications for service, a board member must:

- have been a resident of the state of Texas for one year and of Garland for six months prior to the date of appointment.
- be a qualified voter at time of appointment.
- not be in arrears on City taxes, utility service charges or other obligations owed the city.
- have not been convicted of a felony.
- have not been convicted of a Class A misdemeanor.
- not be an adversary party to pending litigation against the City.

Boards and Commissions

Board of Adjustment

- Consists of nine members
- Meets third Wednesday of every month
- Considers applications for variances to zoning ordinance regulation, hears appeals regarding determinations of the Zoning Administrator, and considers action concerning non-conforming uses

Citizens Environmental and Neighborhood Advisory Committee

- Consists of nine members
- Meets second Wednesday of each month
- Reviews, develops, and recommends new and expanded projects to the City Council

Civil Service Commission

- Reviews policy and procedures of the Police and Fire departments with primary focus on disciplinary, testing, hiring and promotional procedures

Community Multicultural Commission

- Consists of 13 members
- Meets third Thursday of each month
- Researches issues and makes recommendations to Council concerning the City's changing demographic composition and diverse needs

Garland Cultural Arts Commission

- Consists of nine members
- Meets quarterly
- Advises on policies of the Arts Center, negotiates contracts for usage of Heritage Park, awards grants to arts groups, and promotes the arts in general

Garland Youth Council

- Consists of 20 members; all high school age
- One-year terms
- Meets second Tuesday of every month
- Advises Council of wants and needs of Garland youth and acts as ambassadors for the City of Garland

Library Board

- Consists of nine members
- Meets second Monday of every month
- Advises Council on library services and programs



City Council Work Session Agenda

5. e.

Meeting Date: July 17, 2023

Item Title:

Summary:

Council Member BJ Williams

- Bryan Panameno - Garland Youth Council
-



GARLAND

City Council Work Session Agenda

5. f.

Meeting Date: July 17, 2023

Item Title: Board and Commission Appointment

Submitted For: Courtney Vanover, Department Coordinator II, City Secretary

Summary:

Council Member Margaret Lucht

- Jaric Jones - Unified Building Standards Commission
- Stephen Jogue - Garland Youth Council
- Sarah Lockett - Garland Youth Council

Attachments

Jaric Jones



GARLAND

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Application for City of Garland Boards/Commissions/Committees

Return completed application to City Secretary's Office, 200 N. Fifth St., Garland, Texas 75040 | Email: RDowl@GarlandTX.gov

Please Type or Print Clearly:

Date: [REDACTED]

Name: Jaric Jones

Phone: [REDACTED]

(Home)

Address: 701 Parkmont Drive

Phone: _____

(Other)

City, State, Zip: Garland, TX, 75041

Email: [REDACTED]

Resident of Garland for 1 years

Resident of Texas for 28 years

✓ Dallas County Voter Registration Number [REDACTED] Garland City Council District Number 5

Have you ever been convicted of a felony? ☐ Yes ☒ No

Have you ever been convicted of a Class A misdemeanor? ☐ Yes ☒ No

Please list any experience that qualifies you to serve in the areas you have indicated.

City Planner, 5 years

If you have previously served on a City Board or Commission, please specify and list dates of service.

N/A

List civic or community endeavors with which you have been involved.

N/A

What is your educational background?

Bachelors, Interdisciplinary Studies - City Planning, University of Texas at Arlington
Masters, City and Regional Planning, University of Texas at Arlington

What is your occupational experience?

City Planner

I hereby affirm that all statements herein are true and correct.

Jaric Jones

Board or Commission of first, second and third choice:

___ Board of Adjustment

___ Garland Cultural Arts Commission

___ Parks and Recreation Board

___ Citizens Environmental and Neighborhood Advisory Committee

___ Garland Youth Council **

___ 3 Plan Commission *

___ Civil Service Commission

___ Library Board

___ Senior Citizens Advisory Committee

___ Community Multicultural Commission

___ 2 Property Standards Board

___ 1 Unified Building Standards Commission

** Garland Youth Council has a separate application

FOR OFFICE USE ONLY

Ad Valorem Tax Status
Utility Account Status
CSO Suit/Claim Filed

Current ☒
Current ☒
Yes ☐ No ☒

Past Due ☐
Past Due ☐

Date Appointed _____

Appointed By _____

Date Notified _____

Disclosure Form Filed _____

Clerk Signature & Date

Courtney Vanover
6.14.23

Revised 05/2021



City Council Work Session Agenda

5. g.

Meeting Date: July 17, 2023

Item Title:

Summary:

Council Member Carissa Dutton

- Julia Jaison - Garland Youth Council
 - Emily Santillan - Garland Youth Council
-



GARLAND

City Council Work Session Agenda

5. h.

Meeting Date: July 17, 2023

Item Title: Board and Commission Appointment

Submitted For: Courtney Vanover, Department Coordinator II, City Secretary

Summary:

Council Member Dylan Hedrick

- Riley Duggan - Garland Youth Council
 - Cindy Le - Garland Youth Council
-



City Council Work Session Agenda

5. i.

Meeting Date: July 17, 2023

Item Title:

Summary:

Council Member Chris Ott

- Lucas Acosta - Garland Youth Council
 - Muna Baraso - Garland Youth Council
-