

Work Session Room at City Hall  
Monday, May 6, 2024  
6 p.m.



William E. Dollar Municipal Building  
200 N. Fifth St.  
Garland, Texas

# GARLAND

## CITY OF GARLAND WORK SESSION OF THE CITY COUNCIL

The Garland City Council extends to all visitors a sincere welcome. We value your interest in our community and your participation in the meetings of this governing body. Visit [GarlandTX.gov/Council](http://GarlandTX.gov/Council) for a full list of meeting dates.

The Work Session Room at Garland City Hall is wheelchair accessible, and ADA parking is available on the street as well as in the public parking garage. Persons with disabilities who may need auxiliary aids or services must contact the City Secretary's Office at 972-205-2404 at least two working days prior to the meeting so that appropriate arrangements can be made. Braille is not available.

**NOTICE:** Pursuant to Section 551.127 of the Texas Government Code, one or more members of the City Council may attend this meeting by internet/video remote means. A quorum of the City Council, as well as the presiding officer, will be physically present at the above identified location. Members of the public that desire to make a public comment must attend the meeting in person.

### PUBLIC COMMENTS ON WORK SESSION ITEMS

Members of the audience may address the City Council on any Work Session item at the beginning of the meeting. Speakers are allowed three minutes each, grouped by agenda item and called in the order of the agenda. Anyone wishing to speak must fill out a speaker card (located at the entrance to the Council Chambers and on the visitor's side of the Work Session Room) and give it to the City Secretary before the Mayor calls the meeting to order. Speakers are limited to addressing items on the Work Session agenda only. Items on a Regular Meeting agenda should be addressed at the respective Regular Meeting. Items not currently on an agenda may be addressed during the citizen comments portion of any Regular Meeting.

### CONSIDER THE CONSENT AGENDA

Council may ask for discussion or further information on any item posted in the consent agenda of the next Regular Meeting. Council may also ask that an item on the consent agenda be pulled and considered for a vote separate from the consent agenda at the next Regular Meeting. All discussions or deliberations are limited to posted agenda items and may not include new or unposted subject matter.

### WRITTEN BRIEFINGS

Council may ask for discussion, further information, or give direction to staff on an item posted as a written briefing.

#### 1. City Council Travel and Related Expenses

*Per City Council Policy, Article II, Division 1, Section 6(E), the City Manager will provide a written briefing on City Council travel and related expenses.*

### VERBAL BRIEFINGS

Council may ask for discussion, further information, or give direction to staff on an item posted as a verbal briefing.

#### 2. Introduction of Jonathon Morgan, Information Technology Operations Director

*Mike Betz, Interim Managing Director of Information Technology, will present Jonathon Morgan, Information*

*Technology Operations Director.*

*Jonathan Morgan is a U.S. Army veteran who is dedicated to serving his country and community. He has been a Garland team member for 13 years within the Information Technology Department and contributing to various community projects and initiatives. Prior to being promoted to Director of Operations, Jonathan served as Operations Manager. With a total of 28 years in some form of government support, Jonathan has consistently demonstrated his dedication to public service and the community.*

**3. Introduction of William Flowers, GIS Director**

*Mike Betz, Interim Managing Director of Information Technology will introduce William Flowers, GIS Director.*

*William Flowers brings over 15 years of diverse GIS experience, spanning municipal, federal, and private sector support, leading initiatives from transportation to renewable energy. William has a Master's in Land Area Development and Management and a Bachelor's in Geographic Information Science. William enjoys swimming, cycling, and playing instruments, including the Musical Saw, reflecting his multifaceted interests and commitment to creativity.*

**4. 2024-2025 CDBG, HOME and ESG Federal Grant Allocation Process**

*The Community Development Department will provide a presentation concerning the distribution of Community Development Block Grant (CDBG) funding, HOME Infill Partnership Grant (HOME) funding, and Emergency Solutions Grant (ESG) funding.*

**5. 2019 Bond Program - Status Update**

*Staff will provide an update on progress to date in implementing the 2019 Bond Program.*

**6. Review of the 2024 Wildflower Pilot Program**

*Parks Staff will give an update on the Wildflower Program.*

**7. Comprehensive Plan Update**

*Staff will update the City Council on the Comprehensive Plan Update.*

**8. Efforts to Address Gunshot Disturbances and Review of the Flock Safety System**

*Jeff Bryan, Chief of Police, will provide a verbal briefing on efforts to address gunshot disturbances in the City and the Flock Safety System.*

**9. Texas Municipal League (TML) Mid-year Conference Report**

*City Council policy states that, "a Councilmember shall provide a report on any meeting attended at the expense of the City at the next regular meeting of the Council. If multiple Councilmembers attended the same event, a joint report may be made. The City Manager will provide City Council with an annual written briefing on Council travel and related expenses" (Article II, Division 1, Section 6E). Accordingly, this verbal briefing has been allotted to allow Councilmembers that attended the Texas Municipal League (TML) Mid-year conference to provide a report. Councilmembers Dutton, Moore, Morris, and Williams attended the conference.*

**ANNOUNCE FUTURE AGENDA ITEMS**

A Council member, with a second by another member or the Mayor alone, may ask that an item be placed on a future agenda of the City Council or of a committee of the City Council. No substantive discussion of that item will take place at this time.

**EXECUTIVE SESSION**

Council will adjourn into executive session pursuant to Sections:

The City Council will adjourn into executive session pursuant to Sections 551.074 and 551.071 of the Texas Government Code to deliberate or discuss:

1. *Attorney/client matters concerning privileged and unprivileged client information related to the statutory construction of the City Charter (551.071) and personnel matters related to the duties of the City Manager vis-à-vis City Council, pursuant to the City Charter (551.074).*

## ADJOURN

All Work Sessions of the Garland City Council are broadcast live on CGTV, Time Warner Cable Channel 16 and Frontier FIOS TV 44. Meetings are rebroadcast at 9 a.m. and 7 p.m. Tuesdays - Sundays. Live streaming and on-demand videos of the meetings are also available online at GarlandTX.tv. Copies of the meetings can be purchased through the City Secretary's Office (audio CDs are \$1 each and DVDs are \$3 each).

**NOTICE:** *The City Council may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns one or more of the following matters:*

1. *Pending/contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct. Sec. 551.071, Tex. Gov't Code.*
2. *The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.072, Tex. Gov't Code.*
3. *A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.073, Tex. Gov't Code.*
4. *Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Sec. 551.074, Tex. Gov't Code.*
5. *The deployment, or specific occasions for implementation of security personnel or devices. Sec. 551.076, Tex. Gov't Code.*
6. *Discussions or deliberations regarding commercial or financial information that the City has received from a business prospect that the City seeks to have to locate, stay, or expand in or near the territory of the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect of the sort described in this provision. Sec. 551.087, Tex. Gov't Code.*
7. *Discussions, deliberations, votes, or other final action on matters related to the City's competitive activity, including information that would, if disclosed, give advantage to competitors or prospective competitors and is reasonably related to one or more of the following categories of information:*
  - *generation unit specific and portfolio fixed and variable costs, including forecasts of those costs, capital improvement plans for generation units, and generation unit operating characteristics and outage scheduling;*
  - *bidding and pricing information for purchased power, generation, and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies;*
  - *effective fuel and purchased power agreements and fuel transportation arrangements and contracts;*
  - *risk management information, contracts, and strategies, including fuel hedging and storage;*
  - *plans, studies, proposals, and analyses for system improvements, additions, or sales, other than transmission and distribution system improvements inside the service area for which the public power utility is the sole certificated retail provider; and*
  - *customer billing, contract, and usage information, electric power pricing information, system load characteristics, and electric power marketing analyses and strategies. Sec. 551.086; Tex. Gov't Code; Sec. 552.133, Tex. Gov't Code]*



Each year, the City Council reviews and updates its goals for the Garland community and City operations. City management uses these goals to guide operational priorities, decision-making and resource allocation.



**GARLAND**  
**CITY COUNCIL STAFF REPORT**

**City Council Work Session**

1.

**Meeting Date:** 05/06/2024

**Title:** City Council Travel and Related Expenses

**Submitted By:** Jud Rex, City Manager

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**Issue/Summary**

Per City Council Policy, Article II, Division 1, Section 6(E), the City Manager will provide a written briefing on City Council travel and related expenses.

**Background**

City Council policy states that, "The City Manager will provide City Council with an annual written briefing on Council travel and related expenses" (Article II, Division 1, Section 6E). For the current fiscal year (FY 2024), a total of \$25,100 was budgeted toward Professional Development. For the fiscal year (FY 2023) ending September 30, 2023, a total of \$27,550 was budgeted for Professional Development. These budgeted funds also go toward events and activities that council attends locally.

The attached table is a report of travel and related expenses for FY 2023 and FY 2024 year-to-date. I included the FY 2024 year-to-date information as the Council will be receiving a report from Councilmembers that attended the TML Mid-year conference. Moving forward, I will report this annually at the close of each fiscal year, around October.

The 'Total Amount Spent' column includes all expenses related to attending that event, including registration, meals, transportation, etc. For Councilmembers that personally paid and received reimbursement from the City for any portion of their travel expenses, those amounts are included in the 'Amount Reimbursed to Council Member' column. Finally, any funds received by the City on behalf of Councilmembers for travel related expenses are included in the 'Amount Reimbursed to City' column. Other information in the table includes the Councilmember, event, location, and travel dates.

**Consideration / Recommendation**

Unless otherwise directed by Council, the City Manager will provide an annual written briefing on Council travel and related expenses at the close of each fiscal year moving forward.

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**Attachments**

Annual City Council Travel and Related Expenses Report

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## Annual City Council Travel and Related Expenses Report

Fiscal Year	Council Member	Event	Location	Date	Total Amount Spent	Amount Reimbursed to Council Member	Amount Reimbursed to City
FY 2023-24	Carissa Dutton	TML Mid-Year	San Marcus	3/13 to 3/15	\$ 1,078	\$ 391	\$ -
FY 2023-24	B.J. Williams	TML Mid-Year	San Marcus	3/13 to 3/15	1,146	499	-
FY 2023-24	Ed Moore	TML Mid-Year	San Marcus	3/13 to 3/15	1,324	352	-
FY 2023-24	Deborah Morris	TML Mid-Year	San Marcus	3/13 to 3/15	962	-	962
<b>Total FY 2023-24 YTD</b>					<b>\$ 4,510</b>	<b>\$ 1,243</b>	<b>\$ 962</b>
FY 2022-23	Ed Moore	TXDot Transportation Forum*	Austin	1/29 to 2/3	\$ 3,167	\$ 2,207	\$ -
FY 2022-23	Robert J. Smith	TML Mid-Year	San Antonio	3/2 to 3/4	1,013	568	-
FY 2022-23	B.J. Williams	TML Mid-Year	San Antonio	3/2 to 3/4	1,648	270	-
FY 2022-23	Deborah Morris	TML Mid-Year	San Antonio	3/2 to 3/4	1,559	-	-
FY 2022-23	Margaret Lucht	TML Mid-Year	San Antonio	3/2 to 3/4	1,013	568	-
FY 2022-23	Ed Moore	TML Mid-Year	San Antonio	3/2 to 3/4	1,086	79	-
FY 2022-23	B.J. Williams	TML Legislative Wrap Up Workshop**	Georgetown	6/14 to 6/15	569	-	-
FY 2022-23	Carissa Dutton	TML Newly Elected Officials Conference	San Antonio	8/16 to 8/18	963	545	-
FY 2022-23	Chris Ott	TML Newly Elected Officials Conference	Austin	7/19 to 7/21	493	-	-
FY 2022-23	Deborah Morris	TML Annual	Dallas	10/4 to 10/7	510	-	-
FY 2022-23	ED Moore	TML Annual	Dallas	10/4 to 10/7	510	-	-
FY 2022-23	Chris Ott	TML Annual	Dallas	10/4 to 10/7	510	-	-
FY 2022-23	Carissa Dutton	TML Annual	Dallas	10/4 to 10/7	510	-	-
FY 2022-23	B.J. Williams	TML Annual	Dallas	10/4 to 10/7	510	-	-
FY 2022-23	Jeff Bass	TML Annual	Dallas	10/4 to 10/7	315	-	-
<b>Total FY 2022-23</b>					<b>\$ 14,376</b>	<b>\$ 4,237</b>	<b>\$ -</b>

\*Deputy Mayor Pro Tem Moore serves as the City's representative on the Regional Transportation Council (RTC) and Dallas Regional Mobility Coalition (DRMC)

\*\*Council Member Williams serves as the chair of the City's Legislative and Intergovernmental Affairs Committee



**GARLAND**  
**CITY COUNCIL STAFF REPORT**

**City Council Work Session**

2.

**Meeting Date:** 05/06/2024

**Title:** Introduction of Jonathon Morgan, Information Technology Operations Director

**Submitted By:** Mike Betz, Interim Managing Director

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**Issue/Summary**

Mike Betz, Interim Managing Director of Information Technology, will introduce Jonathon Morgan, Information Technology Operations Director.

Jonathan Morgan is a U.S. Army veteran who is dedicated to serving his country and community. He has been a Garland team member for 13 years within the Information Technology Department and contributing to various community projects and initiatives. Prior to being promoted to Director of Operations, Jonathan served as Operations Manager. With a total of 28 years in some form of government support, Jonathan has consistently demonstrated his dedication to public service and the community.

**Background**

**Consideration / Recommendation**

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GARLAND  
CITY COUNCIL STAFF REPORT

**City Council Work Session**

3.

**Meeting Date:** 05/06/2024

**Title:** Introduction of William Flowers, GIS Director

**Submitted By:** Mike Betz, Interim Managing Director

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**Issue/Summary**

*Mike Betz, Interim Managing Director of Information Technology will introduce William Flowers, GIS Director.*

**Background**

**Consideration / Recommendation**

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**GARLAND**  
**CITY COUNCIL STAFF REPORT**

**City Council Work Session**

4.

**Meeting Date:** 05/06/2024  
**Title:** 2024-2025 CDBG, HOME, and ESG Federal Grant Allocations  
**Submitted By:** Mona Woodard, Neighborhood Services Administrator  
**Strategic Focus Area:** Safe Community  
Vibrant Neighborhoods and  
Commercial Centers  
Customer-Focused City Services

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**Issue/Summary**

Community Development will present for Council review details concerning the distribution of Community Development Block Grant (CDBG) funding, HOME Infill Partnership Grant (HOME) funding and Emergency Solutions Grant (ESG) funding for the program year 2024-2025.

**Background**

The City is projected to receive the following funding from the Department of Housing and Urban Development for the program year 2024-2025:

- CDBG: \$2,124,930
- HOME: \$ 741,993
- ESG: \$ 188,162

**Consideration / Recommendation**

Approximately \$318,740 is earmarked for CDBG Public Services category, adhering to HUD's mandated maximum limit of 15% of entitlement funding that may be used for public services. Additionally, around \$1,830,711 in CDBG Project funding is ready for allocation to City projects. HUD regulations limit monies used for administrative and planning expenses to no more than 20% of the entitlement funding provided. Approximately \$424,986 from the CDBG administrative funding will be utilized by the Community Development Department to oversee the grant programs.

For HOME entitlement funding, an estimated \$741,993 is available, with HUD stipulating that 15% must support a Community Housing Development Organization (CHDO). In addition, up to 10% of the provided funding can be allocated for program administration, amounting to an estimated \$74,199 for Community Development's administrative purposes.

The total estimated funding for the ESG program is \$188,612. The Community Development Department will use around \$14,146 of ESG funding for program administration. Other categories funded by ESG include Shelter Operations and Street Outreach, with an estimated \$112,919 and Rapid Rehousing/Homeless Prevention, totaling approximately \$61,547.

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**Attachments**

Federal Grant Kickoff Presentation  
Federal Grants Workbook

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# 2024-2025 Federal Grant Funding Budget Presentation

Presented by the Community Development Department

May 6, 2024



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## Process Overview



# 2024-2025 Federal Grant Funding

Council is being asked to begin the process of making decisions on how to allocate fiscal year 2024-25 CDBG, HOME, and ESG funding.

- Worksheets have been provided to Council for review and individual recommendations. Council is being asked to return those completed worksheets by May 15, 2024, in preparation for the May 20, 2024, Work Session discussion meeting.
- A Public Hearing will be held on May 7, 2024, during the regular Council meeting where grant applicants may choose to provide additional information on their request.

2023-2024 Grant Process	
Federal Grants Kickoff Presentation	May 6, 2024– Work Session
Public Hearing	May 7, 2024- Regular Council Meeting
<b><u>Council Recommendation Worksheets</u></b>	<b><u>Due back on May 15, 2024</u></b>
Allocation Discussion	May 20, 2024– Work Session
Allocation Discussion	June 17, 2024– Work Session – (if needed)
Final Allocation Approval	July 2, 2024– Regular Council Meeting



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# 2024-2025 Federal Grant Funding

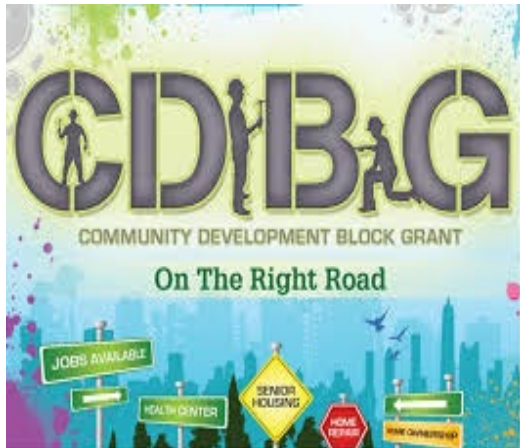
- CDBG Funding \$2,124,930
- CDBG Carryover Funding \$449,507

## CDBG

### Entitlement

### Funding Available

- 
- ▶ Administration \$424,986
  - ▶ Public Services – 15% Set Aside \$318,740
  - ▶ CDBG Projects \$1,830,711





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# Prior Year Grant Accomplishments

- CDBG Funding

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- ▶ Public Services Programs

- ▶ 2,136 people were provided social services through the CDBG Grant Program
- ▶ Services funded included counseling services, elderly yard care, youth summer camp programs, youth mentoring programs, free medical services, domestic violence services, nursing home ombudsman, and rental assistance programs.

- ▶ Housing Repair Program

- ▶ 15 single family homeowners were provided repair services through the CDBG Program
- ▶ Services are offered in the form of a grant which does not have to be repaid.
- ▶ Examples of services include HVAC repair/replacement, major electrical repairs, major plumbing repairs, ADA modifications, and other various health and safety repairs.

- ▶ GREAT Homes Program

- ▶ 1 home has been fully renovated and listed for sale and 1 home in the process of renovation. These homes will be sold to income eligible families when completed. Qualified buyers are only required to put \$500 down to purchase the home.

- ▶ Code Enforcement Program

- ▶ CDBG provided staff funding to enhance the health and safety of low-income neighborhoods. Code Officers act as the liaison to homeowners providing information on the Code Cares Program and other assistance programs as needed.

**A total of 2,153 people benefitted from programs offered through CDBG in the prior year.**

## Prior Year CDBG Accomplishments





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## City Project Requests



# 2024-2025 City Project Requests

## ■ CDBG Funding

### ▶ Housing Repair Program - \$400,000

- ▶ Assistance is provided in the form of a grant, which recipients are not obligated to repay. The services encompass a range of offerings such as HVAC repair or replacement, major electrical and plumbing repairs, modifications to comply with ADA regulations, and various other health and safety –related improvements.

### ▶ GREAT Homes Program - \$88,510

- ▶ One home, situated at 214 N. 12<sup>th</sup> Street (Good Samaritan Property), is scheduled for comprehensive renovation and subsequent listing for sale. The renovation expenses are being supplemented by previous year's GREAT Home funding to facilitate this process. Upon completion, the home will be made available for purchase by an income eligible family.

### ▶ James Park Improvement Program - \$962,952

- ▶ The planned project entails the creation of new sidewalk connections and ADA-compliant ramps across Belinda Ct, High Meadow, and Millbranch Drives. Additionally, a 6-ft wide ADA accessible trail will be established within the interior of the park, alongside a new parking lot with security lighting.



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## City Project Requests

# 2024-2025 City Project Requests

- CDBG Funding

- ▶ Facilities HVAC Replacement - \$129,249

- ▶ Funds will be allocated towards the replacement of 4 HVAC systems within the library building situated at 3319 Edgewood Drive. These systems are nearing the end of their operational lifespan, with less than 1-year of use remaining. The building will be utilized by Good Samaritan to continue services for eligible clients. Under the agreement, the City will lease the facility to the nonprofit. However, maintenance of major systems will continue to be the responsibility of the City.

- ▶ Code Enforcement Program - \$250,000

- ▶ Funds will be used to support staff dedicated to improving the health and safety standards within low-income neighborhoods. Code Officers will serve as the point of contact for homeowners, offering guidance on the Code Cares Program and any additional assistance requested.





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# 2024-2025 Federal Grant Funding

■ HOME Funding \$741,993

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HOME Infill  
Entitlement  
Funding  
Available

- ▶ Administration \$74,199
- ▶ CHDO – 15% Set Aside \$111,293
- ▶ City Project Funding \$555,701

**\*All funding must be used for the development of affordable housing**







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# Prior Year Grant Accomplishments

- HOME Infill Funding

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- ▶ New Construction Single-Family Housing

- ▶ The HOME Infill program developed 6 single-family homes for first time homebuyer families.
  - ▶ The required 15% of CHDO Funding to Habitat for Humanity for housing development
  - ▶ The Community Development Department developed 6 homes. 4 homes were in partnership with GHFC.

- ▶ Financing Tools

- ▶ Special tailored financing tools are offered on projects developed by the Community Development Department.
  - ▶ Borrowers are only required to have a \$500 down payment to purchase the home.
  - ▶ 30-year mortgage loans are tailored to borrowers need to maintain affordability
  - ▶ All mortgage repayments submitted to Community Development as revenue back to the HOME Program to allow for additional projects.

**A total of 6 families benefitted from programs offered through HOME Infill funding in the prior year.**

## Prior Year HOME Accomplishments





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# 2024-2025 Federal Grant Funding

■ ESG Funding \$188,612

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ESG Entitlement  
Funding  
Available

- ▶ Administration \$14,146
- ▶ Shelter Operations/Outreach \$112,919
- ▶ Rapid Rehousing/Homeless Prevention \$61,547



**\*All funding must be used for Homeless Prevention/Shelter/Outreach Activities**



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# Prior Year Grant Accomplishments

- ESG Funding

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- ▶ Homeless/Domestic Violence Shelter Services

- ▶ Garland provided funding to a local domestic violence shelter and for emergency street outreach services. As a result of those funds a total of 709 people were served.

- ▶ Homeless Prevention Rental Assistance

- ▶ Funding was provided to 69 eligible clients for rental assistance or to provide them with permanent supportive housing.

## Prior Year ESG Accomplishments



**A total of 778 people benefitted from programs offered through ESG funding in the prior year.**



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# **Non-Federal Grant Program Garland Housing Finance Partnership Grant Program**



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# Community Development and Garland Housing Finance Corporation Partnership Accomplishments

- Single-Family Home Repair Programs

- ▶ The Community Development Department oversees the administration of GHFC's home repair programs. These GHFC Partnership Programs aim to aid low-income homeowners who may not meet the criteria for conventional grant programs. Preference is given to elderly and/or disabled individuals as well as veterans. As of December 31, 2023, all funding has been allocated to approved projects.
  - ▶ 55 Substantial Home Repair and Code Cares Projects were completed through 12/31/23
  - ▶ 23 Projects were underway through 12/31/23

## GHFC Partnership Accomplishments



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**A total of 78 households benefitted from programs offered through GHFC funding in the prior year.**



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# Prior Year Federal Grant Funding

In total **2,937** people were served in the prior year through the various Federal grant programs in Garland.

A total of **78** households have been served through the partnership with Garland Housing Finance Corporation and the Community Development Department





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# Federal Grant Funding

THANK YOU FOR ALL YOUR CONTINUED  
SUPPORT!

# City Council Federal Grant Application Summaries Workbook



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COMMUNITY DEVELOPMENT



## 2024-2025 Projected Federal Grant Funding

Community Development Block Grant (CDBG)	\$	2,124,930
HOME Partnership Grant - (HOME)	\$	741,993
Emergency Solutions Grant - (ESG)	\$	<u>188,612</u>
TOTAL	\$	3,055,535
Carryover/Reprogrammed Funding	\$	449,507
Grand Total	\$	3,505,042

## Maximum Category Expenditures Per Grant Program

### **FY-2024-25 - Grant Funding**

<b>Community Development Block Grant</b>	
Entitlement	\$2,124,930
CDBG Carryover	\$449,507
<b>TOTAL</b>	<b>\$2,574,437</b>
<b>Maximum Expenditures Available Per Category</b>	
Maximum CDBG Administration Available	\$424,986
Maximum CDBG Public Services Available	\$318,740
Maximum CDBG Citywide Initiatives Available	\$1,830,711
<b>TOTAL</b>	<b>\$2,574,437</b>

<b>HOME Investment Partnership</b>	
Entitlement	\$741,993
HOME Carryover	
<b>TOTAL</b>	<b>\$741,993</b>
<b>Maximum Expenditures Available Per Category</b>	
Maximum HOME Administration Available	\$74,199
Minimum CHDO Set Aside Required	\$111,299
Maximum City Sponsored Projects	\$556,495
<b>TOTAL</b>	<b>\$741,993</b>

<b>Emergency Solutions Grant</b>	
Entitlement	\$188,612
<b>TOTAL</b>	<b>\$188,612</b>
<b>Maximum Expenditures Available Per Category</b>	
Maximum ESG Administration Available	\$14,146
Required ESG Shelter Operations/Street Outreach	\$112,919
Required ESG Rapid Rehousing/Prevention	\$61,547
Required ESG HMIS Data Base	\$0
<b>Total</b>	<b>\$188,612</b>

<b>GRAND TOTAL</b>	<b>\$3,505,042</b>
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## CDBG Carryover Funding

Program		Annual Carryover Amount	Cummulative Reprogram Balance
	Unallocated Funding		
			Reprogram Project \$
20-21 #1591	Returned Funding	\$ 113,834.42	\$ 113,834.42
21-22 #1613	Returned Funding	\$ 42,904.26	\$ 42,904.26
22-23 #1638	Returned Funding	\$ 200,000.00	\$ 200,000.00
21-22 #1614	Returned Funding	\$ 20,000.00	\$ 20,000.00
2018 GRANT	Unallocated Funding	\$ 232.59	\$ 232.59
2022 GRANT	Unallocated Funding	\$ 1,783.68	\$ 1,783.68
2023 GRANT	Unallocated Funding	\$ 70,751.60	\$ 70,751.60
		<b>\$ 449,506.55</b>	<b>\$ 449,506.55</b>



## CDBG 2024-2025 Federal Grant Allocations

### Reviewed Applications - Public Services

Application Title	Organization Name	Category	Requested Amount	RFP Score (Max 100)	Previous Year Allocation	RFP Remaining Budget	Council Averaged Allocated Amount	RFP Remaining Budget
<b>Public Service Applications</b>			<b>Maximum Available</b>		<b>\$ 318,740</b>			
<b>Citywide Initiatives</b>								
Garland Police Youth Initiative	City of Garland Police Department	Youth Services	\$ 34,950	94.80	33,979	\$ 283,790		\$ 318,740
S.T.A.R.S. Summer Day Camp	City of Garland Parks Department	Youth Services	\$ 80,000	89.40	37,790	\$ 203,790		\$ 318,740
Afer School Program	City of Garland Parks Department	Youth Services	\$ 65,000	93.60	20,017	\$ 138,790		\$ 318,740
Lawn Care Assistance Program	City of Garland Code Enforcement	Elderly Services	\$ 30,250	92.60	25,148	\$ 108,540		\$ 318,740
<b>Non-Profit Public Services</b>								
Long Term Care Ombudsman Program - Garland	Senior Citizens of Greater Dallas	Elderly Services	\$ 20,000	97.20	17,190	\$ 88,540		\$ 318,740
Student Tuition - Achievement Center of Texas	Achievement Center of Texas	Special Needs Services	\$ 27,000	97.40	0 - Last FY - Funded in years prior	\$ 61,540		
Meals on Wheels	Visiting Nurse Association	Elderly Services	\$ 20,150	95.80	13,671	\$ 41,390		\$ 318,740
Family Violence Counseling Survivor Services Program	Hopes Door/New Beginning	Homeless Services	\$ 50,000	96.00	34,413 - Also Applied in ESG	\$ (8,611)		\$ 318,740
Oral Health Outreach Services - New Startup Program Applicant to Texas	Pearl Transit Corporation	Dental Services	\$ 60,000	76.40	0 - New Applicant	\$ (68,611)		\$ 318,740
At Risk Family Therapy Program	Counseling Institute of Texas (CIT)	Counseling Services	\$ 60,000	93.60	21,280	\$ (128,611)		\$ 318,740
Value Added Health Care	Hope Clinic	Medical Services	\$ 100,000	88.40	86,764	\$ (228,611)		\$ 318,740
Transcend STEM Education - New Application for CDBG	Transcend STEM Education		\$ 325,000	91.00	0 - Also Applied in ESG	\$ (553,611)		\$ 318,740
Emergency Rental Assistance	Salvation Army	Homeless Services	\$ 77,500	94.60	23,572	\$ (631,111)		\$ 318,740
Summer Youth Camp Program - New Project	Restoration Church	Youth Services	\$ 20,000	82.00	4,916	\$ (651,111)		\$ 318,740
			\$ 969,850				\$ -	

## Citywide Initiatives - Applications

\$1,830,711

\$ -

\$0

City Core Services Projects	Request	FY 24-25 Allocation	Staff Recommend
Code Enforcement - Officers	\$ 250,000	\$ 250,000	\$ 250,000
Garland Home Repair Program	\$ 400,000	\$ 400,000	\$ 400,000
Park Improvement - James Park	\$ 962,952	\$ 962,952	\$ 962,952
HVAC Replacement - 3319 Edgewood	\$ 129,249	\$ 129,249	\$ 129,249
GREAT Homes Initiative	<u>\$ 88,510</u>	<u>\$ 88,510</u>	<u>\$ 88,510</u>
<b>Balance to Allocate</b>	<b><u>Project Applicaton Total</u></b>		<b><u>Recommended Total</u></b>
<b>\$1,830,711.05</b>	<b><u>\$ 1,830,711</u></b>		<b><u>\$ 1,830,711</u></b>
	<b><u>Project Applications Total</u></b>		
	<b><u>\$ 1,830,711</u></b>		<b><u>\$ 1,830,711</u></b>





# HOME Program 2024-2025 Federal Grant Allocations

Reviewed Applications - HOME Infill City Sponsored Projects							
Application Title	Organization Name	Administering Department		Requested Amount	RFP Remaining Budget	Staff Recommend	
					\$ 741,993		
HOME Infill - New Single Family Home Construction	City of Garland	Housing/Community Services		\$ 556,495	\$ 185,498	\$ 556,495	
						\$ -	
CHDO Infill - New Single Family Home Construction	Habitat for Humanity	Housing/Community Services		\$ 111,299	\$ 74,199	\$ 111,299	
HOME Program Administration	City of Garland	Housing/Community Services		\$ 74,199	\$ -	\$ 74,199	
					<b>TOTAL</b>	\$ 741,993	
						<b>TOTAL Available</b>	
					<b>TOTAL FY24-25 New Entitlement Funding</b>	\$ -	\$ 741,993



**GARLAND**

**ESG Program 2024-2025 Federal Grant Allocations**

Reviewed Applications - Emergency Solutions Grant - Projects							
<b>Total Available</b>		<b>\$ 188,612</b>					
Application Title	Organization Name	Maximum Available per Category		Requested Amount	Existing/New Project	RFP Remaining Budget	Staff Recommended
<b>ESG Shelter Operations/Street Outreach</b>		<b>\$ 112,919</b>					
Shelter Operations	Hope's Door/New Beginning			\$ 80,000	Existing		\$ 70,000
Street Outreach	Metro Relief			\$ 20,000	Existing		\$ 20,000
Emergency Housing (Motels, case management)	Hope's Door/New Beginning			\$ 125,000	Existing		
Emergency Housing (Motels, transitional shelter, case mgmt)	Transcend STEM			\$ 95,000	Existing		\$ 22,919
							\$ -
<b>Rapid Re-Housing - Short Term Rent</b>		<b>\$ 61,547</b>					
Rental Assistance/Housing	Under 1 Roof			\$ 50,000			\$ 25,000
Rental Assistance/Housing	Transcend CD			\$ 72,000			\$ 16,000
Rental Assistance/Housing	Hopes Door New Beginning			\$ 40,000			\$ 20,547
ESG Program Administration/Operations	City of Garland Housing and Community Services	\$ 14,146		\$ 14,146	Existing		\$ 14,146
							<b>Total Available</b>
		\$ 188,612		\$ 401,146			\$ 188,612



# **Requests for Funding**

# **CDBG Public Service Applicants**

	District 1 - JB	District 2-DM	District 3-EM	District 4-BW	District 5-ML	District 6-CD	District 7-DH	District 8- CO	Mayor	Average Allocation	
Police Boxing										#DIV/0!	#DIV/0!
Parks STARS										#DIV/0!	#DIV/0!
Parks After School										#DIV/0!	#DIV/0!
Elderly Yard Care										#DIV/0!	#DIV/0!
Achievement Center of Texas										#DIV/0!	#DIV/0!
Senior Citizens of Dallas										#DIV/0!	#DIV/0!
Visiting Nurse Association										#DIV/0!	#DIV/0!
Hopes Door New Beginning										#DIV/0!	#DIV/0!
S.A.F.E Project - Helens Project										#DIV/0!	#DIV/0!
Counseling Institute										#DIV/0!	#DIV/0!
Hope Clinic										#DIV/0!	#DIV/0!
Transcend STEM										#DIV/0!	#DIV/0!
Salvation Army										#DIV/0!	#DIV/0!
Restoration Church										#DIV/0!	#DIV/0!
Oral Health Pearl Transit										#DIV/0!	#DIV/0!
TOTALS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!

Recommendations as of

# Public Service Application Summaries

**Special Needs Programs**

# 2024-2025 CDBG Application Summary: Public Services

Category: Special Needs

**Applicant Agency:** Achievement Center of Texas  
306 N Barnes Dr  
Garland TX 75043

**Contact Person:** Andrew Mlcak **Title** Executive Director

**Email/Phone** ed@achievementcenteroftexas.org 972-414-7700

**Project Name:** Achievement Center Student Tuition Subsidy

**Amount Requested:** \$27,000

**Unit of Service:** 1 person receiving assistance

**Number of Persons Served:** 3

Application Score
<b>97.40</b>

**Project Description:**

The Achievement Center of Texas has been providing care and enrichment for children and adults with disabilities for over 40 years. Each day our students come to us for 6-10 hours per day and each day students go on an outing into the community. These outings consist of trips to the grocery store, local parks, bowling ,malls, scavenger hunts, government offices just to name a few. Students come to us to learn functional living skills and lifeskills and we provide that through community involvement. Students also volunteer at local organizations in which we have forged relationships to have our students giving back to the community. The total amount we are requesting would sponsor 3 full time students into our program.

**DUNS Number:** 867405706

Scoring Category	Application Average Score	Maximum Score	Comments
<u>Project Characteristics</u>	<u>14.80</u>	15	
<u>Organizational Capacity</u>	<u>15.00</u>	15	
<u>Budget</u>	<u>19.00</u>	20	
<u>Project Benefits</u>	<u>14.20</u>	13	
<u>Project Specifics</u>	<u>34.40</u>	37	
<u>Performance Indicators</u>		-5	
<b><u>TOTALS</u></b>	<b><u>97.40</u></b>	<b>100</b>	

	Application Scores					
	JW	DA	BD	MF	LJ	Average Score
Project Characteristics	14	15	15	15	15	<b>14.80</b>
Organizational Capacity	15	15	15	15	15	15.00
Budget	18	20	20	17	20	19.00
Project Benefits	14	13	15	14	15	14.20
Project Specifics	34	35	35	33	35	34.40
Performance Indicators						
<b>TOTAL</b>	95	98	100	94	100	<b>97.40</b>

# Public Service Application Summaries

**Counseling Services Summary Sheets**

# 2024-2025 CDBG Application Summary: Public Services

Category: Counseling Services

**Applicant Agency:** The Counseling Institute of Texas Inc.  
3200 Southern Drive Ste 100  
Garland TX 75043

**Contact Person:** Susan Hennum **Title** Director

**Email/Phone** [shennum@citexas.org](mailto:shennum@citexas.org) 972-271-4300

**Project Name:** Counseling Assistance Fund

**Amount Requested:** \$60,000

**Unit of Service:** 1 person receiving assistance

**Number of Persons Served:** 240

<b>Application Score</b>
<b>93.60</b>

**Project Description:**

CDBG Funding is requested to assist low income families within the City of Garland by providing mental health counseling services. The goal is to service 75 families or individuals by providing each individual or family with 10 – 12 individual, family or group sessions. (Charge for session does not change based on how many family members attend.) All funds received are used to pay for the cost of the counseling session and costs related to the session; no administrative position is funded through CDBG. Families are asked to pay a small co-pay ranging from \$0 to \$15.

**DUNS Number:** 867405706

Scoring Category	Application Average Score	Maximum Score	Comments
<u>Project Characteristics</u>	<u>14.40</u>	15	
<u>Organizational Capacity</u>	<u>14.40</u>	15	
<u>Budget</u>	<u>18.00</u>	20	
<u>Project Benefits</u>	<u>14.60</u>	13	
<u>Project Specifics</u>	<u>32.20</u>	37	
<u>Performance Indicators</u>		-5	
<b><u>TOTALS</u></b>	<b><u>93.60</u></b>	<b>100</b>	



	Application Scores					
	JW	DA	BD	MF	LJ	Average Score
Project Characteristics	12	15	15	15	15	<b>14.40</b>
Organizational Capacity	14	15	15	13	15	14.40
Budget	18	20	18	19	15	18.00
Project Benefits	15	15	14	14	15	14.60
Project Specifics	33	29	34	33	32	32.20
Performance Indicators						
<b>TOTAL</b>	92	94	96	94	92	<b>93.60</b>

# Public Service Application Summaries

**Elderly Services Summary Sheets**

## 2024-2025 CDBG Application Summary: Public Services

Category: Elderly Services

**Applicant Agency:** The Visiting Nurse Association (VNA)  
1600 Viceroy Dr Ste 400  
Dallas TX

**Contact Person:** Cheryl Jones Jobe, LMSW **Title:** Manager

**Email/Phone:** [jonesc@vnatexas.org](mailto:jonesc@vnatexas.org) 214-689-2682

**Project Name:** Meals on Wheels Program

**Amount Requested:** \$20,150

**Unit of Service:** 1 person

**Number of Persons Served:** 10 People

Application Score
<b>95.80</b>

**Project Description:**

VNA Meals on Wheels provides nutritious, hot, home-delivered meals to those who due to illness, advanced age or disability are unable to provide or prepare meals for themselves. The purpose of Meals on Wheels is to nourish the whole person by providing nutritious home-delivered meals and social contact for seniors and disabled adults. With funding from the City of Garland CDBG, eight clients will receive hot, nutritious meals delivered by friendly volunteers for an entire year (2,080 meals total).

**DUNS Number:** 75119057

Scoring Category	Application Average Score	Maximum Score	Comments
<u>Project Characteristics</u>	<u>15.00</u>	15	
<u>Organizational Capacity</u>	<u>13.00</u>	15	
<u>Budget</u>	<u>19.00</u>	20	
<u>Project Benefits</u>	<u>14.60</u>	13	
<u>Project Specifics</u>	<u>34.20</u>	37	
<u>Performance Indicators</u>		-5	
<b><u>TOTALS</u></b>	<b><u>95.80</u></b>	<b>100</b>	

	Application Scores					
	JW	MF	DA	BD	LJ	Average Score
Project Characteristics	15	15	15	15	15	<b>15.00</b>
Organizational Capacity	12	13	13	13	14	<b>13.00</b>
Budget	20	19	18	18	20	<b>19.00</b>
Project Benefits	13	15	15	15	15	<b>14.60</b>
Project Specifics	33	33	35	35	35	<b>34.20</b>
Performance Indicators						
<b>TOTAL</b>	93	95	96	96	99	<b>95.80</b>

# 2024-2025 CDBG Application Summary: Public Services

Category: Elderly Services

**Applicant Agency:** Senior Citizens of Greater Dallas, Inc.  
 3910 Harry Hines Blvd.  
 Dallas TX 75219

**Contact Person:** Suzanna Sulfstede, LMSW **Title** Director

**Email/Phone:** [ssulfstede@TheSeniorSource.org](mailto:ssulfstede@TheSeniorSource.org) 214-525-6114

**Project Name:** Long Term Care Ombudsman Program - Garland

**Amount Requested:** **\$20,000**

**Unit of Service:** 1 person

**Number of Persons Served:** 550

Application Score
<b>97.20</b>

**Project Description:**

The Long-Term Care Ombudsman Program, federally mandated by the Older Americans Act, is charged with improving the quality of life and care for frail, vulnerable elderly and disabled individuals residing in long-term care facilities and protecting their health, safety, welfare and rights. CDBG funds will be used to continue partially funding salary and fringes (\$20,637), as well as mileage (\$2,200) for a staff ombudsman serving all Garland nursing home residents. The Garland Ombudsman monitors care provided in the facilities and works to resolve complaints to the satisfaction of the resident. Activities will include visitation and direct advocacy for 650 unduplicated elderly and disabled residents, participation in Resident Council meetings to educate residents about their rights, and one-on-consultations on long-term care issues for residents, families and facility staff.

**DUNS Number** 74860933

Scoring Category	Average Score	Maximum Score	Comments
<u>Project Characteristics</u>	<u>15.00</u>	15	
<u>Organizational Capacity</u>	<u>14.60</u>	15	
<u>Budget</u>	<u>19.40</u>	20	
<u>Project Benefits</u>	<u>14.20</u>	13	
<u>Project Specifics</u>	<u>34.00</u>	37	
<u>Performance Indicators</u>		-5	
<b><u>TOTALS</u></b>	<b><u>97.20</u></b>	<b>100</b>	

	Application Scores					
	JW	DA	MF	BD	LJ	Average Score
Project Characteristics	15	15	15	15	15	<b>15.00</b>
Organizational Capacity	14	15	14	15	15	<b>14.60</b>
Budget	19	20	18	20	20	<b>19.40</b>
Project Benefits	13	15	15	13	15	<b>14.20</b>
Project Specifics	34	35	33	33	35	<b>34.00</b>
Performance Indicators						
<b>TOTAL</b>	95	100	95	96	100	<b>97.20</b>

## 2024-2025 CDBG Application Summary: Public Services

Category: Elderly Services

**Applicant Agency:** Garland Code Compliance Department  
210 Carver  
Garland TX 75040

**Contact Person:** Rick Barker **Title** Administrator

**Email/Phone** [rbarker@garlandtx.gov](mailto:rbarker@garlandtx.gov) 972-485-6424

**Project Name:** Lawn Care Assistance Program (Elderly Lawn Care)

**Amount Requested:** \$30,250

**Unit of Service:** 1 person receiving assistance

**Number of Persons Served:** 50

Application Score
<b>92.60</b>

**Project Description:**

This program assists the elderly and/or disabled to maintain their property by mowing their lawns. The program has been able to provide this service to approximately 60 residents. We do request maximum funds allowed for staff administration of the program.

Scoring Category	Application Average Score	Maximum Score	Comments
<u>Project Characteristics</u>	<u>14.00</u>	15	
<u>Organizational Capacity</u>	<u>12.40</u>	15	
<u>Budget</u>	<u>16.20</u>	20	
<u>Project Benefits</u>	<u>15.80</u>	13	
<u>Project Specifics</u>	<u>26.20</u>	37	
<u>Performance Indicators</u>		-5	
<b><u>TOTALS</u></b>	<b><u>92.60</u></b>	<b>100</b>	

	Application Scores					
	JW	BD	LJ	MF	DA	Average Score
Project Characteristics			15	14	13	<b>14.00</b>
Organizational Capacity	13	15	10	11	13	<b>12.40</b>
Budget	13	13	18	19	18	<b>16.20</b>
Project Benefits	18	19	13	14	15	<b>15.80</b>
Project Specifics	15	14	35	32	35	<b>26.20</b>
Performance Indicators	35	33				
<b>TOTAL</b>	94	94	91	90	94	<b>92.60</b>



# Public Service Application Summaries

Homeless/Domestic Violence Services Summary Sheets

# 2024-2025 CDBG Application Summary: Public Services

Category: Homeless Services/Training

**Applicant Agency:** Salvation Army  
451 West Avenue D  
Garland TX 75040

**Contact Person:** Sarah Masih **Title** Director

**Email/Phone** [sarah.masih@uss.salvationarmy.org](mailto:sarah.masih@uss.salvationarmy.org) 214-424-7054

**Project Name:** Emergency Rental Assistance Program

**Amount Requested:** \$77,500

**Unit of Service:** 1 person receiving assistance

**Number of Persons Served:** 25 households

Application Score
<b>94.60</b>

**Project Description:**

The Salvation Army, Garland corps requests \$77,500.00 for our Homeless Prevention Program to offer emergency rental and mortgage assistance supported to 25 households who are at-risk of homelessness or eviction. Additionally, the program will provide comprehensive case management and housing stabilization services which include access to our food pantry, employment coaching, and services to support collaborative and empowering household monthly budgets. Over a three-month period, participants will engage in case management activities aimed at achieving financial stability, to develop and adhere to a balanced budget, demonstrating sustainable household finances. The goal of is to provide clients with the necessary tools to avoid eviction or foreclosure, foster financial independence, and secure stable housing.

**DUNS Number:** 32781127

Scoring Category	Application Score	Maximum Score	Comments
<u>Project Characteristics</u>	<u>14.60</u>	15	
<u>Organizational Capacity</u>	<u>14.00</u>	15	
<u>Budget</u>	<u>18.60</u>	20	
<u>Project Benefits</u>	<u>14.40</u>	13	
<u>Project Specifics</u>	<u>34.00</u>	37	
<u>Performance Indicators</u>		-5	
<b><u>TOTALS</u></b>	<b><u>94.60</u></b>	<b>100</b>	

	Application Scores					
	JW	MF	DA	BD	LJ	Average Score
Project Characteristics	14	15	15	14	15	<b>14.60</b>
Organizational Capacity	13	13	15	15	14	<b>14.00</b>
Budget	19	17	18	20	19	<b>18.60</b>
Project Benefits	15	14	13	15	15	<b>14.40</b>
Project Specifics	34	33	33	35	35	<b>34.00</b>
Performance Indicators				-5		
<b>TOTAL</b>	95	92	94	94	98	<b>94.60</b>

# 2024-2025 CDBG Application Summary: Public Services

Category: Homeless Services/Training

**Applicant Agency:** New Beginning Center/Hopes Door  
860 Avenue F, Ste 100  
Plano TX 75074

**Contact Person:** Christina Coultas **Title** Director of Programs

**Email/Phone** [ccoultas@hdnbc.org](mailto:ccoultas@hdnbc.org) 469-969-7124

**Project Name:** Family Violence Treatment Program

**Amount Requested:** \$50,000

**Unit of Service:** 1 person receiving assistance

**Number of Persons Served:** 200

Application Score
<b>96.00</b>

**Project Description:**

Hope's Door New Beginning Center (HDNBC) is dedicated to transforming lives and the community at large by addressing intimate partner and family violence. Our mission is straightforward: to provide intervention and prevention services to those impacted by such violence, and to offer educational programs that boost the community's capacity to respond effectively. By focusing on these key areas, HDNBC is crucial in supporting individuals and families in crisis, offering them hope and practical solutions for a safer, violence-free future. The proposed program, Domestic Violence Counseling, as outlined in this application serves to provide therapeutic intervention services to 200 unduplicated victims of domestic violence who are residents of the City of Garland. Activities include individual and group counseling services at the Garland Outreach office, as well as within the Garland Shelter. Funding request equivalent to 1 FTE Bilingual Counselor salary, plus benefits.

**Duns Number** 557412079

Scoring Category	Application Score	Maximum Score	Comments
<u>Project Characteristics</u>	<u>14.60</u>	15	
<u>Organizational Capacity</u>	<u>14.80</u>	15	
<u>Budget</u>	<u>19.80</u>	20	
<u>Project Benefits</u>	<u>14.60</u>	13	
<u>Project Specifics</u>	<u>33.20</u>	37	
<u>Performance Indicators</u>		-5	
<b><u>TOTALS</u></b>	<b><u>96.00</u></b>	<b>100</b>	

	Application Scores					
	JW	MF	DA	BD	LJ	Average Score
Project Characteristics	15	15	13	15	15	14.60
Organizational Capacity	15	15	15	14	15	14.80
Budget	19	20	20	20	20	19.80
Project Benefits	15	15	15	13	15	14.60
Project Specifics	33	31	32	35	35	33.20
Performance Indicators				-5		
<b>TOTAL</b>	97	96	95	92	100	96.00

# 2024-2025 CDBG Application Summary: Public Services

Category: Education/Housing

**Applicant Agency:** Transcend STEM Education Community Development  
320 S State Highwat 121N Suite J207  
Coppell TX 75019

**Contact Person:** Haphen Muchapondwa

**Email/Phone** [haphenm@gmail.com](mailto:haphenm@gmail.com) 469-735-6234

**Project Name:** \_\_\_\_\_

**Amount Requested:** **\$325,000**

**Unit of Service:** 1 person receiving assistance

**Number of Persons Served:** 55

Application Score
<b>91.00</b>

**Project Description:**

The needs to be addressed include homelessness, financial literacy, job readiness, workforce training and self sufficiency through entrepreneurship. Homelessness is at all time high especially with the impact of COVID 19, so is joblessness. With that, today's employer is looking for a skilled worker who can be hired and bring special skills as quickly as possible without waiting for years for participants to become trained. Transcend STEM Education proposes to address those needs by collaborating with local governments, nonprofits, and community organizations to implement preventive measures against homelessness. This includes providing housing assistance, rental subsidies, and eviction prevention programs to at-risk individuals and families. By addressing housing instability early on, Transcend STEM Education aims to mitigate the risk of homelessness and promote stability within the community through workforce development and employment assistance. While various resources and programs may exist to address aspects of the needs identified by Transcend STEM Education, they may fall short in providing integrated, specialized, and comprehensive support to individuals facing challenges such as homelessness, unemployment, and economic instability. Transcend STEM Education seeks to fill these gaps by offering holistic, tailored solutions that empower individuals to build sustainable and prosperous futures.

**Duns Number** 79936771

Scoring Category	Application Score	Maximum Score	Comments
<u>Project Characteristics</u>	<u>14.80</u>	15	
<u>Organizational Capacity</u>	<u>11.80</u>	15	
<u>Budget</u>	<u>16.80</u>	20	
<u>Project Benefits</u>	<u>14.40</u>	13	
<u>Project Specifics</u>	<u>33.20</u>	37	
<u>Performance Indicators</u>		-5	
<b><u>TOTALS</u></b>	<b><u>91.00</u></b>	<b>100</b>	

	Application Scores					
	JW	MF	DA	BD	LJ	Average Score
Project Characteristics	14	15	15	15	15	14.80
Organizational Capacity	12	12	12	12	11	11.80
Budget	17	15	17	17	18	16.80
Project Benefits	12	15	15	15	15	14.40
Project Specifics	32	31	35	35	33	33.20
Performance Indicators						#DIV/0!
<b>TOTAL</b>	87	88	94	94	92	91.00

# Public Service Application Summaries

Medical/Dental Services Summary Sheets



## 2024-2025 CDBG Application Summary: Public Services

Category: Health Care Services

**Applicant Agency:** Hope Clinic  
800 S Sixth Street Ste 100  
Garland TX 75040

**Contact Person:** Tanya Downing **Title** Executive Director

**Email/Phone** [tanya.downing@bswhealth.org](mailto:tanya.downing@bswhealth.org) 469-800-2521

**Project Name:** Medical Clinic for Uninsured and Underserved

**Amount Requested:** \$100,000

**Unit of Service:** 1 person receiving assistance

**Number of Persons Served:** 1500

**Application Score**

**88.40**

**Project Description:**

Since its inception in 2002, Hope Clinic of Garland has partnered with our community to provide free, integrated medical and preventative health care to uninsured and underserved adults who live in Garland, Texas. Focused on continuity of care, Hope Clinic provides wrap-around services that include primary and urgent care, chronic disease management and education, behavioral health care, case management, and spiritual guidance. Hope Clinic's interprofessional team develops sustained partnerships and lasting medical relationships with patients by addressing whole-person health care needs in the context of family, faith, and community. In 2024 our goal is to directly serve 1,500 unduplicated patients. At Hope Clinic, our biggest assets are our highly skilled and credentialed care team. CDBG funding will support our experienced and dedicated front line staff of physicians, nurses, medical assistants, and administrators. Funding support would also include medical supplies and medical office overhead/administrative costs, which make up a small percentage of the overall budget.

Scoring Category	Average Score	Maximum Score	Comments
<u>Project Characteristics</u>	<u>14.60</u>	15	
<u>Organizational Capacity</u>	<u>12.20</u>	15	
<u>Budget</u>	<u>15.40</u>	20	
<u>Project Benefits</u>	<u>14.00</u>	13	
<u>Project Specifics</u>	<u>32.20</u>	37	
<u>Performance Indicators</u>		-5	
<b><u>TOTALS</u></b>	<b><u>88.40</u></b>	<b>100</b>	

	Application Scores					
	JW	BD	MF	DA	LJ	Average Score
Project Characteristics	14	15	14	15	15	<b>14.60</b>
Organizational Capacity	14	15	7	15	10	<b>12.20</b>
Budget	18	11	15	20	13	<b>15.40</b>
Project Benefits	12	14	14	15	15	<b>14.00</b>
Project Specifics	35	34	29	31	32	<b>32.20</b>
Performance Indicators						
<b>TOTAL</b>	93	89	79	96	85	<b>88.40</b>

# 2024-2025 CDBG Application Summary: Public Services

Category: Dental Health

**Applicant Agency:** Pearl Transit Corporation - New Applicant - New to Texas  
675 Town Square Blvd Suite 200 - Mailing 525 Rt 73N, Marlton NJ 08053  
Garland TX 75040

**Contact Person:** Jael Watts **Title:** Operations Manager

**Email/Phone** [jw@pearltransit.org](mailto:jw@pearltransit.org) 888-976-9944

**Project Name:** \_\_\_\_\_

**Amount Requested:** \$60,000

**Unit of Service:** 1 person

**Number of Persons Served:** 2400

Application Score
<b>76.40</b>

**Project Description:**

The partnered services of Pearl Transit and Oracle Dental proposes to address oral health access barriers by eliminating the need for in office care, and making custom denture units available at no cost to low income consumers. Pearl Transit proposes to serve approximately 2,400 low income Garland residents. To receive no-cost custom fabricated dentures, consumers register by completing an application and providing proof of an annual household income equal to or less than 50% of the area median household income (AMI) and residency within Garland. In particular, clients will have to provide verification through a recent bill or state-issued identification that they reside within Garland. Those who are most vulnerable, including transportation disadvantaged individuals, people with disabilities, seniors and other groups for whom in office visits had been geographically and financially inaccessible receive custom fabricated denture units, manufactured in accordance with an individual treatment plan, as well as referrals to long term oral health resources. Fundraising efforts in the Garland community will be the primary source of operating capital/match funding for this program. Pearl Transit has no other partnerships in Texas at this time, Garland will be the first for this type of program.

**DUNS Number:** 94-1765377

Scoring Category	Application Average Score	Maximum Score	Comments
<u>Project Characteristics</u>	<u>12.80</u>	15	
<u>Organizational Capacity</u>	<u>7.40</u>	15	
<u>Budget</u>	<u>13.20</u>	20	
<u>Project Benefits</u>	<u>13.40</u>	13	
<u>Project Specifics</u>	<u>29.60</u>	37	
<u>Performance Indicators</u>		-5	
<b><u>TOTALS</u></b>	<b><u>76.40</u></b>	<b>100</b>	

	Application Scores					
	JW	DA	BD	MF	LJ	Average Score
Project Characteristics	10	13	12	14	15	12.80
Organizational Capacity	5	9	6	7	10	7.40
Budget	11	15	12	15	13	13.20
Project Benefits	13	11	14	14	15	13.40
Project Specifics	26	35	26	29	32	29.60
Performance Indicators						#DIV/0!
<b>TOTAL</b>	65	83	70	79	85	76.40

# Public Service Application Summaries

## Youth Services Summary Sheet

# 2024-2025 CDBG Application Summary: Public Services

Category: Youth Services

**Applicant Agency:** Garland Police Youth Initiative  
101 S Ninth Street  
Garland TX 75040

**Contact Person:** Lt. David Swavey **Title** Director

**Email/Phone** [dswavey@garlandtx.gov](mailto:dswavey@garlandtx.gov) 972-205-2039

**Project Name:** Youth Police Boxing Program

**Amount Requested:** \$34,950

**Unit of Service:** 1 person

**Number of Persons Served:** 160 persons

Application Score
<b>94.80</b>

**Project Description:**

An after school at-risk youth program that involves Garland Police Officers, a City Municipal Judge and a master’s level Educator that promotes academic excellence and mentoring. Providing youth an opportunity to develop discipline, self-esteem, self-confidence, and address obesity through the sport of boxing and or karate. The program is geared for approximately 145 children annually and funds are used to support staff positions, of the twelve positions that are in the program CDBG supports three from a head coach at \$12,000 annually two assistant coaches, one at \$10,000 the other at \$4,800, one administrative assistant at \$8100 or a total of \$34,900 annually

Scoring Category	Average Score	Maximum Score	Comments
<u>Project Characteristics</u>	<u>15.00</u>	15	
<u>Organizational Capacity</u>	<u>14.40</u>	15	
<u>Budget</u>	<u>18.20</u>	20	
<u>Project Benefits</u>	<u>15.00</u>	13	
<u>Project Specifics</u>	<u>32.20</u>	37	
<u>Performance Indicators</u>		-5	
<b><u>TOTALS</u></b>	<b><u>94.80</u></b>	<b>100</b>	

	Application Scores					
	JW	BD	MF	DA	LJ	Average Score
Project Characteristics	15	15	15	15	15	15.00
Organizational Capacity	15	15	15	15	12	14.40
Budget	20	18	17	18	18	18.20
Project Benefits	15	15	15	15	15	15.00
Project Specifics	33	30	29	35	34	32.20
Performance Indicators						
<b>TOTAL</b>	98	93	91	95	97	94.80

# 2024-2025 CDBG Application Summary: Public Services

Category: Youth Services

**Applicant Agency:** Garland Parks and Recreation Department  
1701 Dairy Road  
Garland TX 75040

**Contact Person:** Rhonda McTyre **Title** Rec. Supervisor

**Email/Phone** [rmctyre@garlandtx.gov](mailto:rmctyre@garlandtx.gov) 972-205-2721

**Project Name:** S.T.A.R.S Summer Camp Program

**Amount Requested:** **\$80,000**

**Unit of Service:** 1 person receiving assistance

**Number of Persons Served:** 150

Application Score
<b>89.40</b>

**Project Description:**

This initiative aims to offer scholarships to children aged 6 to 12, enabling them to partake in a comprehensive summer youth playground program. This program is designed to broaden access to extracurricular activities, foster self-improvement, facilitate physical development, and engage in enjoyable recreational pursuits during the summer season. Held at the Bradfield Recreation Center located at 1146 Castle Drive, the program operates on alternating full-day schedules from 8:00 a.m. to 5:00 p.m. Nutritious lunches and snacks will be provided daily through the Summer Nutrition Program. Participants are expected to experience holistic growth encompassing physical, mental, social, and spiritual aspects. The program's objectives include fostering self-esteem, enhancing social skills, promoting health and fitness, mitigating crime rates, strengthening family bonds, and enriching overall quality of life within the community.

Scoring Category	Average Score	Maximum Score	Comments
<u>Project Characteristics</u>	<u>13.20</u>	15	
<u>Organizational Capacity</u>	<u>14.40</u>	15	
<u>Budget</u>	<u>17.60</u>	20	
<u>Project Benefits</u>	<u>13.40</u>	13	
<u>Project Specifics</u>	<u>30.80</u>	37	
<u>Performance Indicators</u>		-5	
<b><u>TOTALS</u></b>	<b><u>89.40</u></b>	<b>100</b>	



	Application Scores					
	JW	BD	MF	DA	LJ	Average Score
Project Characteristics	12	15	13	11	15	<b>13.20</b>
Organizational Capacity	13	15	14	15	15	<b>14.40</b>
Budget	15	20	14	20	19	<b>17.60</b>
Project Benefits	12	14	13	15	13	<b>13.40</b>
Project Specifics	32	33	30	24	35	<b>30.80</b>
Performance Indicators						
<b>TOTAL</b>	<b>84</b>	<b>97</b>	<b>84</b>	<b>85</b>	<b>97</b>	<b>89.40</b>

**2024-2025 CDBG Application Summary: Public Services**

Category: Youth Services

**Applicant Agency:** Garland Parks and Recreation Department  
634 Apollo Road  
Garland TX 75040

**Contact Person:** Brian Gaddis **Title** Rec. Supervisor

**Email/Phone** [bgaddis@garlandtx.gov](mailto:bgaddis@garlandtx.gov) 972-205-2721

**Project Name:** After School Program

**Amount Requested:** \$65,000

**Unit of Service:** 1 person receiving assistance

**Number of Persons Served:** 30

<b>Application Score</b>
<b>93.60</b>

**Project Description:**

The Parks and Recreation Department will offer and implement a free after school program for students at an elementary school in the Garland Independent School District. It will take place at that school, allowing for no need for transportation. This partnership will serve students who would otherwise not have an opportunity to participate in extracurricular, self-improvement, physical development, tutoring and team building activities during the school year. The components will include homework help, team building games, sports, fitness and nutritious snacks. The program will be for elementary school age participants (5 - 11 years) and will take place Monday through Friday from 3:30 - 6 p.m.

Scoring Category	Average Score	Maximum Score	Comments
<u>Project Characteristics</u>	<u>14.60</u>	15	
<u>Organizational Capacity</u>	<u>14.80</u>	15	
<u>Budget</u>	<u>18.00</u>	20	
<u>Project Benefits</u>	<u>14.20</u>	13	
<u>Project Specifics</u>	<u>33.00</u>	37	
<u>Performance Indicators</u>		-5	
<b><u>TOTALS</u></b>	<b><u>93.60</u></b>	<b>100</b>	

	Application Scores					
	JW	BD	MF	DA	LJ	Average Score
Project Characteristics	13	15	15	15	15	<b>14.60</b>
Organizational Capacity	15	15	14	15	15	<b>14.80</b>
Budget	16	20	19	15	20	<b>18.00</b>
Project Benefits	12	15	14	15	15	<b>14.20</b>
Project Specifics	32	35	32	35	31	<b>33.00</b>
Performance Indicators		-5				
<b>TOTAL</b>	<b>88</b>	<b>95</b>	<b>94</b>	<b>95</b>	<b>96</b>	<b>93.60</b>

## 2024-2025 CDBG Application Summary: Public Services

Category: Youth Services

**Applicant Agency:** Restoration Community Fellowship Church  
414 Castle Drive  
Garland TX 75040

**Contact Person:** Robert Shepherd **Title** Pastor

**Email/Phone** [robeshp@hotmail.com](mailto:robeshp@hotmail.com) 214-802-9102

**Project Name:** After School Summer Program

**Amount Requested:** \$20,000

**Unit of Service:** 1 person receiving assistance

**Number of Persons Served:** 20

**Application Score**

**82.00**

**Project Description:**

The program aims to help reduce summer learning loss in students while providing a fun and supportive environment, so that when they return to school in the fall, they are equipped for their next grade level. Our program also provides an opportunity for high school and/or college students to become gainfully employed during the summer months. Through our program children from low-income families improve their literacy, social-emotional, and spiritual development through participating in high-quality, out-of-school programs. We are seeking funding to support up to 20 children attend our program free of charge. Funds will also help with providing nutritious meals, pay for field trips, and to provide educational materials.

**DUNS Number:** 79872747

Scoring Category	Average Score	Maximum Score	Comments
<u>Project Characteristics</u>	<u>13.60</u>	15	
<u>Organizational Capacity</u>	<u>10.40</u>	15	
<u>Budget</u>	<u>14.80</u>	20	
<u>Project Benefits</u>	<u>12.60</u>	13	
<u>Project Specifics</u>	<u>30.60</u>	37	
<u>Performance Indicators</u>		-5	
<b><u>TOTALS</u></b>	<b><u>82.00</u></b>	<b>100</b>	

	Application Scores					
	JW	MF	BD	DA	LJ	Average Score
Project Characteristics	10	13	15	15	15	<b>13.60</b>
Organizational Capacity	10	10	9	10	13	<b>10.40</b>
Budget	16	14	13	13	18	<b>14.80</b>
Project Benefits	11	13	13	11	15	<b>12.60</b>
Project Specifics	29	30	31	30	33	<b>30.60</b>
Performance Indicators						
<b>TOTAL</b>	76	80	81	79	94	<b>82.00</b>

# CDBG City Department Summaries

# 2024-2025 CDBG Application Summary

Category: City Projects

**Applicant Agency:**

City of Garland - Code Enforcement

210 Carver

Garland TX 75040

**Contact Person:**

Rick Barker

**Title:** Administrator

**Email/Phone**

[rbarker@garlandtx.gov](mailto:rbarker@garlandtx.gov)

972-485-6400

**Project Name:**

**Code Enforcement Officers**

**Amount Requested:**

**\$250,000**

**Number of Persons Served:**

City wide populations - TBD per block group worked

**Project Description:**

The one year program will specifically target CDBG areas and will provide over 20,000 property inspections and nuisance abatements on a proactive and reactive basis beginning October 1, 2024 through September 30, 2025. The funding will provide salaries for 3 code enforcement officers.

**DUNS Number:**

137709606

**Code  
Enforcement  
Department**

# 2024-2025 CDBG Application Summary

Category: City Projects

**Applicant Agency:** City of Garland -Community Development Department  
800 Main Street  
Garland TX 75040

**Contact Person:** Mona Woodard **Title:** Grant Manager

**Email/Phone:** [mwoodard@garlandtx.gov](mailto:mwoodard@garlandtx.gov) 972-205-2141

**Project Name:** Garland Home Repair Program

**Amount Requested:** **\$400,000**

**Number of Persons Served:** 24 Total



**Project Description:**

The program serves low income homeowners with renovations and repairs up to \$40,000. Assistance will be provided in the form of a grant. The new program will be provided in 2 different tiers: (1) Minor Repair Program - funding will be provided up to \$5,000 per project to mostly elderly or disabled persons. (2) Substantial Repair Program - funding will be provided up to \$40,000 per project to low-income Garland homeowners. The new program combines 2 of the previous grant programs, the Minor Repair Program and the Single Family Rehabilitation Program together to streamline the project management.

**DUNS Number:** 137709606



# 2024-2025 CDBG Application Summary

Category: City Projects

**Applicant Agency:** City of Garland -Community Development Department  
800 Main Street  
Garland TX 75040

**Contact Person:** Mona Woodard **Title:** Grant Manager

**Email/Phone** [mwoodard@garlandtx.gov](mailto:mwoodard@garlandtx.gov) 972-205-2141

**Project Name:** GREAT Homes Program

**Amount Requested:** **\$88,510**

**Number of Persons Served:** 1 Home



**Project Description:**

To acquire a single-family home to be renovated and sold to an eligible low-income family. The funding will be added to an existing balance in the GREAT Homes Program to complete this task. The acquired home will be brought up to current standards and current amenities added.

**DUNS Number:** 137709606

# 2024-2025 CDBG Application Summary

Category: City Projects

**Applicant Agency:** City of Garland -Parks and Recreation Department  
634 Apollo Rd  
Garland TX 75040

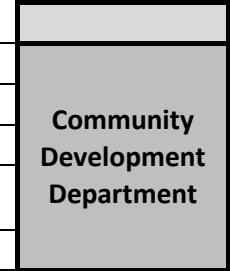
**Contact Person:** Mark Ellender **Title:**

**Email/Phone:** [972-205-2897 - mellender@garlandtx.gov](mailto:mellender@garlandtx.gov) 972-205-2756

**Project Name:** Park Improvement Program - James Park

**Amount Requested:** **\$962,952**

**Number of Persons Served:** 1 Community Area



**Project Description:**

The planned programming entails the creation of new sidewalk connections and ADA-compliant ramps across Belinda Ct, High Meadow, and Mill Branch Drives. Additionally, a 6-foot wide ADA-accessible trail will be established within the interior of the park, alongside a new parking lot equipped with security lighting. Currently, this park lacks ADA-compliant paved pathways connecting it to the surrounding neighborhood. Additionally, there is no designated parking lot or handicapped parking available. The aim of this project is to ensure safe access, parking, and walking trails for visitors, especially those coming from the nearby neighborhood. To achieve these objectives, we will work with our consultants during the design phase and collaborate with various City departments to guarantee the project's success.

**DUNS Number:** 137709606

# 2024-2025 CDBG Application Summary

Category: City Projects

**Applicant Agency:** City of Garland -Parks Facilities Department

Garland TX 75040

**Contact Person:**

Bill Wilson

**Title:** Director

**Email/Phone**

**Project Name:**

HVAC Repair/Replacement - Walnut Library Building

**Amount Requested:**

**\$129,249**

**Number of Persons Served:**

1 Community Area

**Project Description:**

The funding allocated to the program will be utilized to rectify issues with four malfunctioning HVAC units at the Walnut Creek Branch Library building situated at 3319 Edgewood Drive. Following the Library's relocation, the facility will be leased to a nonprofit organization dedicated to providing food assistance to low-income individuals in Garland. Under the terms of the lease agreement, the City retains the obligation for overseeing major systems and building maintenance.

**DUNS Number:**

137709606



## HOME Infill City Department Summaries

# 2024-2025 HOME Partnership Program

Category: City Project

**Applicant Agency:** City of Garland - Community Development Department  
 800 Main Street  
 Garland TX 75040

**Contact Person:** Mona Woodard Grants Administrator

**Email/Phone:** [mwoodard@garlandtx.gov](mailto:mwoodard@garlandtx.gov) 972-205-2141

**Project Name:** HOME Partnership Program

**Amount Requested:** **\$741,993**

**Number of Units:** 3



**Project Description:**

The HOME Program provides funding to develop low income housing. HOME regulations require that 15% (\$111,299) of funding benefit a Community Development Housing Organization (CHDO) to produce low income Housing. The City of Garland Housing and Community Services Department will utilize program income and prior years remaining entitlement funding to develop new infill single family homes and to acquire, renovate and resell existing single family property and provide loans and down payment assistance to low income homebuyers. 10% of the total amount will be used for program administration (\$74,199).

	Grant Entitlement Funding	Program Income Generated	Balance
New Funding Requested (FY 25)	\$741,993.00		\$741,993.00
Current Entitlement Funding Available	\$628,681.38		\$628,681.38
Program Revenue - Revolving Loans		\$300,000.00	\$400,000.00
	<b>TOTAL Cumulative</b>		<b>\$1,770,674.38</b>

Updated April 1, 2024

**DUNS Number:** 137709606

## ESG Summary Sheets

# 2024-2025 Emergency Solutions Grant

Category: Emergency Shelter/Rapid Rehousing

<b>Applicant Agency:</b>	Hope's Door - New Beginning Center		
	860 Avenue F, Ste 100		
	Plano TX 75074		
<b>Contact Person:</b>	Christina Coultas	<b>Title:</b>	CEO
<b>Email/Phone</b>	<a href="mailto:ccoultas@hdnbc.org">ccoultas@hdnbc.org</a>		469-969-7124
<b>Project Name:</b>	<b>Domestic Violence Shelter Services and Rapid Rehousing Services</b>		
<b>Amount Requested Shelter Services FY 24/25:</b>	<b>\$85,000</b>	<b>380 persons served</b>	
<b>Amount Requested Rapid Rehousing FY 24/25:</b>	<b>\$40,000</b>	<b>20 persons served</b>	
<b>Number of Persons Served</b>	400 persons total served		

**ESG  
Emergency  
Shelter and  
Rapid  
Rehousing**

**Project Description:**

The Domestic Violence Shelter and Support program offers a safe refuge and a fresh start for victims escaping abusive situations. Hope's Door New Beginning Center (HDNBC) aims to use ESG funding to provide emergency shelter and rapid re-housing to a specific number of clients (x) households). These life-saving services offer victims and their children a secure place to escape life-threatening circumstances. At the shelter, victims and their children receive support and education to develop a safety plan and build sustainable lives that break the cycle of domestic violence. Without shelter and a path to safety, many victims face the harsh reality of homelessness, increased violence, or even homicide. Victims staying in the shelter typically spend up to 90 days (with an average of 45 days) as they work towards achieving their housing-related safety goals.

The Rapid Re-housing program aims to assist victims who are homeless due to abuse in finding housing solutions. The program's primary goal is to provide medium-term rental assistance (lasting more than 3 months but no more than 12 months) to approximately three households (10 victims) and their children, who are at risk of or currently experiencing homelessness due to domestic violence. Services offered include case management, education and employment support, counseling, housing search/placement assistance, legal advocacy, and credit repair. Financial assistance may cover rent and security deposits, application fees, utility deposits, and, when possible, moving expenses.

# 2024-2025 Emergency Solutions Grant

Category: Street Outreach

**Applicant Agency:** Metro Relief Street Outreach Program  
5201 S Colony Blvd #545  
The Colony TX 75056

**Contact Person:** Melissa McCombs **Title:** Finance Director

**Email/Phone:** [melissa@metrorelief.org](mailto:melissa@metrorelief.org) 214-705-3555

**Project Name:** Metro Relief Street Outreach Program

ESG  
Rental Street  
Outreach -  
Services

**Amount Requested**  
**Homeless Prevention FY 24/25:** **\$20,000**

**Number of Persons Served** 50

**Project Description:**

The Emergency Solutions Grant (ESG) program was designed by the U.S. Department of Housing and Urban Development (HUD) to provide individuals and families at-risk or experiencing homelessness with vital services to rapidly help them regain stability in permanent housing. A critical aspect in providing coordinated assistance to those currently experiencing homelessness is Mobile Street Outreach Programming. Mobile Street Outreach Programs extend the capacity of local Continuums of Care (COC) by reaching out to unsheltered individuals and providing social services "outside the walls" of the typical case management. Mobile Street Outreach case managers work closely with their homeless clients to help them access emergency health and mental health services, housing, employment assistance, transportation, and services targeting special populations, like the elderly, disabled, and veterans.

The purpose of the Metro Relief's Mobile Street Outreach Program (SOP) is to work in collaboration with the City of Garland, the Garland Police Department, and other Metro Dallas Homeless Alliance (MDHA) participants to decrease the number of unsheltered homeless and chronically homeless individuals living in encampments and other uninhabitable places. The Metro Relief SOP is intentionally designed to provide extremely low-barrier, person-centered, non-facility services. Our goal is to make homelessness rare, brief, and non-recurring in the City of Garland.

For the 12-month period of the grant contract, Metro Relief will engage a minimum of 50 unduplicated homeless adults through the Metro Relief SOP and case manage at least 30 of these individuals. ESG funding will be designated toward the costs of 1) emergency assistance supplies, like food, water, and first aid materials; 2) critical document replacement, like state issued ID's, birth certificates, and social security cards; 3) mobile outreach vehicle supplies and mileage; 4) bus, train, or airfare to send individual home to live with family; 5) emergency lodging/hotels; 6) one Mobile Case Managers at 0.25 FTE. The ESG program cost per person served is estimated to be \$400 per unduplicated homeless individual.

**DUNS Number:** 452389719

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2024-2025 Emergency Solutions Grant

Category: Rapid Re-housing

**Applicant Agency:** Under 1 Roof  
5787 S. Hmpton Rd. Suite 270  
Dallas TX 75232

**Contact Person:** Verna Jones **Title:** Executive Director

**Email/Phone** [vjones@under1roofdallas.org](mailto:vjones@under1roofdallas.org) 214-298-4002

**Project Name:** Rental/Housing Assistance Program

**Amount Requested** **Homeless**  
**Prevention FY 24/25:** \$50,000

**Number of Persons Served** 4



**Project Description:**

The purpose of Under 1 Roof programs is to provide permanent supportive housing and support services, including case management, to homeless and low-income individuals and families in Dallas and surrounding counties.

The primary goal of Under 1 Roof is to offer safe, affordable housing to homeless individuals, families and their children, seniors, and vets living on the streets, in shelters, or places unfit for human habitation. Under 1 Roof also provides individualized support services to prevent future homelessness.

Under 1 Roof served 755 households (1254 individuals) in Dallas County during 2023, an increase of 8.6% over the number served in 2022. Those seeking housing and emergency financial assistance are low-income individuals and families typically called “the working poor.” They are working in low-wage jobs and struggling with a meager budget. The majority of our clients are single mothers with children. They often have to choose between paying rent or putting food on the table. Increases in rent, utilities, and cost of living are creating stressors that increase the potential for abuse or neglect.

We anticipate serving 4 households with funding from the City of Garland’s 2024-25 Emergency Solutions Grant Program. No additional staff will be required to fulfill the grant. Services will include rapid rehousing support and tracking and reporting all client activity and outcomes related to the program.

**DUNS Number:** 452389719

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# 2024-2025 Emergency Solutions Grant

Category: Rapid Re-Housing/Emergency Housing

**Applicant Agency:** Transcend CD  
3939 Polk St  
Dallas, TX 75224

**Contact Person:** Haphen Muchapondwa **Title:** CEO President

**Email/Phone:** [haphen@transcendstem.org](mailto:haphen@transcendstem.org) 830-800-0263

**Project Name:** Transcend Individual and Family Stability Initiatives

**ESG  
Rental  
Assistance/  
Motel  
Voucher-  
Services**

**Amount Requested**  
**Homeless Prevention FY 22/23:** **\$72,000**

**Number of Persons Served** 60

**Project Description:**

The proposed program aims to address housing instability and homelessness through a combination of rapid rehousing and emergency housing services. The program's primary purpose is to provide immediate and temporary housing solutions while assisting individuals and families in securing long-term housing stability. During the grant period, the program aims to serve a total of 9 households through rapid rehousing and provide emergency shelter assistance to 25 individuals. These numbers represent unduplicated adults and children who will receive support from the program.

ESG funding will be allocated to cover the following cost items:

Rapid Rehousing:  
Maximum spend per household: \$8000  
Number of households to be served: 9  
Total Spend \$72,000  
Rapid rehousing assistance will be provided to these households, including rental assistance, security deposits, utility payments, and case management services(including a percentage towards payroll) to support participants' transition into stable housing.

Emergency Shelter (Transitional Housing):  
Maximum assistance per person: \$950 (up to 2 months of assistance - longer based on a case by case)  
Number of individuals to be served: 50  
Total Spend \$95,000  
Emergency shelter assistance in the form of transitional housing will be provided to eligible individuals for a maximum duration of 2 months. This assistance will cover the costs associated with shelter accommodations, supportive services, and case management to help individuals move towards stable housing. The ESG funding will be allocated to cover the costs associated with rapid rehousing for 9 households and emergency shelter assistance for 25 individuals, ensuring that participants have access to safe and secure housing options and the necessary support services to facilitate their journey towards self-sufficiency and long-term housing stability.

**DUNS Number:** 9141765377



**GARLAND**  
**CITY COUNCIL STAFF REPORT**

**City Council Work Session**

5.

**Meeting Date:** 05/06/2024  
**Title:** 2019 Bond Program - Status Update  
**Submitted By:** Laura Dunn, Capital Project Management Director  
**Strategic Focus Area:** Growing Economic Base  
Commercially Thriving Downtown  
Well-Maintained City Infrastructure  
Arts, and Events  
Safe Community  
Vibrant Neighborhoods and  
Commercial Centers  
Reliable, Cost Efficient Utility  
Services  
Customer-Focused City Services  
Sound Governance and Finances

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**Issue/Summary**

Staff will brief Council on progress to date in implementing the 2019 Bond Program. Recent accomplishments include several projects achieving a substantially complete status: Watson Park, Gatewood Pavilion, Hollabaugh Recreation Center, Reality Based Training Facility, Range Improvements, Downtown Streetscapes, and the Street Department Facility. Several other projects are preparing to advance to the bidding phase or are currently in the bidding process, including: Surf & Swim, Garland Avenue Underpass Trail, Naaman School Road, Fire Station 1, Montclair Drainage Improvements, and the Bottlenecks Improvement Program (design Package 2 and Package 3). Fire Station 6 is anticipated to open this summer and Fire Station 7 is at the conceptual design phase. Roadway projects are also progressing with construction underway on Holford Road Segment A, Naaman School Road is preparing for bidding, and the design of Shiloh Road (Kingsley to Miller) is 60% complete. Central Library and West Garland Libraries are under construction with opening anticipated early 2025, while design for modernizations at North and South Branch Libraries is underway.

The presentation is an abbreviated update on key projects currently underway. Staff is also providing a handout summarizing the current milestone status for all projects.

**Background**

In May 2019, voters considered and approved \$423.7M in General Obligation (GO) Bonds spanning 8 propositions to fund various public improvement projects. The Project Management Office is currently managing the majority of the projects. In year five of implementation, approximately 70% of selected projects have been completed with 30% in progress.

**Consideration / Recommendation**

For informational purposes only.

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**Attachments**

Milestone Status by Project - April 2024  
2019 Bond Program Update - Presentation

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# 2019 Bond Program

Status as of April 2024

Project / Program Name	Project Phase									Notes / Next Milestone	
	Scheduled/Pre-Design	Design Consultant Selection	Schematic Design (30%)	Design Development (60%)	Construction Documents (90%)	Bidding for Construction	Construction Underway	Substantial Completion / Move-In	Project Closeout		Program (Ongoing/On-Demand)
<b>Proposition A -- Streets and Transportation</b>											
Holford Road (PGBT to City Limits) - Segment A	✓	✓	✓	✓	✓	✓	█				
Holford Road (Naaman Forest Blvd. to PGBT) - Segment B	✓	✓	✓	✓	█						
Holford Road (Arapaho to Naaman Forest) - Segment C	✓	✓	█								
Shiloh Road (Kingsley to Miller)	✓	✓	✓	✓	█						
Naaman School Road (Brand to SH78)	✓	✓	✓	✓	█						Franchise utility relocations underway
<b>Bottleneck Improvements Program</b>											
Broadway Blvd @ IH30 - Pkg. 1	✓	✓	✓	✓	✓	✓	█				
Garland Ave @ SH190 - Pkg. 1	✓	✓	✓	✓	✓	✓	✓	✓	█		
Campbell @ SH190 - Pkg. 1	✓	✓	✓	✓	✓	✓	✓	✓	█		
Forest @ Jupiter - Pkg. 1	✓	✓	✓	✓	✓	✓	█				Finalizing franchise utility relocations
Apollo/Spring Creek @ Garland Ave - Pkg. 2	✓	✓	✓	✓	█						
Buckingham @ Plano Rd. - Pkg. 2	✓	✓	✓	✓	█						
Arapaho @ Shiloh - Pkg. 3	✓	✓	✓	✓	█						
Buckingham @ Shiloh - Pkg. 3	✓	✓	✓	✓	█						
First @ Miller - Pkg. 3	✓	✓	✓	✓	█						
Belt Line @ Shiloh - Pkg. 3	✓	✓	✓	✓	█						
Garland Ave @Belt Line - Pkg. 3	✓	✓	✓	✓	█						
First Street @ Lavon/Main/AveB/AveD - Pkg. 4	✓	✓	✓	✓	█						Coordinating with Commercial Corridor Project
Downtown - Infrastructure, Square, Streetscapes	✓	✓	✓	✓	✓	✓	✓	█			Funded from multiple propositions: A, D
Commercial Corridor Revitalization	✓	✓	✓	✓	█						Coordinating with First Street Bottlenecks - Pkg 4
<b>Programs</b>											
Operational and Safety Improvements										█	
Traffic Signal Equipment Modernization										█	
Traffic Control System										█	
Emergency Services Signal Equipment										█	
New Sidewalk / ADA Route Program										█	
Sidewalk Participation Program										█	125+ constructed since February 2022
New Traffic Signal Installations										█	
Railroad Crossing Improvements										█	
Paving of Unimproved Alleys	✓	✓	✓	✓	✓	█					2 of the 13 const.; remaining to begin const. 23
<b>Proposition B -- Public Safety</b>											
Garland Police Property Room	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Fire Station No. 6	✓	✓	✓	✓	✓	✓	█				
Fire Station No. 1	✓	✓	✓	✓	█						
Fire Station No. 7	✓	✓	✓	█							
Range Improvements	✓	✓	✓	✓	✓	✓	✓	✓	█		
Reality Based Training Facility (Simunitions)	✓	✓	✓	✓	✓	✓	✓	✓	█		
Police Station Security Improvements										█	Perimeter fence construction complete
<b>Proposition C -- Drainage and Flooding</b>											
Country Club Park Estates Drainage Improvements	✓	✓	✓	✓	█						
Montclair No. 2 and No. 3 Drainage Improvements	✓	✓	✓	✓	█						
Saturn Springs Estates Drainage Improvements	✓	✓	█								
<b>Programs</b>											
Drainage Improvements (prior to street replacement)										█	
Drainage Participation Program										█	
Local Flooding Program										█	
Flood-Prone Properties Fund										█	FEMA decision is anticipated in Aug. 2024



# 2019 Bond Program

Status as of April 2024

Project / Program Name	Project Phase									Program (Ongoing/On-Demand)	Notes / Next Milestone
	Scheduled/Pre-Design	Design Consultant Selection	Schematic Design (30%)	Design Development (60%)	Construction Documents (90%)	Bidding for Construction	Construction Underway	Substantial Completion / Move-In	Project Closeout		
<b>Proposition D -- Parks and Recreation</b>											
Audubon Recreation Center	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Holford Recreation Center and Aquatic Facility	✓	✓	✓	✓	✓	✓	█				
Hollabaugh Recreation Center	✓	✓	✓	✓	✓	✓	✓	█			
Garland Senior Activity Center	✓	✓	✓	█							
Sports Field Lighting at Winters Park Soccer	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Rick Oden Park Improvements	✓	✓	✓	✓	✓	✓	✓	✓	█		
Surf & Swim Regional Aquatic Facility	✓	✓	✓	✓	✓	█					
Embree Park Splash Pad & Restroom	✓	✓	✓	✓	✓	✓	✓	✓	█		
<b>Playground Replacement Program</b>											
Bob Hall Park Playground	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Lou Huff Park Playground	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Douglas Park Playground	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Oaks Branch Greenbelt Park Playground	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Duck Creek Greenbelt Park Playground	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Dorfman Park Playground	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Harold Bisby Park Playground	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Grissom Park Playground	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Edward White Park Playground	✓	✓	✓	✓	✓	✓	✓	✓	✓		
John Cullom Park Playground	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Independence Park Playground	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Peavy Park Playground	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Alamo Park Playground	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Meadowcreek Branch Park Playground	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Betsy Ross Park Playground	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Winters Softball Complex Playground	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Armstrong Park Playground	✓	✓	✓	✓	✓	✓	✓	✓	█		
M.G. (Jerry) Carter, Sr. Softball Complex Playground	✓	✓	✓	✓	✓	✓	✓	✓	█		
Woodland Park Playground	✓	✓	✓	✓	✓	✓	✓	✓	█		
Spring Creek Greenbelt - Fred E. Harris Section Playground	✓	✓	✓	✓	✓	✓	✓	✓	█		
Tinsley Park Playground	✓	✓	✓	✓	✓	✓	✓	✓	█		
Yarborough Park Playground	✓	✓	✓	✓	✓	✓	✓	✓	█		
Montgomery Park Playground (Playground and more)	✓	✓	✓	✓	✓	✓	✓	✓	█		
Watson Park Improvements (Playground, Splash Pad, and more)	✓	✓	✓	✓	✓	✓	✓	✓	█		
Lon Wynne Park Improvements (Playground, Splash Pad, and more)	✓	✓	✓	✓	✓	✓	✓	✓	█		
<b>Trail Development Program</b>											
Duck Creek Central Trail - Segment 3 (Miller to Avenue F)	✓	✓	✓	█							
Bisby Transmission Trail	✓	✓	✓	✓	✓	✓	✓	✓	█		
Garland Avenue Underpass Trail	✓	✓	✓	✓	█						
Naaman Forest Connection Trail	✓	✓	✓	█							
Duck Creek Audubon Trail	✓	✓	█								
<b>Sports Field / Parks Renovation</b>											
Audubon Park Restroom	✓	✓	✓	✓	✓	✓	✓	✓	█		
Bradfield Park Concessions/Restroom	✓	✓	✓	✓	✓	✓	✓	✓	█		
Holford Park Concessions/Restroom	✓	✓	✓	✓	✓	✓	✓	✓	█		
Central Park Concessions/Restroom (2 Buildings)	✓	✓	✓	✓	✓	✓	✓	✓	█		
Shade Structures (Bradfield, Carter, Central, Groves, Holford)	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Central Park Baseball & Football Lighting	✓	✓	✓	✓	✓	✓	✓	✓	✓		



# 2019 Bond Program

Status as of April 2024

Project / Program Name	Project Phase										Program (Ongoing/On-Demand)	Notes / Next Milestone
	Scheduled/Pre-Design	Design Consultant Selection	Schematic Design (30%)	Design Development (60%)	Construction Documents (90%)	Bidding for Construction	Construction Underway	Substantial Completion / Move-In	Project Closeout			
<b>Park System Parking and Park Roads</b>												
Bill Cody Park	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Duck Creek O'Banion	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Central Park (Baseball, Granger Rec Center)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Embree Park	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Cullom Park	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Tinsley Park	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Duck Creek Greenbelt	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Gatewood Pavilion & Parking	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		2004 and 2019 Bond Programs
<b>Proposition E -- Libraries</b>												
West Garland Library	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Central Library	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
South Garland Branch Library	✓	✓	✓									
North Garland Branch Library	✓	✓	✓									
<b>Proposition F -- Economic Development</b>												
Economic Development and Redevelopment Programs											✓	
Neighborhood Vitality Program											✓	
Land Acquisition and Parcel Assemblage Program											✓	
<b>Proposition G -- Municipal Facilities</b>												
Street Department Facility	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		Phase 1 complete, Phase 2 underway
Transportation Operations & Maintenance Facility	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
<b>Proposition H -- Animal Shelter</b>												
Animal Shelter & Adoption Center	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		



# 2004 Bond Program

Status as of April 2024

Project / Program Name	Project Phase										Notes / Next Milestone
	Scheduled/Pre-Design	Design Consultant Selection	Schematic Design (30%)	Design Development (60%)	Construction Documents (90%)	Bidding for Construction	Construction Underway	Substantial Completion / Move-In	Project Closeout	Program (Ongoing/On-Demand)	
Hwy 66 Turn Lane (Tuckerville Park Entrance)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Gale Fields Recreation Center	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Granger Annex, Phase 2	✓	✓	✓	✓	✓	✓	✓	✓	✓	█	
Tuckerville Park Development, Phase 1 Tennis Complex	✓	✓	✓	✓	✓	✓	█				
Skating/Skateboard Facility	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Playground Improvements (2004 Bond)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
John Paul Jones Park	✓	✓	█								
Garland Heights/Freeman Drainage	✓	✓	█								H&H study: Final Report is expected in Q2 2024
Classic and Yale Drainage	✓	✓	█								Stream 2C% Downstream Study: Final Report is expected in Q3 2024
Meadowcreek Park Drainage	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Shady Lane Channel Reconstruction	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Miller Road - Saturn Road to Glenbrook Drive Drainage	✓	✓	✓	✓	✓	✓	█				
Bridge Rehabilitation, Group C	✓	✓	✓	✓	✓	✓	█				
Fifth Street Drainage Outfall - Miller Road to Avenue D, Phase B	✓	✓	✓	✓	█						Target Bid date: Q3 2024
Callejo Road - Botello Drive to Campbell Road	✓	✓	✓	✓	✓	█					CC Construction Award on March 19, 2024
Chaha Road - IH 30 to Lake Ray Hubbard Parkway	✓	✓	✓	✓	✓	✓	█				
Shiloh Road - IH 635 to Kingsley	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Bobtown Road - Rowlett to Waterhouse	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	



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# 2019 Bond Program Update

City Council Work Session ▪ May 6, 2024





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# 2019 Bond Program



PROPOSITION A:  
**Streets**  
**\$122,250,000**



PROPOSITION B:  
**Public Safety**  
**\$51,350,000**



PROPOSITION C:  
**Storm Drainage**  
**\$47,350,000**



PROPOSITION D:  
**Parks and Recreation**  
**\$117,750,000**



PROPOSITION E:  
**Libraries**  
**\$21,000,000**



PROPOSITION F:  
**Economic Development**  
**\$46,000,000**



PROPOSITION G:  
**Municipal Facilities**  
**\$6,000,000**

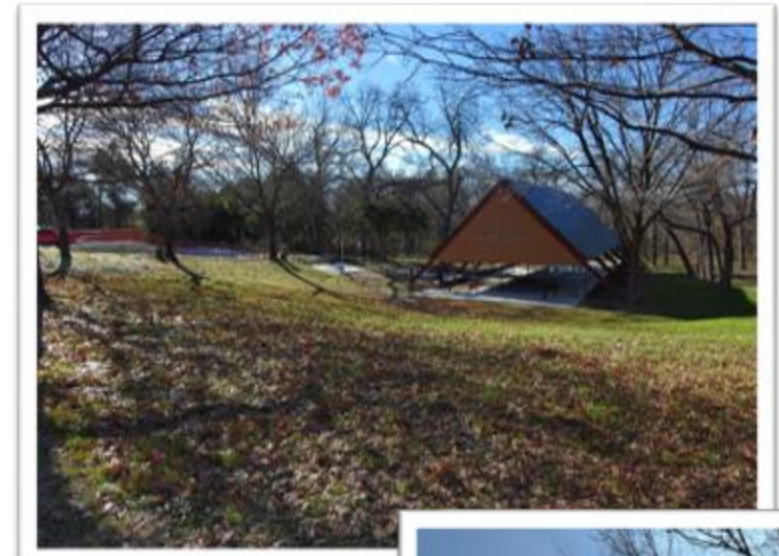


PROPOSITION H:  
**Animal Shelter**  
**\$12,000,000**

# Gatewood Pavilion and Parking Lot



- Renovations to include:
  - Pavilion improvements
  - Parking lot
  - Accessible sidewalk connections and pathways
  - Permanent restroom building
- ✓ Construction – complete
- Open for use!



# Upcoming Ribbon-cuttings



- Celebrating the completion of:
  - ▶ Hollabaugh Recreation Center
  - ▶ Watson Park

- Saturday, May 11



You're invited to  
**Join the festivities for  
Build Garland Day**



Hollabaugh  
Recreation Center



Watson Park  
& Splash Pad

Join us as we celebrate a series of ribbon-cuttings!

## Saturday, May 11

9 a.m. Hollabaugh Recreation Center  
3925 W. Walnut St.

10 a.m. Watson Park & Splash Pad  
1100 N. Yale Drive

Questions? Contact [BuildGarland@GarlandTX.gov](mailto:BuildGarland@GarlandTX.gov).



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# Downtown Streetscapes



✓ Construction – complete



Construction progress photos



Award – Best Real Estate Deal  
for Community Impact

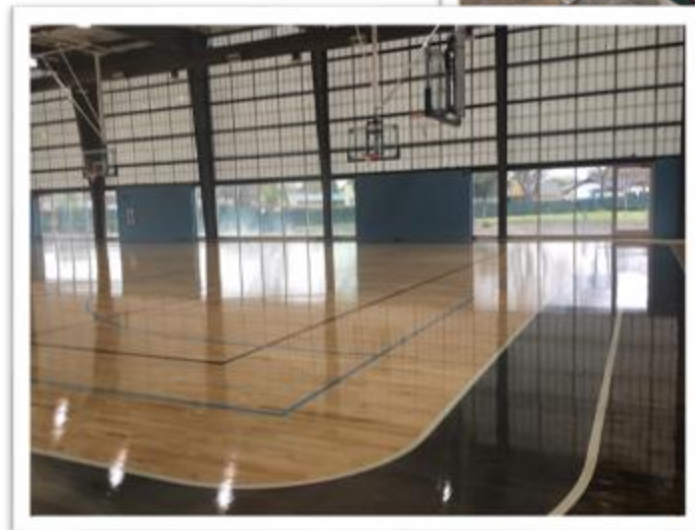
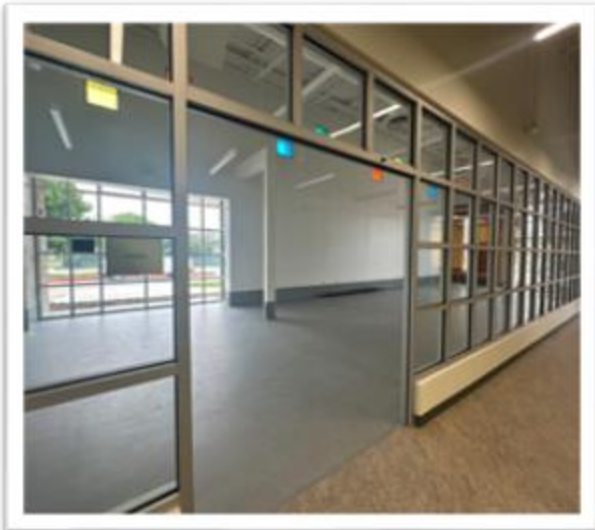


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# Hollabaugh Recreation Facility



- ✓ Construction – complete
- Ribbon-cutting on May 11
- Parking lot lighting, irrigation, and landscaping – underway



Construction progress photos



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# Watson Park



- ✓ Construction – complete
- Ribbon-cutting – May 11
- Partnership with Texas Parks & Wildlife
- Amenities include:
  - Playground
  - Splash pad
  - Basketball court resurfaced
  - Soccer field improvements
  - Permanent restroom building
  - Parking
  - Futsal court with shade\*



# Reality Based Training Facility & Shooting Range



- ✓ Construction – complete
- Reality Based Training Facility – upcoming VIP tour



RBT - construction progress photo



RBT - construction progress photo



Range - construction progress photo



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# Police Headquarters



- ✓ Perimeter Fence – construction complete
- Interior remodel
  - ✓ Design – complete
  - Impacted by locker room project
  - Bidding for Construction – anticipated May 2024

Perimeter Fence  
pre-construction



Perimeter  
Fence –  
construction  
progress  
photo





# Storm Drainage Improvements



## Country Club Park Estates

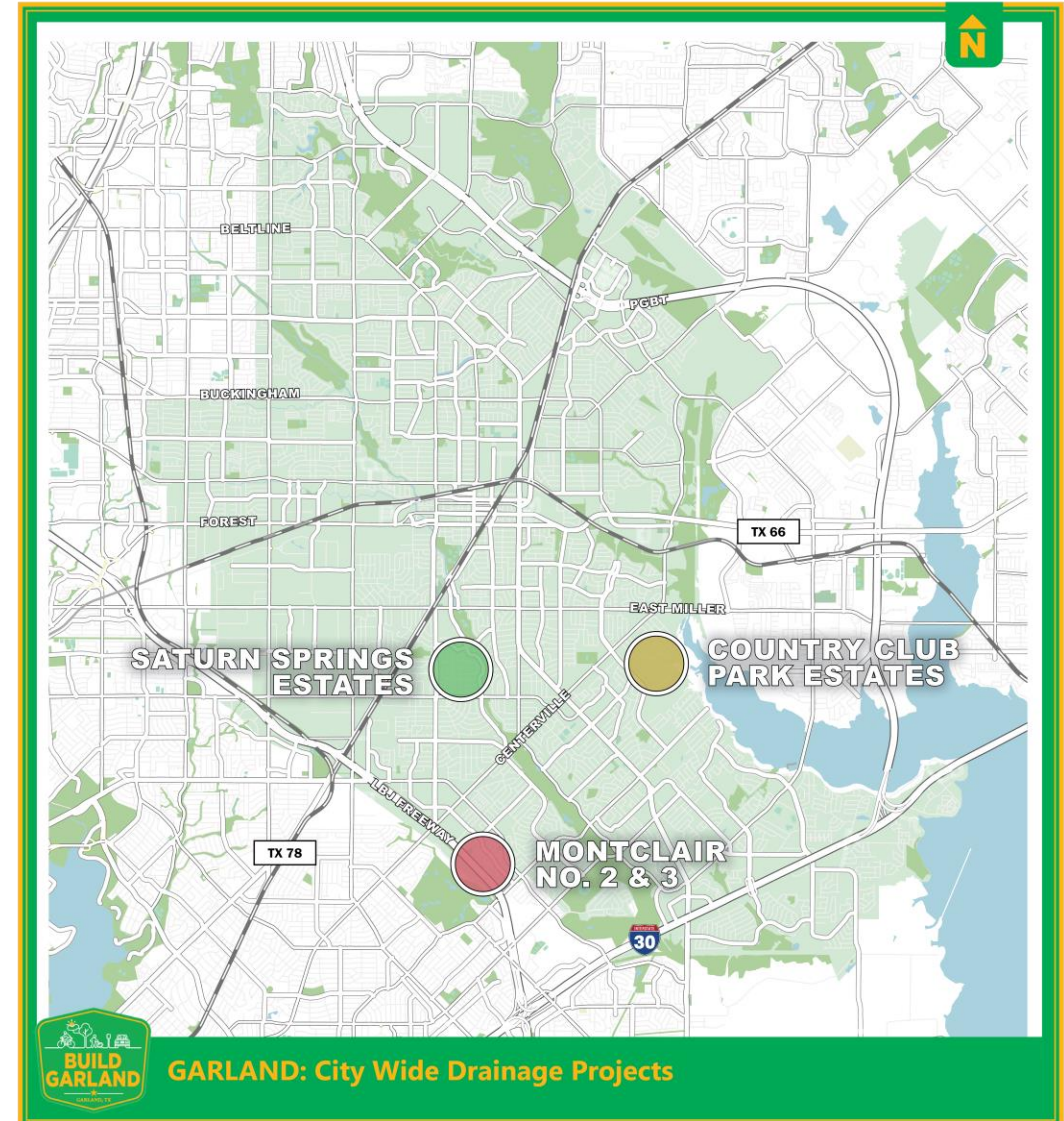
- ✓ 60% design submittal – complete
- 90% design submittal – underway
- Construction – anticipated to start Spring 2025

## Montclair No. 2 and No. 3

- ✓ Final design – complete
- Bidding for Construction – anticipated May 2024
- Construction – anticipated to start Fall 2024

## Saturn Springs Estates

- ✓ 30% design submittal – complete
- 60% design submittal – paused
- Neighborhood meeting – April 30

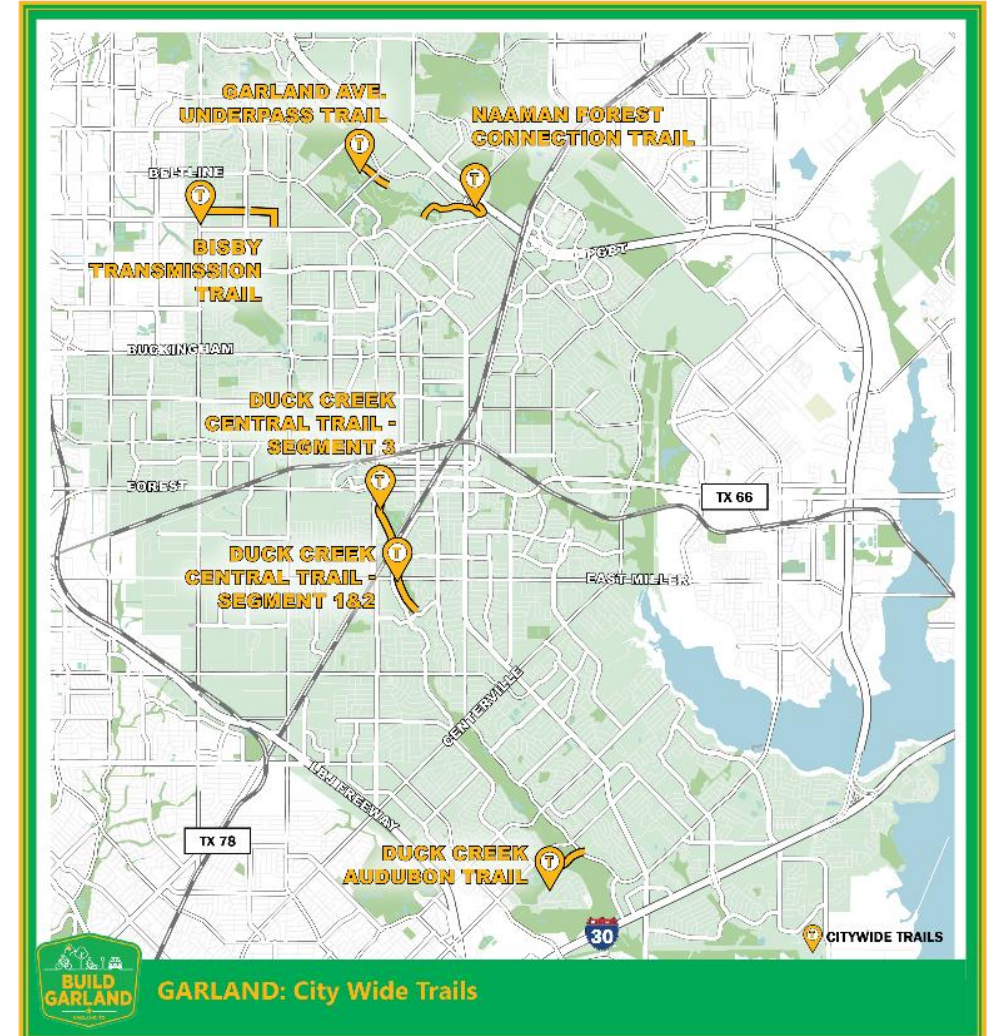




# Trail Development Program



- ✓ Bisby Transmission Trail – Complete
- Duck Creek Central Trail
  - ✓ Segment 1 (Phase 1 of Rick Oden) – Complete
  - ✓ Segment 2 (Phase 2 of Rick Oden) – Complete
  - Segment 3 (Miller to Avenue F) – Design underway
- Garland Avenue Underpass Trail – Design underway
  - ✓ 90% design – complete
  - Final design – underway
  - Construction – anticipated to start Fall 2024
- Duck Creek Audubon Trail
  - 30% Design – underway
- Naaman Forest Trail Connection
  - ✓ 30% Design – complete
  - 60% Design – underway



Trail Development Program Project Map

# Bottleneck Improvements Program



## Package 1

- ✓ Design – complete
- ✓ Bidding for Construction – complete
- Construction – underway, completion anticipated Fall 2024

## Package 2

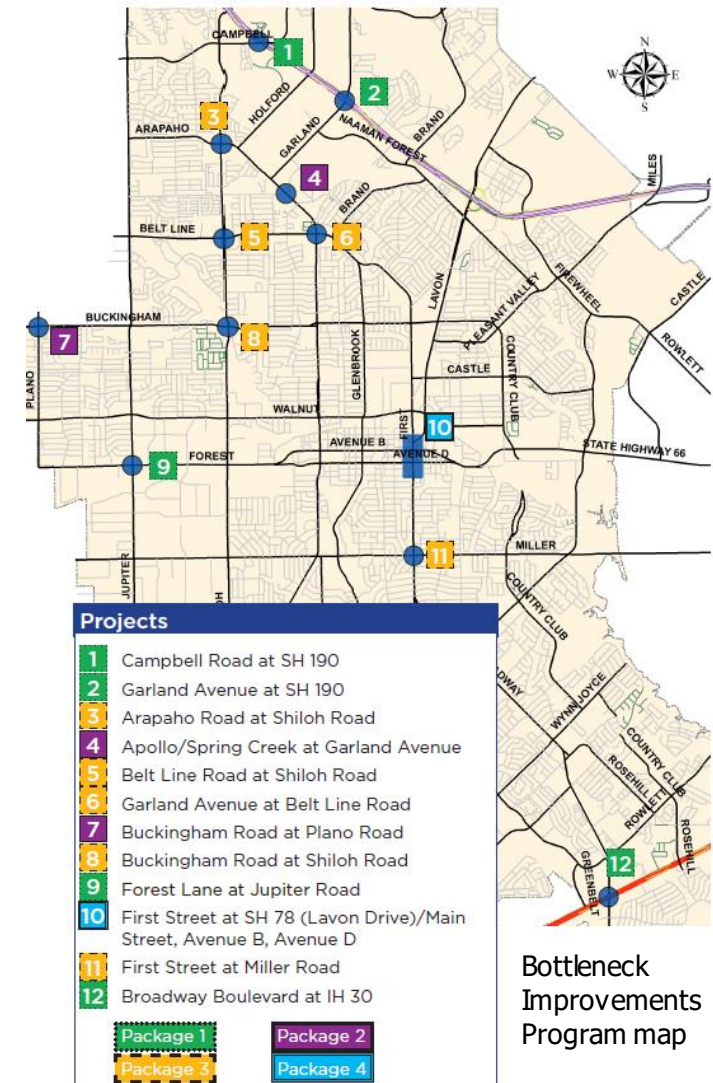
- ✓ Design – complete
- ✓ R.O.W. acquisition – complete
- Franchise utility relocations – underway
- Bidding for Construction – anticipated May 2024

## Package 3

- ✓ Design – complete
- ✓ R.O.W. acquisition – complete
- Franchise utility relocations – underway
- Bidding for Construction – anticipated June 2024

## Package 4

- ✓ 60% design submittal – complete
- 90% design submittal – underway
- Coordinating with Commercial Corridor Revitalization project



Bottleneck Improvements Program map

# Bottleneck Improvements Program – Package 1



Intersection of  
Campbell Road  
at SH190

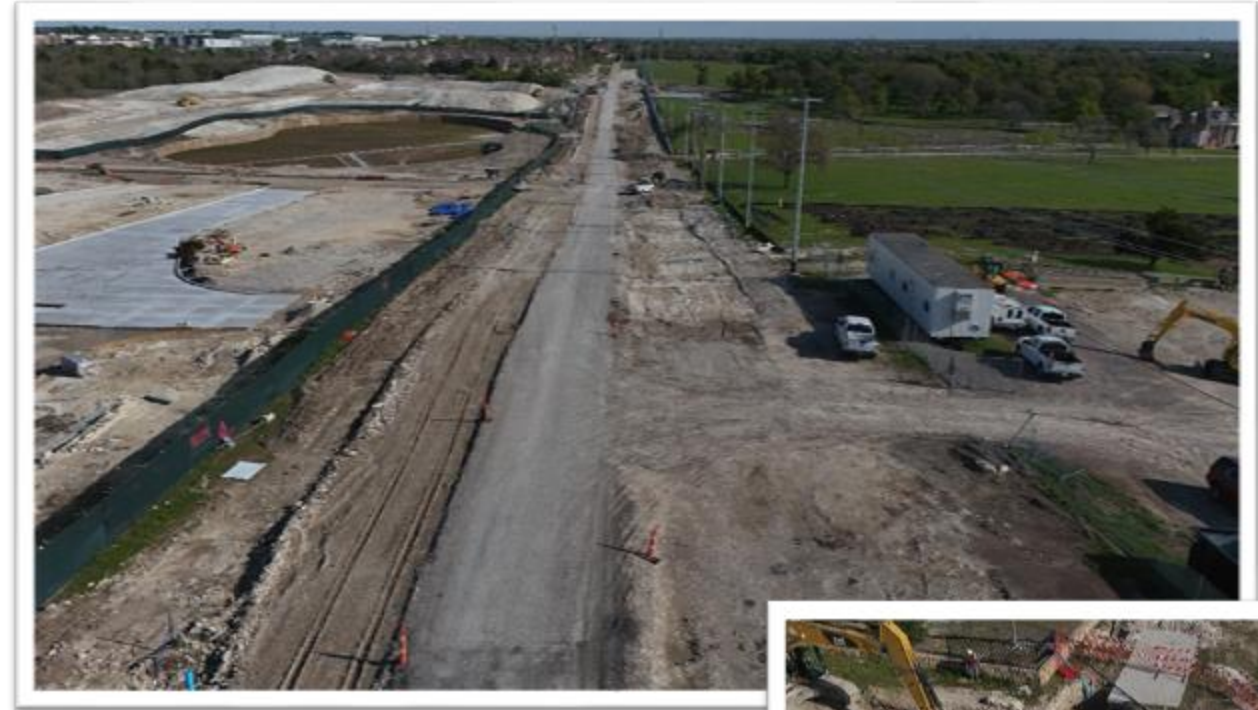
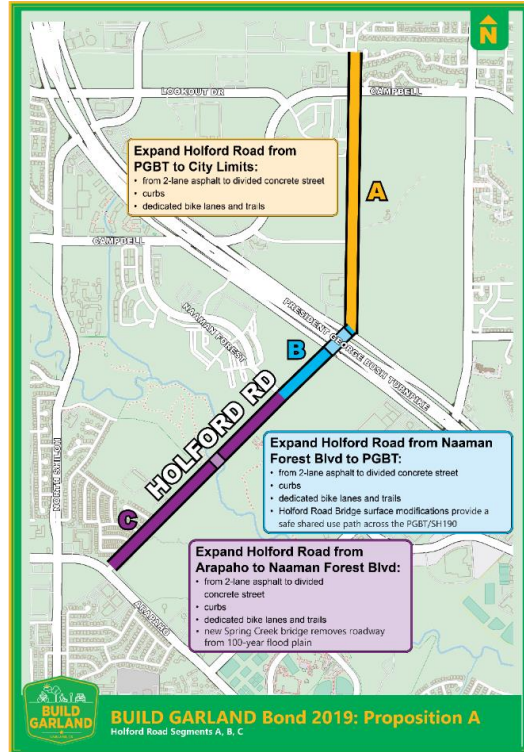


Intersection of  
Forest and  
Jupiter





# Holford Road – Segment A



- Construction – underway
- Completion – anticipated Summer 2025



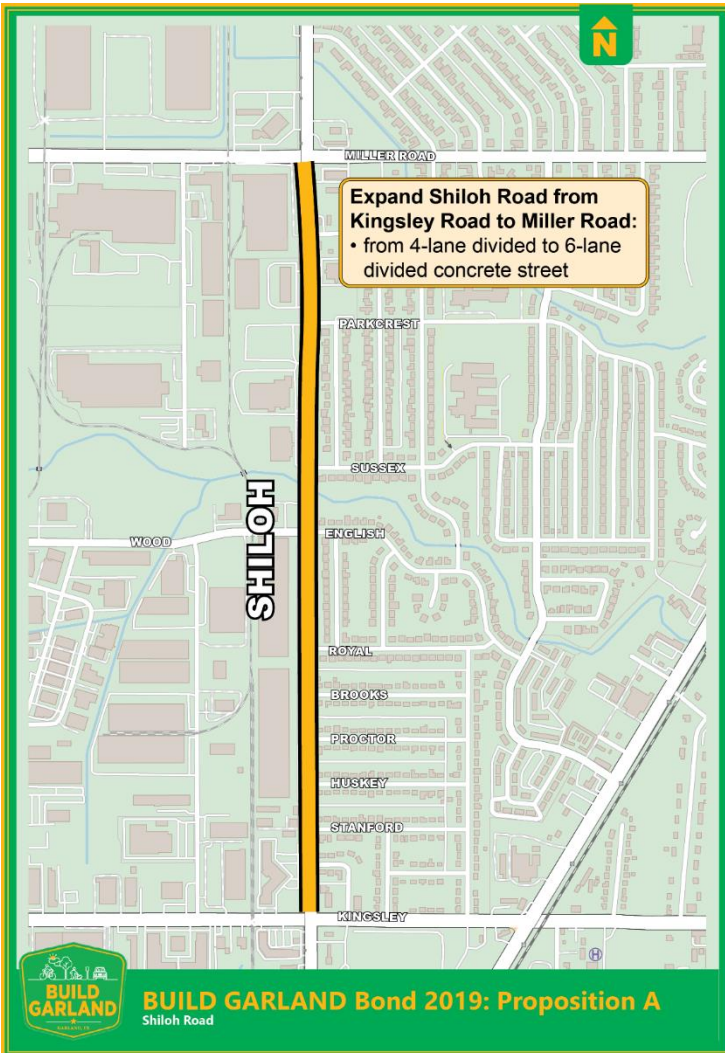
# Naaman School Road



- ✓ Design – complete
- Franchise utility relocations – underway
- Permitting and agreements – underway
- Bidding for Construction – anticipated May 2024
- Construction – anticipated to start Fall 2024



# Shiloh Road (Kingsley to Miller)



- ✓ Public input / comment solicitation – complete
- ✓ TxDOT approval of alignment
- 60% design submittal – underway
- Right-of-way acquisition – initiating



# Fire Stations



## Fire Station 6

- Construction – underway
- Completion – anticipated Summer 2024

## Fire Station 7

- ✓ 30% design submittal – complete
- Design development – underway

## Fire Station 1

- ✓ 90% design submittal – complete
- Bidding for construction – anticipated June 2024







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# Fire Station 6



Conceptual rendering



Construction progress photos



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# Fire Station 7



- ✓ Design contract awarded
- ✓ Schematic design phase (30%) – complete
- Design development phase (60%) – underway



Conceptual rendering



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# Central Library



- Construction – underway
- Construction completion – anticipated late 2024
- Grand Opening – anticipated early 2025



Conceptual rendering





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# West Garland Library



- Construction – underway
- Construction completion – anticipated late 2024
- Grand Opening – anticipated early 2025



Conceptual design rendering

Construction progress photos

# North and South Garland Libraries



- Scope: interior modernizations and upgrades
- ✓ Initial assessment and programming studies completed
- Design initiation – Summer 2024

North Garland Library



South Garland Library





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# Street Department Facility



- ✓ New building – construction complete
- ✓ Former building – demolition complete
- Parking lot construction – underway, anticipated completion Summer 2024
- Open House – Summer 2024



Demolition progress photos of former facility



Construction progress photo of new facility

# Holford Recreation Center & Neighborhood Aquatics Center

- Construction – underway
- Opening – anticipated mid-2025





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# Surf & Swim



- Bidding for construction – underway
- Construction – anticipated to start Summer 2024
- Opening – anticipated Summer 2026





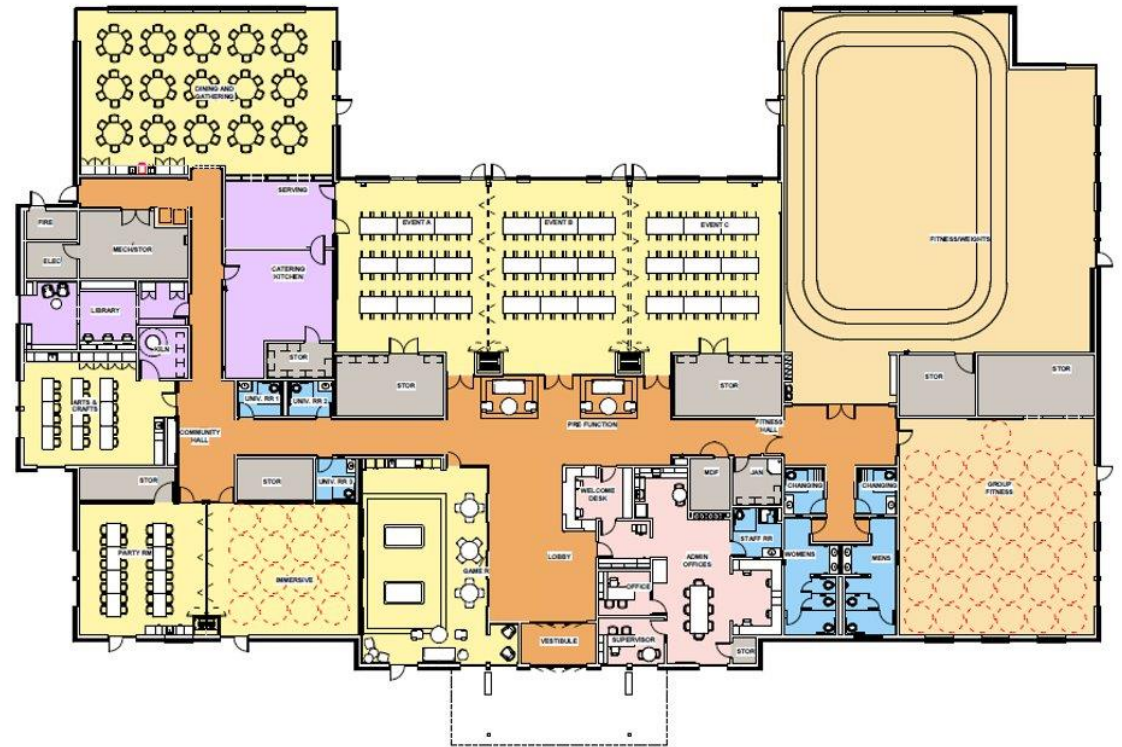


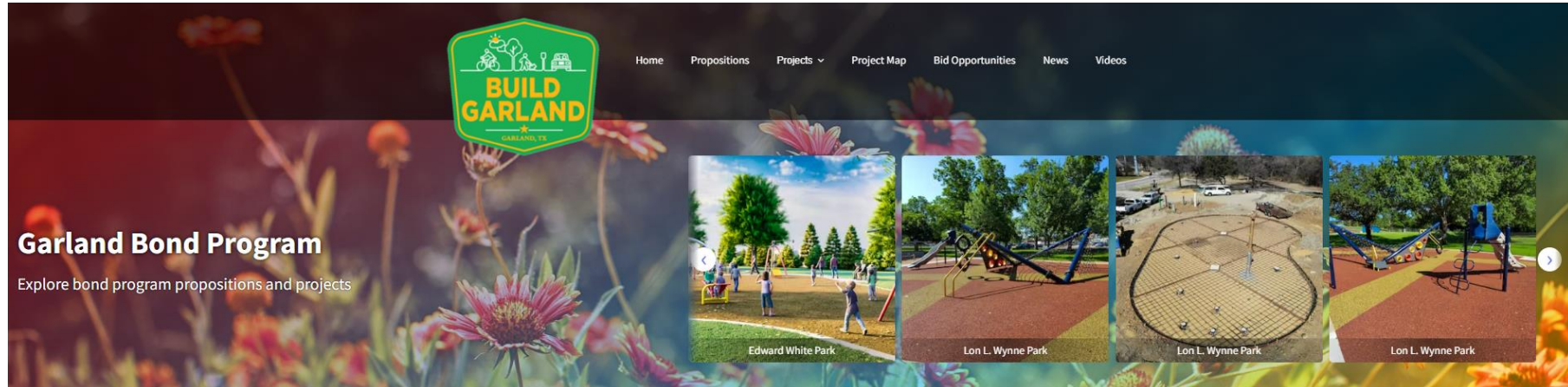
**GARLAND**  
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# Garland Senior Activity Center




- ✓ Schematic design phase (30%) – completed
- Design development phase (60%) – underway
- Construction documents phase (90%) – completion anticipated Fall 2024
- Construction – anticipated to start Spring 2025





**Garland Bond Program**  
Explore bond program propositions and projects

Home Propositions Projects Project Map Bid Opportunities News Videos



Edward White Park

Lon L. Wynne Park

Lon L. Wynne Park

Lon L. Wynne Park

## Propositions

Select a proposition to explore its projects and details



 <p>Proposition G: <b>Municipal Facilities</b> \$6,000,000 4 Projects</p>	 <p>Proposition H: <b>Animal Shelter</b> \$12,000,000 2 Projects</p>	 <p>Proposition A: <b>Streets &amp; Transportation</b> \$122,250,000 22 Projects</p>	 <p>Proposition B: <b>Public Safety</b> \$51,350,000 14 Projects</p>	 <p>Proposition: <b>Public Safety</b> \$51,350,000 14 Projects</p>
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# Questions?

**Laura Dunn, PMP**

*Capital Project Management Director*

*Project Management Office*





**GARLAND**  
**CITY COUNCIL STAFF REPORT**

**City Council Work Session**

**6.**

**Meeting Date:** 05/06/2024  
**Title:** Review of the 2024 Wildflower Pilot Program  
**Submitted By:** Matthew Grubisich, Parks Director  
**Strategic Focus Area:** Well-Maintained City Infrastructure  
Safe Community  
Vibrant Neighborhoods and  
Commercial Centers

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**Issue/Summary**

Parks will present an update on the Wildflower Program funded by the FY2023/2024 Budget.

**Background**

Council has requested an update on the status of the Wildflower program at a future Work Session. The following report is intended to respond to that request.

**Consideration / Recommendation**

No Recommendation or Consideration is needed.

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**Attachments**

Wildflower Update Presentation

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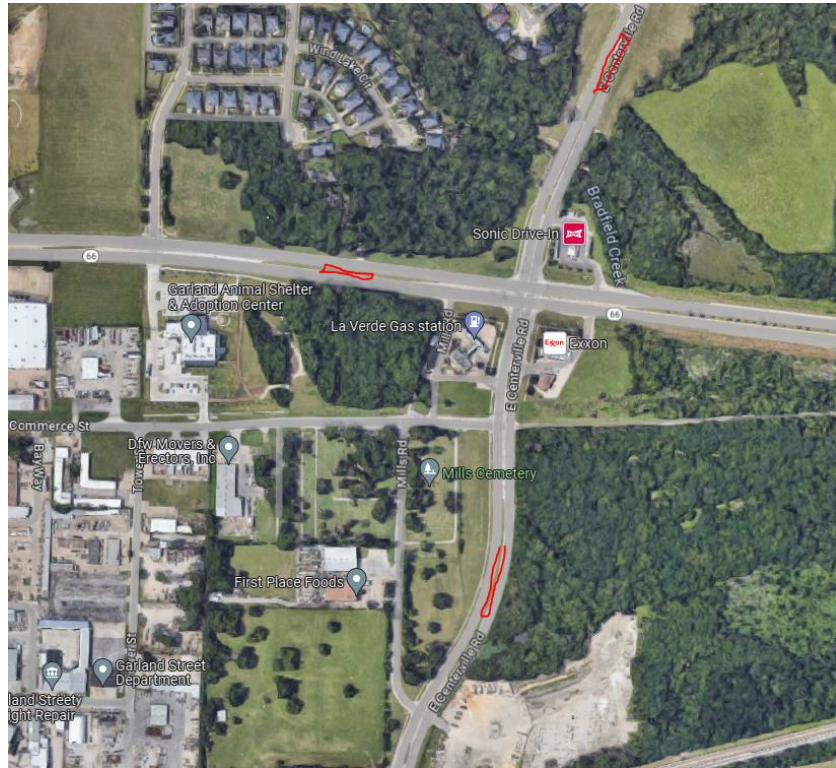
# Wildflower Update





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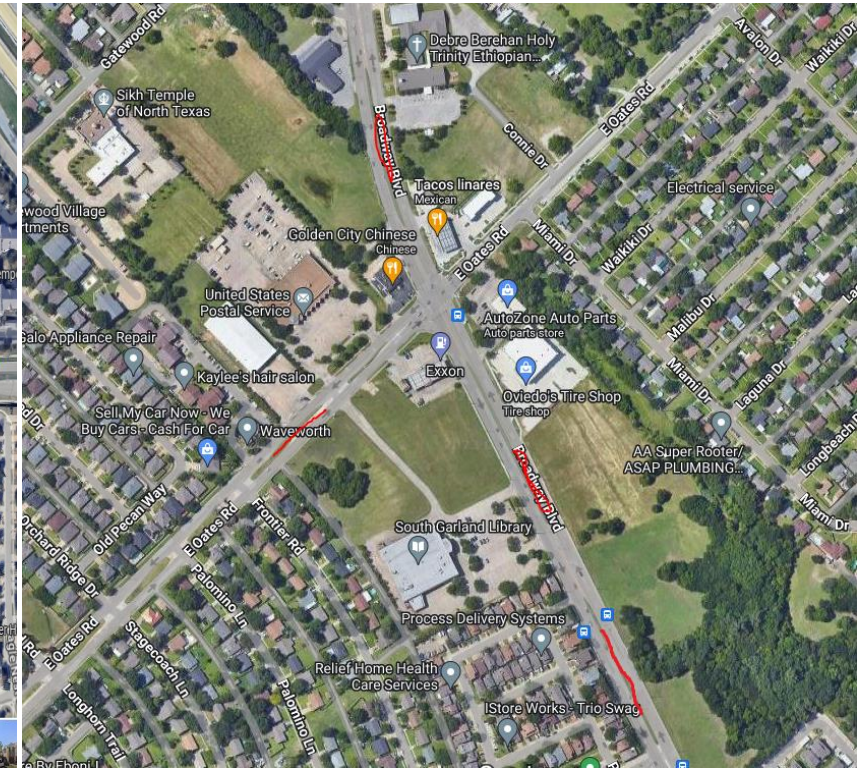
### Centerville & 66



### Shiloh & Campbell



### Broadway & Oates





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- Planted End of October
- Used a Silt Seeder
- Planted at a rate of 2-lbs per acre
- Planted roughly 6 acres
- Will mow late May after flowers have gone to seed.





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- Black-Eyed Susan
- Cutleaf Daisy
- Indian Blanket
- Plains Coreopsis
- Purple Prairie Clover
- Bluebonnet
- Golden-Wave
- Lanceleaf coreopsis
- Prairie Coneflower
- Texas Yellow Start
- Bush Sunflower
- Greenthread
- Lemon Mint
- Purple Coneflower
- Clasping Coneflower
- Huisache Daisy
- Mexican Hat
- Purple Coneflower Narrow Leaf
- Winecup

## ***TX-OK Native Roadside Mix***

Item: # 1810

**6" - 3 FT HEIGHT, ANNUAL, PERENNIAL, BLOOMS MAR - NOV**

SOIL TYPE				SOIL MOISTURE	SUNLIGHT			
Sand	Loam	Clay	Caliche		Full	Partial	Dappled	Shade
✓	✓	✓	✓	Dry Soil				
				Medium Soil Moisture	✓	✓	✓	
				Moist Soil				



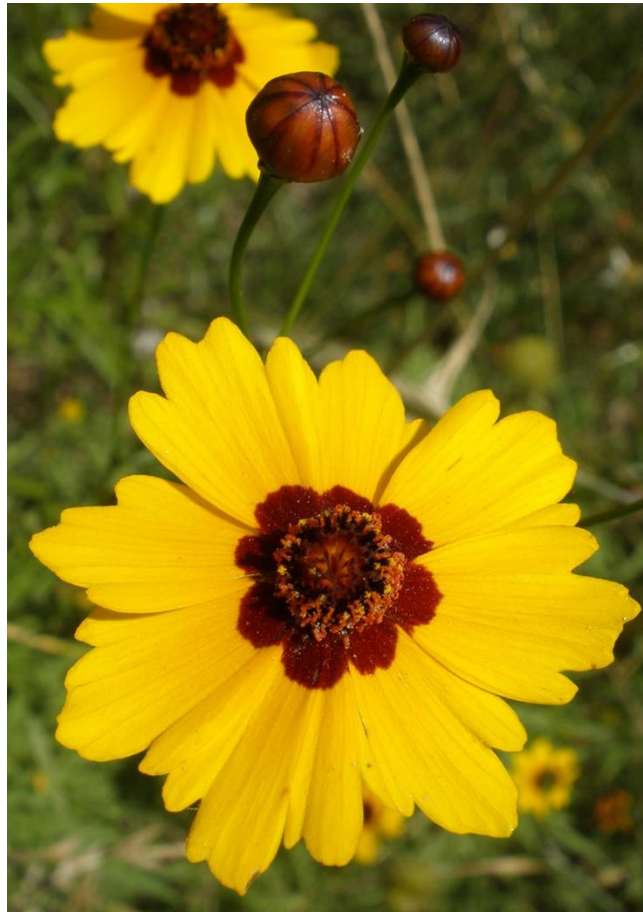


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Cutleaf Daisy



Plains Coreopsis



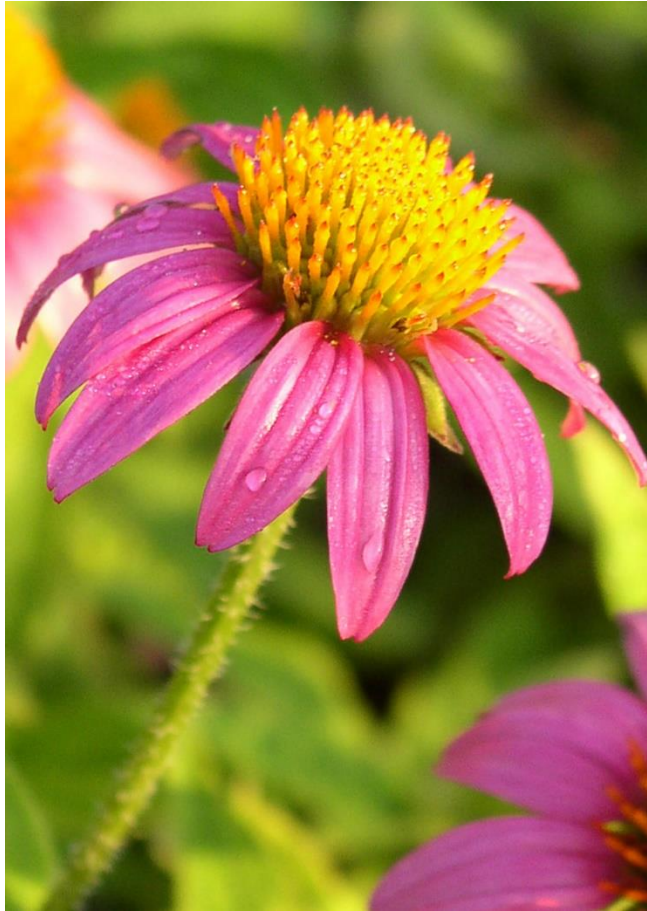
Purple Prairie Clover



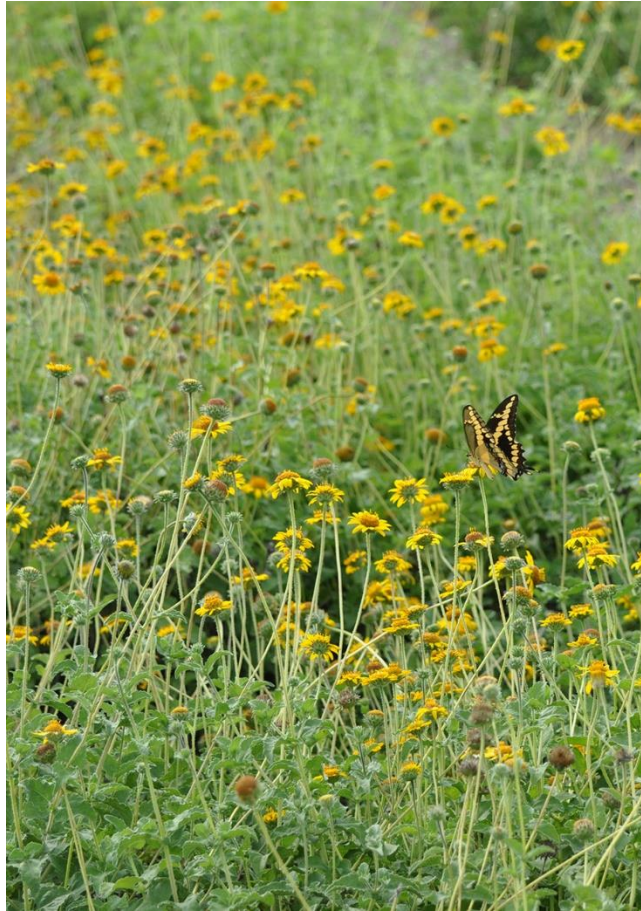


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Purple Coneflower

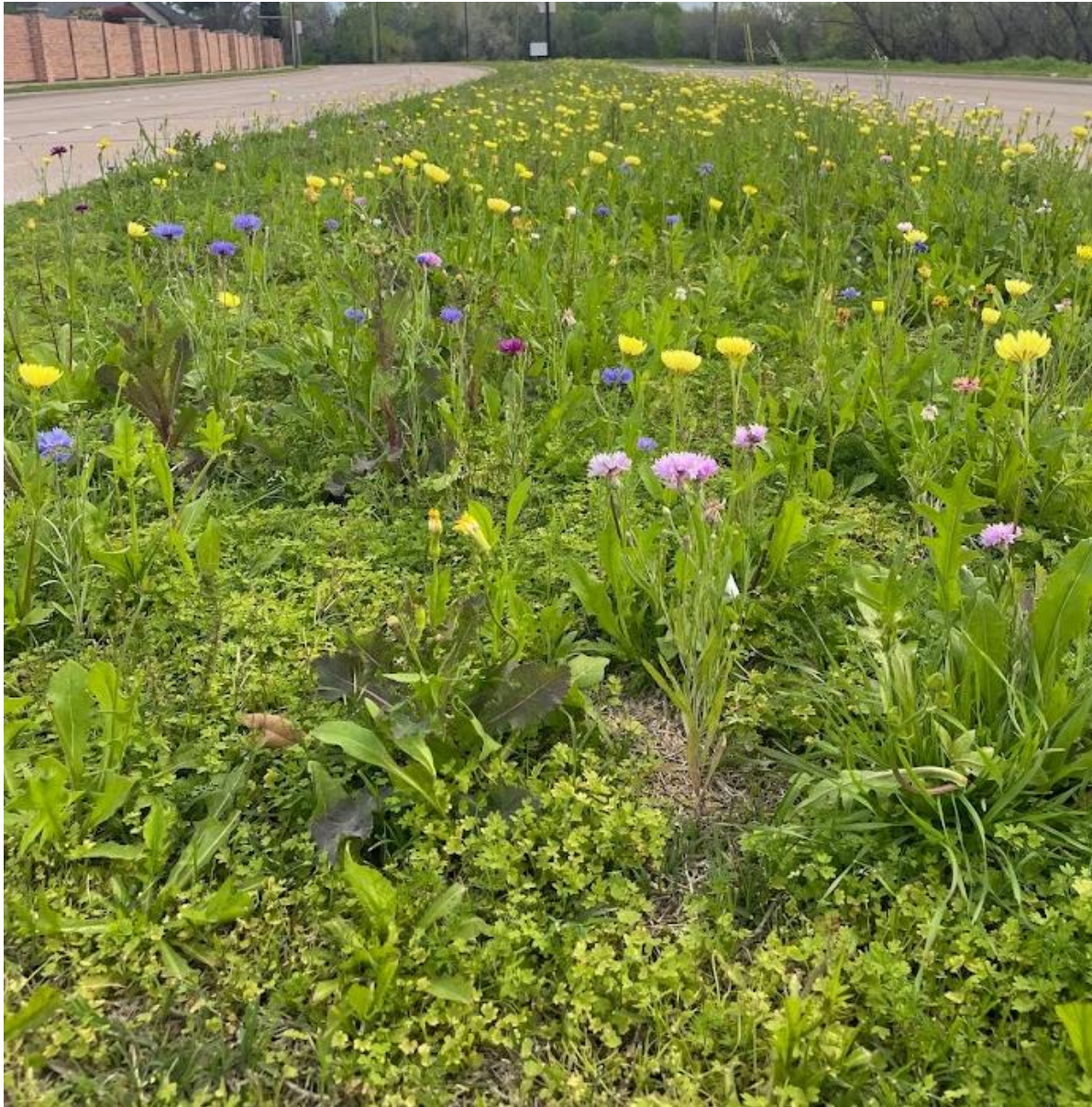


Bush Sunflower



Winecup













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# Native Trail Mix

Item: # 1811

**6" - 6 FT HEIGHT, ANNUAL, PERENNIAL, BLOOMS FEB - DEC**

SOIL TYPE				SOIL MOISTURE	SUNLIGHT			
Sand	Loam	Clay	Caliche		Full	Partial	Dappled	Shade
✓	✓	✓	✓	Medium Soil Moisture	✓	✓		

## Next Steps

- Plant in September
- Use a different Mix
- Plant at a rate of 4-lbs per acre
- Going to renovate planting area and add organic matter to help with seed to soil contact.

- Black-Eyed Susan
- Lemon Mint
- Bluebonnet
- Mexican Hat
- Claspig Coneflower
- Plains Coreopsis
- Indian Blanket
- Prairie Coneflower



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Questions?





**GARLAND**  
**CITY COUNCIL STAFF REPORT**

**City Council Work Session**

7.

**Meeting Date:** 05/06/2024  
**Title:** Comprehensive Plan Update  
**Submitted By:** Angela Self, Comprehensive Planning Administrator  
**Strategic Focus Area:** Growing Economic Base  
Vibrant Neighborhoods and  
Commercial Centers

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**Issue/Summary**

Briefing on an Update to the Comprehensive Plan

**Background**

Comprehensive plans identify a community's aspirations and support consistent, strategic growth. They guide the delivery of services and infrastructure to promote coordinated investment in future neighborhoods, along community corridors, and within activity centers. An update to the current plan provides an opportunity to address demographic shifts, including population growth, to ensure development decisions remain responsive to community needs. Aging infrastructure emphasizes the need to confirm investments that support the City's growth and improve the quality of life for Garland residents.

In March 2012, the City adopted the Envision Garland Comprehensive Plan. The plan provided strategies for future growth and development decisions related to land use, economic development, housing and neighborhoods, transportation and infrastructure, and community design. It addressed the emerging challenge of build-out and the need to refocus revitalization and redevelopment. Catalyst areas encouraged new development and focused financial resources in areas with the greatest opportunity for improvement. Building blocks defined future neighborhoods and centers for activity and employment.

Verdunity, a Texas-based planning, engineering, and community engagement firm has been identified for a plan update. The proposed comprehensive plan update will provide a fiscally based guide for future growth and redevelopment, along with an implementation program supporting a resilient future. A key component of the firm's approach is the use of land use fiscal analysis to assist the City with understanding the relationship between development patterns, property tax revenues, and long-term infrastructure and service costs. A 20-month timeline is proposed for the project.

The plan update will explore land use, growth management, neighborhood context, and mobility and connectivity to establish a current baseline for decision-making. An extensive community engagement program will include a project website, surveys, virtual meetings, and in-person workshops. A Comprehensive Plan Advisory Committee is recommended as an essential component of the community engagement strategy to provide input and feedback at critical points throughout the planning process.

**Consideration / Recommendation**

1. An update to the Envision Garland Comprehensive Plan, adopted in 2012, provides an opportunity to address the impact of demographic shifts on future physical and economic growth to ensure development remains responsive to evolving community needs.
2. The proposed comprehensive plan update will provide a economically based guide for future growth and redevelopment, along with an implementation program applying land use fiscal analysis to assist the City with understanding the relationship between development patterns, property tax revenues, and long-term infrastructure and service costs.
3. Verdunity, a Texas-based planning, engineering, and community engagement firm has been identified for the plan update.

4. Comprehensive plans guide additional strategic planning efforts addressing infrastructure and quality of life investments, including water/wastewater, zoning and land use regulations, capital improvement plans, transportation plans, and housing plans. They establish data-driven strategies that align development decisions with the community's long-term vision.
5. Council approved an Unfunded Supplement Request amount of \$400,000 for FY 23-24 towards Comprehensive Planning. A FY 24-25 Strategy Priority Proposal will be requested to account for the additional funding needed for FY 24-25.
6. A scope of work is attached for the Council's consideration to initiate a Comprehensive Plan Update with the consultant firm Verdunity, per the attached proposal in the amount of \$567,575.00. Unless otherwise directed, the contract with Verdunity will be placed on the May 21, 2024 Regular City Council meeting agenda.

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**Attachments**

Verdunity Proposal Scope of Work  
Staff Presentation

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April 24, 2024

Angela Self, AICP  
Planning Administrator  
City of Garland, TX

**Reference: Proposal for Professional Consulting Services - Comprehensive Plan**

Ms. Self,

Thank you for selecting the Verdunity team to partner with you on your comprehensive plan! We are pleased to submit this scope and fee proposal for your consideration. This proposal is based on the preliminary scope provided by staff, a cursory review of existing plans, and our recent discussions with staff about your interests and priorities. We have worked collectively as a team to refine the scope and budget to align with your expectations as closely as possible without compromising the integrity of our process and deliverables. Details of our proposal are outlined below.

**PURPOSE AND NEED**

This is a critical time for Garland. After several decades of growth, the city is now transitioning to a focus on revitalization and retention. The vision, plans, and policies that have served Garland well during your growth phase must now be updated to prioritize maintenance, infill, and redevelopment. Existing infrastructure, buildings, and public spaces must be reimaged to provide the framework needed to attract and retain the next generations of businesses and residents. Most importantly, you cannot afford a plan that only partially acknowledges critical issues like housing diversity and affordability, escalating service and infrastructure costs, rapidly evolving market conditions, and resource constraints.

The City of Garland (CLIENT) has selected Verdunity's team to develop a fiscally based comprehensive plan and implementation program to proactively address these issues and guide growth and redevelopment in a manner that will keep Garland a vibrant, prosperous place for current and future generations. Verdunity is a Texas-based, award-winning consulting firm with innovative approaches we've developed to address challenges we've seen cities dealing with as they struggle to implement current plans. We are committed to helping you grow in a manner that is fiscally sustainable, inclusive, and resilient, and our implementation philosophy prioritizes making meaningful progress right now, with the resources you have.

**PROPOSED APPROACH**

Our approach is a hybrid between a strategic plan, a comp plan, and incremental action plan that leverages Verdunity's land use fiscal analysis process to align your vision, policies, budget, and actions with what your citizens are willing and able to pay for – now and in the future. Our land use fiscal assessment process will help city leaders and residents to better understand the relationship between growth and development patterns, property tax revenues, and long-term infrastructure and service costs – including understanding how to

generate additional tax revenue without having to raise the tax rate. This information can be used to inform future land use and zoning decisions, economic development and housing incentives, capital improvement programs, service delivery optimization efforts, grant applications, and more. Finally, our engagement activities and deliverables are intentionally crafted to ensure they are attractive and understandable by a broad audience.

In order to address all of the items outlined in the RFQ and our subsequent discussions, we are proposing a planning process that includes six phases and four organizational components (policy areas).

The six phases are:

- 1) Project Initiation, Management and Base (Ongoing) Engagement
- 2) Assess (Baseline Assessment, Community Identity, and Decision-Making Principles)
- 3) Explore (Land Use, Growth Management, and Neighborhood Context)
- 4) Organize (Strategy Development and Refinement)
- 5) Prioritize (Implementation Program and Draft Document)
- 6) Adopt and Implement (Final Plan, Adoption, and Project Closeout)

The plan framework will be refined with input throughout the process, but will generally be set up as follows:

- Introduction chapter to include:
  - Information on the plan's process and purpose
  - Community context
  - Economics of land use
  - Community identity and vision
  - Decision-making principles
- Three "organizational components" for the requested policy areas that include:
  - Land Use, Growth Management, and Development Character
  - Housing and Neighborhoods
  - Mobility and Connectivity
  - NOTE: Elements of economic development and placemaking will be integrated throughout the document
- Implementation Program

Engagement activities have been customized to align with staff direction. Base engagement efforts we believe are critical to our process include a project website with various input tools (online surveys, virtual meeting rooms, map/pin input, and ideas wall), one meeting per phase with the Comp Plan Advisory Committee (CPAC), and several multi-day trips to meet with decision makers, staff, businesses, and community members. Additional engagement activities have been presented as optional services that staff may decide to add based on the available budget. Our collective goal is to provide a thorough and diverse mix of engagement activities that will result in effective engagement and input from the community.

**A detailed outline of the scope and deliverables for Basic Services and Additional/Optional Services is included as Attachment A.**

### SCHEDULE AND WORKPLAN

The work outlined in the Scope of Services will be completed within **20 months** after receiving notice to proceed. Estimated times are as follows. **A detailed project workplan outlining tasks, deliverables, City responsibilities, and invoice amounts by month is included as Attachment B.**

Pre-Project Tasks & Contract Award	May 2024	
Ph 1 – Assess	4 months	June 2024 – Sept 2024 (Trip 1 late June/ early July)
Ph 2 – Explore	4 months	Oct 2024 – Jan 2025 (Trip 2 December)
Ph 3 – Organize	3 months	Feb 2025 – April 2025 (Trip 3 March 2025)
Ph 4 – Prioritize	5 months	May 2025 – Sept 2025 (Trip 4 June 2025)
Ph 5 – Adopt	4 months	Oct 2025 – Jan 2026 (Adoption mtgs Dec ‘25 – Jan ‘26)

### YOUR INVESTMENT

**We believe investing in quantifying and communicating the fiscal impacts of development decisions and developing a transparent, community-wide effort to align development and services with what residents are willing to pay is one of the most productive and high-returning investments a community can make.** With our process, community leaders will gain clarity about the relationships between development, revenue and costs and have tools to make more informed decisions. More importantly, the City could potentially save millions in infrastructure costs and incentives and increase revenues from current and future development without necessarily having to raise the tax rate.

**We are proposing to complete the work described in Basic Services for a total lump sum fee of \$545,575** broken out as shown in the table below. An additional amount of \$22,000 is requested to cover reimbursable expenses for travel, printing, and material production costs. A more detailed breakdown of the deliverables, checkpoints, and costs for each phase is included in **Attachment B.**

0. Project Management and Base Engagement	\$ 46,185
1. PH 1 – Assess	\$146,535
2. PH 2 – Explore	\$144,900
3. PH 3 – Organize	\$112,665
4. PH 4 – Prioritize	\$ 76,705
5. PH 5 – Adopt and Implement	\$ 18,585
<b>TOTAL BASIC SERVICES (LUMP SUM)</b>	<b>\$545,575</b>
<b>REIMBURSABLE EXPENSES (AT COST, NOT TO EXCEED)</b>	<b>\$ 22,000</b>
<b>TOTAL CONTRACT VALUE</b>	<b>\$567,575</b>

Invoices will be sent monthly based on completion of deliverables as outlined in Att B. Final payment will be due once deliverables, checkpoints and tasks for each month have been completed and submitted to the City. Progress reports will be submitted along with invoices via email summarizing work completed, work anticipated for the next month, and any critical items requiring staff assistance.



## TERMS OF ENGAGEMENT

This proposal is valid for a period of 45 days from the date of this proposal. This information was prepared specifically for the CLIENT and its designated representatives. It may not be provided to others without Verdunity's written permission. The proposed budget included in this proposal is contingent on both parties fulfilling their obligations as outlined in Attachment B. Should delays occur due to no fault of VERDUNITY or our team members, we reserve the right to request an amendment to extend the schedule and/or increase fees to account for the delays.

We understand the expectation is for this work to be completed using the City's standard Professional Services Agreement. We are currently reviewing this document and will provide any requested amendments by the end of this week.

If you have any questions about this proposal or would like to have a call to talk through the details, please give me a call at 214-425-6720 or email me at [kevin@verdunity.com](mailto:kevin@verdunity.com). We look forward to the opportunity to partner with you to craft a plan that is technically sound, that can be implemented with the resources you have today, and that will be both adaptable and lasting!

Respectfully Submitted,

**VERDUNITY, Inc.**

Texas Registered Engineering Firm F-13496

Founder & CEO

Attachment A – Scope of Services

Attachment B – Workplan (Schedule of Deliverables and Invoicing Plan)



**ATTACHMENT A – SCOPE OF SERVICES**  
**Comprehensive Plan**  
**City of Garland, Texas**

The scope of services for the project is detailed below. Specific deliverables and timing associated with each phase is outlined in Attachment B.

**BASIC SERVICES (LUMP SUM)**

**PRE-PROJECT ACTIVITIES, PROJECT MANAGEMENT AND BASE ENGAGEMENT**

**Primary Objective(s):** This phase covers pre-project activities required before the work can be started as well as ongoing project management and base engagement efforts that will run through the duration of the project. Costs are based on a project schedule of 18 months.

**Pre-Project Activities** – Verdunity’s (VU) Project Manager will coordinate with the City’s Project Manager to complete critical tasks that are required before the project work can officially start. Subtasks will include:

- Contract fully executed by both parties
- Provide insurance certificates with City’s required information
- Provide W9 and ACH payment information (if applicable) to City’s purchasing/finance department

**Data Request and Collection** - The project team will prepare a data request document and submit it to Staff along with a shared folder to load the information as it is collected.

- *In order to be efficient with consultant’s time (and respect the City’s budget, the project kickoff meeting will not be scheduled until the City provides the requested information (or confirmation that data is not available).*

**Comp Plan Advisory Committee (CPAC) Organization** – The City shall establish the CPAC membership as early as possible, but definitely prior to the scheduling of Trip 1. The CPAC shall include no more than 12 members with the goal of having a diverse group that represents a broad cross section of the community (age, race and ethnicity, interests, lifestyle, owner/renter/business representative, neighborhood/location, etc). In addition to bringing different perspectives to the committee, characteristics of ideal CPAC members include:

- Commit to attending CPAC meetings, which will occur roughly one per quarter.
- Interested and willing to commit time to develop a deeper understanding the planning process and context
- Comfortable engaging a broader network of their peers and neighbors to share what they learn and encourage others to participate in the process and provide input
- Willing to listen to others’ perspectives and input and engage in respectful dialogue with the project team, staff, and other CPAC members about challenges, opportunities, and recommendations



**Project Management** – VU’s Project Manager will coordinate tasks, deliverables, QC reviews, and invoicing on a monthly basis. Subtasks will include:

- Weekly coordination meetings with team members
- Subconsultant management and coordination
- Bi-weekly check-in calls with staff
- Review and update deliverables and internal work assignments (monthly)
- Prepare and submit monthly progress reports and invoices via email

**Base Engagement Updates** – CivicBrand (CB) will produce and share project updates via the project website. Routine monthly updates will include trip summaries and photos, links to engagement activities, the project timeline, upcoming events, and blog posts. VU to provide suggestions for content to CB via email, CB to draft posts, VU to review/approve prior to posting. Staff shall be responsible for distributing content to local media and posting updates and engagement questions on applicable social media channels, as well as collecting and consolidating feedback and sharing with the project team. Deliverables include:

- Monthly project website updates
- Blog posts to provide updates at key stages of the project, which shall include posts at the conclusion of each phase of the project (five) plus three additional posts (8 total).

## **PHASE 1 - PROJECT KICKOFF AND ASSESS (BASELINE ASSESSMENT, COMMUNITY IDENTITY, VISION, AND DECISION-MAKING PRINCIPLES)**

**Primary Objective(s):** This phase covers the initial setup and kickoff of the project along with initial assessment tasks. The project team will begin engaging the community in the planning process and orienting them to the project timeline and goals. The team will gather, review, and analyze data to assess existing conditions and summarize opportunities and challenges associated with various elements of the plan. Input will be synthesized into community assets, values, and aspirations, a vision story, and decision-making principles that will inform the remainder of the planning effort and implementation priorities.

- 1.1 Project Setup and Internal Kickoff** – VU will set up the project, organize data and documents, and hold an internal kickoff meeting to review the project plan.
- 1.2 Project Kickoff Meeting (Virtual/Zoom)** – Key team members from VU and subconsultants will participate in a kickoff video call with Staff to review the project scope, deliverables, timeline, and responsibilities. Details of data collection and initial engagement activities will be discussed, and a schedule for check-in calls will be established.
- 1.3 Project Branding and Communication Materials** – CB will coordinate with Staff and VU to develop branding materials to introduce and promote the project and to communicate with the community throughout the duration of the project. Printing,





- reproduction, and distribution of materials shall be handled by Staff. Materials will include:
- Logo
  - Style guide with fonts, colors, etc
  - QR code that will link to website page with information on the current phase and input activity
  - Design of print materials with QR code (cards, door hangers, signs, etc) that can be distributed throughout the community (up to 5 designs/materials). Printing to be done by City or reimbursed as pass-through expense.
  - Design of pop-up banners with QR code that can be used at events and moved around the community. Printing to be done by City or reimbursed as pass-through expense)
- 1.4 Project Website** – CB will coordinate with Staff and VU to set up and maintain a project website with hosting URL, content updates for duration of project, and one virtual City hall/meeting room. The website will include an auto-translate feature for multiple languages. Routine monthly updates will include trip summaries and photos, links to engagement activities, the project timeline, upcoming events, and blog posts. Phase-specific features will include some combination of surveys, interactive mapping exercises, preference and prioritization boards, ideas wall, and a budgeting priority tool.
- 1.5 Survey #1: Community Baseline Assessment (virtual)** – CB and VU will develop and run an online survey based off Quint Studer’s *Vibrant Community Blueprint* to get an initial baseline assessment of how the city is doing across ten categories which represent essential elements of a vibrant community.
- 1.6 Data Collection, Review, and Organization** – The team will review available data, existing plans and policies, and built conditions, organizing this information for use in existing condition assessments and identifying areas where further discussion/research is warranted.
- 1.7 TRIP 1: Community Kickoff Week** – VU Team will visit the community to participate in two days of kickoff discussions, activities, and on-site research to get to know the community. Subtasks will include:
- Trip preparation (Agendas, slides, maps, etc.)
  - Trip itinerary – to include time with staff, media, officials, CPAC, and the public. Meetings to be included:
    - Pop-ups at locations spread throughout the community (coffee shops, lunch and happy hour spots, public parks, etc)
    - Meetings with city staff leadership (in person)
    - Comprehensive Plan Advisory Committee (CPAC) Meeting 1 (in person) - As part of Trip 1, VU will prepare for and facilitate a meeting with CPAC to cover introductions and project overview, review CPAC role, and capture initial input.



- Joint Meeting w City Council and P&Z (in person) – VU will prepare for and facilitate a joint meeting with City Council and Planning & Zoning to cover introductions and project overview and capture initial input.
- Community event: “get to know you” activities
- Staff-led tour of the community
- Additional touring and photography of the community by the project team
- Copies of presentation slides and meeting materials will be provided at or immediately following events and uploaded to the project website.

**1.8 Assessment of Existing Conditions** - The project team will organize all data analysis and input received for the purposes of analysis and understanding of existing conditions for the plan. Items to be reviewed for incorporation into the plan development include:

- National Community Survey Results (review survey results, which will be available end of May)
- Downtown Market Analysis Survey (review survey results, which will be available end of May)
- Current plans, policies, and projects. The primary ones to focus on will include:
  - Economic Development Strategic Plan (2023)
  - Parks, Recreation & Cultural Arts Strategic Master Plan (2020)
  - Trails and Bikeways Master Plan (2021)
  - Downtown Plan and Revitalization Program
  - Medical District Plan (2021)
  - Forest-Jupiter TOD Redevelopment Plan (2013)
  - 635/South Garland Small Area Plan (in progress)
  - PGBT East Branch Small Area Plan - Lakeside Development (in progress)
  - Ridgewood Shopping Center Plan (in progress)
- Demographics and population (past, current, and projected)
- Land use and zoning
- Housing and neighborhoods
- Mobility and connectivity
- Parks and natural resources
- Public facilities and infrastructure

**1.9 Research and Mapping** – VU will begin to create maps of existing conditions for buildings and development, parks & open space, utilities, and streets to lay the foundation for drafts of maps for the plan document and later review and comment by staff. Maps of existing conditions will be based on data and shape files provided by the City.

**1.10 Community Presentation: *Cultivating Fiscal Health and Local Wealth in Garland.*** This presentation will introduce concepts from Strong Towns, incremental development, and Verdunity’s work related to helping communities address infrastructure funding and affordability gaps. These concepts are integral to



Verdunity's approach and will set the foundation for future discussions. We encourage the City to structure this as a joint meeting with Council, P&Z, and CPAC, and broadcast and record the presentation for viewing by the community either live or on demand at their convenience. A preliminary draft of the slides will be provided for review with Client, and one round of comments will be addressed (*additional rounds of comments will be invoiced hourly as Additional Services.*) A copy of the presentation slides will be provided at or immediately following the event and uploaded to the project website.

- 1.11 Land Use Fiscal Analysis (LUFA)** - VU will complete a parcel level, GIS-based assessment of the fiscal performance of the city's development model. This information along with context from other communities will be used to communicate the fiscal impacts of development patterns, including property tax revenues, general fund service costs, infrastructure liabilities, housing affordability, and return on taxpayer investment. The primary objective of the LUFA is to explore what fiscal sustainability and affordability mean to Garland so all aspects of the plan and recommendations can be tied back to this critical principle. Results will also be used to project the fiscal performance of proposed growth and development scenarios. Subtasks will include:
- Budget review
  - Population and annexation history
  - Budget and population/density benchmark comparisons for up to four peer communities
  - Street infrastructure liability estimates
  - Property tax revenue/acre mapping
  - General fund cost mapping
  - Net/acre modeling for current budget and budget plus projected (unfunded) costs
  - Analysis of results for land use and zoning categories, as well as context examples from up to five neighborhoods/developments/properties
  - Prepare summary presentation of results, key takeaways, and recommendations
- 1.12 Survey #2: Community Assets, Values, and Aspirations** – CB/VU will develop and run an online survey to capture input from the community on assets they want to preserve/enhance, core values of people living and working in Garland, and aspirations for the future.
- 1.13 Survey #3: Local Business Environment** – CB/HHA/VU will develop and run an online survey targeted at local businesses to get an initial assessment of the local business climate, challenges, and needs to cultivate a climate of local entrepreneurship.
- 1.14 Stakeholder Interviews (Virtual/Zoom)** – Representatives from VU and Hawes Hill will conduct up to 20 hours of Zoom interviews with a mix of residents, business owners, developers, community advocates, and others who are selected at the conclusion of Trip 1.



**1.15 Market Competitiveness Assessment (MCA) – Part 1 (Baseline/Existing Conditions Assessment)** – Hawes Hill & Associates (HHA) will prepare a customized assessment of Garland’s market position and recommendations for economic development. The MCA will be split over Phases 1-3, with progress deliverables at the end of phases 1 and 2 and the final formatted report as part of Phase 3 of the project. The first part of the assessment will build upon and utilize information from prior plans, including the local economic development strategic plan, while filling gaps in information about the community. This initial part of the assessment will establish the baseline of Garland in four categories of analysis: Built Environment, Audiences, Business Environment & Economic Infrastructure. A group of peer communities will also be identified for review in Part 2 of the MCA.

- *Built Environment* will include CoStar/ESRI analysis of the city and the four “focus areas” for (re)development to get an idea of baseline facts/performance of their retail, office, hospitality, industrial, and residential sectors. The intent is to describe what they are before determining if it is competitive.
- *Audiences* will include a breakdown of employees, residents and visitors to the extent information will allow (City data, ESRI, and potentially Placer.AI) with the intent of knowing who is drawn to Garland and why.
- *Business Environment* will include sales information, business clusters (if any) and a list of attractors that draw people to the area (divided into attractors, nodes, destinations and regional-draw events) among other items.
- *Economic Infrastructure* will be an examination of the City’s ED “toolkit” (incentives, etc) and how they use them, codes (for purposes of ED), business retention and expansion efforts, small business programs, branding, and marketing programs to get an idea of what the city’s identity and ED vision is and how all of these work together to achieve them.
- Peer Community Selection – Up to (5) peer communities will be determined based on criteria established in coordination with city staff (i.e. is the primary focus looking at comparable markets, near cities, perceived competitors, and/or those that offer best/innovative/market competitive practices. Communities will include a mix of cities from DFW, Texas, and other states.

**1.16 Draft Community Identity, Vision Story, and Decision-Making Principles** - VU will synthesize information collected from the community into a draft community identity (assets, values, and aspirations), vision story, and decision-making principles. The plan’s strategies, recommendations, and implementation actions will be vetted against these criteria along with the overarching objective of financial resilience and vibrancy.

**1.17 CPAC Meeting #2 (Virtual/Zoom) (Community Identity, Vision, and Decision-Making Principles)** – VU will prepare for and facilitate a virtual meeting with CPAC to present and confirm the community identity elements, vision story, and decision-making

principles. Copies of meeting materials (slides and/or handouts) will be provided after the meeting for uploading to the project website.

- 1.18 Plan Layout and Outline** – VU will begin preliminary work on plan template layout and outline.
- 1.19 Implementation Partner Listing** – VU will work with staff to draft a listing of local partners, special interest groups, large employers, service organizations, faith-based organizations, and others for use throughout the project timeline and, ultimately, the implementation strategy portion of the final product.
- 1.20 Project Website Updates** – CivicBrand will update the project website periodically throughout the project with trip summaries and photos, links to engagement activities, the project timeline, upcoming events, blog posts, and videos.
- 1.21 City Council Bus Tour** – VU Principal and PM will participate in a one-day bus tour of regional developments that exemplify different development concepts that may be applicable to sites in Garland. VU will participate in discussions, take photos, and document the activities for reference during the remainder of the project. Staff to handle preparation of the tour itinerary/route, scheduling, and documentation.

## **PHASE 2: EXPLORE (LAND USE/PLACE TYPES, NEIGHBORHOOD CONTEXT, AND GROWTH SCENARIOS)**

**Primary Objective(s):** In this phase, options will be explored to align future growth and development with the identity, vision, and decision-making principles identified in the previous phase. The current land uses, zoning districts and neighborhood context will be evaluated to develop a deeper understanding of what’s working, what’s not working, and what can be improved. Engagement activities will seek to capture input on what areas of the city should be preserved in their current context, which ones might be enhanced through infill and revitalization efforts, and what properties/areas are best suited to redevelopment.

- 2.1 Supplementary Data Collection** – VU will review assessment needs, compare with data received, and coordinate with staff to collect any additional data that is needed to support the emerging concepts for the plan. Where data is not available, VU will collaborate with staff to identify an appropriate method for presenting the concept and recommendations.
- 2.2 Community Presentation (LUFA Results and Discussion)** – VU will prepare for and facilitate a presentation of the LUFA results and discuss takeaways for the community to consider in evaluating decisions about where, when, and how to develop into the future. We encourage the City to structure this as a joint meeting with Council, P&Z, and CPAC, and broadcast and record the presentation for viewing by the community either live or on demand at their convenience. A preliminary draft of the slides will be provided for review with Client, and one round of comments will be addressed



*(additional rounds of comments will be invoiced hourly as Additional Services.)* A copy of the presentation slides will be provided at or immediately following the event and uploaded to the project website.

- 2.3 Website Mapping Tool** – CB/VU will set up mapping tools on the project website to capture location-based input from the community. The mapping tool will capture citywide feedback as well as input at the neighborhood level.
- 2.4 Housing and Neighborhoods Workshops (2)** – VU will lead two in-person workshops with local partners/agencies working on housing and neighborhood enhancement efforts identified and invited by the Client to uncover local context, challenges, and opportunities for housing and neighborhoods in Garland. One workshop will be internally-focused, and the second workshop will be focused on external partners. The workshops will be limited to 2 hours and a maximum of ten (10) attendees. *If additional participants are desired, additional workshops can be added – see Additional Services.*
- 2.5 Mobility Partner Workshop** – VU will lead an in-person workshop with local mobility partners/agencies identified and invited by the Client to uncover local context, challenges, and opportunities for mobility in Garland. The workshop will be limited to 2 hours and a maximum of ten (10) attendees. *If additional participants are desired, the workshop time can be extended or a second workshop can be added – see Additional Services.*
- 2.6 Economic Development Partner Workshops (2)** – Hawes Hill & Associates (HHA) will lead two in-person workshops with local economic development partners identified and invited by the Client to uncover local context, challenges, and opportunities for economic development in Garland. The specific scope and participants for each workshop will be determined with the City after initial assessment work has been completed and areas requiring more detailed exploration emerge. Each workshop will be limited to 2 hours and a maximum of ten (10) attendees. *If additional participants are desired, the workshop time can be extended or additional workshops can be added – see Additional Services.*
- 2.7 Local Business/Small Developer Workshop**– VU, HHA, and Monte Anderson will lead an in-person workshop with existing and potential local business owners and small developers identified and invited by the Client to uncover local context, challenges, and opportunities related to starting and running a small business and developing/redeveloping individual sites and buildings in Garland. The workshop will be limited to 2 hours and a maximum of twenty (20) attendees. *If additional participants are desired, the workshop time can be extended or additional workshops can be added – see Additional Services.*
- 2.8 Market Competitiveness Assessment (MCA), Part 2 (Peer Comparisons and Market Competitiveness)** – Part 2 of the MCA builds on the baseline assessment completed



in the previous phase and defines Garland's market competitiveness. It includes peer community review, trends analysis, professional observations, a destination performance assessment that measures/compares Garland destinations to those of peers/best practices, and a set of overall performance assessments that measures/compares economic competitiveness by taking into consideration Built Environment, Audiences, Business Environment and Economic Infrastructure in comparison to peers and/or other factors. This phase of the MCA will also include a summary of overall findings regarding Garland's market position and overall market competitiveness.

- 2.9 Neighborhood Assessments** – VU will provide a list of “15 minute/complete neighborhood” assessment questions to staff along with an online tool that can be used to facilitate discussions with residents and capture input. Staff will be responsible for coordinating these assessments with all of the neighborhoods in the City. Materials will be provided at the beginning of Phase 2 and staff will have 3 months to complete these assessments and provide data back to the consultant. VU team will review the information provided and conduct supplemental assessment work where needed to address any missing information. (Scope includes time for 80 neighborhoods).
- 2.10 Draft Map Preparation** – VU will prepare maps and accompanying materials for use in Trip 2 engagement activities, including:
- Draft/Preliminary Place Type and Building/Housing Typology Boards
  - Draft/Preliminary Neighborhood Preserve/Enhance/Redevelop Map
  - Draft/Preliminary Economic Development ‘Destinations’ Map
  - Development Intensity Scale Examples that illustrate spectrum of infill options on typical block (lot size, # of units, cost/DU, home value distribution, tax revenue productivity, etc)
- 2.11 TRIP 2: Strategy Development** – The project team will visit Garland to participate in two days of engagement activities, discussions, and on-site research to explore ideas and potential opportunities for where and how Garland and its neighborhoods can grow and evolve so that future development aligns with the community’s shared vision and desired outcomes. Subtasks will include:
- Trip preparation (agendas, slides, maps, etc.)
  - Trip itinerary – to include time with staff, media, officials, & public. Meetings to be included:
    - CPAC Meeting #3 (Growth and Redevelopment) – VU will prepare for and facilitate a meeting with CPAC to discuss current land use and neighborhood context and get input on areas to preserve, enhance, and/or redevelop.
    - Joint workshop with Council and P&Z to provide progress update and discuss/answer questions
    - Customized community activities to get input on place types, existing neighborhood context, and areas to preserve, enhance, and/or redevelop.
  - Photo documentation of activities



- A preliminary draft of the slides will be provided for review with Client, and one round of comments will be addressed (*additional rounds of comments will be invoiced hourly as Additional Services.*) A copy of the presentation slides will be provided at or immediately following the event and uploaded to the project website.

**2.12 Place Type and Map Refinement (Neighborhood, PERM, and FLUM)**– VU will coordinate with staff after the completion of Trip 2 to revise and finalize the place types and building typologies, update the Neighborhood and Preserve/Enhance/Redevelop maps, and create the FLUM to incorporate comments and feedback received.

**2.13 Staff Workshop (Barriers to Success)** – VU will meet in-person with staff from Planning, Engineering, Parks & Rec, Public Safety and other departments as needed to discuss emerging concepts and the potential barriers to success for areas including infrastructure, zoning, and emergency access and response.

### **PHASE 3: ORGANIZE (STRATEGY DEVELOPMENT)**

**Primary Objective(s):** This phase shapes the strategic framework that will be utilized by the City to align future public and private investment and regulatory tasks with the identity, vision, and decision-making principles identified in the previous phase. Additional in-depth engagement and assessment efforts will be conducted to prepare and refine strategies for the various elements of the plan. Several of these policy areas require more detailed technical analysis and community engagement, as well as the development of physical plans and illustrative documents to communicate the intent of the strategy.

**3.1 Virtual Room Engagement Activity (Map/Strategy/Implementation Ideas)** – VU and CivicBrand will create a virtual room space on the project website to collect engagement from the community. Content will focus on collecting input on citywide priorities, neighborhood specific challenges and opportunities, and potential implementation actions.

**3.2 Preliminary Strategy Development – Land Use and Development Character:** The project team will utilize information from previous phases and the virtual room to prepare a first draft of strategies, maps, and accompanying support information for future land use, placemaking, and development elements of the plan, including:

- Place Types that reflect future development character, form, use, and density
- Future Land Use Map (FLUM) that integrates recommendations from previous plans (PROS, Transportation, Area Plans, etc) and aligns future development with the character, form, and density envisioned for the community
- Auto Overlay Strategy that includes a map, purpose, and description, with one round of review and edits provided by the City’s attorney.





- Lakeshore Strategy that outlines key issues, opportunities, and priority projects for the shoreline from Miller Road to Windsurf Bay Park
- Preserve/Enhance/Redevelop Map that identifies areas to be preserved, enhanced, and redeveloped and accompanying strategies for each category
- Potential recommendations and actions to guide public and private investment in placemaking
- Where feasible, review and incorporate recommendations from existing plans.

**3.3 Preliminary Strategy Development – Housing and Neighborhoods:** VU will utilize information from previous phases and the virtual room to prepare a first draft of strategies, maps, and accompanying support information for housing and neighborhood elements of the plan, including:

- Housing Typologies
- Neighborhood Map
- “Complete/15 Minute Neighborhood” assessments and strategies to incrementally enhance existing neighborhoods
- Potential recommendations and actions to guide development of new housing and attract desired housing options

**3.4 Preliminary Strategy Development – Mobility and Connectivity:** VU will utilize from previous phases and the virtual room to prepare a first draft of strategies, maps, and accompanying support information for mobility elements of the plan, including:

- “STROAD” mapping and analysis to identify corridor/street retrofit opportunity areas to incorporate more pedestrian, bicycle, and transit options to align with and support future land use and neighborhood design
- Creation of street and trail typologies and sections
- Mobility Plan Map
- Review and update recommendations from the current Master Transportation Plan as needed
- Review and update trail related recommendations from the current Parks Master Plan as needed
- Potential recommendations and actions to enhance mobility and connectivity

**3.5 Market Competitiveness Assessment, Part 3 (Strategies and Final Report) –** The final piece of the MCA will include development of a series of strategies designed to bolster local identity and nudge the community to become more market competitive. Strategies will include incorporation of best practices/innovative ideas in economic placemaking, economic infrastructure and more. The final report will also include an “Opportunities Map” that corresponds to strategies, recommendations and actions that improve market competitiveness and economic sustainability. Areas to be explored will include, but not be limited to:

- Identification of workforce and employment needs and strategies to differentiate Garland from other local, regional, and global competitors
- Strategies for aging office buildings and shopping centers



- Potential recommendations and actions to guide reuse, redevelopment, business recruitment, and retention

**3.6 TRIP 3: Strategy Refinement** – VU will participate in two full days of engagement activities and work sessions to present the preliminary versions of the future land use map, neighborhood context zones, and accompanying strategies for feedback. Subtasks will include:

- Trip preparation (agendas, slides, maps, etc.)
- Trip itinerary – to include time with staff, media, officials, CPAC, and public. Meetings to include:
  - CPAC Meeting #4 (in person) (Strategy Refinement) – VU will prepare for and facilitate a meeting with CPAC to review and finalize maps and strategies for the various components of the plan.
  - Joint workshop with Council and P&Z (in person) to provide progress update and discuss/answer questions
  - Community activities to collect input on the preliminary maps and strategies
- Photo documentation of activities
- A preliminary draft of the slides will be provided for review with Client, and one round of comments will be addressed (*additional rounds of comments will be invoiced hourly as Additional Services.*) A copy of the presentation slides will be provided at or immediately following the event and uploaded to the project website.

**3.7 Map Finalization** – VU will incorporate edits and suggestions collected throughout Phase 3 to update and finalize the following maps:

- LUFA Maps
- Economic Development ‘Destinations’ Map
- Neighborhood Map
- Future Land Use Map (FLUM)
- Preserve/Enhance/Redevelop Map
- Mobility & Connectivity Map

**3.8 Plan Text and Plan Graphic Drafting (Organizational Components)** – The project team will begin working internally to draft text components and graphic elements for the goals, barriers, strategies, and support information for each of the organizational components/plan elements.

#### **PHASE 4: PRIORITIZE (DRAFT PLAN AND IMPLEMENTATION PROGRAM)**

**Primary Objective(s):** This phase consists of continued refinement of text, graphics, and maps, creation of a prioritized implementation program, and preparation of a fully formatted draft plan.



- 4.1 Final Map Production** – VU will complete maps in high-quality format for plan document and independent wall size printing.
- 4.2 Virtual Idea Wall** – VU will work with CivicBrand to create a virtual wall to collect ideas for projects and implementation strategy through the project website.
- 4.3 TRIP 4: Implementation Program** – VU team will visit the community to participate in 2 days of engagement activities and work sessions to begin formulating elements of the implementation strategy and prioritization of those elements. Subtasks will include:
- Trip preparation (agendas, slides, maps, etc.)
  - Trip itinerary – to include time with staff, media, officials, CPAC, and public. Meetings to include:
    - CPAC Meeting #5 (in person) (Implementation Program) – VU will prepare for and facilitate a meeting with CPAC to capture and discuss ideas for implementation actions, priorities, and partners.
    - Joint workshop with Council and P&Z (in person) to provide progress update and discuss/answer questions
    - Community Open House to present proposed plan concepts and collect input on implementation ideas and priorities
  - Photo documentation of activities
  - A preliminary draft of the slides will be provided for review with Client, and one round of comments will be addressed (*additional rounds of comments will be invoiced hourly as Additional Services.*) A copy of the presentation slides will be provided at or immediately following the event and uploaded to the project website.
- 4.4 Draft Plan Production** – VU will complete plan draft document. Subtasks will include:
- Preparation and refinement of all text and graphics for the full plan document
  - Internal QC review and edits
  - Draft Plan - Fully formatted draft for review (by staff, CPAC, P&Z, Council, and the community)
- 4.5 Public Review of Draft Plan** – VU will provide the full and complete draft plan document to Staff to distribute for review. City Staff shall be responsible for sharing the document with CPAC, P&Z, and City Council as well as posting the document on the City website. Staff shall also be responsible for consolidating comments and determining which comments should be considered for incorporation into the final document. VU will provide a spreadsheet template for Staff to use to document comments. *NOTE: At this point in the process, our expectation is that there will have been multiple opportunities for community engagement and staff comments, and the final draft will be the project team’s professional recommendation of how best to present and convey the information gleaned from the entire process. Therefore, the intent of the public review will be to reveal the full plan for informational purposes, but not to endorse or solicit robust feedback or comments that would significantly alter the content or layout. If comments are received that involve more than minor*

*text edits and/or alter the intent of the plan's content and recommendations, then it would require amending the process and contract to have additional work time with Staff and CPAC along with additional community engagement to properly vet the feedback before moving forward with incorporating it into the document.* Subtasks will include:

- Provide a website ready PDF of the Draft Plan (V2) to Staff to post on the City's website for public review. (Project website will link to the post on the City's website)
- Provide a high resolution, print-formatted PDF (and accompanying instructions) that Staff can print and distribute copies of for public review.
- Provide spreadsheet template to Staff for use in collecting comments and providing direction to project team on which comments should be addressed for the Final Plan

**4.6 CPAC Meeting #6 (Virtual/Zoom) (Draft Plan Review)** – VU will prepare for and facilitate a virtual meeting with CPAC to discuss comments on the draft plan document.

## **PHASE 5: ADOPT AND IMPLEMENT (FINAL PLAN, ADOPTION AND PROJECT CLOSEOUT)**

**Primary Objective(s):** This phase consists of sharing the plan for public review and comment, incorporating final comments, and preparing the final deliverables for adoption. This phase also includes the formal process for adoption of the plan and efforts to kick off implementation.

**5.1 Final Plan Production** – Upon receipt of the vetted comments Staff would like addressed, VU will meet with Staff to discuss any comments received that are more substantive in nature and incorporate the comments that both parties have agreed to. *As noted in Task 4.5, if significant comments are received that require additional work and engagement, then a contract amendment will be requested to modify the budget, timeline, and deliverables accordingly.* Once the agreed-upon comments have been addressed, a final print ready version of the plan will be produced and moved forward for adoption. Subtasks will include:

- Comment review meeting/videoconference with Staff (virtual/zoom)
- Plan revisions to address comments agreed to by both parties
- Formatting of the final plan in electronic PDF format for online viewing as well as a high resolution, print-formatted PDF

**5.2 CPAC Meeting #7 (Virtual/Zoom) (Recommendation for Adoption)** – VU will prepare for and facilitate a final virtual meeting with CPAC to finalize a CPAC recommendation of the plan for adoption.

**5.3 Adoption Meetings** – VU will attend work sessions and public hearings with the Planning Commission and City Council to present the final product for adoption. Subtasks will include:



- Presentation preparation
- P&Z work session and public hearing to recommend for adoption (1 meeting)
- City Council work session and public hearings (2) to vote on adoption (3 meetings total)
- *Additional meetings (if required) will be billed as Additional Services*

**5.4 Staff Meetings (Plan Implementation)** – VU will facilitate a half-day workshop or series of meetings with department heads and additional staff as determined by Client to review the final document and implementation program. *If desired, this could be expanded to include an Implementation Summit, as outlined in Additional Services.*

**5.5 Project Closeout** – Following adoption by City Council, VU will conduct closeout tasks with Staff. Subtasks will include:

- Inventory and handoff of all project documents, including the InDesign files with graphics, copies of GIS files, survey result exports, etc.

## END OF BASIC SERVICES

## ADDITIONAL SERVICES

The scope of work has been refined with Staff to align closely with the allocated budget. Several items were trimmed back in this process, including additional meetings, engagement activities, media interviews, comment/review iterations, and post-plan implementation tasks. We have include some of these items below as itemized activities should the City decide to incorporate them back into the project at a later date.

In the event additional work is requested that is outside the contracted scope of work, it shall be negotiated and billed as additional services using the following per item costs and hourly rates:

### ITEMIZED ADD-ONS

#### City Council Strategic Planning Workshop Facilitation

- 1) If desired, VU staff can facilitate a one-day strategic planning workshop with the City Council that frames the City's opportunities and challenges through the lens of fiscal sustainability and resource constraints. This information can be used in conjunction with the City's June budget workshop to identify the Council's values and priorities, which can then be considered and incorporated into the Comprehensive Plan effort.
  - a. Cost to prepare, facilitate, and provide a summary report: \$12,000 (includes prep time, 2 people attending, post meeting documentation).

#### Engagement Activities

- 2) Neighborhood walkshops: \$3000 per 2-hr walkshop (includes prep time, 2 people attending, post meeting documentation)



- 3) 3-5 minute videos to highlight progress and promote upcoming trips/plan activities: \$4000/video
- 4) Social media post graphics - educational graphics to utilize on social media to help drive traffic to the project website: \$250 per graphic
- 5) “Meeting in a Box” – CB/VU will create a downloadable packet with instructions, agenda, and questions that community members can use to conduct their own focus groups and submit input to the project team: \$2000

**Trips and Meetings**

- 6) “Boots on the ground” trips: \$4000/day plus travel expenses, if applicable (includes 2 people)
- 7) Additional CPAC meetings: \$2000/meeting (includes prep time, 2 people attending, post meeting documentation)
- 8) Additional P&Z/Council work sessions: \$2000/meeting (includes prep time, 2 people attending, post meeting documentation)
- 9) Additional P&Z/Council briefing meetings (1 hr): \$500/meeting (includes prep time, PM attending)
- 10) Additional coordination calls/meetings (1 hr, virtual): \$400/meeting (includes 2 people attending)

**Miscellaneous**

- 11) Small Developer/Incremental Development Consulting: \$500/hr (virtual, 2 people)), \$3000 (half-day, in person, 2 people)
- 12) Implementation website design: \$4,000 (basic/static site) to \$10,000 (customized, interactive site)
- 13) Tactical placemaking/engagement activation project (pop-up park, temporary road diet/bike lane/intersection, etc) - \$15,000 -\$50,000 (cost depends on the scope, design and materials budget)

**Hourly Rates:**

Additional revisions and other requested tasks that are not specifically included in the Basic Scope of Services or itemized add-ons above shall be negotiated and completed using the following hourly rates:

Principal	\$275
Associate	\$230
Sr Engineer/PM	\$200
Creative Director	\$165
Sr Planner/PM	\$165
Civil Engineer	\$165
Civil EIT	\$135
Planner	\$135
Associate Planner	\$100
Data Analyst	\$100
Admin/Clerical	\$80

## OPTIONAL POST-PROJECT SERVICES

The first year after a plan is adopted is critical – especially the first few months. The following services are additional tasks we would welcome the opportunity to assist the City with to help transition into implementation. Budget for these services is not included in the proposed fee, but if the City would like to consider these services at a later date, we would be happy to discuss.

**Zoning Ordinance Diagnostic and Update Support** – For plan implementation to be successful, the tools (zoning and subdivision regulations, capital improvement planning, etc.) must support the plan’s vision, goals and strategy. If desired, Verdunity can come on board for a limited timeframe to review the current ordinance for deficiencies that may work against a fiscally-based plan, assess the recommended updates for the ordinance, and provide advice/support in creating a final package of fully reviewed amendments that are consistent with and work best to execute the final adopted plan.

**Implementation Summit** – Also key to efficient and proper implementation of an adopted plan is kicking off the implementation process by bringing local partners, citizen groups, subject matter experts, local agencies, and special interests to the table for a two-day workshop to review the implementation strategy in earnest and lay out responsibilities and ways to coordinate on completion of the steps allocated for the year ahead. This could be done annually as well. Verdunity has experience facilitating these types of events and can function as an impartial third party to ask key questions and probe to uncover problems and challenges while getting buy-in on solutions and a path forward.

**Development Fiscal Impact Analysis (DFIA) Tool** – One of the recommendations coming out of a fiscally-based plan like the one being proposed will be to develop and utilize a set of tools to evaluate the fiscal impact of proposed development and capital improvement projects. Upon completion of the plan, Verdunity can collaborate with staff to build customized input, analysis, and reporting tools that can be used to communicate the impacts of projects on critical fiscal metrics to aid in Council decisions and budgeting.

**On-Call Implementation Support** – Our team wants to make sure the recommendations in the plan are implemented and understands that sometimes staff won’t have the capacity to continue driving things forward. As such, our team can be available to staff on an on-call retainer type basis to answer questions, provide additional resources, and execute certain implementation tasks as directed by staff.

**Neighborhood Enhancement Plans** – While the plan will give broad guidance for the various neighborhoods in Garland, more specific plans may be needed to organize and implement smaller, more incremental projects to enhance neighborhoods. Verdunity can be available to build on the knowledge and relationships developed during the comp plan process to assist the City with these efforts that often are the key to turning policies and concepts into actions.



**END OF ADDITIONAL/OPTIONAL SERVICES**



## **ATTACHMENT B - DETAILED SCHEDULE**

### **Comprehensive Plan - City of Garland, Texas**

The work outlined in the Scope of Services will be completed within 20 months after receiving notice to proceed and once all data has been received by the consultant (see Data Request). The following schedule is based on an 20 month timeline for the Basic Services tasks and deliverables. Up to 2 additional months may be required dependent on scheduling around holidays and availability of staff and officials for reviews and meetings. If the client fails to return review comments and information by project deadlines, the project timeline will be shifted to reflect the delay.

Items not listed in table which are ongoing responsibilities of Verdunity:

- a) Monthly progress reports and invoices
- b) Workshop and meeting agendas
- c) Slides and materials for meetings and workshops
- d) Monthly virtual progress meetings with client
- e) Itineraries, supply lists, and travel arrangements for trips
- f) Project website updates & photo documentation of trips
- g) Engagement summary updates

Items not listed in table which are ongoing responsibilities of Client:

- a) Prompt clarifications or decisions when requested
- b) Responsiveness to questions, thorough in information provided
- c) Attendance and participation in regular twice-monthly virtual progress meetings
- d) Posting information and notices related to the project/process on City's social media and website (recommended 2-3x monthly)
- e) Compiling responses on social media on other official channels and providing to consultant monthly

Phase	Month of Completion	Deliverables	Important Tasks, <b>Meetings/Trips</b>	Client Responsibilities	Amount to Be Invoiced
1: Assess	Month 1	<ul style="list-style-type: none"> <li>• 1.1 Project Website</li> <li>• 1.2 Survey #1</li> <li>• 1.3 Trip #1 Itinerary</li> </ul>	<ul style="list-style-type: none"> <li>• Project setup</li> <li>• <b>Project kickoff</b></li> <li>• Project branding (see Att A for detail)</li> <li>• Preparation of Survey #1</li> <li>• Data collection, review, organization</li> <li>• Trip preparation</li> <li>• Research &amp; mapping</li> <li>• LUFA work &amp; analysis</li> <li>• Project website updates</li> </ul>	<ul style="list-style-type: none"> <li>• Printing, reproduction &amp; distribution of branding materials</li> <li>• Make arrangements for trip, including inviting appropriate contacts with 2-3 weeks' notice, arranging meeting places &amp; related meals/refreshments, finalizing time and durations, making staff available, advertising elements intended for public or specific audiences, providing supplies as needed.</li> <li>• Widely &amp; frequently promoting survey</li> <li>• Coordination of stakeholder interviews</li> <li>• Review of draft survey</li> <li>• Promotion of engagement opportunities &amp; posting public notice in accordance with state law</li> </ul>	\$44,634
Phase	Month of Completion	Deliverables	Important Tasks, <b>Meetings/Trips</b>	Client Responsibilities	Amount to Be Invoiced
1: Assess	Month 2	<ul style="list-style-type: none"> <li>• 1.4 Survey #1 Results Summary (SurveyMonkey export only)</li> </ul>	<ul style="list-style-type: none"> <li>• Data collection, review, organization</li> <li>• Research &amp; mapping</li> <li>• Preparation for community presentation</li> <li>• Preparation of Survey #2</li> <li>• LUFA work &amp; analysis</li> <li>• Monitoring, review, &amp; summarizing of Survey #1</li> <li>• <b>Stakeholder interviews</b></li> <li>• Research &amp; preparation of MCA</li> <li>• Project website updates</li> <li>• <b>Trip #1 (2 days)</b></li> </ul>	<ul style="list-style-type: none"> <li>• Printing, reproduction &amp; distribution of branding materials</li> <li>• Coordination of stakeholder interviews</li> <li>• Review of draft survey</li> <li>• Provide basis for implementation partner listing</li> <li>• Introductions to &amp; assistance with local media &amp; other local means of coverage</li> <li>• Promotion of engagement opportunities &amp; posting public notice in accordance with state law</li> </ul>	\$43,051

Phase	Month of Completion	Deliverables	Important Tasks, <b>Meetings/Trips</b>	Client Responsibilities	Amount to Be Invoiced
1: Assess	Month 3	<ul style="list-style-type: none"> <li>• 1.5 Slide Deck from Community Presentation</li> <li>• 1.6 Survey #2</li> <li>• 1.7 Slide Deck from Trip #1</li> </ul>	<ul style="list-style-type: none"> <li>• Data collection, review, organization</li> <li>• Research &amp; mapping</li> <li>• LUFA work &amp; analysis</li> <li>• Preparation of Survey #3</li> <li>• Monitoring, review, &amp; summarizing of Survey #2</li> <li>• <b>Stakeholder interviews</b></li> <li>• <b>Community Presentation</b></li> <li>• Research &amp; preparation of MCA</li> <li>• Compilation of identity, vision, &amp; decision-making principles</li> <li>• Project website updates</li> </ul>	<ul style="list-style-type: none"> <li>• Printing, reproduction &amp; distribution of branding materials</li> <li>• Widely &amp; frequently promoting survey</li> <li>• Coordination of stakeholder interviews</li> <li>• Review of draft survey</li> <li>• Provide basis for implementation partner listing</li> <li>• Promotion of engagement opportunities &amp; posting public notice in accordance with state law</li> </ul>	\$38,801
Phase	Month of Completion	Deliverables	Important Tasks, <b>Meetings/Trips</b>	Client Responsibilities	Amount to Be Invoiced
1: Assess	Month 4	<ul style="list-style-type: none"> <li>• 1.8 Land Use Fiscal Analysis (LUFA) (Slide Summary Report)</li> <li>• 1.9 Survey #2 Results Summary (SM export only)</li> <li>• 1.10 Survey #3</li> <li>• 1.11 Market Competitiveness Assessment (MCA) - Part 1 (Baseline/Existing Conditions)</li> <li>• 1.12 Initial Draft, Implementation Partner Listing</li> <li>• 1.13 CPAC Slide Deck</li> </ul>	<ul style="list-style-type: none"> <li>• Data collection, review, organization</li> <li>• Research &amp; mapping</li> <li>• Monitoring, review, &amp; summarizing of Survey #3</li> <li>• <b>Stakeholder interviews</b></li> <li>• <b>Virtual CPAC Meeting</b></li> <li>• Compilation of identity, vision, &amp; decision-making principles</li> <li>• Research &amp; preparation of MCA</li> <li>• Plan layout &amp; template work</li> <li>• Project website updates</li> <li>• NH workshop preparation</li> <li>• Project website updates</li> <li>• <b>City Council bus tour</b></li> </ul>	<ul style="list-style-type: none"> <li>• Printing, reproduction &amp; distribution of branding materials</li> <li>• Coordination of stakeholder interviews</li> <li>• Review of draft survey</li> <li>• Widely &amp; frequently promoting survey</li> <li>• Promotion of engagement opportunities &amp; posting public notice in accordance with state law</li> </ul>	\$38,801

Phase	Month of Completion	Deliverables	Important Tasks, <b>Meetings/Trips</b>	Client Responsibilities	Amount to Be Invoiced
2: Explore	Month 5	<ul style="list-style-type: none"> <li>• 2.1 Community Presentation (LUFA)</li> <li>• 2.2 Survey #3 Results Summary (SM export only)</li> <li>• 2.3 Neighborhood Assessment Questions and Online Input Collection Tool</li> </ul>	<ul style="list-style-type: none"> <li>• Supplementary data collection, review, organization</li> <li>• Preparation of Community Presentation slide deck (LUFA)</li> <li>• Preparation of Website Mapping Tool</li> <li>• <b>Housing &amp; Neighborhoods Partner workshops (2)</b></li> <li>• Review, summarize, organize workshop responses</li> <li>• Prepare Mobility Partner workshop</li> <li>• Prepare draft maps and assessment information</li> <li>• Project website updates</li> </ul>	<ul style="list-style-type: none"> <li>• Recording and rebroadcasting/making available on-demand the Community Presentation (LUFA)</li> <li>• Promotion of engagement opportunities &amp; posting public notice in accordance with state law</li> <li>• Ensuring notice, coordination, &amp; attendance of virtual &amp; in-person meetings</li> </ul>	\$38,643
Phase	Month of Completion	Deliverables	Important Tasks, <b>Meetings/Trips</b>	Client Responsibilities	Amount to Be Invoiced
2: Explore	Month 6	<ul style="list-style-type: none"> <li>• 2.4 URL for Website Mapping Tool</li> <li>• 2.5 Draft Place Types &amp; FLUM</li> <li>• 2.6 Draft Neighborhood Map</li> </ul>	<ul style="list-style-type: none"> <li>• Review, summarize, organize mapping tool responses</li> <li>• Research &amp; preparation of MCA</li> <li>• Review, summarize, organize NH workshop responses</li> <li>• <b>Mobility Partner workshop</b></li> <li>• <b>Economic Development Partner workshop 1</b></li> <li>• Prepare Local/Small Developer workshop</li> <li>• Prepare draft maps and assessment information</li> <li>• Trip preparation</li> <li>• Project website updates</li> </ul>	<ul style="list-style-type: none"> <li>• Promotion of engagement opportunities &amp; posting public notice in accordance with state law</li> <li>• Ensuring notice, coordination, &amp; attendance of virtual &amp; in-person meetings</li> </ul>	\$38,393

Phase	Month of Completion	Deliverables	Important Tasks, <b>Meetings/Trips</b>	Client Responsibilities	Amount to Be Invoiced
2: Explore	Month 7	<ul style="list-style-type: none"> <li>• 2.7 Draft Neighborhood Preserve/Enhance/Redevelop Map (PERM)</li> <li>• 2.8 Draft Economic Destinations Map</li> <li>• 2.9 Development Intensity Scale Examples</li> <li>• 2.10 Trip #2 Itinerary</li> </ul>	<ul style="list-style-type: none"> <li>• Research &amp; preparation of MCA</li> <li>• <b>Economic Development Partner workshop 2</b></li> <li>• <b>Local/Small Developer workshop</b></li> <li>• Review, summarize, organize workshop responses</li> <li>• Prepare draft maps and assessment information</li> <li>• Trip preparation</li> <li>• Prepare virtual room</li> <li>• Project website updates</li> </ul>	<ul style="list-style-type: none"> <li>• Promotion of engagement opportunities &amp; posting public notice in accordance with state law</li> <li>• Ensuring notice, coordination, &amp; attendance of virtual &amp; in-person meetings</li> <li>• Make arrangements for trip, including inviting appropriate contacts with 2-3 weeks' notice, arranging meeting places &amp; related meals/refreshments, finalizing time and durations, making staff available, advertising elements intended for public or specific audiences, providing supplies as needed.</li> </ul>	\$42,393

Phase	Month of Completion	Deliverables	Important Tasks, <b>Meetings/Trips</b>	Client Responsibilities	Amount to Be Invoiced
2: Explore	Month 8	<ul style="list-style-type: none"> <li>• 2.11 Market Competitiveness Assessment (MCA) - Part 2, Peer Comps &amp; Market Competitiveness</li> <li>• 2.12 Slide Deck from Trip #2</li> </ul>	<ul style="list-style-type: none"> <li>• Research &amp; preparation of MCA</li> <li>• Review, summarize, organize workshop responses</li> <li>• Prepare draft maps and scenario information</li> <li>• Prepare &amp; test virtual room</li> <li>• Prepare draft maps</li> <li>• <b>Trip #2 (2 days)</b></li> <li>• Project website updates</li> <li>• <b>Staff Workshop</b></li> </ul>	<ul style="list-style-type: none"> <li>• Promotion of engagement opportunities &amp; posting public notice in accordance with state law</li> <li>• Ensuring notice, coordination, &amp; attendance of virtual &amp; in-person meetings</li> <li>• Introductions to &amp; assistance with local media &amp; other local means of coverage</li> <li>• Make arrangements for trip, including inviting appropriate contacts with 2-3 weeks' notice, arranging meeting places &amp; related meals/refreshments, finalizing time and durations, making staff available, advertising elements intended for public or specific audiences, providing supplies as needed.</li> </ul>	\$38,393
Phase	Month of Completion	Deliverables	Important Tasks, <b>Meetings/Trips</b>	Client Responsibilities	Amount to Be Invoiced
3: Organize	Month 9	<ul style="list-style-type: none"> <li>• 3.1 URL for Virtual Room</li> <li>• 3.2 Market Competitiveness Assessment (MCA) - Part 3, Strategies and Final Report</li> <li>• 3.3 Final Neighborhood Map</li> <li>• 3.4 Final FLUM Map</li> </ul>	<ul style="list-style-type: none"> <li>• Research &amp; preparation of MCA</li> <li>• Updates to maps to incorporate feedback</li> <li>• Land use and development character elements, including development of FLUM, auto overlay district, and lakeshore details</li> <li>• Housing &amp; neighborhood elements, including refinement of P/E/R Map</li> <li>• Trip preparation</li> <li>• Project website updates</li> </ul>	<ul style="list-style-type: none"> <li>• Promotion of engagement opportunities &amp; posting public notice in accordance with state law</li> </ul>	\$39,723

Phase	Month of Completion	Deliverables	Important Tasks, <b>Meetings/Trips</b>	Client Responsibilities	Amount to Be Invoiced
3: Organize	Month 10	<ul style="list-style-type: none"> <li>• 3.5 Draft/Preliminary Mobility Map</li> <li>• 3.6 Final Preserve/Enhance/Redevelop Map</li> <li>• 3.7 Trip #3 Itinerary</li> </ul>	<ul style="list-style-type: none"> <li>• Mobility &amp; connectivity elements, including STROAD assessment</li> <li>• Strategy development and analysis</li> <li>• Trip preparation</li> <li>• Prepare draft maps</li> <li>• Updates to maps to incorporate feedback</li> <li>• Plan text and graphics work</li> <li>• Project website updates</li> </ul>	<ul style="list-style-type: none"> <li>• Promotion of engagement opportunities &amp; posting public notice in accordance with state law</li> <li>• Ensuring notice, coordination, &amp; attendance of virtual &amp; in-person meetings</li> <li>• Make arrangements for trip, including inviting appropriate contacts with 2-3 weeks' notice, arranging meeting places &amp; related meals/refreshments, finalizing time and durations, making staff available, advertising elements intended for public or specific audiences, providing supplies as needed.</li> </ul>	\$39,723

Phase	Month of Completion	Deliverables	Important Tasks, <b>Meetings/Trips</b>	Client Responsibilities	Amount to Be Invoiced
3: Organize	Month 11	<ul style="list-style-type: none"> <li>• 3.8 Final Mobility/Connectivity Map</li> <li>• 3.9 Slide Deck from Trip #3</li> </ul>	<ul style="list-style-type: none"> <li>• Plan text and graphics work</li> <li>• Preparation of virtual idea wall</li> <li>• Trip preparation</li> <li>• <b>Trip #3 (2 days)</b></li> <li>• Project website updates</li> </ul>	<ul style="list-style-type: none"> <li>• Promotion of engagement opportunities &amp; posting public notice in accordance with state law</li> <li>• Ensuring notice, coordination, &amp; attendance of virtual &amp; in-person meetings</li> <li>• Introductions to &amp; assistance with local media &amp; other local means of coverage</li> <li>• Make arrangements for trip, including inviting appropriate contacts with 2-3 weeks' notice, arranging meeting places &amp; related meals/refreshments, finalizing time and durations, making staff available, advertising elements intended for public or specific audiences, providing supplies as needed.</li> </ul>	\$43,723



Phase	Month of Completion	Deliverables	Important Tasks, <b>Meetings/Trips</b>	Client Responsibilities	Amount to Be Invoiced
4: Prioritize	Month 12	<ul style="list-style-type: none"> <li>• 4.1 URL for Virtual Idea Wall</li> <li>• 4.2 Trip #4 Itinerary</li> </ul>	<ul style="list-style-type: none"> <li>• Plan text and graphics work</li> <li>• Final map production</li> <li>• Trip preparation</li> <li>• Project website updates</li> </ul>	<ul style="list-style-type: none"> <li>• Promotion of engagement opportunities &amp; posting public notice in accordance with state law</li> <li>• Ensuring notice, coordination, &amp; attendance of virtual &amp; in-person meetings</li> <li>• Make arrangements for trip, including inviting appropriate contacts with 2-3 weeks' notice, arranging meeting places &amp; related meals/refreshments, finalizing time and durations, making staff available, advertising elements intended for public or specific audiences, providing supplies as needed.</li> </ul>	\$17,509

Phase	Month of Completion	Deliverables	Important Tasks, <b>Meetings/Trips</b>	Client Responsibilities	Amount to Be Invoiced
4: Prioritize	Month 13	• 4.3 Slide Deck from Trip #4	<ul style="list-style-type: none"> <li>• Plan text and graphics work</li> <li>• Draft plan production</li> <li>• <b>Trip #4 (2 days)</b></li> <li>• Internal QC review of draft</li> <li>• Project website updates</li> </ul>	<ul style="list-style-type: none"> <li>• Promotion of engagement opportunities &amp; posting public notice in accordance with state law</li> <li>• Ensuring notice, coordination, &amp; attendance of virtual &amp; in-person meetings</li> <li>• Introductions to &amp; assistance with local media &amp; other local means of coverage</li> <li>• Make arrangements for trip, including inviting appropriate contacts with 2-3 weeks' notice, arranging meeting places &amp; related meals/refreshments, finalizing time and durations, making staff available, advertising elements intended for public or specific audiences, providing supplies as needed.</li> </ul>	\$23,509
Phase	Month of Completion	Deliverables	Important Tasks, <b>Meetings/Trips</b>	Client Responsibilities	Amount to Be Invoiced
4: Prioritize	Month 14	<i>No deliverable (preparing Draft Plan document)</i>	<ul style="list-style-type: none"> <li>• Plan text and graphics work</li> <li>• Draft plan production</li> <li>• Project website updates</li> </ul>	<ul style="list-style-type: none"> <li>• Thorough and timely review</li> <li>• Promotion of engagement opportunities &amp; posting public notice in accordance with state law</li> </ul>	\$17,509
Phase	Month of Completion	Deliverables	Important Tasks, <b>Meetings/Trips</b>	Client Responsibilities	Amount to Be Invoiced
4: Prioritize	Month 15	<ul style="list-style-type: none"> <li>• 4.4 Draft Plan for review</li> <li>• 4.5 Review comment spreadsheet</li> <li>• 4.6 CPAC slide deck</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Virtual CPAC Meeting</b></li> <li>• Project website updates</li> </ul>	<ul style="list-style-type: none"> <li>• Printing, posting, and sharing of document w/ CPAC, PZ, CC, and on city website for public comment</li> <li>• Thorough and timely review</li> <li>• Promotion of engagement opportunities &amp; posting public notice in accordance with state law</li> </ul>	\$17,509

Phase	Month of Completion	Deliverables	Important Tasks, <b>Meetings/Trips</b>	Client Responsibilities	Amount to Be Invoiced
4: Prioritize	Month 16	<i>None (public/client review of Draft Plan)</i>	<ul style="list-style-type: none"> <li>Project website updates</li> </ul>	<ul style="list-style-type: none"> <li>Organize and package review comments for consultant in a single package</li> <li>Thorough and timely review</li> <li>Promotion of engagement opportunities &amp; posting public notice in accordance with state law</li> </ul>	\$17,509
Phase	Month of Completion	Deliverables	Important Tasks, <b>Meetings/Trips</b>	Client Responsibilities	Amount to Be Invoiced
5: Adopt	Month 17	<ul style="list-style-type: none"> <li>5.1 Comment spreadsheet w/ resolution responses</li> </ul>	<ul style="list-style-type: none"> <li>Project website updates</li> <li><b>Comment review virtual meeting with staff</b></li> </ul>	<ul style="list-style-type: none"> <li>Thorough and timely review</li> <li>Promotion of engagement opportunities &amp; posting public notice in accordance with state law</li> </ul>	\$6,814
Phase	Month of Completion	Deliverables	Important Tasks, <b>Meetings/Trips</b>	Client Responsibilities	Amount to Be Invoiced
5: Adopt	Month 18	<ul style="list-style-type: none"> <li>5.2 CPAC Slide Deck</li> <li>5.3 Final Plan</li> </ul>	<ul style="list-style-type: none"> <li>Project website updates</li> <li>Trip preparation</li> <li><b>Virtual CPAC Meeting</b></li> </ul>	<ul style="list-style-type: none"> <li>Promotion of engagement opportunities &amp; posting public notice in accordance with state law</li> </ul>	\$6,814
Phase	Month of Completion	Deliverables	Important Tasks, <b>Meetings/Trips</b>	Client Responsibilities	Amount to Be Invoiced
5: Adopt	Month 19	<ul style="list-style-type: none"> <li>5.4 Slide Deck for adoption meetings</li> </ul>	<ul style="list-style-type: none"> <li>Project website updates</li> <li><b>PZ Adoption Meeting</b></li> <li><b>CC Work Session</b></li> <li><b>CC Adoption Hearing 1</b></li> </ul>	<ul style="list-style-type: none"> <li>Promotion of engagement opportunities &amp; posting public notice in accordance with state law</li> <li>Introductions to &amp; assistance with local media &amp; other local means of coverage</li> </ul>	\$7,064
Phase	Month of Completion	Deliverables	Important Tasks, <b>Meetings/Trips</b>	Client Responsibilities	Amount to Be Invoiced
5: Adopt	Month 20	<ul style="list-style-type: none"> <li>5.5 Final Plan File Package (GIS, InDesign, other data)</li> </ul>	<ul style="list-style-type: none"> <li>Project website updates</li> <li><b>CC Adoption Hearing 2</b></li> <li><b>Staff Implementation Workshop/ Meetings</b></li> </ul>	<ul style="list-style-type: none"> <li>Promotion of engagement opportunities &amp; posting public notice in accordance with state law</li> <li>Introductions to &amp; assistance with local media &amp; other local means of coverage</li> </ul>	\$7,064



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# Comprehensive Plan Update

## **City Council Work Session**

May 6, 2024

# Comprehensive Plan Update

- Comprehensive plans guide strategic planning and establish data-driven strategies that align development decisions with the community's long-term vision.
  - Addresses demographic shifts, including population growth, to ensure development decisions remain responsive to community needs
  - Confirms infrastructure investments that support the City's growth and improve the quality of life for Garland residents
- The City adopted the Envision Garland Comprehensive Plan in March 2012. (Time for an update!)
- Funding approved by Council in FY 23-24 Budget. Any additional needed funding will be requested with FY 24-25 Budget.



# Comprehensive Plan Update

- Verdunity, a Texas-based planning, engineering, and community engagement firm has been identified for a plan update.
  - An economic-based guide for future growth and redevelopment
  - An implementation program supporting a resilient future
  - Land use economic analysis addressing development patterns, property tax revenues, and long-term infrastructure and service costs
  
- Alignment with & incorporation of other recently adopted master plans such as the Economic Development Strategic Plan, Trails & Bikeways Master Plan, and other adopted plans such as catalyst area / small area plans (I-30 Corridor Catalyst Area Plan, Medical District Area Plan, etc).



# Comprehensive Plan Update

- The plan will explore land use, growth management, neighborhood context, mobility and connectivity to establish a baseline for decision-making.
- An extensive community engagement program will include a project website, community surveys, and both virtual and in-person workshops.
  - Citywide meeting, Open House, opportunity for neighborhood meetings, etc.
- Small developer/business-owner workshop.
- A 20-month timeline is proposed.



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# Comprehensive Plan Update

- Next steps:
  - Contract on May 21, 2024 Regular City Council meeting agenda.
  - June 2024 Comprehensive Plan Kickoff!





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**CITY COUNCIL STAFF REPORT**

**City Council Work Session**

**8.**

**Meeting Date:** 05/06/2024

**Title:** Efforts to Address Gunshot Disturbances and Review of the Flock Safety System

**Submitted By:** Jeffrey Bryan, Chief of Police

**Strategic Focus Area:** Safe Community

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**Issue/Summary**

Jeff Bryan, Chief of Police, will provide a verbal briefing on efforts to address gunshot disturbances in the City and the Flock Safety System.

**Background**

The City Council has requested an update on the Police Department's efforts to address gunshot disturbances and the Flock Safety System. The following verbal briefing is intended to respond to that request.

**Consideration / Recommendation**

Council discussion.

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**Attachments**

Staff Presentation

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# Review of the Flock Safety System

## **City Council Work Session**

May 6, 2024



# Penal Code

**42.12. DISCHARGE OF FIREARM IN CERTAIN MUNICIPALITIES.** (a) A person commits an offense if the person recklessly discharges a firearm inside the corporate limits of a municipality having a population of 100,000 or more. (b) An offense under this section is a Class A misdemeanor.

(c) A person acts recklessly, or is reckless, with respect to circumstances surrounding his conduct or the result of his conduct when he is aware of but consciously disregards a substantial and unjustifiable risk that the circumstances exist or the result will occur.



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# Code of Ordinances

## § 26.05

Projecting of missiles prohibited.

No person may discharge a firearm, rifle, shotgun, automatic rifle, revolver, pistol or other weapon designed for the purpose of firing or discharging a shell, missile or cartridge, whether the shell, missile or cartridge is blank or live ammunition, in any place in the City.



# Penal Code

Sec. 46.02. UNLAWFUL CARRYING WEAPONS. (a) A person commits an offense if the person:

- (1) intentionally, knowingly, or recklessly carries on or about his or her person a handgun, at the time of the offense:
  - (A) is younger than ~~21~~18 years of age; or
  - (B) has been convicted of an offense under Section 22.01(a)(1), 22.05, 22.07, or 42.01(a)(7) or (8) committed in the five-year period preceding the date the instant offense was committed;



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# Penal Code

**and**

(3) is not:

- (A) on the person's own premises or premises under the person's control; or
- (B) inside of or directly en route to a motor vehicle or watercraft that is owned by the person or under the person's control.

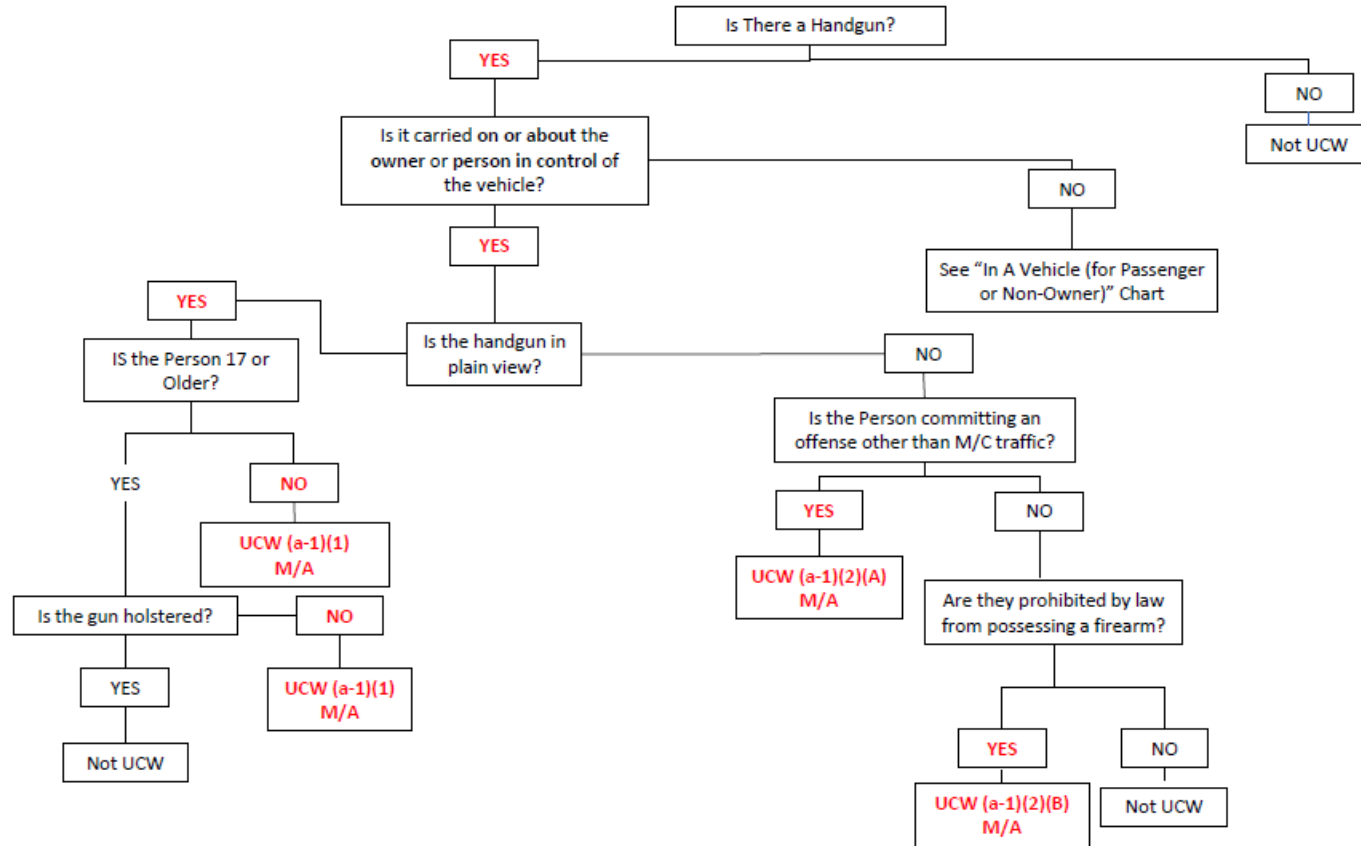


\*\*\* T.P.C. 46.15(b)(6) – UCW does not apply if person has LTC and is carrying either in a holster or concealed.

GPD - UNLAWFUL CARRYING WEAPONS

T.P.C. 46.02

IN A VEHICLE (Owner or Driver)



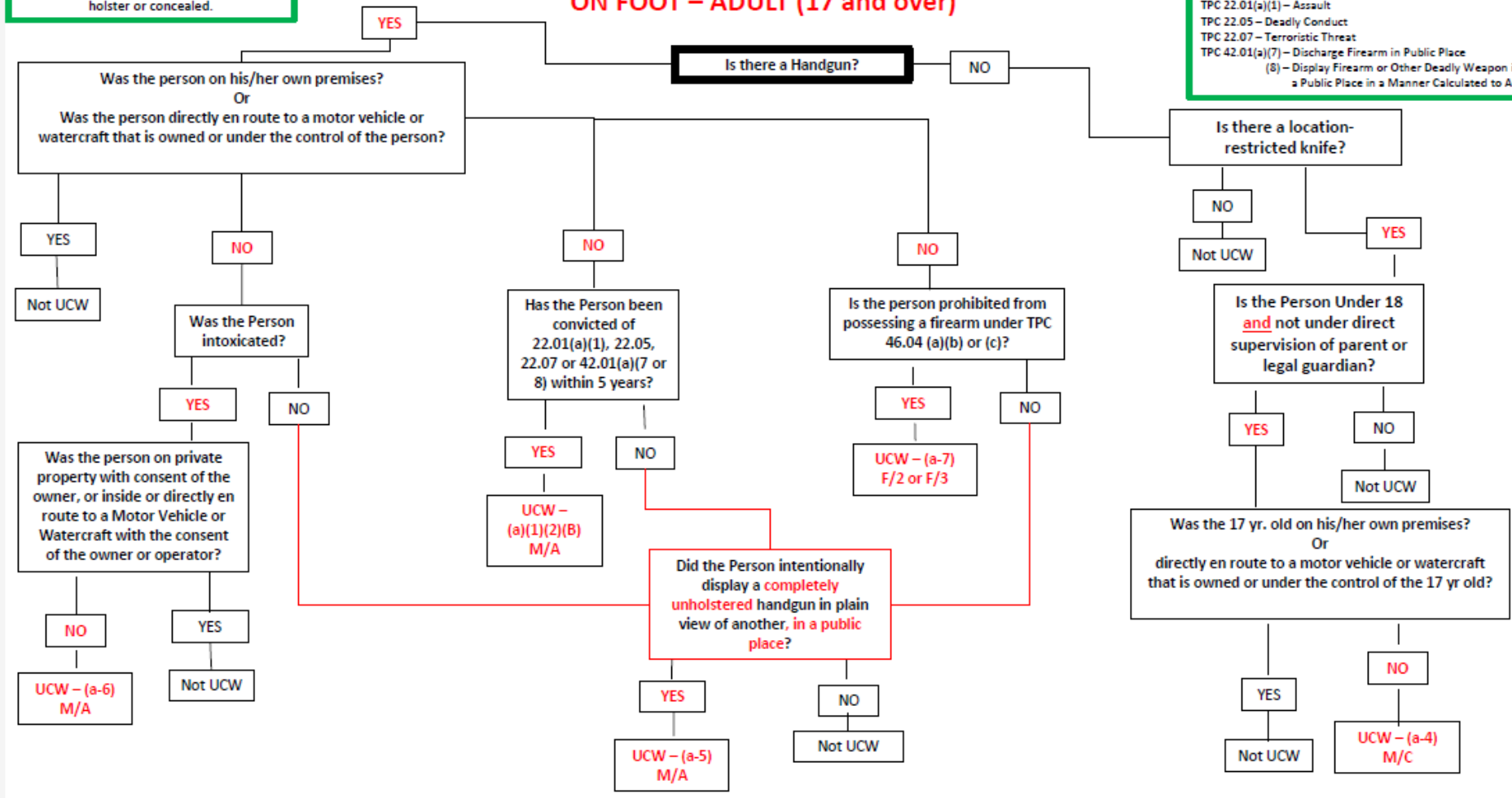


## GPD - UNLAWFUL CARRYING WEAPONS – TX P.C. 46.02

### ON FOOT – ADULT (17 and over)

\*\*\* T.P.C. 46.15(b)(6) – UCW does not apply if person has LTC and is carrying either in a holster or concealed.

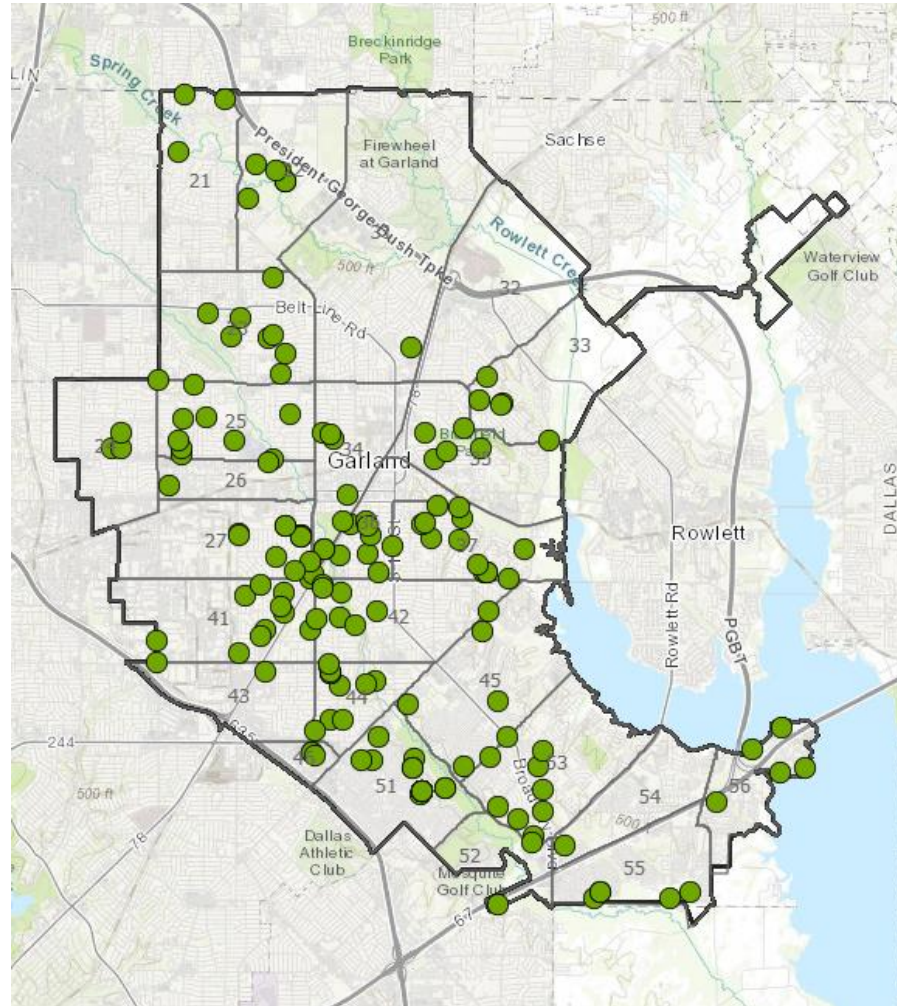
TPC 46.04(a) - Convicted Felon  
TPC 46.04(b) - Convicted of Family Violence Assault  
TPC 46.04(c) - Under a Protective Order  
TPC 22.01(a)(1) - Assault  
TPC 22.05 - Deadly Conduct  
TPC 22.07 - Terroristic Threat  
TPC 42.01(a)(7) - Discharge Firearm in Public Place  
(8) - Display Firearm or Other Deadly Weapon in a Public Place in a Manner Calculated to Alarm







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**NIBIN**  
NATIONAL INTEGRATED BALLISTIC INFORMATION NETWORK

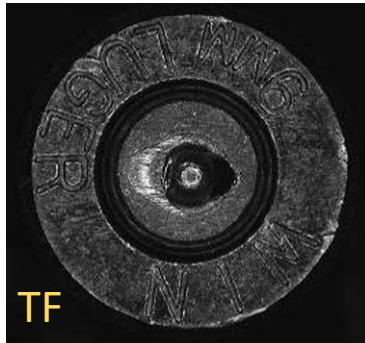
*Identify and target shooters and their sources of crime guns.*



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- 25 arrest in 2023
- Arrests based on 3 categories
  1. 15 arrest on witness identification
  2. 5 arrests on officer in the area and hearing gunshots
  3. 5 arrests on partial description and technology (Flock/NIBNs).

- On 2/27/24 Patrol seized a firearm while conducting a traffic stop
- Pistol was test fired and entered into NIBIN on 3/6/24
- Pistol was returned to owner, [REDACTED]














- On 3/30/24 Forensic Investigator Spatter responds to a firearms disturbance on Broadway Blvd.
- Fifteen 9mm FCC' are collected
- All FCC''s entered into BIQ – determines two firearms involved
- One of the FCC's (#10) entered into NIBIN =



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Offense Total	7,329	7,430	7,041	6,571	7,032	7080.60	6,619	(6.5%)
Violent Crime (Murder, Rape, Robbery, Agg. Assault)	735	783	767	715	668	733.60	648	(11.7%)
Property Crime	6,594	6,647	6,274	5,856	6,364	6347.00	5,971	(5.9%)

# Analysis – February

OFFENSE CATEGORY	JAN-FEB 2019	JAN-FEB 2020	JAN-FEB 2021	JAN-FEB 2022	JAN-FEB 2023	5-YR AVG	JAN-FEB 2024	% CHANGE 5-YR AVG	TREND LINE
ASSAULT-AGG	46	56	38	52	53	49	39	▼ -20%	
BURGLARY-BLDG	81	80	81	93	96	86	76	▼ -12%	
BURGLARY-HAB	86	63	43	41	41	55	19	▼ -65%	
BURGLARY-VEH/MV PARTS	362	252	288	300	237	288	187	▼ -35%	
RAPE	12	18	19	15	15	16	13	▼ -18%	
ROBBERY-BUSINESS	25	18	10	8	9	14	3	▼ -79%	
ROBBERY-INDIVIDUAL	37	37	25	26	14	28	19	▼ -32%	
THEFT-ALL OTHER	322	284	227	263	272	274	265	▼ -3%	
THEFT-SHOPLIFTING	183	116	82	97	130	122	113	▼ -7%	
UUMV/THEFT MV	154	182	154	141	213	169	199	▲ 18%	
<b>Total</b>	<b>1308</b>	<b>1106</b>	<b>967</b>	<b>1036</b>	<b>1080</b>	<b>1099</b>	<b>933</b>	<b>▼ -15%</b>	

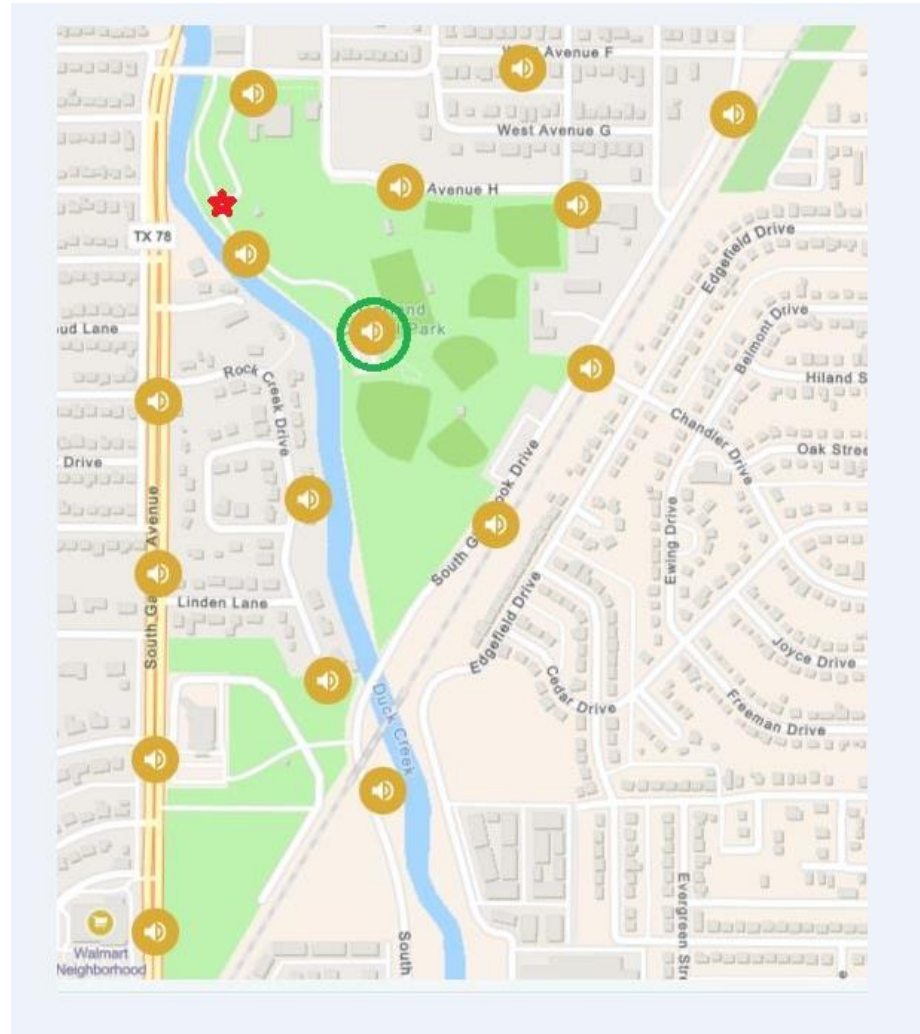


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**GARLAND**  
**CITY COUNCIL STAFF REPORT**

**City Council Work Session**

**9.**

**Meeting Date:** 05/06/2024

**Title:** Texas Municipal League (TML) Mid-year Conference Report

**Submitted By:** Jud Rex, City Manager

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**Issue/Summary**

City Council policy states that, "a Councilmember shall provide a report on any meeting attended at the expense of the City at the next regular meeting of the Council. If multiple Councilmembers attended the same event, a joint report may be made. The City Manager will provide City Council with an annual written briefing on Council travel and related expenses" (Article II, Division 1, Section 6E). Accordingly, this verbal briefing has been allotted to allow Councilmembers that attended the Texas Municipal League (TML) Mid-year conference to provide a report. Councilmembers Dutton, Moore, Morris, and Williams attended the conference.

**Background**

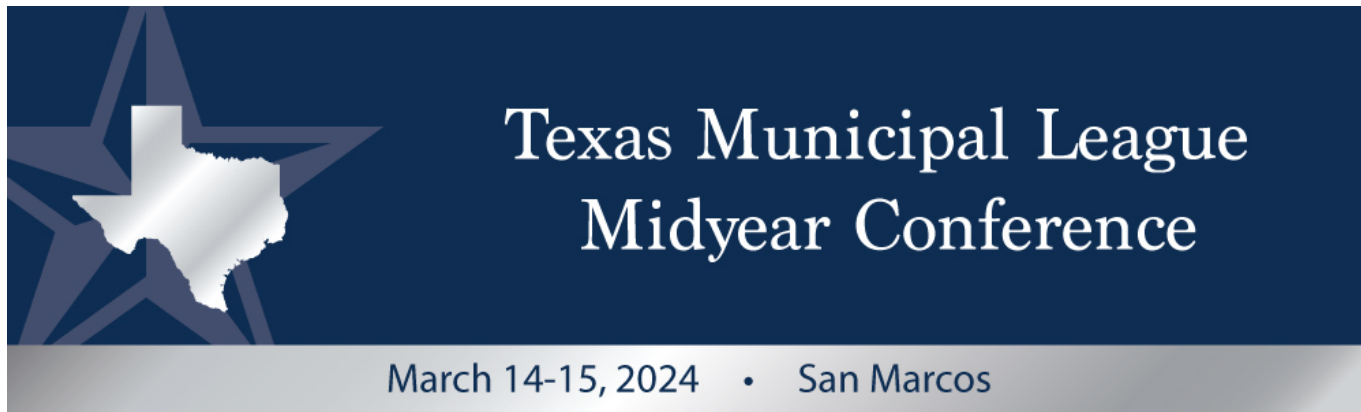
**Consideration / Recommendation**

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**Attachments**

TML - MidYear Conference Agenda 2024

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☰ Menu

**Session topics and times are subject to change without notice.**

## Thursday, March 14

***Embassy Suites Breakfast Buffet***  
***6:00–9:30 a.m. – Complimentary for overnight hotel guests***

7:45 a.m.

**Registration**

8:45–9:45 a.m.

**Welcome and Keynote**

**Creating Inspired Communities Where People Love to Live**

Whether you are looking to build capacity, overcome negativity, or position your community for short- and long-term success, you'll find tremendous value in this visionary and insightful keynote presentation. Best-Selling Author and Community Enthusiast Doug Griffiths focuses on ideas and proven methods that are realistic and attainable, supporting them with real-life examples of success that will leave you imagining all that your community can be.

**Doug Griffiths**, President and CEO, 13 Ways Inc.

9:50–10:50 a.m.

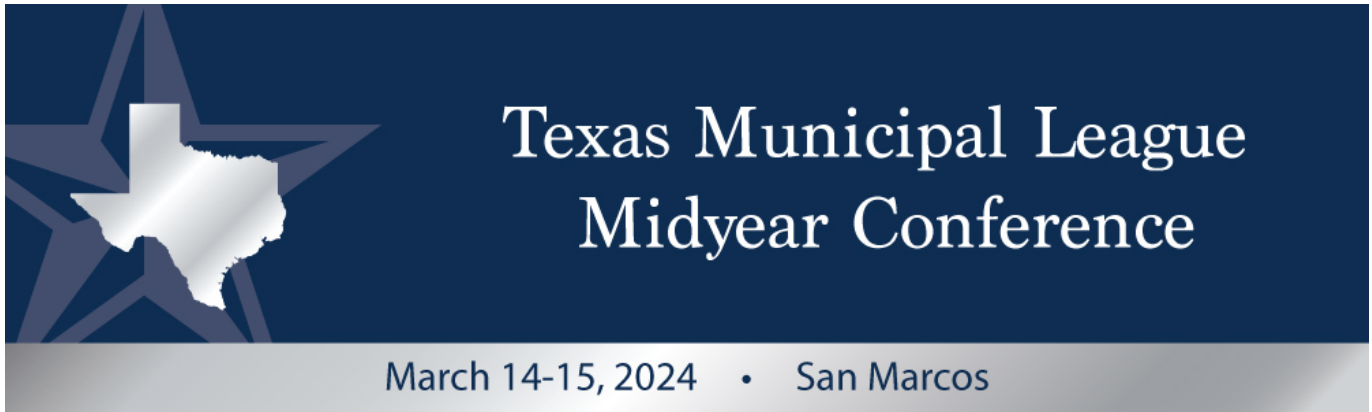
**Expanding Economic Prosperity in Texas Communities**

In this data-packed presentation, Adriana Cruz, Executive Director

	<p>of Economic Development &amp; Tourism in the Governor’s Office will discuss the state of the Texas economy and how her office works with local leaders to expand economic growth and job creation in rural, suburban, and metro communities across Texas.</p> <p><b>Adriana Cruz</b>, Executive Director, Economic Development and Tourism, Office of the Governor</p>
10:50–11:10 a.m.	<b>Stretch Break</b>
11:10 a.m.–Noon	<p><b>The State of Water in Texas</b></p> <p>As the Texas population and economy continue to grow, it is increasingly critical to expand infrastructure to help manage and improve our water supply statewide. Texas Water Development Board Member L’Oreal Stepney, P.E. will discuss Texas’ plan to provide water for a growing population and tools to support better planning and create tangible benefits for our communities and residents.</p> <p><b>L’Oreal Stepney P.E.</b>, Board Member, Texas Water Development Board</p>
Noon–1:00 p.m.	<b>Networking Lunch (provided)</b>
1:00–2:15 p.m.	<p><b>Disaster and Emergency Management in Texas</b></p> <p>Over the past decade, Texas has experienced some of the worst disasters the state has ever faced. In this session, executive staff from the Texas Division of Emergency Management will discuss how Texas prepares for, responds to, recovers from, and mitigates against disasters, and provides resources to serve local leaders in emergency management.</p> <p><b>Texas Department of Emergency Management</b></p>
2:20–3:20 p.m.	<p><b>The Future of Transportation</b></p> <p>The growing Texas population underscores the need to build and strengthen transportation in our state so it’s safe, reliable, and intelligent. In this eye-opening session, Texas A&amp;M Transportation Institute Director Gregory Winfree will discuss <i>the</i> impact of growth on the future of transportation in Texas, including technology, traffic, and funding.</p>

	<b>Gregory D. Winfree Esq.</b> , Agency Director, Texas A&M Transportation Institute
3:20–3:30 p.m.	<b>Stretch Break</b>
3:30–4:30p.m.	<p><b>Understanding Reliability and Challenges of the Texas Power Grid</b></p> <p>Since Winter Storm Uri in February 2021, the Public Utility Commission of Texas has taken historic action to increase reliability of the ERCOT power grid, including mandatory winter weatherization of electric generation infrastructure, requirements that generation plants have access to back up fuel and adjusting market triggers to incentivize more power on the grid when tight conditions are forecast. Today, the biggest challenge facing the grid is demand for power in our fast-growing state outpacing the growth in dispatchable generation resources. Interim Public Utility Commission of Texas Chair Kathleen Jackson will explain what the PUCT is doing to meet these challenges to ensure grid reliability, accountability, and affordability for Texans.</p> <p><b>Kathleen Jackson P.E.</b>, Interim Chair, Public Utilities Commission of Texas</p>
<p><b><i>Embassy Suites Evening Reception</i></b>  <b><i>5:30–7:00 p.m. – Complimentary for overnight hotel guests</i></b></p>	

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☰ Menu

**Session topics and times are subject to change without notice.**

## Friday, March 15

*Embassy Suites Breakfast Buffet*

*6:00–9:30 a.m. – Complimentary for overnight hotel guests*

8:30–9:00 a.m.

### **Good Governance Gets the Work Done**

Texas Secretary of State Jane Nelson has always taken a pragmatic approach to governance in her distinguished career, and now as Texas' top diplomat and in her role to safeguard the integrity of our state's elections. In this inspiring talk, Secretary Nelson will discuss her approach to governance and leadership, one that means listening, building common ground, and working hard to build the faith of your constituents.

**Jane Nelson**, Texas Secretary of State

9:00–10:00 a.m.

### **Advocacy and Influence**

Good ideas matter. But without successful advocacy for those ideas, nothing happens. What does it take to have influence in conversations, meetings, and presentations? In this session, you'll discover a five-step model for successful influence. You'll learn some very specific techniques that will enhance your persuasiveness when trying to advocate for your ideas.

	<b>John Daly Ph.D.</b> , Liddell Centennial Professor of Communication, University of Texas (Austin)
10:05–11:30 a.m.	<b>2024 Legislative Update</b> Whether you’re an experienced city advocate or new to legislative activities, keeping track of bills that affect your city is critical. In this informative session, TML staff will discuss the implementation of bills from the 2023 Texas legislative session, the city-related issues that may be priorities in the 89 <sup>th</sup> legislative session, and how you can effectively serve your community through grassroots involvement. <b>Bennett Sandlin</b> , Executive Director; <b>Monty Wynn</b> , Director, Grassroots and Legislative Services; <b>JJ Rocha</b> , Grassroots and Legislative Services Manager; and <b>Michael Martin</b> , Legislative Counsel, Texas Municipal League

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