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GARLAND

NOTICE OF MEETING CITY OF GARLAND, TEXAS

**Parks and Recreation Advisory Board
Work Session Room of City Hall
William E. Dollar Municipal Building
200 North Fifth Street
Garland, Texas
April 3, 2024 at 7:00 p.m.**

A meeting of the Parks & Recreation Advisory Board of the City of Garland, Texas will be held at the aforementioned location, date, and time to discuss and consider the following agenda items.

AGENDA:

1. APPROVAL OF MINUTES

- a. Consider approval of the Parks and Recreation board minutes for the March 6, 2024, meeting.

2. PUBLIC COMMENTS

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak. Testimony may be held until the item is considered or given at the beginning of any committee meeting. Invited testimony may also occur at any time, subject to a request of the Member of the Committee and with the approval of the Committee Chairperson.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

a. Chair Announcements

The Chair may recognize attendees or accomplishments, and make announcements regarding Parks and Recreation events or other matters of interest to citizens, including but not limited to listed items. There will be no board discussion or votes on these matters.

b. Consider a Parks and Recreation Park Tour in June 2024 in lieu of the Regular June Meeting

c. Parks Safety Update

d. Capital Improvement Projects and Studies - Design & Development Division Written Update

e. Visit Garland, Special Events & Downtown Development Written Update

f. Recreation Division Written Update

g. Park Division Written Update

h. Communications/Enclosures

- a. Silver Scoop, April 2024 (will be distributed at meeting)

4. FUTURE AGENDA ITEMS

5. ADJOURN



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2023 Parks & Recreation Advisory Board

1. 1. a.

Meeting Date: 04/03/2024

Item Title: APPROVAL OF MINUTES

Summary:

Consider approval of the Parks and Recreation board minutes for the March 6, 2024, meeting.

Attachments

Temp Minutes 3-6-2024

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MINUTES

The Parks & Recreation Board of the City of Garland convened in regular session at 7:00 p.m. on DAY, March 6, 2024, in the Work Session Room, 200 North Fifth Street, Garland, Texas, with the following members:

- Present:** Jerry Carter, Chair
Molly Bishop, Vice Chair
Nancy Janssen, Board Member
Jason Aguirre, Board Member
David Parrish, Board Member
Richard Valle, Board Member
Don Koerner, Board Member
- Absent:** Tamara Aquino, Board Member
David Morehead, Board Member
- Staff Present:** Matt Grubisich, Parks Director
D'Lee Williams, Recreation Director
Keith Reagan, Administrative Services Manager
Mark Ellender, Landscape Architect
Yvonne V. Naser, Administrative Services Coordinator
Dee Muhlinghaus, Recreation Services Supervisor
Kimberly Nurmi, Heritage Crossing Manager
Margaret Lucht, City Council District 5

AGENDA:

1. APPROVAL OF MINUTES

- a. Consider approval of the Parks and Recreation board minutes for the February 7, 2024, meeting.**

Motion was made by Board Member David Parrish, and seconded by Board Member Nancy Janssen that the minutes of February 7, 2024 be approved as submitted.

Vote: 6 - 0

2. PUBLIC COMMENTS

No public comments

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak. Testimony may be held until the item is considered or given at the beginning of any committee meeting. Invited testimony may also occur at any time, subject to a request of the Member of the Committee and with the approval of the Committee Chairperson.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- a. Chair Announcements**

The Chair may recognize attendees or accomplishments, and make announcements regarding Parks and Recreation events or other matters of interest to citizens, including but not limited to listed items. There will

be no board discussion or votes on these matters.

b. Consider the recommendation of Youth Programs Standards of Care

Motion was made by Board Member Don Koerner, and seconded by Vice Chair Molly Bishop that the recommendation of Youth Programs Standards of Care be approved as submitted

Vote: 6 - 0

c. Parks Foundation Update

Margaret Lucht, Council District 5, provided the Parks and Recreation board with an update and was available to answer questions.

d. Historical Signage Program Presentation

Kimberly Nurmi, Heritage Crossing Manager, provided the Parks and Recreation board with an update and was available to answer questions.

e. Recreation Supervisor Report

D'Aun Muhlinghaus, Garland Senior Activity Center Supervisor, provided the Parks and Recreation board with an update and was available to answer questions.

f. South Garland Little League and Ball Park Buns Grant

Matt Grubisich, Parks Director, provided the Parks and Recreation board with an update and was available to answer questions.

g. Capital Improvement Projects and Studies - Design & Development Division Update

Mark Ellender, Landscape Architect, provided the Parks and Recreation board members with a written update on the following: Capital Improvement Projects and Studies - Design & Development Division.

h. Visit Garland, Special Events & Downtown Development Update

Dana Lodge, CVB & Events Director, provided the Parks and Recreation board members with a written update on the following: Visit Garland, Special Events & Downtown Development.

i. Recreation Division Update

D'Lee Williams, Recreation Director, provided the Parks and Recreation board members with a written update on the Recreation Division.

j. Park Division Update

Christopher Lewis, Parks Maintenance Manager, provided the Parks and Recreation board members with a written update on the following: Park Division Update.

4. FUTURE AGENDA ITEMS

1. Park Security (April Mtg)

5. ADJOURN

The meeting adjourned at 8:13 p.m.



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2023 Parks & Recreation Advisory Board

1. 3. a.

Meeting Date: 04/03/2024

Item Title: CHAIR ANNOUNCEMENTS

Summary:

Chair Announcements

The Chair may recognize attendees or accomplishments, and make announcements regarding Parks and Recreation events or other matters of interest to citizens, including but not limited to listed items. There will be no board discussion or votes on these matters.



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2023 Parks & Recreation Advisory Board

1. 3. b.

Meeting Date: 04/03/2024

Item Title: CONSIDER A PARKS AND RECREATION PARK TOUR IN JUNE 2024 IN LIEU OF THE REGULAR JUNE MEETING

Summary:

Consider a Parks and Recreation Park Tour in June 2024 in lieu of the Regular June Meeting

Background/Additional Information:

Issue

Consider a park tour in June 2024, in lieu of the regular June meeting.

Background

Chapter 25, Section 25.24 of the City Charter states that the place, time, and dates of the general monthly meetings of the board shall be established by the board. In its capacity as the Tree board, the board shall meet annually, or as needed, as determined by and in conjunction of the Parks and Recreation board. Ordinance 6140 sec. 1.

Recommendation

To have a park tour on June 8 or 15, 2024 in lieu of the regular June Parks and Recreation board meeting.



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2023 Parks & Recreation Advisory Board

1. 3. c.

Meeting Date: 04/03/2024

Item Title: PARKS SAFETY UPDATE

Summary:

Parks Safety Update

Background/Additional Information:

Matt Grubisich, Parks Director, will provide the Parks and Recreation board with an update and be available to answer questions.



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2023 Parks & Recreation Advisory Board

1. 3. d.

Meeting Date: 04/03/2024

Item Title: CAPITAL IMPROVEMENT PROJECTS AND STUDIES - DESIGN & DEVELOPMENT DIVISION
WRITTEN UPDATE

Summary:

Capital Improvement Projects and Studies - Design & Development Division Written Update

Background/Additional Information:

Mark Ellender, Landscape Architect, has provided the Parks and Recreation board members with a written update on the following: Capital Improvement Projects and Studies - Design & Development Division Update.

Attachments

4-3-2024 DD Update

CAPITAL IMPROVEMENT PROJECTS AND STUDIES UPDATE

The annual update of the City's Capital Improvements Program (CIP) is complete. Revised Park project schedules and projected debt issuance over the next five years were approved on Feb. 15, 2022.

RECREATION CENTER AND AQUATICS IMPROVEMENTS

- 18364 - GARLAND SENIOR ACTIVITY CENTER RENOVATION AND EXPANSION – 2019 Bond Program – The site layout for the new facility has been established and design is underway.
- 18363 - HOLLABAUGH RECREATION CENTER EXPANSION – 2019 Bond Program – Construction is underway with substantial completion anticipated for April 18, 2024.
- 18365 - HOLFORD RECREATION CENTER AND AQUATICS CENTER – 2019 Bond Program – Construction is underway with substantial completion anticipated mid-2025.
- 18318 – SURF AND SWIM REGIONAL AQUATICS FACILITY – 2019 Bond Program – Kimley Horn and Associates was selected to serve as the prime consultant. Project Bidding is underway.

GENERAL PARK IMPROVEMENTS

- 18590 – LOU HUFF PARK – (cash funded) – Design is underway with consultant, following public engagement feedback meeting held in December, in which staff presented the results of public engagement and initial concept plan.
- 18593 – RICK ODEN SPLASH PAD – (cash funded) – The project aims to construct an 8,500 square foot splashpad in Rick Oden Park. Design is underway with consultant.
- 18592 – WYNN JOYCE PARK – (cash funded) – The project aims to redevelop Wynn Joyce Park. Public engagement is complete. Public engagement results and developed concepts were presented to Parks Board on 2/7. Design is underway with consultant.
- 18591 – KINGSLEY PARK – (cash funded) – Design is underway with consultant.
- 18357 – JOHN PAUL JONES PARK – 2019 Bond Program/TPWD – The project aims to address erosion issues along the shoreline, improved boating access from the parking lot, a courtesy dock for boaters, kayak launch, parking lot improvements, and a new permanent restroom. Upon completion of design, TPWD will work with the City on funding towards construction as funding is available. Design is underway with consultant.
- 18329 – TUCKERVILLE PARK – 2019 Bond Program – The construction contract was approved by City Council on December 12, 2023. This project is currently under construction.
- 18334 - AUDUBON PARK PICNIC AREA REPAVING – Design is complete. Construction will be pushed to future years as funding allows.
- 18337 - WINDSURF BAY PARK IMPROVEMENTS – Design efforts are on hold until sufficient funding becomes available to address complete shoreline improvements along the lake.

TRAILS AND GREENBELTS

- 18568 – NAAMAN FOREST CONNECTION TRAIL – 2019 Bond Program – Design is underway. This project is a trail connection supported by Dallas County to connect the recently completed trail within Spring Creek Greenbelt to Halff Park and Naaman Forest Blvd. This trail segment will eventually connect with a proposed trail along Brand Rd., north of PG&T.
- 18569 – DUCK CREEK AUDUBON TRAIL – 2019 Bond Program – Design is underway. This project is a trail connection supported by Dallas County to connect Duck Creek Trail at Bill Cody Park to Audubon Park.
- 18570 – CENTRAL PARK WALKING TRAIL – ARPA – Design is underway. This project aims to complete a loop trail around Central Park to connect to the spine trail and the other amenities in the park.

- 32181 – DUCK CREEK SOUTH EXTENSION TRAIL – The construction contract was approved by City Council on November 14, 2023. This project is currently under construction.
- 18354 - MEADOWCREEK BRANCH GREENBELT DRAINAGE IMPROVEMENTS – This project has been re-assigned to the Engineering department, and staff is working to re-engage the design firm to complete the design. Construction is anticipated to begin in 2024.

PLANS AND STUDIES

- NO ACTIVE PLANS OR STUDIES

COMPLETED PROJECTS - 2023

*Note: The status of 2019 Bond projects will be updated through the Project Management Office.

- 18354 – ABLON PARK POND AND PIER IMPROVEMENTS
- 18583 – MONTGOMERY PARK
- 18588 – WATSON PARK
- 18385 – PLAYGROUND REPLACEMENT PROGRAM
- 18374 – EMBREE PARK SPLASH PAD
- 18373 – LON WYNNE PARK SPLASH PAD
- 18320 – GRANGER ANNEX RENOVATION
- 18385 – PLAYGROUND REPLACEMENT PROGRAM
- 18588 – WATSON PARK



GARLAND

2023 Parks & Recreation Advisory Board

1. 3. e.

Meeting Date: 04/03/2024

Item Title: VISIT GARLAND, SPECIAL EVENTS & DOWNTOWN DEVELOPMENT WRITTEN UPDATE

Summary:

Visit Garland, Special Events & Downtown Development Written Update

Background/Additional Information:

Dana Lodge, CVB & Events Director, has provided the Parks and Recreation board members with a written update on the following: Visit Garland, Special Events & Downtown Development.

Attachments

4-3-2024 CVB, SPE EVENT, DDO

Visit Garland, Special Events, & Downtown Development

Visit Garland, CVB

Future Bookings:

- Boardr Skateboarding – March 2024
- Pond Hopper Nation – April 2024
- NXL Paintball – April 2024
- Metroplex Aquatics/American Long Course Swim Meet – July 2024
- TAAF Conference – September 2024
- US Quadball – February 2025
- Code Enforcement Association of Texas (CEAT) – 2025

Marketing Campaign

- I'm in Downtown Garland Reel
- Music Made Here – Gary P. Nunn, FB event pages created
- Downtown Date Night
- The Urban Market
- Urban Bunny Trail
- Garland Landmark Museum – Night at the Museum, Heritage Handwork
- Saturday Stamps
- Garland Cultural Arts – Garland Symphony Orchestra, The Vandoliers
- Lunar New Year
- Momentum Tattoo
- Lakewood Brewing Company
- CultureMap Dallas – “Frida Kahlo is the inspiration for exciting new coffee shop in Downtown Garland”
- 31 Annual Trout Lily Walk
- Small Business Spotlight
- Workout Squarestyle
- Boardr Skateboarding Tournament
- This Month in Garland

Visitor Center

- Sales have seen a slight increase with improved weather

Downtown Development Office

- Continued Construction Updates and Business Support
- Downtown Murals – 617 W. State Street, Work Started
- Revitalization Program – 606 & 608 Main Street, Application awaiting final approval
- Downtown Development Office Direct – Continued text alerts for events, promotions, and news
- Saturday Stamps – Program moving to everyday of the week starting April
- Downtown Square Activation – Weekly Workouts and Masterclasses launched

Special Events

March 1, 2024

- Music Made Here – Downtown Garland Square, 520 W. State St.

March 9, 2024

- Urban Market – Downtown Garland Square, 520 W. State St.

March 29 & 30, 2024

- Boardr Skate Tournament – Jon Comer Skatepark, 1010 W. Miller Rd.

Special Events

April 5, 2024

- Music Made Here – Downtown Garland Square, 520 W. State St.

April 6, 2024

- Big Art Day – Granville Arts Center & The Atrium, 300 N. Fifth St.

April 8, 2024

- Total Eclipse on the Square – Downtown Garland Square, 520 W. State St.

April 13, 2024

- Urban Market – Downtown Garland Square, 520 W. State St.

April 25-28, 2024

- NXL Paintball Tournament – Audubon Park, 720 W. Oates Rd.



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2023 Parks & Recreation Advisory Board

1. 3. f.

Meeting Date: 04/03/2024

Item Title: RECREATION DIVISION WRITTEN UPDATE

Summary:

Recreation Division Written Update

Background/Additional Information:

D'Lee Williams, Recreation Director, provided the Parks and Recreation board members with a written update on the Recreation Division.

- Summer 2024 hiring is underway. Recreation is currently reviewing applications and interviewing for:
 - Summer Camp
 - Aquatics
 - Summer Nutrition
 - Trunk-n-Hunt was held at Audubon Park on March 27. Families enjoyed the evening with Easter Bunny selfies, games, and bounce houses.
 - Hollabaugh Recreation Center staff are preparing to move back into their newly renovated facility.
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2023 Parks & Recreation Advisory Board

1. 3. g.

Meeting Date: 04/03/2024

Item Title: PARK DIVISION WRITTEN UPDATE

Summary:

Park Division Written Update

Background/Additional Information:

Christopher Lewis, Parks Maintenance Manager, has provided the Parks and Recreation board members with a written update on the following: Park Division Update.

- Gatewood Pavilion has opened, making a significant addition to our community facilities.
 - A new perimeter fence has been constructed around Central Baseball Field 2, enhancing security and aesthetics.
 - The Central Football area has been upgraded with the installation of a new fence, ensuring a more defined and secure environment.
 - Comprehensive renovations have been completed at Central Baseball Field 2, improving both functionality and visual appeal.
 - The installation of foul poles across various athletic fields has been successfully concluded, adjusting to regulatory standards, and enhancing the game experience.
 - The flower bed at the entrance of the Tennis Center has undergone thorough renovations, significantly enhancing the welcoming ambiance of the facility.
 - Pre-emergent treatments have been applied to the medians throughout the city, as part of our proactive approach to weed control and landscape maintenance.
 - Regular mowing cycles have commenced for medians and right of ways, ensuring well-maintained and visually appealing green spaces across the city.
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2023 Parks & Recreation Advisory Board

1. 3. h.

Meeting Date: 04/03/2024

Item Title: COMMUNICATIONS/ENCLOSURES

Summary:

Communications/Enclosures

- a. Silver Scoop, April 2024 (will be distributed at meeting)
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