



GARLAND

NOTICE OF MEETING CITY OF GARLAND, TEXAS

LIBRARY BOARD

Work Session Room of City Hall
William E. Dollar Municipal Building
200 N. Fifth Street
Garland, Texas
March 10, 2025 at 6:00 p.m.

A meeting of the Library Board of the City of Garland, Texas will be held at the aforementioned location, date, and time to discuss and consider the following agenda items.

AGENDA:

1. APPROVAL OF MINUTES

- a. Consider approval of the Library Board minutes for the January 13, 2025 meeting.

2. PUBLIC COMMENTS

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak. Testimony may be held until the item is considered or given at the beginning of any committee meeting. Invited testimony may also occur at any time, subject to a request of the Member of the Committee and with the approval of the Committee Chairperson.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

a. TMLDA Award

Staff will provide an update on this year's submission for the Texas Municipal Library Directors Award.

b. Capital Improvement Plan/Bond Program Updates

Staff will provide an update on Library construction projects funded by the 2019 Bond Program and Capital Improvement Projects.

c. Library Program and Services Update

Library staff will provide an update on the One Book, One Garland program.

d. Update on Patron Response and Kanopy Selection Process

Staff will provide an update on patron query.

e. Library Statistics

Library statistics for October 2024 and November 2024 are included.

f. Announce Future Agenda Items

A Board member, with a second by another member, may ask that an item be placed on a future agenda of the Library Board. No substantive discussion of that item will take place at this time.

4. ADJOURN

NOTE: A quorum of the City Council may be in attendance and may or may not participate in the discussions of the Committee or board.

Library Board

1. a.

Meeting Date: 03/10/2025

Subject

Consider approval of the Library Board minutes for the January 13, 2025 meeting.

Attachments

January Minutes



GARLAND

MINUTES

The Library Board of the City of Garland convened in regular session at 6:30 p.m. on Monday, January 13, 2025, in the Work Session Room of City Hall, 200 North Fifth Street, Garland, Texas, with the following members:

- Present:** Terri Chepregi, Chair
Adam Greenup, Vice Chair
Dorothy White, Board Member
Sarah Montoya, Board Member
Michael Degen, Board Member
Kristin Lucido, Board Member
Susan Vaden, Board Member
- Staff Present:** Karen Archibald, Library Director
Will Massey, Assistant Library Director
Kathleen Cizek, Public Services Administrator
Kelly Page, Librarian
Deanna McCauley, Department Representative II

1. APPROVAL OF MINUTES

a. Approval of Minutes

Consider approval of the Library Board minutes for the November 11, 2024 meeting.

Board Member Greenup made a motion to approve November 11, 2024 minutes; Board Member White seconded the approval.

2. PUBLIC COMMENTS

Persons who desire to address the Committee on any item on the agenda are allowed three minutes to speak. Testimony may be held until the item is considered or given at the beginning of any committee meeting. Invited testimony may also occur at any time, subject to a request of the Member of the Committee and with the approval of the Committee Chairperson.

Addresser(s): Bob Bagley

3. ITEMS FOR INDIVIDUAL CONSIDERATION

a. Introduction of New Library Team Member

Introduction of Kelly Page as the new Senior Librarian, Youth Services Selector.

Director Archibald introduced Kelly Page to the Board.

b. Capital Improvement Plan/Bond Program Updates

Update on Library construction projects funded by the 2019 Bond Program and Capital Improvement Projects.

Central Library: Director Archibald informed construction is on schedule and presented updated photos.

West Library: Director Archibald advised colored glass is installed in the grand promenade and presented the board with samples.

c. Library Program and Services Update

Introduction of the Genrefication Project for picture books at all locations.

Kelly Page announced Garland Library's implementation of picture book genrefication, beginning with the South Garland Library. Genrifying picture books makes them easier for children to locate.

d. Library Statistics

Handout in folder.

Statistics were presented to the Board. There were not any questions or comments.

e. Announce Future Agenda Items

A Board member, with a second by another member, may ask that an item be placed on a future agenda of the Library Board. No substantive discussion of that item will take place at the time.

Board Member Greenup requested future agenda items include updates on the One Book, One Garland project and Mr. Bagley's concerns; with a second from Board Member White.

4. ADJOURN

Submitted By:

Terri Chepregi, Chair

Karen Archibald, Director of Libraries

Library Board

3. a.

Meeting Date: 03/10/2025

Subject

TMLDA Award

Staff will provide an update on this year's submission for the Texas Municipal Library Directors Award.

Library Board

3. b.

Meeting Date: 03/10/2025

Subject

Capital Improvement Plan/Bond Program Updates

Staff will provide an update on Library construction projects funded by the 2019 Bond Program and Capital Improvement Projects.

Library Board

3. c.

Meeting Date: 03/10/2025

Subject

Library Program and Services Update

Library staff will provide an update on the One Book, One Garland program.

Library Board

3. d.

Meeting Date: 03/10/2025

Subject

Update on Patron Response and Kanopy Selection Process

Staff will provide an update on patron query.

Library Board

3. e.

Meeting Date: 03/10/2025

Subject

Library Statistics

Library statistics for October 2024 and November 2024 are included.

Attachments

November 2024

October 2024

FY

	Nov-24	Nov-25	Change	YTD 2024	YTD 2025	Change
Physical Checkouts	25,133	25,925	3%	50,768	52,229	3%
Digital Checkouts	30,833	32,527	5%	62,178	65,189	5%
System Total	55,966	58,452	4.4%	112,946	117,418	4%

Library Visits: Counts the number of individuals coming to Central Library Express, North Garland Library, South Garland Library, and Walnut Creek Branch Library

	Nov-24	Nov-25	Change	YTD 2024	YTD 2025	Change
CEN/CLE	6,049	6,385	6%	12,868	13,454	5%
NGB	5,010	4,224	-16%	10,576	9,469	-10%
SGB	6,893	6,755	-2%	14,844	15,705	6%
WCB	1,977	4,224	22%	4,111	5,050	23%
System Total	19,929	19,774	-1%	42,399	43,678	3%

Programs: Provides the number of library sponsored programs offered each month.

	# of Programs 2024	# of Programs 2025	Change	YTD 2024	YTD 2025	Change
CEN/CLE	55	44	-20%	121	75	-38%
NGB	17	28	65%	35	46	31%
SGB	32	19	-41%	73	45	-38%
WCB	17	19	12%	33	40	21%
System Total	121	110	-9%	262	206	-21%

Participants: Provides the number of participants or attendees at library programs each month.

	# Participants Nov 2024	# Participants Nov 2025	Change	YTD 2024	YTD 2025	Change
CEN/CLE	773	775	0%	1,623	999	-38%
NGB	296	327	10%	744	719	-3%
SGB	305	309	1%	719	784	9%
WCB	257	98	-62%	528	251	-52%
System Total	1,631	1,509	-7%	3,614	2,753	-24%

*Average 14 people per program in FY24-Novober; average 13 people per program in FY25-Novober.

Library Outreach: Library sponsored outreach/programming outside of the library.

	Nov 2022	Nov 2023	Change	Nov 2024	Change
# of Events	4	8	110%	7	-12.5%
# of Contacts	506	834	65%	657	-21%
Library Cards Issued	0	21	---	80	281%

	Oct-24	Oct-25	Change	YTD 2024	YTD 2025	Change
Physical Checkouts	25,635	26,304	3%			
Digital Checkouts	31,345	32,662	4%			
System Total	56,980	58,926	3.4%			

Library Visits: Counts the number of individuals coming to Central Library Express, North Garland Library, South Garland Library, and Walnut Creek Branch Library

	Oct-24	Oct-25	Change	YTD 2024	YTD 2025	Change
CEN/CLE	6,819	7,069	4%			
NGB	5,566	5,245	-6%			
SGB	7,951	8,950	13%			
WCB	2,134	2,640	24%			
System Total	22,470	23,904	6%			

Programs: Provides the number of library sponsored programs offered each month.

	# of Programs 2024	# of Programs 2025	Change	YTD 2024	YTD 2025	Change
CEN/CLE	66	31	-53%			
NGB	18	18	0%			
SGB	41	26	-37%			
WCB	16	18	31%			
System Total	141	96	-32%			

Participants: Provides the number of participants or attendees at library programs each month.

	# Participants Oct 2024	# Participants Oct 2025	Change	YTD 2024	YTD 2025	Change
CEN/CLE	850	224	-74%			
NGB	448	392	-13%			
SGB	414	475	15%			
WCB	271	153	-44%			
System Total	1,983	1,244	-37%			

*Average 14 people per program in FY24-October; average 13 people per program in FY25-October.

Library Outreach: Library sponsored outreach/programming outside of the library.

	Oct 2022	Oct 2023*	Change	Oct 2024	Change
# of Events	7	11	57%	9	-18%
# of Contacts	800	4669 (4000*)	484%	591	---
Library Cards Issued	10	50	400%	41	-18%

*October 2023 included the Grand Opening of the Downtown Square.

Library Board

3. f.

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